

**BOCC MINUTES-11/05/18**

**080728**        **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, November 5, 2018** at **9:00 a.m.** Chairman Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Arthur D Swannack attended the meeting by telephone from 9:00 a.m.- 9:40 a.m.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Gary Petrovich, Mark Storey, Bill Tensfeld, Sharron Cunningham, Kara Davidson (9:00 a.m.) and Mark Storey (9:35 a.m.).

**080729**        **1.**        The following items were discussed but no action was taken.

- Port of Wilma Taxes/Roads
- Veterans Claim
- WRCIP/PSB
- SAO Audit Options
- SAO Performance Team
- PayneWest Liability Ins.
- PayneWest Health Ins.
- Public Works Updates

**9:40 a.m. - Recess.**

**10:45 a.m. - Flag Salute.**

Present: Sharron Cunningham and Jessica Jensema.

**D080729A**      **2.**        **Pledge of Allegiance.**

**Consent Agenda:**

**080730**        **3.**        Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the consent agenda as presented.

**080731-080732**      **4.**        Treasurer's Wire Transfers and Check Report in the amount of **\$155,406.69** and General Claims/Veterans' Relief warrants numbered **330205-330351** for **\$292,792.89** approved. (See page 5 for the 11/13/18 claims.)

**080733**        **5.**        October 29, 2018 minutes approved.

**080734-080735**      **6.**        Personnel change orders approved.

**080736**        **7.**        The 2019 PayneWest consulting agreement for review of employee medical insurance for 2020 was tabled to 11/19/18.

**080737**        **8.**        Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to adopt the 2019 Whitman County holidays as presented.

**10:50 a.m. - Chris Nelson.**

**080738**        **9.**        Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to approve establishment of the Information Technology GIS Fund 515.320.022.

**RESOLUTION NO. 080738**  
**OF**  
**THE BOARD OF WHITMAN COUNTY COMMISSIONERS**  
**FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, November 5, 2018; and

**BOCC MINUTES-11/05/18**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to create the Information Technology GIS Fund 515.320.022 to accommodate the Geographic Information System (GIS) project.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners for Whitman County agree to create the Information Technology GIS Fund 515.320.022.

PASSED, APPROVED AND ADOPTED 5<sup>th</sup> day of November 2018 and effective as of this date.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Dean Kinzer, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**CORRESPONDENCE:**

**D080738A** 10. The following correspondence was received:

**080739** 10A. An executed copy of the Teamsters Local #690 memorandum of understanding for Courthouse, Solid Waste and Road bargaining units medical contribution increase.

**080740** 11. Commissioners' pending list reviewed.

**11:00 a.m. - Public Works.**

Present: Mark Storey, Brandon Kruger, Sharron Cunningham, Jessica Jensema and Chris Nelson.

**080741** 11A. The following Public Works related issues approved/updated:

**ACTION ITEMS:**

**080742** 12. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the resolution removing the State of Emergency from the Solid Waste Facility as presented.

**RESOLUTION NO. 080742**  
**OF**  
**THE BOARD OF COUNTY COMMISSIONERS**  
**FOR WHITMAN COUNTY, STATE OF WASHINGTON**

**WHEREAS**, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, August 6<sup>th</sup>, 2018; and

**WHEREAS**, at that time, the Board agreed that a state of emergency existed at the Solid Waste Facility, resulting from a material fire in the Waste Transfer Building on the morning of Friday August 3<sup>rd</sup>, 2018; and

**WHEREAS**, immediate action was needed to protect the safety of the public, the structural integrity of the facility, and get the facility operational again before winter, and

**WHEREAS**, the board declared a state of emergency to exist with respect to the damaged condition of the Waste Transfer Building, and,

WHEREAS, emergency repairs have now been completed to the Waste Transfer Building, rendering it once again to be safe for county waste collection and transfer operations,

NOW, THEREFORE BE IT RESOLVED AND IT IS ORDERED that the emergency no longer exists, and for Public Works to resume normal operations.

PASSED, APPROVED AND ADOPTED this 5<sup>th</sup> day of November 2018.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Dean Kinzer, Chairman

\_\_\_\_\_  
Arthur D Swannack, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

080743 13. Commissioner Largent moved Commissioner Kinzer seconded the motion and it carried to approve the resolution establishing the countywide GIS project as presented.

**RESOLUTION NO. 080743**  
**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of initiating a Whitman County Geographical Information System (GIS) capital improvement project.

WHEREAS, the Board of County Commissioners has determined that it is in the best interest of the citizens of Whitman County to create a Geographical Information System (GIS), containing a database of property parcels and road systems,

IT IS HEREBY RESOLVED that a capital improvement project shall be initiated to create the database in support of a GIS system.

IT IS FURTHER RESOLVED that an appropriation shall be made from the General Fund budget and based on the following estimate:

PURPOSE	AMOUNT OF APPROPRIATION
County Parcel Database	\$400,000.00
Hardware and Software	\$100,000.00
TOTAL	<u>\$500,000.00</u>

IT IS FURTHER RESOLVED that the capital improvement project is to be accomplished by county forces and/or contract work in accordance with established county policies and procedures.

ESTIMATED date of commencing work: December 1, 2018  
ESTIMATED date of completing work: December 31, 2020

ADOPTED this 5<sup>th</sup> day of November, 2018.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Dean Kinzer, Chairman

\_\_\_\_\_  
Arthur D Swannack, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**080744**      **14.**      Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the resolution establishing the Public Works GIS project as presented.

**RESOLUTION NO. 080744  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of initiating a Whitman County Geographical Information System (GIS) capital improvement project within the Public Works Department.

WHEREAS, the Board of County Commissioners has determined that it is in the best interest of the citizens of Whitman County to create a Geographical Information System (GIS), containing a database of property parcels and road/bridge systems,

IT IS HEREBY RESOLVED that a capital improvement project shall be initiated to create the Public Works assets database in support of a GIS system.

IT IS FURTHER RESOLVED that an appropriation shall be made from the Road Fund budget and based on the following estimate:

<b>PURPOSE</b>	<b>AMOUNT OF APPROPRIATION</b>
Road/Bridge Database	\$200,000.00
Hardware and Software	<u>\$100,000.00</u>
TOTAL	\$300,000.00

IT IS FURTHER RESOLVED that the capital improvement project is to be accomplished by a combination of county forces and/or contract work in accordance with established county policies and procedures.

ESTIMATED date of commencing work: November 5, 2018  
ESTIMATED date of completing work: December 31, 2020

ADOPTED this 5<sup>th</sup> day of November, 2018.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Dean Kinzer, Chairman

\_\_\_\_\_  
Arthur D Swannack, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

DIVISION UPDATES:

D080744A 15. The following division updates provided by Public Works staff.

**Maintenance Division:**

080745 15A. The small works roster quote for guardrail for McLead Bridge was awarded to Frank Gurney, Inc. in the base quote amount of \$34,000.00.

D080745A 15B. Brandon Kruger reported the crews are currently grading, hauling rock, ditching and preparing for winter weather.

**Solid Waste Division:**

D080745B 15C. Mr. Storey said next week all companies involved will be at the Transfer Station to get the commercial scale up and running again. He reminded the Board the scale has been down due to the lighting strike that occurred earlier in the year.

**Engineering Division:**

D080745C 15D. Public Works has hired a consultant to review the classification for each road so they can make recommendations for funding purposes. Mr. Storey thought 2/3 of the county roads are either over/under classified.

080746 15E. Pictures of the completed Whelan Bridge were received via email.

D080746A 16. Approved documents signed.

080747 16A. November 13, 2018 Treasurer's Wire Transfers and Check Report in the amount of **\$1,126,940.39** and General Claims/Veterans' Relief warrants numbered **339374-339518** for **\$601,050.45** approved via 11/05/18 consent agenda.

080748 Not used.

080749-080751 16B. November 13, 2018 Personnel change orders approved via 11/05/18 consent agenda.

11:20 a.m. - Adjournment.

D080751A Commissioner Largent **moved** to adjourn the **November 5, 2018** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **November 19, 2018**. The foregoing action made this **5th** day of **November 2018**.

ss/ ARTHUR D SWANNACK  
ss/ MICHAEL LARGENT, COMMISSIONER

---

MARIBETH BECKER, CMC  
Clerk of the Board

---

DEAN KINZER, CHAIRMAN  
Board of County Commissioners