

## Minutes for November 8<sup>th</sup>, 2004

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**063067 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **November 8, 2004** at **9:00 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

**063068 1.** Items discussed included: 2005 .08 allocation, career fair, Moscow-Pullman meeting, Spokane Falls Community Colleges meeting, Palouse River Coulee City Railroad and Salary Commission status. No action taken.

**9:45 a.m. - Recess.**

**10:00 a.m. - Pledge of Allegiance.**

Present: Tammy Lewis.

**D063068A 2. Motion** by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

**063069 3.** Claims/Payroll warrants numbered **169393-169427, 169457-169488** and **169505-169622** for **\$1,382,894.40** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	63,133.05
102	Building & Development	246.54
103	Countywide Planning	114.24
110	County Roads	677,625.3
118	Inmate Welfare	229.39
119	Emergency Services	8,318.39
127	Drug Enforcement	4,725.22
138	Federal Equitable Sharing	274.38
400	Solid Waste	5,568.83
501	Equipment Rental & Revolving	9,758.27
513	Communications Revolving	87.18
690	Clearing & Suspense	247,980.38
E	Electronic Transfer	364,833.09

**063070 4.** November 1, 2004 minutes approved.

**063071-063072 5.** Personnel board orders approved.

063073 6. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to publish a notice canceling the November 29, 2004 Whitman County Commissioners' meeting.

063074 7. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to approve a resolution increasing the jail booking fees.

**RESOLUTION NO. 063074**

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, the Whitman County Commissioners and Whitman County Sheriff recognize the high cost associated with the incarceration of persons arrested for crimes and booked into the Whitman County Jail; and,

WHEREAS, R.C.W. 70.48.390 states: "A governing unit may require that each person who is booked at a city, county, or regional jail pay a fee based on the jail's actual booking costs or one hundred dollars, whichever is less, to the sheriff's department of the county or police chief of the city in which the jail is located. The fee is payable immediately from any money then possessed by the person being booked, or any money deposited with the sheriff's department or city jail administration on the person's behalf. If the person has no funds at the time of booking or during the period of incarceration, the sheriff or police chief may notify the court in the county or city where the charges related to the booking are pending, and may request the assessment of the fee. Unless the person is held on other criminal matters, if the person is not charged, is acquitted, or if all charges are dismissed, the sheriff or police chief shall return the fee to the person at the last known address listed in the booking records" and,

WHEREAS, a booking fee of \$10.00 per person was adopted by the Board on July 12, 1999; and,

WHEREAS, due to increased costs, the Sheriff has requested this fee be increased to \$25.00 per person.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Whitman County Commissioners that effective January 1, 2005, the Sheriff of Whitman County is authorized and will collect twenty-five (\$25.00) from each individual booked into the Whitman County Jail pursuant to and consistent with the requirements set forth in R.C.W. 70.48.390.

Dated this 8<sup>th</sup> day of November 2004 and effective as of January 1, 2005.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

\_\_\_\_\_  
Greg Partch, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

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G.R. Finch, Commissioner

**063075** 8. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to approve a resolution increasing the Work Release Program fees.

**RESOLUTION NO. 063075**

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, the Whitman County Commissioners and Whitman County Sheriff recognize the high cost associated with the incarceration of persons arrested for crimes and booked into the Whitman County Jail; and,

WHEREAS, R.C.W. 70.48.210(3) authorizes the establishment of a county work release program and fees for participants; and,

WHEREAS, the current work release fee schedule is \$5.00 per day for a half day and \$10.00 per day for a full day; and,

WHEREAS, the Sheriff has requested these fees be increased to \$10.00 per day for a half day and \$20.00 per day for a full day.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Whitman County Commissioners that effective January 1, 2005, the Sheriff of Whitman County is authorized and will collect from those participating in the Whitman County work release program \$10.00 per day for a half day and \$20.00 per day for a full day pursuant to and consistent with the requirements set forth in R.C.W. 70.48.210(3).

Dated this 8<sup>th</sup> day of November 2004 and effective as of January 1, 2005.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Les Wigen, Chairman

ATTEST:

\_\_\_\_\_  
Greg Partch, Commissioner

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Maribeth Becker, CMC

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G.R. Finch, Commissioner

Clerk of the Board

063076 9. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to authorize two (2) visa credit cards for Whitcom, one for general purposes and the second for postage.

063077 10. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to authorize a visa credit card for the Coroner.

11. The 2005 levy certifications received for the following entities:

063078 Town of Garfield

063079 Town of Lamont

063080 Hospital District #2

063081 Superintendent of Public Instruction

D063081A 12. Commissioners' pending list reviewed.

10:20 a.m. - Recess.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Phil Meyer, Mark Bordsen, Mike Schuler and Tammy Lewis.

**Action Items:**

063082 1. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to renew the fuel contract between Whitman County and Busch Distributing, Inc. for 2005.

063083 2. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** renew the weed contract between Whitman County and Darry-Air, Inc. for 2005.

**Planning Division:**

063084 3. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to adopt a resolution for the Scrivener's Errors corrections to the Whitman County Subdivision Ordinance as presented by the Planning staff.

**RESOLUTION NO. 063084**

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

A RESOLUTION AMENDING THE WHITMAN COUNTY SUBDIVISION ORDINANCE CORRECTING SCRIVENER'S ERRORS.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Whitman County Board of Commissioners duly approves these amendments to the Whitman County Subdivision Ordinance as described in the attached documents.

Passed, approved and adopted this 8th day of November 2004.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Les Wigen, Chairman

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Greg Partch, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
G.R. Finch, Commissioner

The full text of the corrections is available in the Planning and Commissioners' offices.

**063084A 4.** Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to set a time and date for a decision on the final plat for the Mader Locust Grove Light Industrial subdivision on November 15<sup>th</sup> at 11 a.m. Mark Bordsen and Dane Dunford expressed appreciation to Mike Schuler for his work on this project.

**Engineering Division:**

**D063084B 5.** The Director gave an update on the Palouse Cove Road and Looney Bridge projects. Consultants are also designing 4 bridges for construction next year.

**Maintenance Division:**

**D063084C 6.** Mr. Meyer reported the crews are finishing rock hauling, grading roads and cleaning ditches. Snow removal equipment is ready to go.

**Administrative Division:**

**D063084D 7.** Details of the county equipment sold at auction this past weekend will be available next week.

**D063084E 8.** Commissioner Partch requested the Director be in attendance for an upcoming meeting with the 9<sup>th</sup> district legislators.

**11:25 a.m. - Recess.**

**D063084F THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **November 9, 2004** at **2:10 p.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**2:10 p.m. - Reconvene/Board of Health.**

**BOCC MINUTES-11/08/04**

Present: Fran Martin, Dr. Moody and John Skyles.

**063085** 1. John Skyles talked about the response from Mary Selecky regarding her staffs' interpretations pertaining to sanitary control areas for public water systems. The Board asked Mr. Skyles to draft a follow-up letter to Ms. Selecky for their review.

**D063085A** 2. Three cases of Ecoli have been confirmed at a WSU fraternity.

**D063085B** 3. Dr. Moody indicated there have been very few flu cases reported in the county. The Health Department has been able to share flu vaccines with medical offices that did not receive an allocation. He felt there are enough vaccines to handle the high-risk population.

Judy Stone, organizer of the vaccine made sure residents in nursing homes and direct health care providers were covered initially. Including Whitman County's initial 300 doses, Palouse Medical and Pullman Family Medicine were the only offices to actually receive the vaccine. Once the nursing home population was covered, they began branching out to all others under the high-risk umbrella. The Health Department eventually received ½ their order (650 doses). WSU shared 650 doses they didn't need with the county. The state is recommending not opening the vaccine to the general public at this time. The department is holding flu clinics in different areas of the county for high-risk residents.

**D063085C** 4. Ms. Stone also discussed new on-line information from the state. One is called, SECURES and deals with how alerts will be forwarded to the county. Another is a reporting system for communicable diseases as well as receiving lab reports on line.

**D063085D** 5. According to the Director, a new dietician has been hired and will begin 01/03/05.

**063086** 6. Ms. Martin reviewed the letter she sent to Garfield County pointing out that she will be following the rules of the agreement. Garfield and Whitman are severing their business relationship but will continue their partnership relationship, sharing programs, etc.

**D063** 7. The Columbia County Health District is looking for a new location and changing from a district to a department.

**D063** 8. Ms. Martin was concerned about indirect cost and cost allocation. Based on the new plan, Public Health stands to lose \$10,000 by the end of the year if indirect rates cannot be charged as in the past. She has learned it could be mid 2005 before the indirect rate can be charged, thereby losing additional funds in 2005. The Director discovered a system whereby she could go through the Washington State Department of Transportation (WSDOT) whom Whitman County receives federal direct

funding. A representative of WSDOT is going to assist Ms. Martin in obtaining a federal indirect number for the Health Department in order to maintain funding. This method will allow Public Health to continue billing for their actual costs.

**063087** 9. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve the 2005 (medical portion) Public Health fee schedule as presented.

**RESOLUTION NO. 063087**

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the matter of revising a fee schedule for the Whitman County Health Department.

IT IS HEREBY RESOLVED that these fees shall be set according to the fee schedule attached, and labeled as the Whitman County Health Department Fee Schedule.

Adopted this 9<sup>th</sup> day of November 2004.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Les Wigen, Chairman

\_\_\_\_\_  
Greg Partch, Commissioner

ATTEST:

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Maribeth Becker, CMC  
Clerk of the Board

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G.R. Finch, Commissioner

CODE	2005 PUBLIC HEALTH FEE SCHEDULE	2004	2005
<b>VISITS</b>			
99211	Office Min (5 min Perform/Supervision)	<b>17.00</b>	<b>17.00</b>
99212	Brief (10min)	<b>28.00</b>	<b>28.00</b>
99213	Intermediate Visit (15 min Low/Complexity)	<b>40.00</b>	<b>40.00</b>
99214	Extended (25 min Moderate/Complexity)	<b>62.00</b>	<b>62.00</b>
99348	Home Visit	<b>38.00</b>	<b>38.00</b>
<b>IMMUNIZATIONS</b>	<b>CHILDRENS</b>		
90702-SL	DT	<b>15.00</b>	<b>15.00</b>
90700-SL	DtaP	<b>15.00</b>	<b>15.00</b>

**BOCC MINUTES-11/08/04**

90633-SL	Ped Hep A (2-18 years)	15.00	15.00
90744-SL	Hep B (0 - 18 years)	15.00	15.00
90645-SL	HIB (4 doses) Hib Titer	15.00	15.00
90646-SL	HIB (Booster)	15.00	15.00
90647-SL	HIB (3 dose) Ped Vax	15.00	15.00
90648-SL	HIB (4 does) Act HIB	15.00	15.00
90741	Immune Serum Globulin	15.00	15.00
90713-SL	IPV	15.00	15.00
90707-SL	MMR (0-18 years)	15.00	15.00
90712-H	OPV	12.00	12.00
90669-SL	Pprevnar	15.00	15.00
90718-SL	Tetanus/TD (7-18 years)	15.00	15.00
90716-SL	Varicella (1-18 years)	15.00	15.00
90657-SL	Influenza (6-35 months)	15.00	15.00
90658-SL	Influenza (3 years)	15.00	15.00
<b>IMMUNIZATIONS</b>	<b>ADULTS</b>		
90632	Adult Hep A (Adult 19+ years)	22.00	22.00
90746	Hep B (20 years & older)	40.00	40.00
90658	Influenza	15.00	MARKET
90732	Pneumonia	22.00	MARKET
90742	Rabies IG		MARKET
90726	Rabies Vaccine		MARKET
90718	Td Adult (19 years)	20.00	20.00
90733	Meningococcal polysaccharide		MARKET
<b>TB Services</b>			
99201	TB test 1 step office visit		28.00
99215	TB, 2 step office visit		40.00
99341	Home Visit New Patient		62.00
99347	Home visit established patient		40.00
86580	PPD Skin Test Given	8.00	8.00
86580	PPD Skin Test Read		N/C
	PPD 2 Step Test Read		10.00
	TB Treatment Curative		MARKET

BOCC MINUTES-11/08/04

	TB Preventive (INH)		5.00
<b>HIV/AIDS</b>			
86701	HIV/ELISA (HIV Test)		25.00
00404	Pretest Counsel		62.00
99401	Post Test Counsel		28.00
<b>DENTAL</b>			
D1330	Oral Hygiene Instructions		15.00
D1203	Fluoride Treatment		18.00
D9999	Family Oral Health Ed		25.00
<b>MIH/CAH</b>			
93770	Blood Pressure		5.00
99214	Development Assessment		62.00
92552	Hearing	12.00	12.00
85013	Hemoglobin	6.00	6.00
0910M	Nutrition Consultation	30.00	30.00
0911M	Nutrition Follow up (Repeat)		28.00
81002	Urinalysis (Dipstick)	12.00	12.00
92081	Vision	6.00	6.00
81025	Pregnancy Test (Urine)	12.00	12.00
<b>ADULT HEALTH</b>			
99402	Disease Information/Consult		40.00
92552	Hearing Test	12.00	12.00
85013	Hemoglobin	7.00	6.00
90782	Injection (Meds supplied by Pt.	12.00	12.00
81005	Urinalysis (Dipstick)	12.00	12.00
92081	Vision Screening	7.00	7.00
<b>NURSING SERVICE</b>			
	Nursing Consultation (per hour)		40.00
<b>LAB SERVICES</b>			
86592	RPR/VDRL	7.00	7.00
86762	Rubella Antibody	12.00	12.00
86706	HEP B Anti-HBS	27.00	27.00
86709	HEP A Antibody	27.00	27.00
<b>VITAL RECORDS</b>			
	Certified Copies Birth Each		17.00
	Certified Copy of Death Each		17.00

	2004	2005
<b>ENVIRONMENTAL HEALTH FEES</b>		
Food & Beverage Workers Permit	10.00	10.00
Replacement Food & Beverage Workers Permit	5.00	5.00
<b>RESTAURANTS - *Prorated Fees-See Below</b>		
Minimum Fee	110.00	110.00
1-25 Seats	150.00	150.00
26-50 Seats	200.00	200.00
51-100 Seats	250.00	250.00
101+ Seats	300.00	300.00
With Lounge/Liquor, Add Additional Fee of	100.00	100.00
With Beer/Wine Served, Add Additional Fee of	75.00	75.00
<b>Taverns – Same Seating Schedule as Above</b>		
With Food Service, Add Additional Fee of	50.00	50.00
<b>Grocery Stores</b>	110.00	110.00
With Meat Cutting Facility, Add Additional Fee of	60.00	60.00
With Deli Section, Add Additional Fee of	60.00	60.00
Catering/Mobile Units	150.00	150.00
Fraternities & Sororities	125.00	125.00
Temporary Commercial	75.00	75.00
Temporary Benevolent	15.00	15.00
Bed & Breakfast	110.00	110.00
Follow-Up Inspection for Food Establishment	100.00	100.00
<b>PLAN REVIEW - First 2 Hour</b>	175.00	175.00
Each Additional Hour	75.00	75.00
Schools	125.00	125.00
Water System Survey (Plus Lab Fees for Nitrate and Bacteriological Water Testing)	225.00	225.00
On-Site Sewage Disposal System Survey	225.00	225.00
Additional Call-backs	125.00	125.00
Sanitary Landfill	3500.00	3,500.00
Transfer Stations	1,000.00	1,000.00
Monofill	750.00	750.00
Impoundments	750.00	750.00
Inert Demolition	1,000.00	1,000.00
Demolition	1,000.00	1,000.00
Land Spreading	1,000.00	1,000.00
Recycling Centers	1,000.00	1,000.00
Composting Piles	1,000.00	1,000.00
Piles	750.00	750.00
Sludge Utilization	750.00	750.00
Septage Disposal	750.00	750.00
Liquid Waste		
Septic Tank Installers – Per Year	250.00	250.00
Septic Tank Pumpers – Per Year	250.00	250.00
On-Site Sewage Disposal Application for Permit	225.00	225.00
Repair of On-Site Sewage Disposal System	125.00	125.00
Site Evaluation for Land Division/CZC Application	225.00	225.00
Each Additional Site, Adjoining Property	125.00	125.00
Water Recreation Facility Permit	250.00	250.00

\* Fee is reduced by 50% if permit is purchased after June 30.

D063087a 10. The next Board of Health meeting is December 14th.

**2:30 p.m. - Board Business Continued.**

**D063087B 13.** Adoption of Annex "A" to Comprehensive Emergency Management Plan tabled to 11/22/04. The principles of the plan will be followed in the interim.

**2:50 p.m. - Recess.**

**3:15 p.m. - BOCC Workshop.**

Present: Denis Tracy (3:15 p.m.) and Dane Dunford and Phil Meyer.

**D063087C 14.** A vacancy in the Prosecutor's office, ER&R related issues, snowplow estimate, Winona gravel pit and Felsted Road B&B discussed. No action taken.

**5:00 p.m. - Adjournment.**

**D063087D** Commissioner Partch **moved** to adjourn the **November 8 and 9, 2004** meeting. Motion **seconded** by Commissioner Finch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **November 15, 2004**. The foregoing action made this **9th** day of **November 2004**.

ss/ G.R. FINCH, Commissioner  
ss/ GREG PARTCH, Commissioner

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MARIBETH BECKER, CMC  
Clerk of the Board

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LES WIGEN, CHAIRMAN  
Board of County Commissioners