

Minutes for November 4, 2013

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074749 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, November 4, 2013 at 8:45 a.m.** Chairman Michael Largent, Arthur Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

8:45 a.m. - Call to Order/Board Business/Workshop.

Present: Gary Petrovich (9:00 a.m.) and Bill McKee (9:10 a.m.).

074750 1. Items discussed included EWCOG, Rosalia Airport, wind farms, BOOST Collaborative, Martin Hall census/Mental Health services, Classification Committee proposal, Whitcom, Emergency Management, County address system, 2014 budget process. No action taken.

9:30 a.m. - Executive Session.

Present: Kelli Campbell and Gary and Valerie Hunt.

074751 2. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individuals until 10:20 a.m. in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

10:20 a.m. - Return to Open Session/Recess.

10:30 a.m. - Reconvene/Board Business Continued/Flag Salute.

Present: Sally Ousley.

D074751A 3. Pledge of Allegiance.

Consent Agenda:

D074751B 4. **Motion** by Commissioner Swannack to accept the consent agenda. Motion **seconded** by Commissioner Kinzer and **carried**.

074752-074753 5. General Claims/Veterans/Payroll warrants numbered **306693-306712** for **\$276,178.47** and **306956-307109** for **\$50,213.66** approved.

074754 6. October 21, 2013 minutes approved.

074755-074757 7. Personnel change orders approved.

074758-074560 8. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the 2014 WCIF master applications.

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074561 9. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to reappoint Justine Rupp to a 4-year term on the Planning Commission. Ms. Rupp's term will expire 12/31/16.

074562-074564 10. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve Emergency Management grant application data forms.

074565 11. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the liquor license application for Almota Inn.

Correspondence:

074766 12. The Classification Committee wrote the commissioners regarding salaries for non-represented employees.

074767 12A. Information was received from the Washington State Office of Public Defense regarding the Parents Representation Program.

074768 12B. An executed copy of the Interlocal Cooperative agreement with Walla Walla County was received.

074769 13. Commissioners' pending list reviewed.

10:50 a.m. - Recess.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Phil Meyer.

ACTION ITEMS

074770 14. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to publish the notice of hearing/intent to dispose of surplus county property.

074771 15. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** that the Doneen Quarry lease (2nd owner) be signed as presented.

074772 16. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to call for bids for the Pullman Airport/O'Donnell road turn lane when federal approval is received.

074772A 17. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize the Public Works Director to arrange for a private party loan for construction of the Solid Waste Transfer Facility.

DIVISION UPDATES

Maintenance Division:

D074772B 18. Sanders installed for winter season; a new de-icer program will be limited to use on only 4 county roads; the Pullman Airport Road, Colfax Airport Road, Albion Road and Pullman-Albion Road. The program will be reviewed after winter season concludes.

D074772C 18A. The tree removal project is almost completed.

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D074772D 18B. The guardrail contractor is currently working on the Wawawai Road and will move to the Rosalia Road.

Planning Division:

D074772E 18C. Mark Storey noted Shoreline Management agreement issues are under review by the County and Department of Ecology.

11:45 a.m. - Recess.

11:30 a.m. - Board Business Continued/Monthly Financial Review.

Present: Bob Lothspeich, Brett Myers, Denis Tracy, Gary Petrovich, Kelli Campbell, Kim Kopf, Mark Storey, Tim Myers, Troy Henderson, Bill McKee, Jill Whelchel, Wahab Kromah, Sally Ousley and Bill McKee.

Excused: Eunice Coker.

074773 19. The monthly financial report provided by Gary Petrovich.

2013 Revenues Forecasted	- \$12,600,000.00	- 100.00%
2013 Revenues Thru 10/31/13	- \$ 9,157,824.68	- 68.75%
2012 Revenues Thru 10/31/12	- \$12,947,080.00	
2013 Expenditures Thru 10/31/13	- \$10,407,048.79	- 78.00%
2013 Cash in Treasury 10/31/13	- \$ 1,398,767.30	
2012 Cash in Treasury 10/31/12	- \$ 3,015,564.05	

Mr. Petrovich expressed his appreciated to Cinnamon Brown preparing many of the today's documents. He also indicated any major changes would immediately be communicated to the Board.

11:45 a.m. - Recess/Commissioner Largent excused himself from the remainder of today's meetings.

D074773A 20. Approved documents signed during the course of today's meeting.

074774 21. Executive session scheduled for 2:00 p.m. was cancelled.

3:00 p.m. - Reconvene/BOCC Workshop at Port of Whitman Offices.

Present: John Love, Dan Boone, Tom Kammerzell, Linda Olson, Debbie Snell, Gary Petrovich and Sally Ousley.

074775 22. Items discussed included Colfax Airport design, fiber optic plans, Heinrich's plant, rail at Port of Wilma, McCoy terminal, Almota grade needed improvements, Snake River dredging and salmon, Palouse Coulee City Railway, Regional Transportation Planning Organization, topics for December 3rd legislative meeting, Wawawai Road to Almota and CETC building auction. No action taken.

3:50 p.m. - Recess.

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D074775A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, November 5, 2013** at **8:30 a.m.** Chairman Michael Largent, Art Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

8:30 a.m. - Reconvene/Board Business Continued/BOCC Workshop.

074776 23. Items discussed included Port meeting, Prosecutor's internet needs and 2014 budget. No action taken.

10:15 a.m. - Recess.

D074776A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, November 12, 2013** at **9:15 a.m.** Chairman Michael Largent, Art Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:15 a.m. - Reconvene/Board Business Continued/BOCC Workshop.

074777 24. Items discussed included United Way of Pullman, EWCOG/WCFB coordination and consultation authority, Pullman City Council meeting, budget process/timeline, Finance Committee, Department Head evaluation process and BOOST Collaboration building evaluation. No action taken.

D074777A 25. Approved documents signed.

074778 25A. General/Veterans/Payroll warrants numbered **307118-307244** for **\$144,013.47** and **307245-307266** for **\$278,106.71**.

074779-074782 25B. Personnel change orders.

10:45 a.m. - Recess.

11:00 a.m. - Reconvene/Board Business Continued/Executive Session.

Present: Troy Henderson.

074783 26. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individuals until 12:00 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

12:00 p.m. - Return to Open Session/Recess.

1:00 p.m. - Reconvene/Board Business Continued/Executive Session.

Present: Bill Tensfeld.

074784 27. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individuals until 12:00 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

2:00 p.m. - Return to Open Session/Recess.

7:00 p.m. - Reconvene/Board Business Continued/Pullman City Council at Pullman City Hall.

Present-City: Mayor Glenn Johnson, Francis Benjamin, Jeff Hawbaker, Fritz Hughes, Nathan Weller, Patricia Wright, Mark Workman, Gary Jenkins and Laura McAloon.

Present-County: Michael Largent, Art Swannack, Dean Kinzer, Maribeth Becker, Mark Storey and Eunice Coker.

Present-Others: Members of the media and general public.

074785 28-31. A joint Pullman City Council/County Commissioners meeting was held in the Pullman City Council Chambers.

Mayor Glenn Johnson convened the 11/12/13 City Council meeting and Commissioner Largent reconvened the 11/12/13 County Commissioners' meeting. The following items were discussed. No action was taken.

1. Tax Sharing Agreement
2. Comprehensive Emergency Plan
3. Election Costs
4. Wind Turbine Revenues
5. Public Records Requests Impacts
6. WSAC Policy Paper Related to State Cost Drivers for Local Governments
7. Public Works Trust Funds

A complete video recording of this meeting is available at:

<http://www.pullman-wa.gov/city-council-boards/city-council/city-council-video/city-council-videos-2013>.

8:05 p.m. - Adjournment.

D074785A Commissioner Kinzer **moved** to adjourn the **November 4, 5 and 12, 2013** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **November 18, 2013**. The foregoing action made this **12th** day of **November 2013**.

ss/ ARTHUR SWANNACK, COMMISSIONER

ss/ DEAN KINZER, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners