

## Minutes for November 20, 2006

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**066108 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **November 20, 2006** at **8:30 a.m.** G.R. Finch, Chairman, Greg Partch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**8:20 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Kelli Campbell.

**066109 1.** Items discussed included negotiations, swearing in ceremony, mileage reimbursement rate and per diem rates. No action taken.

**8:45 a.m. - Pledge of Allegiance.**

Present: Kelli Campbell.

**D066109A 2. Motion** by Commissioner Partch to approve the consent agenda. Motion **seconded** by Commissioner Finch and **carried**.

**066110 3.** Claims/Payroll warrants numbered **197197, 197246-197263, 197336-197483** for **\$832,521.87** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	41,350.60	7,876.80	54,548.94
101	Self Insurance			5,255.53
102	Building & Development	1,235.20		1.98
103	Countywide Planning	2,332.80		337.70
104	Developmental Services			35,238.53
109	Homeless Housing			1,649.15
110	County Roads	14,078.40	2,050.00	21,219.96
111	CETC Building			513.45
112	Public Facilities Improvement			5,613.30
118	Inmate Welfare			81.28
123	Paths & Trails			18.81
125	Donations & Planned Giving			73.25
127	Drug Enforcement-Quad City	400.00		591.02
134	Elections Reserve Fund			200,171.22
137	Web Site Development			163.91
141	Washington Housing SHB 2060			2,918.59
144	Emergency Communications-144.260.001			1,045.66
300	Capital Projects Asset Acq.-300.010.001			328.60
300	Capital Projects Computer-300.010.003			100.00
300	Capital Projects Doc. Mgmt.-300.010.006			40,450.29
300	Capital Projects-300.310.001			70.89
400	Solid Waste	3,828.40		109,507.41
501	Equipment Rental & Revolving	4,544.80	450.00	60,511.67

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510	Photocopier Revolving			773.01
511	Unemployment Insurance			2,603.80
513	Communications Revolving			2,406.16
660	Whitcom-General-660.911.000			51,477.95
660	Whitcom-Grant Funding-660.911.001			5,491.16
690	Clearing Fund 690.005.000			151,211.65

**066111** 4. November 13, 2006 minutes approved.

**066112-066124** 5. Personnel board orders approved.

**066124A** 6. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve the contract as negotiated for the Courthouse Bargaining Unit (January 1, 2006-December 31, 2008).

**066124B** 7. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve the contract as negotiated for the Road Bargaining Unit (January 1, 2006-December 31, 2008).

**066124C** 8. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to approve the contract as negotiated for the Solid Waste Bargaining Unit (January 1, 2006-December 31, 2008).

**066124D** 9. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign the letter of agreement with Teamsters Local 690/Solid Waste Bargaining Unit.

**066125** 10. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to publish notice of the 2007 CDBG-PS grant hearing.

**066126** 11. The commissioners accepted the 2007 school district levy certification from the Superintendent of Public Instruction.

**066127** 12. Notice was received from the Department of Revenue that they would be conducting their annual countywide appraisals of selected personal property parcels in Whitman County.

**066128** 13. An executed copy of the HRA/VEBA agreement was received.

**D066128A** 14. Commissioners' pending list reviewed.

**9:00 a.m. - Board of Health.**

Present: Fran Martin, John Skyles, Michael Baker and Joe Kline.

**D066128A** 1. Fran Martin said Dr. Moody is dealing with 2-3 possible TB cases in the county.

**D066128B** 2. In addition, Dr. Moody is reviewing the county's bioterrorism reaction plans as they are completed. Michael Baker, Judy Stone and Fran

**BOCC MINUTES-11/20/06**

Martin were involved in a radiological tabletop exercise at the hospital. The Health Department needs to be very clear on their responsibilities.

**D066128C 3.** John Skyles introduced Joe Kline, newly hired Environmental Health Specialist.

**D066128D 4.** Mr. Skyles reported much of his time is occupied with development in the Pullman-Moscow Corridor.

**D066128E 5.** According to Ms. Martin, there is no further information to report on the Harston solid waste issue in Thornton.

**D066128F 6.** All Public Health employees will participate in incident command training next month. Employees will then have a clear understanding of their responsibilities. After training, Ms. Martin will advise the board of their responsibilities as well as other staff members.

**D066128G 7.** The document preservation equipment has been installed and staff trained. To date, an entire years birth records have been scanned. Ms. Martin estimated completion of the project in 6-9 months including Environmental Health records.

**D066128H 8.** The Director is compiling Public Health and Board of Health information for Commissioner Elect Largent.

**066129 9.** Ms. Martin distributed a graph outlining the 2005 total per capita allocated to public health by all counties. Whitman County is 3<sup>rd</sup> from the bottom on the list providing \$5.90 per capita down from \$6.25 in 2004. Grants and fees support the majority of Whitman County Public Health. Neighboring Columbia County contributes \$12.50 per capita.

**066130 10.** The proposed 2007 Public Health fee scheduled was reviewed. Ms. Martin explained the fee schedule is based on recouping costs as previously directed by the Board. After much discussion, Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to adopt the 2007 Public Health fee schedule.

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

In the Matter of Amending ) RESOLUTION NO. 066130  
the Whitman County Public )  
Health Fee Schedule for 2007 )

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in a regular session on the 20th day of November 2006; and,

**BOCC MINUTES-11/20/06**

WHEREAS, the Whitman County Commissioners acting as the Board of Health has reviewed the proposed updated fee schedule and finds that changes are necessary and in the best interest of the citizens of Whitman County.

NOW, THEREFORE, BE IT RESOLVED that the attached updated Public Health Fee Schedule be adopted and implemented effective January 1, 2007.

PASSED AND APPROVED by the Whitman County Board of Commissioners, acting as the Board of Health on this 20<sup>th</sup> day of November 2006.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
G.R. Finch, Chairman

\_\_\_\_\_  
Greg Partch, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Les Wigen, Commissioner

CODES	PUBLIC HEALTH FEE SCHEDULE								
VISITS		2001	2003	Change	% Inc/Dec	2004	2005	2006	2007
99211	Office Min (5 min Perform/Supervision)					17.00	17.00	17.00	17.00
99212	Brief (10 min)		16.00	16.00	#DIV/0!	28.00	28.00	28.00	28.00
99213	Intermediate Visit (15 min Low/Complexity)		28.00	28.00	#DIV/0!	40.00	40.00	40.00	40.00
99214	Extended (25 min Moderate/Complexity)		40.00	40.00	#DIV/0!	62.00	62.00	62.00	62.00
99348	Home Visit		62.00	62.00	#DIV/0!	38.00	38.00	38.00	38.00
<b>IMMUNIZATIONS</b>	<b>CHILDRENS</b>		38.00	38.00	#DIV/0!				
90702-SL	DT					15.00	15.00	15.00	15.00
90700-SL	DtaP					15.00	15.00	15.00	15.00
90633-SL	Ped Hep A (2-18 years)	12.00	12.00		0%	15.00	15.00	15.00	15.00
90744-SL	Hep B (0-18 years)	8.00	12.00	4.00	50%	15.00	15.00	15.00	15.00
90645-SL	HIB (4 doses) Hib Titer	40.00	12.00	(28.00)	-70%	15.00	15.00	15.00	15.00
90646-SL	HIB (Booster)	1.00	12.00	11.00	1100%	15.00	15.00	15.00	15.00
90647-SL	HIB (3 doses) Ped Vax	8.00	12.00	4.00	50%	15.00	15.00	15.00	15.00
90648-SL	HIB (4 doses) Act HIB	8.00	12.00	4.00	50%	15.00	15.00	15.00	15.00

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90741	Immune Serum Globulin	10.00	12.00	2.00	20%	15.00	15.00	15.00	<b>15.00</b>
90713-SL	IPV	12.00	12.00		0%	15.00	15.00	15.00	<b>15.00</b>
90707-SL	MMR (0-18 years)	8.00	14.00	6.00	75%	15.00	15.00	15.00	<b>15.00</b>
90712-H	OPV	1.00	12.00	11.00	1100%	12.00	12.00	12.00	<b>12.00</b>
90669-SL	Pprevnar	76.00	12.00	(64.00)	-84%	15.00	15.00	15.00	<b>15.00</b>
90718-SL	Tetanus/TD (7-18 years)	8.00	10.00	2.00	25%	15.00	15.00	15.00	<b>15.00</b>
90716-SL	Varicella (1-18 years)	8.00	12.00	4.00	50%	15.00	15.00	15.00	<b>15.00</b>
90657-SL	Influenza (6-35 months)	10.00	12.00	2.00	20%	15.00	15.00	15.00	<b>15.00</b>
90658-SL	Influenza (3 years)	8.00	12.00	4.00	50%	15.00	15.00	15.00	<b>15.00</b>
		20.00	12.00	(8.00)	-40%				
<b>IMMUNIZATIONS</b>	<b>ADULTS (PRIVATE PAY)</b>	8.00	12.00	4.00	50%				
90632	Adult Hep A (Adult 19+ years)					22.00	22.00	22.00	<b>22.00</b>
90746	Hep B (20 years & older)					40.00	40.00	40.00	<b>40.00</b>
90658	Influenza		20.00	20.00	#DIV/0!	15.00	Market	Market	<b>Market</b>
90732	Pneumonia	4.00	40.00	36.00	900%	22.00	Market	Market	<b>Market</b>
90742	Rabies IG		12.00	12.00	#DIV/0!		Market	Market	<b>Market</b>
90726	Rabies Vaccine	5.00	20.00	15.00	300%		Market	Market	<b>Market</b>
90718	Td Adult (19 years)		Market	#VALUE!	#VALUE!	20.00	20.00	20.00	<b>20.00</b>
90733	Meningococcal polysaccharide		Market	#VALUE!	#VALUE!		Market	Market	<b>Market</b>
			15.00	15.00	#DIV/0!				
<b>TB SERVICES</b>	<b>34</b>		76.00	76.00	#DIV/0!				
99201	TB test 1 step office visit						28.00	28.00	<b>28.00</b>
99215	TB, 2 step office visit						40.00	40.00	<b>40.00</b>
99341	Home Visit New Patient		28.00				62.00	62.00	<b>62.00</b>
99347	Home visit established patient		40.00				40.00	40.00	<b>40.00</b>
86580	PPD Skin Test Given		62.00			8.00	8.00	8.00	<b>8.00</b>
86580	PPD Skin Test Read		40.00				N/C	N/C	<b>N/C</b>
	PPD 2 Step Test Read		7.00				10.00	10.00	<b>10.00</b>
	TB Treatment Curative		NC				Market	Market	<b>Market</b>
	TB Preventive (INH)		10.00				5.00	5.00	5.00
<b>HIV/AIDS</b>	<b>35</b>		5.00						
86701	HIV/ELISA (HIV Test)						25.00	25.00	<b>25.00</b>
00404	Pretest Counsel						62.00	62.00	<b>62.00</b>
99401	Post Test Counsel		25.00				28.00	28.00	<b>28.00</b>
			62.00						

**BOCC MINUTES-11/20/06**

<b>DENTAL</b>	<b>24</b>		28.00						
D1330	Oral Hygiene Instructions						15.00	15.00	<b>15.00</b>
D1203	Fluoride Treatment						18.00	18.00	<b>18.00</b>
D9999	Family Oral Health Ed		16.00				25.00	25.00	<b>25.00</b>
			18.00						
<b>MIH/CAH</b>	<b>22</b>		25.00						
93770	Blood Pressure						5.00	5.00	
92552	Hearing		5.00			12.00	12.00	12.00	<b>15.00</b>
85013	Hemoglobin		62.00			6.00	6.00	6.00	<b>10.00</b>
0910M	Nutrition Consultation (per hour)		10.00			30.00	30.00	30.00	<b>40.00</b>
0911M	Nutrition Follow up (Repeat)		5.00				28.00	28.00	
81002	Urinalysis(Dipstick)		28.00			12.00	12.00	12.00	<b>15.00</b>
92081	Vision		28.00			6.00	6.00	6.00	<b>10.00</b>
81025	Pregnancy Test (Urine)		10.00			12.00	12.00	12.00	<b>12.00</b>
			5.00						
<b>ADULT HEALTH</b>	<b>29</b>		10.00						
99402	Disease Information/Consult						40.00	40.00	<b>40.00</b>
92552	Hearing Test					12.00	12.00	12.00	<b>12.00</b>
85013	Hemoglobin		40.00			7.00	6.00	6.00	<b>6.00</b>
90782	Injection (Meds supplied by Pt.		10.00			12.00	12.00	12.00	15.00
81005	Urinalysis (Dipstick)		5.00			12.00	12.00	12.00	<b>15.00</b>
92081	Vision Screening		10.00			7.00	7.00	7.00	<b>10.00</b>
			10.00						
<b>NURSING SERVICES</b>	Nursing Consultation (per hour)		5.00				40.00	40.00	40.00
<b>LAB SERVICES</b>			40.00						
86592	RPR/VDRL					7.00	7.00	7.00	<b>NC</b>
<b>VITAL RECORDS</b>	<b>71</b>		25.00						
	Certified Copies Birth Each						17.00	17.00	<b>17.00</b>
	Certified Copy of Death						17.00	17.00	<b>17.00</b>
	Uncertified death		17.00						<b>8.00</b>
			17.00						

<b>ENVIRONMENTAL HEALTH FEE SCHEDULE</b>			
	<b>2006</b>	<b>2007</b>	<b>Change</b>
Food & Beverage Workers Permit	10.00	10.00	
Replacement Food & Beverage Workers Permit	5.00	5.00	
<b>RESTAURANTS (Prorated Fees See Below)</b>			

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Minimum Fee	110.00	125.00	15.00
1 – 25 Seats	150.00	150.00	
26 – 50	200.00	200.00	
51 - 100 Seats	250.00	275.00	25.00
101 + Seats	300.00	325.00	25.00
<b>Additional</b>			
Simple Menu w/ food		35.00	35.00
Complex Menu		75.00	75.00
With Lounge/Liquor, add additional fee	100.00	100.00	
With Beer/Wine served, add additional fee of	75.00	75.00	
<b>TAVERNS</b>			
Minimum Fee	110.00	125.00	15.00
1 – 25 Seats	150.00	150.00	
26 – 50	200.00	200.00	
51 - 100 Seats	250.00	275.00	25.00
101 + Seats	300.00	325.00	25.00
<b>Additional</b>			
With Food Service, add additional fee of	50.00	60.00	10.00
<b>GROCERY STORE</b>			
With Meat cutting facility add additional fee of	60.00	60.00	
With Deli Section, add additional fee of	60.00	85.00	25.00
<b>Catering/Mobile Units</b>	150.00	150.00	
<b>Fraternities &amp; Sororities</b>	125.00	125.00	
<b>Fraternities &amp; Sororities Whole House Inspections</b>	125.00	125.00	
<b>Temporary Commercial</b>	75.00	75.00	
<b>Temporary Benevolent</b>	15.00	15.00	
<b>Applications Received Before Events</b>			
14 or more days before events	15.00	15.00	
7 – 13 days before event		25.00	25.00
4 - 7 days before event		40.00	40.00
1 - 3 days before event		50.00	50.00
Day of/ During Event		70.00	70.00
<b>Bed &amp; Breakfast`</b>	110.00	110.00	
<b>Follow up Inspection for Food Establishment</b>	100.00	150.00	50.00

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<b>Plan Review First 2 hours</b>	110.00	110.00	
Each additional hour	75.00	125.00	50.00
<b>Schools</b>	125.00	125.00	
<b>WATER</b>			
Water System Survey	225.00	225.00	
Water Recreation Facility Permit	250.00	250.00	
<b>ON-SITE</b>			
On Site Sewage Disposal System Survey	225.00	275.00	50.00
Additional Call-backs	125.00	175.00	50.00
Sanitary Landfill	3,500.00	3,500.00	
Transfer Stations	1,000.00	1,000.00	
Monofil	750.00	750.00	
Impoundments	750.00	750.00	
Inert Demolition	1,000.00	1,000.00	
Land Spreading	1,000.00	1,000.00	
Recycling Centers	1,000.00	1,000.00	
Composting Piles	750.00	750.00	
Sludge Utilization	750.00	750.00	
Septage Disposal	750.00	750.00	
<b>LIQUID WASTE</b>			
Septic Tank Installers per year	250.00	250.00	
Septic Tank Pumpers per year	250.00	250.00	
On site Sewage Disposal Application for permit	225.00	255.00	30.00
Repair on On-site Sewage Disposal System	125.00	125.00	
Site Evaluation for Land Division/CZC application	225.00	250.00	25.00
Each additional site, adjoining property	125.00	175.00	50.00

**9:35 a.m.** - Tinh Nguyen.

**D066130A 11.** Public Health has received its national primary provider number for billing purposes under Dr. Moody's name.

**D066130B 12.** Public Health is negotiating with the insurance company over the \$8,300 vaccine loss. The department is trying to replace the vaccine and will forward copies of the invoices to the insurance company. Commissioner Partch suggested installing a temperature alarm system

**BOCC MINUTES-11/20/06**

connected to the corrections building control room. Ms. Martin will look into this option.

**D066130C 13.** The next Board of Health meeting is December 19<sup>th</sup>.

**D066130D 14.** Emergency Management is in the process of writing to all public service districts (fire, police, EMS, etc.) regarding equipment inventory to determine what equipment can be replaced/repared under the Emergency Communications 1/10 of 1% funding.

**D066130E 15.** Emergency Management has contracted with a project manager to provide a complete inventory of all repeaters in the county.

**D066130F 16.** The department is currently advertising for a communications engineer.

**D066130G 17.** Ms. Martin thought the Colfax tower problem might soon be resolved.

**D066130H 18.** Emergency Management is considering at purchasing reversed 911 service using Homeland Security funds.

**9:45 a.m. - Recess.**

**10:30 a.m. - Gretchen Borck, Washington Association of Wheat Growers.**

Present: Tinh Nguyen.

**066131** Ms. Borck indicated she is the Director of Issues for the Washington Association of Wheat Growers. She gave a presentation on the Association's legislative 2-day industry and wheat tour in 2003 based out of Moses Lake. The 2007 tour is scheduled for Whitman and Asotin Counties and will be based out of Pullman. Ms. Borck asked the commissioners what sites they would like the state legislatures to see in Whitman County. Chairman Finch suggested Clark Farms Garbanzo facility in Steptoe. Commissioner Partch suggested SR 270 between Pullman and Moscow, the Bill Chipman Palouse Trail overpass and biodiesel participating farms.

Ms. Borck asked the commissioners to set aside June 26-27, 2007 to participate in the tour.

**11:00 a.m. - Mark Storey, Public Works Director.**

Present: Phil Meyer and Tinh Nguyen.

**ACTION ITEMS**

**Administration Division:**

**BOCC MINUTES-11/20/06**

**066132** 1. Commissioner Wigen **moved**, Commissioner Partch **seconded** the motion and it **carried** to renew the fuel contract with Busch Distributors for 2007.

**Engineering Division:**

**D066132A** 2. The Director said today marks the 3<sup>rd</sup> day of paving on Almoda Road. Weather permitting the approaches will be paved next week. The overlay work from the hospital to Colfax Airport Road will be postponed until next year. Mr. Meyer said if the weather holds out the Almoda Road would be striped next week.

**066133** 3. Mr. Storey provided copies of the 2002-2005 Palouse Ground Water Basin Water Use Report to each commissioner. This document was prepared by Steve Robischon for the Palouse Basin Aquifer Committee and is very well done.

**Maintenance Division:**

**D066133A** 4. According to Phil Meyer, general maintenance is continuing in all districts.

**D066133B** 5. Mr. Storey gave an update on the SR 270/Sunshine Road project.

**11:30 a.m. - Sharron Cunningham, Administrative Services.**

Present: Joe Reynolds, Eunice Coker, Janet Schmidt, Kelli Campbell, Tim Myers, Bob Lothspeich, Marlynn Markley, Eileen Roe and Mark Storey.

The following individuals contacted the Clerk of the Board regarding their absence from today's meeting: Bev Welch.

**066134** The October 2006 ending financial report provided by Ms. Cunningham.

October 2006 Cash Balance - \$2,189,147  
October 2005 Cash Balance - \$1,445,019

October 2006 Revenue - \$8,977,308 - 77.59% of budget.  
October 2005 Revenue - \$7,944,045 - 79.23% of budget.

October 2006 Expenditures \$8,622,707 - 75.83% of budget.  
October 2005 Expenditures \$7,951,536 - 78.28 % of budget.

**11:40 a.m. - Recess.**

**1:00 p.m. - Board Business Continued/BOCC Workshop.**

Present: Mark Storey, Mark Bordsen, Alan Thomson, Mariah Simpson, Don Nelson, Susan Fagan, Michael Largent, Joe Henderson, Darin Watkins and Think Nguyen.

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**D066134A 15.** The item discussed was rural residential development. No action taken.

**4:40 p.m. - Recess.**

**6:00 p.m. - Board Business Continued/BOCC Workshop.**

Present: Commissioners from the quad county area, Nancy Osley and Maria Sullivan with the Department of Community, Trade and Economic Development (DCTED).

**066135 16.** Items discussed included DCTED and legislative issues. No action taken.

**D066135A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **November 21, 2006** at **9:45 a.m.** G.R. Finch, Chairman, Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:45 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Sharron Cunningham.

**D066135B 17.** The item discussed was the 2006 current and 2007 preliminary budgets. No action taken.

**11:00 a.m. - Adjournment.**

**D066135C** Commissioner Partch **moved** to adjourn the **November 20 and 21, 2006** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **November 27, 2006**. The foregoing action made this **20th** day of **November 2006**.

ss/ Greg PARTCH, Commissioner

ss/ LES WIGEN, Commissioner

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MARIBETH BECKER, CMC  
Clerk of the Board

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G.R. FINCH, CHAIRMAN  
Board of County Commissioners