

## Minutes for November 10<sup>th</sup>, 2003

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**061794 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **November 10, 2003** at **10:00 a.m.** G.R. "Jerry" Finch, Chairman, Greg Partch, and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**10:00 a.m. - Board Business.**

**D061794A 1. Call to Order/Pledge of Allegiance.**

Present: Brett Bosse and Tammy Lewis.

**D061794B 2. Motion** by Commissioner Partch to approve the consent agenda. Motion **seconded** by Commissioner Wigen and **carried**.

**061795 3.** Claims/Payroll warrants numbered **155647-155683, 155711-155740** and **155755-155895** for **\$1,728,283.80** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	67,341.12
102	Building & Development	195.38
103	Countywide Planning	159.63
110	County Roads	851,261.99
112	Public Facilities Improvement	63,322.79
123	Paths & Trails	102.11
127	Drug Enforcement	8,419.59
133	Commissioners' Special Revenue	1,924.81
300	Capital Projects	1,184.51
400	Solid Waste	2,385.28
501	Equipment Rental & Revolving	166,322.77
510	Photocopier Revolving	1,522.00
690	Clearing & Suspense	223,218.56
ET	Electronic Transfer	340,923.39

**061796 4.** November 3, 2003 minutes approved.

**061797 5.** Personnel board orders approved.

**061798 6. Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign a letter authorizing a shortened workday on Christmas Eve 2003.

**7. Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign two interlocal agreements for criminal justice services.

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**061799** Town of Garfield; and,  
**061800** Town of Rosalia.

**061801** 8. The Town of Oakesdale wrote that their population is now 420. They will sign the interlocal agreement once this correction has been made.

**10:05 a.m.** - Kelli Campbell.

**061801A** 9. **Motion** by Commissioner Partch and **seconded** by Commissioner Wigen to authorize a 1.5% wage increase effective January 1, 2004 for non-represented employees, excluding elected and appointed officials. Commissioner Partch indicated this issue has been discussed in workshop and with Human Resources. This increase is in line with the bargaining units. The year 2004 will be extremely difficult financially. The way in which this is possible is due to the change in liability insurance carrier whereby the county experienced an \$80,000 savings. That savings is being passed on to the employees. No increases were given in 2003. This increase does not keep up with inflation or the cost of medical insurances but it helps our employees.

Chairman Finch commented that the non-represented employees are every bit if not more valuable than the represented employees. Commissioner Wigen concurred adding the non-represented employees should receive the same wage package. Motion **carried**.

**10:15 a.m.** - John Peterson.

**061802** 10. A letter was received from Dorothy Talley, Prosecutor's Office regarding Word Perfect (WP) software support by Information Services. Commissioner Partch said this issue did arise during the former Prosecutor's stead about regular business distributed throughout the county system. The Board asked that WP not be used for daily interoffice business. He did not recall a complete ban on WP. The former Prosecutor later explained the need for WP because of state purchased computers and state formatted forms. This issue will be addressed at 10:30 a.m. with Information Services.

**061803** 11. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign the 2004-2005 CDBG-PS grant resolution.

**RESOLUTION NO. 061803**

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, Whitman County is applying to the State Office of Community Development for funding assistance; and,

WHEREAS, it is necessary that certain conditions be met as part of the application requirements; and,

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WHEREAS, Judy Allen, Executive Director, Whitman County Community Action Center, is authorized to submit this application to the State of Washington on behalf of Whitman County.

NOW, THEREFORE, BE IT RESOLVED that the Whitman County Commissioners authorizes submission of this application to the State Office of Community Development to request \$113,318 to fund public service activities in coordination with Whitman County Community Action Center, and certifies that, if funded it:

Will comply with applicable provisions of Title 1 of the Housing and Community Development Act of 1974, as amended, and other applicable state and federal laws; and,

Has provided opportunities for citizen participation comparable to the State's requirements (those described in Section 104(a)(2)(3) of the Housing and Community Development Act of 1974, as amended); has complied with all public hearing requirements and provided citizens, especially low-and moderate-income persons, with reasonable advance notice of, and the opportunity to present their views during the assessment of community development and housing needs, during the review of available funding and eligible activities, and on the proposed activities; and,

Has provided technical assistance to citizens and groups representative of low-and moderate-income persons that request assistance in developing proposals; and,

Will provide opportunities for citizens to review and comment on proposed changes in the funded project and program performance;

Will not use assessments against properties owned and occupied by low-and moderate-income persons or charge user fees to recover the capital costs of CDBG funded public improvements from low-and moderate-income owner-occupants; and,

Will establish a plan to minimize displacement as a result of activities assisted with CDBG funds; and assist persons actually displaced as a result of such activities, as provided in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended; and,

Will conduct and administer its program in conformance with Title VI of the Civil Rights Act of 1964 and the Fair Housing Act, and will affirmatively further fair housing, (Title VIII of the Civil Rights Act of 1968); and,

Has adopted (or will adopt) and enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individual engaged in nonviolent civil rights demonstrations;

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and has adopted (or will adopt) and implement a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction, in accordance with Section 104(1) of the Title 1 of the Housing and Community Development Act of 1974, as amended; and,

Will provide, upon request, and prior to any obligation of funds being made, a complete and accurate CDBG Federal Funds Disclosure Report detailing the required applicant/grantee information, and as appropriate other government assistance provided or applied for, interested parties and expected sources, and uses of funds.

Whitman County designates the Chairman of the Board of the Whitman County Commissioners as the Chief Administrative Official and authorized representative to act in all official matters in connection with this application and Whitman County's participation in the Washington State CDBG Program.

Dated this 10th day of November 2003.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
G.R. Finch, Chairman

ATTEST:

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Greg Partch, Commissioner

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Maribeth Becker, CMC  
Clerk of the Board

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Les Wigen, Commissioner

**061804** 12. A request for reimbursement from the Veterans Assistance fund was received from the County Auditor. **Motion** by Commissioner Partch and **seconded** by Commissioner Wigen to accept this request. Commissioner Partch noted the Veterans Assistance policy is being rewritten and this request fits the criteria of the policy. Motion **carried**.

**061805** 13. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to sign the City of Colfax 2004 tax levy certification.

**061806** 14. A letter requesting a future amendment of \$9,000 in expenditures and \$72,000 in additional revenue was received from District Court. This request will be included in the next budget amendment.

**061807** 15. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign Endicott Cemetery District #4 2004 tax levy

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certification. Chairman Finch stated junior-taxing districts with a 1% levy would run out of funds shortly. Commissioner Partch pointed out that is the direct effect of I-747. Whitman County is still involved in a challenge against I-747 to help protect the junior-taxing districts.

**061808-06181** See below.

**061812 16.** An executed copy of the interlocal agreement with Lewis, Chelan, Pacific and San Juan Counties was received for an FCC Phase 2 Wireless grant.

**061813 17.** An executed copy of the 2003-2005 collective bargaining agreement between Whitman County and Teamsters Local 690/Courthouse received.

**061814 18.** An executed copy of the 2003-2005 collective bargaining agreement between Whitman County and Teamsters Local 690/Road Department received.

**061815 19.** An executed copy of the 2003-2005 collective bargaining agreement between Whitman County and Teamsters Local 690/Solid Waste received.

**D061815A 20.** Commissioners' pending list reviewed.

**10:30 a.m. - Brandon Burch, Information Services.**

Present: Brett Bosse and Tammy Lewis.

**061808 1.** Mr. Burch met with the commissioners on behalf of Travis Anderson to request authorization to purchase software through the Asset Acquisition fund in the amount of \$542.73 for the Web Site Development Committee. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to authorize said request.

**D061808A 2.** The Chairman relayed the concern expressed by the Prosecutor's office regarding Word Perfect support. Having reviewed all related information on the subject, there was never a ban for Word Perfect support. Mr. Burch was asked to inform the Information Services Director of this understanding and if there is a problem, the Director should contact the Board.

**10:50 a.m. - Cindi Lepper.**

**D061808B 1.** Ms. Lepper shared samples of products developed by Nike from recycled athletic footwear called the "Nike Reuse Program". She is beginning the Nike sponsored collection event in Whitman County schools. Nike will accept any type of athletic footwear; it doesn't have to be the Nike brand.

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Letters were sent to all school principals about the program. Once collected, the footwear will be sent to Nike where it is ground up and used for a variety of items, mostly athletic surfaces, playground equipment, horse tracks and basketball courts.

If a school wishes to participate a collection box will be installed at the school. These boxes will also be available at participating thrift stores and the County Courthouse. However, if a child needs a pair of shoes, the shoes will go to the child first. WSU is housing the footwear until shipped to Nike.

Whitman County is partnering with WSU, Adams County, Kootenay County and Walla Walla County to collect 5,500 pairs of shoes. One of the agencies in the cooperative then becomes eligible for a field/surface made of the recycled material.

**10:50 a.m. - Dane Dunford, Public Works Director.**

Present: Cindi Lepper, Brett Bosse and Tammy Lewis.

**Action Items:**

**061809** 1. Commissioner Partch **moved** to approve a personnel board order for to seek a transfer station equipment operator. Motion **seconded** by Commissioner Wigen. Commissioner Partch indicated this is not a general fund position and is supported by the fees collected. Chairman Finch also pointed out this position will reduce overtime. Motion **carried**.

**D061809A** 2. According to Mr. Dunford, the department finished grinding the yard waste accumulated in late fall.

**Maintenance Division:**

**061810** 2. The Director distributed the 2004 Public Works call out list.

**061811** 3. The Director also presented a copy of the annual winter snow and ice control letters that were sent to schools and post offices.

**D061811A** 4. The Maintenance Division is still hauling rock. Due to warmer temperatures, a couple districts will wash out culverts. If it rains tonight, the crews will grade tomorrow. All sanders are mounted and plows can be quickly attached for snow removal.

**Engineering Division:**

**D061811B** 5. As of today, no paving decision for the Endicott Road has been made.

**11:05 a.m. - Recess.**

**12:00 p.m. - Board Business Continued/Elected Officials.**

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Present: Joe Reynolds, Bob Lothspeich, Denis Tracy, Eunice Coker, Shirley Bafus and Brett Myers.

**D061811C 21.** The issue discussed was the 2004 budget.

**1:30 p.m. - Recess.**

**2:40 p.m. - Board Business Continued/BOCC Workshop.**

Present: Dane Dunford, Mark Storey, Alan Thomson and Mark Bordsen (3:00 p.m.).

**061811D 22.** Items discussed included .08 report from CTED, Endicott Road, Klemgard Park Bridge, Albion slide project and speed limit, Bridge and Road Advisory Committee, CPG grant, deck and detached building code revision, housing request and JPAC II meeting. No action taken.

**5:00 p.m. - Adjournment.**

**D061811E** Commissioner Partch **moved** to adjourn the **November 10, 2003** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **November 17, 2003**. The foregoing action made this **17<sup>th</sup>** day of **November 2003**.

ss/ GREG PARTCH, Commissioner

ss/ LES WIGEN, Commissioner

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MARIBETH BECKER, CMC  
Clerk of the Board

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G.R. FINCH, Chairman  
Board of County Commissioners