

077068 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for Monday, November 2, 2015 at 9:00 a.m. Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Bill Spence (9:00 a.m.), Alan Thomson (9:10 a.m.), Chris Nelson (9:15 a.m.) and Troy Henderson (9:35 a.m.).

077069 1. The following items were discussed but no action was taken.

- GIS
- Public Health Funding
- VSP
- Indigent Defense
- Email Problems
- IT Reorganization
- Rosalia Medical Records
- Public Health Director Leave
- LSC
- Redistricting
- 2016 Budget
- 2015 Board of Equalization

9:50 a.m. - Recess.

10:05 a.m. - Reconvene/Board Business Continued/Flag Salute.

Present: Bill Spence, Kara McMurray, and Gary Petrovich.

D077069A 2. Pledge of Allegiance.

**Consent Agenda:**

D077069B 3. Motion by Commissioner Largent to accept the consent agenda. Motion seconded by Commissioner Swannack and carried.

077070 4. General Claims/Veterans' Relief/Payroll warrants numbered 319532-519548 for \$373,171.93 and 319588-319670 for \$100,579.66 approved.

077071 5. October 19, 2015 minutes approved.

077072-077086 6. Personnel change orders approved.

077087 7. A request for a \$15,000 loan for Rosalia Park and Recreation District #5 was received from County Treasurer Mark Clinton. Mr. Clinton previously advised the Board he was amenable to the loan with a 2.16% interest rate and repaid by May 31, 2016.

077088 8. Commissioner Largent moved Commissioner Swannack seconded the motion and it carried to authorize a short term loan of \$15,000 at 2.16% interest be granted to the Rosalia Park and Recreation District #5 payable by May 31, 2016.

**RESOLUTION NO. 077088  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 2<sup>nd</sup> day of November 2015; and,

WHEREAS, Rosalia Park & Recreation District #5 has requested an interfund loan to cover General Fund operating expenses; and,

WHEREAS, this request complies with R.C.W.'s regarding loan agreements and debt limitations; and,

WHEREAS, a tax levy election was passed by Rosalia Park and Recreation #5 voters in 2015 to be assessed in 2016; and,

WHEREAS, the interfund loan will be repaid with interest no later than **May 31, 2016**, at an interest rate equal to two percent greater than the monthly average of the Local Government Investment Pool (LGIP) of the State of Washington for the month immediately preceding the month during which the interfund loan is authorized.

NOW, THEREFORE, BE IT HEREBY RESOLVED that an interfund loan of \$15,000.00 is loaned to Rosalia Park & Recreation District #5, from the Whitman County **Current Expense Fund #001.050.000.589.000-Pooled Cash Treasury at an interest rate of 2.16%**, to be repaid as stated.

PASSED, APPROVED AND ADOPTED this 2<sup>nd</sup> day of November 2015.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Dean Kinzer, Chairman

\_\_\_\_\_  
Arthur D Swannack, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**077089**      **9.**      Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to contract with Michael Bailey for Commissioners' November 13, 2015 retreat for an estimated \$2,200 including travel to create mission and strategic direction for Whitman County.

**077090**      **10.**      Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the Coroner's credit card request as presented.

**077091**      **11.**      Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize the publishing of a notice for the budget amendment #2 hearing.

**077092**      **12.**      Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize publishing a notice for a special meeting.

**10:15 a.m.** - Paul Spencer.

**077093**      **13.**      Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize the Chairman to sign/approve the application.

077094 13A. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to table the State Conservation Commission Voluntary Stewardship Program contract until further notice.

**CORRESPONDENCE:**

D077094A 14. The following correspondence was received:

077095 14A. An executed copy of the Curt Meyer farmland cash rental lease adjacent to the Landfill was received.

077096 14B. An executed copy of the contract to provide police services between the Whitman County Sheriff and City of Tekoa was received.

077097 15. Commissioners' pending list reviewed.

10:30 a.m. - Recess.

11:00 a.m. - Reconvene/Board Business Continued/Public Works.

Present: Mark Storey, Phil Meyer, Bill Spence, Garth Meyer and Paul Spencer.

**ACTION ITEMS:**

077098 16. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the resolution to initiate a county road crushing project designated as Lacrosse South Stockpile Site.

**RESOLUTION NO. 077098  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of initiating a County Road Crushing Project designated as Lacrosse South Stockpile Site, C.R.C.P. No. 163, Project No. XFC1500.

IT IS HEREBY RESOLVED that the County Road Crushing Project be completed as follows:

This contract provides for the stockpiling of aggregate for county road maintenance purposes.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070).

IT IS FURTHER RESOLVED that an appropriation from the official adopted E.R. & R. fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

<b>PURPOSE</b>	<b>AMOUNT OF APPROPRIATION</b>
Engineering	\$ 1,000.00
Inspection	\$ 15,000.00
Crushing & Stockpiling	\$245,000.00
TOTAL ER&R FUND	<u>\$261,000.00</u>

IT IS FURTHER RESOLVED that the crushing and stockpiling is to be accomplished by contract in accordance with RCW 36.77.020 et seq.

ESTIMATED date of commencing work: November 5, 2015  
ESTIMATED date of completing work: June 30, 2016

DATED this 2<sup>nd</sup> day of November, 2015.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Dean Kinzer, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**077099**      **17.**    Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to publish the notice of call for bids for the Lacrosse South Stockpile Site.

**077100**      **18.**    Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the resolution to initiate a county road crushing project designated as Colfax Stockpile Site.

**RESOLUTION NO. 077100  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of initiating a County Road Crushing Project designated as Colfax Stockpile Site, C.R.C.P. No. 164, Project No. XFC1501.

IT IS HEREBY RESOLVED that the County Road Crushing Project be completed as follows:

This contract provides for the stockpiling of aggregate for county road maintenance purposes.

This project is hereby declared to be a public necessity and the County Engineer is hereby ordered and authorized to report and proceed thereon as by law provided (RCW 36.75.050, 36.80.030, 36.80.070).

IT IS FURTHER RESOLVED that an appropriation from the official adopted E.R. & R. fund budget and based on the County Engineer's estimate is hereby made in the amounts and for the purposes shown:

<b>PURPOSE</b>	<b>AMOUNT OF APPROPRIATION</b>
Engineering	\$ 1,000.00
Inspection	\$ 15,000.00
Crushing & Stockpiling	<u>\$312,000.00</u>
TOTAL ER&R FUND	\$328,000.00

IT IS FURTHER RESOLVED that the crushing and stockpiling is to be accomplished by contract in accordance with RCW 36.77.020 et seq.

ESTIMATED date of commencing work: November 5, 2015  
ESTIMATED date of completing work: June 30, 2016

DATED this 2<sup>nd</sup> day of November, 2015.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Dean Kinzer, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

077101 19. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to publish the notice of call for bids for the Colfax Stockpile Site.

077102 20. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the contract service amendment #2 between Whitman County and the Watershed Company.

11:15 a.m. - Alan Thomson.

077103 21. The formal transmittal for the revised Shoreline Management Program was received from and reviewed by Alan Thomson.

077104 22. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to set a hearing to take public comment on updating the Whitman County Shoreline Management Master Program to be held in the Commissioners' Chambers at 11:00 a.m. on November 16, 2015.

**DIVISION UPDATES:**

D077104A 23. The following division updates provided by Public Works staff.

**Solid Waste Division:**

D077104B 23A. Update on the status of the Transfer Station repairs.

**Engineering Division:**

D077104C 23B. Overlays #3 and Almota Road Phase IV update.

**Maintenance Division:**

D077104D 23C. Crews countywide are hauling rock and grading.

D077104E 24. Approved documents signed throughout course of the meeting.

D077104F 25. Need for Tuesday, November 3, 2015 workshop confirmed.

11:20 a.m. - Recess.

3:00 p.m. - Reconvene/Board Business Continued/BOCC/Port of Whitman Joint Workshop.

Present: Gary Petrovich, Mark Storey, Dan Boone (3:00 p.m.) and John Love (3:35 p.m.).

077105 26. The following items were discussed but no action was taken.

- Port Loan
- Road Funds/Milo, Iowa
- SEWEDA/RTPO
- 2016 Port Budget
- Colfax Airport Improvements

**BOCC MINUTES-11/02/15**

- Pullman Regional Airport Improvements
- Possible Colfax Annexation(s)

**4:05 p.m. - Recess.**

**D077105A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, November 3, 2015 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Gary Petrovich, Mark Storey, Alan Thomson (9:30 a.m.) and Kelli Campbell 10:55 a.m.).

**077106 27.** The following items were discussed but no action was taken.

- VSP Contract
- VSP Working Group
- VSP Facilitator
- VSP Organizational Chart
- BOCC Committee Assignments
- Sponsor Team
- HIPAA Consultant
- Martin Hall
- Incident Team
- Pullman Airport Meeting
- SEWEDA/RTPO
- IT Data Pullman-Colfax
- Whitcom
- Fair/Fairgrounds
- Garfield P&R 2015 Loan

**11:40 a.m. - Recess.**

**D077106A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, November 9, 2015 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Reconvene/Board Business Continued.**

**D077106B 28.** Approved documents signed.

**077107-077108E 29.** General/Veterans' Relief/Payroll warrants numbered **319677-319814** for **\$718,892.35**.

**D077108F 30.** No Personnel change orders.

**D077108G 31.** No Need for Tuesday, November 10, 2015 workshop.

**9:05 a.m. - BOCC Workshop.**

Present: Gary Petrovich, Mark Storey, Bill Tensfeld (9:00 a.m.) and Troy Henderson (10:30 a.m.).

**077109 32.** The following items were discussed but no action was taken.

- Port Tour
- Pullman Civic Trust Grant
- WRCIP Renewal
- SAO Survey
- Special Session
- Voluntary Stewardship Program

**BOCC MINUTES-11/02/15**

- EM Microwave/Tower Upgrade
- Pullman Airport Meeting
- Joint Pullman/WC Meeting
- Budget Amendment #2
- Vending Machines
- WSAC Annual Conference
- Indigent Defense Attorney
- Indirect Costs
- 2016 Preliminary Budget
- Rosalia P&R #5 Loan

**077110**      **33.**      Tuesday, November 10, 2015 workshop cancelled.

**11:30 a.m. - Adjournment.**

**D077110A**      Commissioner Largent **moved** to adjourn the **November 2, 3 and 9, 2015** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **November 16, 2015**. The foregoing action made this **9th** day of **November 2015**.

ss/ ARTHUR D SWANNACK, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

---

MARIBETH BECKER, CMC  
Clerk of the Board

---

DEAN KINZER, CHAIRMAN  
Board of County Commissioners

**D077110B**      **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met at the Port of Whitman Office, Colfax, Washington for a **Special Meeting** on **Friday, November 13, 2015** at **8:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**8:00 a.m. - Convene Special Meeting/Retreat.**

Present: Michael Bailey and Gary Petrovich.

**077111**      **34.**      Whitman County's Mission and Strategic Planning discussed but no action was taken.

**12:00 p.m. - Recess.**

**1:30 p.m. - Reconvene/Special Meeting/Retreat Continued.**

**5:00 p.m. - Adjournment.**

**D077111A**      Commissioner Largent **moved** to adjourn the **November 13, 2015** Special Meeting. Motion **seconded** by Commissioner Swannack and **carried**. The foregoing action made this **13<sup>th</sup>** day of **November 2015**.

ss/ ARTHUR D SWANNACK, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

---

MARIBETH BECKER, CMC  
Clerk of the Board

---

DEAN KINZER, CHAIRMAN  
Board of County Commissioners