

Minutes for November 17<sup>th</sup>, 2003

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061816 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for November 17, 2003 at 10:00 a.m. G.R. "Jerry" Finch, Chairman, Les Wigen, Commissioner and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Partch was unavailable.

10:00 a.m. - Board Business.

D061816A 1. Call to Order/Pledge of Allegiance.

Present: Brett Bosse and Tammy Lewis.

D061816B 2. Motion by Commissioner Wigen to approve the consent agenda. Motion seconded by Commissioner Finch and carried.

061817 3. Claims/Payroll warrants numbered 156002-156114 for \$207,236.48 approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	65,194.67
102	Building & Development	15.78
103	Countywide Planning	123.60
110	County Roads	7,600.31
112	Public Facilities Improvement	17.22
118	Inmate Welfare	523.13
123	Paths & Trails	11.30
127	Drug Enforcement	1,290.53
128	Crime Victims/Witnesses	215.09
142	Whitcom-911	87,289.07
400	Solid Waste	5,256.05
501	Equipment Rental & Revolving	39,635.78
513	Communications Revolving	63.95

061818 4. November 10, 2003 minutes approved.

061819-061821 5. Personnel board orders approved.

061822 6. Motion by Commissioner Wigen seconded by Commissioner Finch and carried to publish notice of the 2004 preliminary budget hearing to be held at 7 p.m. December 1<sup>st</sup>.

061823 7. Motion by Commissioner Wigen seconded by Commissioner Finch and carried to publish notice of the 2003 budget amendment hearing to be held at 11:30 a.m. December 8th.

10:05 a.m. - Chad Connors.

061824 8. Motion by Commissioner Wigen seconded by Commissioner Finch and carried to sign a resolution establishing the hotel/motel tax fund.

RESOLUTION NO. 061824

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, November 17, 2003; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need for a Special Revenue Fund to account for the Hotel/Motel Transient Tax revenue and expenditures; and,

WHEREAS, the Board of County Commissioners believe that a separate fund is the proper procedure to account for these revenues.

NOW, THEREFORE, IT IS HEREBY RESOLVED that a Hotel/Motel Tax Fund numbered 115.310.000 be and is hereby created.

PASSED, APPROVED AND ADOPTED this 17th day of November 2003.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
G.R. Finch, Chairman

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Greg Partch, Commissioner

ATTEST:

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Maribeth Becker, CMC  
Clerk of the Board

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Les Wigen, Commissioner

061825 9. Mr. Connors presented a professional services contract for chemical dependency disposition alternative for drug/alcohol evaluations. State statute allows for specific sentencing alternatives for juveniles offender going to court to be sentenced under if they have a specific drug and alcohol evaluation. The court can then impose a drug/alcohol related sentencing alternative in lieu of a prison commitment or the standard probation. In order to make this program work, the evaluation process must take place. Each evaluation is \$91 and the department has upwards of \$10,000 in dedicated federal funds for this particular program. Motion by Commissioner Wigen seconded by Commissioner Finch and carried to sign a

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professional services agreement with Palouse River Counseling Center for alternatives to sentencing evaluation services.

**061826**     **10. Motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to sign an interlocal agreement with the Town of Lamont for criminal justice services during the period January 1, 2003-December 31, 2004.

**061827**     **11.** The Town of Albion provided updated information for the 2003-2004 criminal justice services contract. They will sign the interlocal agreement once this correction has been made.

**061828**     **12.** The Town of Farmington requested updated information for the 2003-2004 criminal justice services contract. They will sign the interlocal agreement once this correction has been made.

**061829**     **13.** A request for reimbursement of \$275 from the Veterans Assistance fund was received from the County Auditor for hall rent at the Colton Post of the American Legion Hall. **Motion** by Commissioner Wigen and **seconded** by Commissioner Finch to accept this request. Motion **carried**.

**14.** The following levy certifications were received and approved upon **motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried**.

- 061830**     Town of Colton
- 061831**     Town of Endicott
- 061832**     Town of Garfield
- 061833**     Town of Rosalia
- 061834**     Town of St. John
- 061835**     St. John Cemetery District #3
- 061836**     Fire District #1
- 061837**     Fire District #2
- 061838**     Fire District #7
- 061839**     Fire District #8
- 061840**     Endicott Parks and Recreation District #7
- 061841**     Garfield Parks and Recreation District #2
- 061842**     Lacrosse Parks and Recreation District #1
- 061843**     St. John Parks and Recreation District #3
- 061844**     Educational Service District 101
- 061845**     Educational Service District 123

**061846**     **15.** A letter was received from Jean Wardwell requesting reappointment to the Planning Commission. **Motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to appoint Jean Wardwell to a 4-year term on the Planning Commission. Ms. Wardwell's new term will expire January 1, 2008.

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**061847** 16. A letter was received from Robert Schultz stating he would not be seeking another term on the Planning Commission. **Motion** by Commissioner Wigen and **seconded** by Commissioner Finch to regretfully accept Mr. Schultz' letter. Motion **carried**.

**061848** 17. Chairman Finch signed the 2003-2004 CDBG-PS grant application requesting \$113,318.

**061849** 18. A grant application data form for the above reference grant was signed by the Board and forwarded to Information Services.

**061850** 19. The Office of Archaeology and Historic Preservation wrote informing the commissioners that the First Baptist Church of Hay has been listed in the Washington Heritage Register.

**061851** 20. An executed copy of the FY04 Wireless Operations contract #E03383 amendment A was received from the Washington State Military Department.

**D061851A** 21. Commissioners' pending list reviewed.

**10:30 a.m. - Recess.**

**11:00 a.m. - Dane Dunford, Public Works Director.**

Present: Brett Bosse, Tammy Lewis and Augie Luft.

**Action Items:**

**061852** 1. **Motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried** that a resolution setting the speed limit at 45 MPH for a portion of Albion Road be signed as presented.

**RESOLUTION NO. 061852**

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of changing the speed limit on a portion of a certain county road pursuant to R.C.W. 46.61.415;

IT IS HEREBY RESOLVED that the speed limit for all vehicles be set at 45 MPH on the following County Road:

Pullman-Albion Road, No. 5500, from milepost 0.26 (Albion City Limit) to milepost 0.87

IT IS FURTHER HEREBY RESOLVED that Resolution #059303, adopted on February 20, 2002, setting the speed limit for all vehicles at 35 MPH on the same section of road, is rescinded.

ADOPTED this 17<sup>th</sup> day of November 2003.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
G.R. Finch, Chairman

ATTEST:

\_\_\_\_\_  
Greg Partch, Commissioner

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Maribeth Becker, CMC  
Clerk of the Board

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Les Wigen, Commissioner

**Engineering Division:**

**D061852A 2.** The Director provided a brief update on the Wassum Bridge, Endicott Road and Palouse Cove Road projects.

**Maintenance Division:**

**D061852B 3.** The maintenance crews are grading, ditching and cleaning culverts.

**11:05 a.m. - Recess.**

**11:30 a.m. - Bev Welch, Information Services/Finance Director.**

Present: Joe Reynolds, Eunice Coker, Mike Werner, Fran Martin, Bob Lothspeich, Tim Myers, Dane Dunford, Tom Miller, John Peterson, Kelli Campbell and Nanette Bolyard.

The following individuals contacted the Clerk of the Board regarding their absence from today's meeting: Greg Partch and Peggy Wright.

**061853** The October 2003 ending financial report provided by Ms. Welch.

October 2003 Cash Balance - \$2,144,208

October 2002 Cash Balance - \$1,596,022

October 2003 Revenue - \$7,687,585 - 88.06% of budget.

October 2002 Revenue - \$6,992,507 - 81.34% of budget.

October 2003 Expenditures \$7,056,077 - 77.79% of budget.

October 2002 Expenditures \$7,051,488 - 77.86% of budget.

**11:45 a.m. - Recess.**

**3:00 p.m. - Board Business Continued/BOCC Workshop.**

Present: Kelli Campbell.

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**061854 22.** Items discussed included a draft of the revised annual leave and sick leave conversion policies. No action taken.

**3:30 p.m. - Adjournment.**

**D061854A** Commissioner Wigen **moved** to adjourn the **November 17, 2003** meeting. Motion **seconded** by Commissioner Finch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **November 24, 2003**. The foregoing action made this **17th** day of **November 2003**.

ss/ LES WIGEN, Commissioner

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MARIBETH BECKER, CMC  
Clerk of the Board

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G.R. FINCH, Chairman  
Board of County Commissioners