

Minutes for November 22nd, 2004

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063112 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **November 22, 2004** at **9:00 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Sharron Cunningham.

063113 1. Items discussed included financial issues, library support letter, update on State Auditor's suggestions, .08 funds and employee letter. No action taken.

9:55 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Tammy Lewis, Megan Doyle and John Chaplain.

D063113A 2. Motion by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

063114 3. Claims/Payroll warrants numbered **169762-169763, 169919-169941** and **170285-170454** for **\$462,475.76** approved.

| FUND | FUND NAME | AMOUNT | AMOUNT | AMOUNT | AMOUNT |
|------|---------------------------------|----------|-----------|----------|-----------|
| 001 | Current Expense | 7,955.20 | 38,087.05 | 263.24 | 85,828.27 |
| 102 | Building & Development | | 1,065.20 | | 172.50 |
| 103 | Countywide Planning | | 1,021.20 | | 850.84 |
| 104 | Developmental Services | | | 3,500.00 | 30,854.01 |
| 110 | County Roads | 4,050.00 | 16,084.40 | 8.92 | 20,139.13 |
| 113 | Ergonomics | | | | 14,394.40 |
| 117 | Boating Safety | | | | 84.00 |
| 118 | Inmate Welfare | | | 10.44 | 838.47 |
| 119 | Emergency Services | | | | 1,149.90 |
| 123 | Paths & Trails | | | 5.81 | 325.62 |
| 126 | Treasurer's M&O | | | | 290.58 |
| 127 | Drug Enforcement | | 400.00 | | 8,190.02 |
| 129 | House Bill 3900 | | | | 632.42 |
| 132 | Auditor's Document Preservation | | | | 280.76 |
| 134 | Elections Reserve Fund | | | | 11.93 |
| 141 | Washington Housing SHB 2060 | | | | 5,874.57 |
| 142 | Whitcom-911 | | | 8.34 | 44,289.93 |
| 300 | Capital Projects | | | 3,900.00 | |
| 400 | Solid Waste | | 2,159.60 | 1,703.08 | 1,632.48 |
| 501 | Equipment Rental & Revolving | 450.00 | 4,613.20 | 81.83 | 12,742.83 |
| 510 | Photocopier Revolving | | | | 1,128.27 |

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|-----|--------------------------|--------|--|--|------------|
| 511 | Unemployment Insurance | | | | 235.62 |
| 513 | Communications Revolving | | | | 458.64 |
| 655 | Hospital District | 260.00 | | | |
| 690 | Clearing & Suspense | | | | 146,443.06 |

063115 5. November 15, 2004 minutes approved.

063116-063120 6. Personnel board orders approved.

10:05 a.m. - Dave Frazier.

063121 7. Judge Frazier explained, due to differences between Superior and District Court indigent defense issues and because the District Court portion of the consolidated contract is not yet ready for signatures, he drafted a separate contract for Superior Court in the amount of \$138,000 per year. The Judge noted Snyder & Martonick are in agreement with this contract. Commissioner Partch **moved** Commissioner Finch **seconded** the motion to sign the Superior Court indigent defense contract with Snyder & Martonick Law Offices for the period 01/01/05-12/31/09 for \$138,000/year. Motion **carried**.

Commissioner Partch commented WSAC is working on legislation for the state to pick up a portion of indigent defense costs.

063122 8. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to authorize publishing a notice of hearing for proposed revisions to the Comprehensive Emergency Management Plan (CEMP). Hearing to be held December 14th at 2 p.m.

063123 9. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to authorize publishing a notice of hearing for the proposed 2004 budget amendment #4 on December 20th at 10:15 a.m.

063124 10. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to appoint the following individuals to the Citizens' Commission on Salaries for Elected Officials as follows:

| <u>Resident</u> | <u>Representing</u> | <u>Term Exp.</u> |
|-----------------|-----------------------------------|------------------|
| Steve DeSoer | Professional Personnel Management | 12/31/05 |
| Darren Jones | Organized Labor | 12/31/06 |
| David W. Savage | Legal Professional | 12/31/07 |
| Mark Yrazabal | Business | 12/31/08 |

Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to appoint the following individuals to the Citizens' Commission on Salaries for Elected Officials as follows:

| <u>Resident</u> | <u>Representing</u> | <u>Term Exp.</u> |
|--------------------|-------------------------|------------------|
| Donald W. McHargue | Commissioner District I | 12/31/05 |
| Barbara E Pfaff | Commissioner District I | 12/31/07 |

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|-----------------|---------------------------|----------|
| Alene C. Bishop | Commissioner District II | 12/31/06 |
| Lee Hatley | Commissioner District II | 12/31/08 |
| Susan S. Weed | Commissioner District III | 12/31/07 |
| Unfilled | Commissioner District III | 12/31/08 |

10:30 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, John Chaplain, Tammy Lewis and Megan Doyle.

Action Items:

063125 1. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** that the Repp Quarry and Stockpile site lease be signed as presented.

Engineering Division:

D063125A 2. The Engineer provided updates on the Palouse Cove Road and Looney Bridge projects.

Maintenance Division:

063126 3. Through the small works roster process, snowplow blades were awarded to Bill's Parts and Sales, Spokane, WA for a total of \$9,758.00 without tax.

D063126A 4. John Chaplain spoke about the Beeson-Cutoff Road (gravel) in northeast Whitman County realizing this road will not be paved. Due to heavy truck traffic, he suggested posting the road in certain locations at 20-35 MPH, changing the yellow cautionary signs to white regulatory signs and installing 2 stop signs.

Mr. Dunford indicated most traffic on this road is commuter and agricultural traffic from Idaho. The Engineer commented before any changes are made, he would perform a speed/traffic study followed by an engineer's report to the commissioners that could not be conducted until next spring. The commissioners were in favor of such a study in the spring of 2005.

D063126B 5. Mark Storey said, much to the departments surprise and delight, Whitman County is in receipt of a paving award for the Green Hollow Road project by the Washington Association of County Engineers. He pointed out both contractors, Motley & Motley and Poe Asphalt should be publicly commended for their work on this project.

11:00 a.m. - Board Business Continued.

Present: Tammy Lewis and Megan Doyle.

063127 11. The commissioners signed a memo to all departments advising them of the 2005 IRS standard mileage rate set at \$.405 per mile. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried**.

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12. 2005 levy certifications were received from:

063128 City of Colfax

063129 ESD #123

063130 13. A letter was received from the Human Resources Director indicating an error was discovered on the CDL Drug and Alcohol Testing Plan and Manual requesting authorization to make the necessary corrections from 25% to 10% where necessary. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve said request.

063131 14. Rhoderick McIntosh wrote the commissioners advising them he would not be seeking reappointment to the Planning Commission. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to reluctantly and regretfully accept Mr. McIntosh's decision. The commissioners signed a letter of appreciation to Mr. McIntosh for his 8 years of service.

063132 15. A letter was signed by the Board and forwarded to the Library Journal (via Library Director) supporting the Whitman County Rural Library's application for the Best Small or Rural Library in America. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign the letter.

063133 16. Pursuant to County Code regarding delegation of purchase orders, claims and payroll responsibilities, an authorization form was received from the Prosecutor's Office, signed by the Board and forwarded to the Auditor's office. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried**.

063134 17. A notice of hearing for proposed annexation to Public Hospital District No. 1-A was received from Hospital District Attorney Kelly Brown.

063135 18. Notice was received from the Department of Community, Trade and Economic Development notifying Whitman County of its CDBG grant award for public services in 2005. A required hearing on this matter is set for December 6th.

063136 19. A follow up letter was forwarded to Mary Selecky, Department of Health Secretary, concerning interpretations made by state staff on water-related issues.

063137 20. A letter was received from the Port of Whitman commissioners in response to the joint meeting held October 18th.

D063137A 21. Commissioners' pending list reviewed.

11:20 a.m. - Recess.

1:00 p.m. - Board Business Continued/BOCC Workshop

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Present: Sharron Cunningham, Fran Martin (1:00 p.m.), Janet Schmidt (2:00 p.m.), Chad Connors (2:30 p.m.), Joe Reynolds (3:00 p.m.), Tim Myers (3:30 p.m.) and Megan Doyle.

D063137B 22. Further budget discussions held. No action taken.

5:00 p.m. - Recess.

D063137C THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **November 23, 2004** at **8:40 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

8:40 a.m. - Reconvened/Board Business Continued/BOCC Workshop.

Present: Sharron Cunningham, Pete Martin (8:30 a.m.), Shirley Bafus (9:45 a.m.) and Dane Dunford and Mark Storey (10:10 a.m.).

D063137D 23. Further budget discussions and Public Works related issues held. No action taken.

9:30 a.m. - Recess.

1:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Sharron Cunningham, Brett Myers and Ron Rockness.

D063137E 24. Further budget discussions held. No action taken.

2:00 p.m. - Recess.

D063137F THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **November 24, 2004** at **11:00 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

11:00 a.m. - Reconvened/Board Business Continued/BOCC Workshop.

Present: Sharron Cunningham, Denis Tracy (11:00 a.m.) and Doug Robinson (12:00 p.m.).

D063137G 25. Further budget discussions held. No action taken.

1:00 p.m. - Recess.

2:00 p.m. - Board Business Continued/BOCC Workshop.

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Present: Sharron Cunningham, Eunice Coker (2:00 p.m.) and Dave Frazier (2:30 p.m.).

D063137H 26. Further budget discussions held. No action taken.

3:30 p.m. - Adjournment.

D063137I Commissioner Partch **moved** to adjourn the **November 22, 23, and 24, 2004** meeting. Motion **seconded** by Commissioner Finch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **December 6, 2004**. The foregoing action made this **22nd** day of **November 2004**. The November 29th meeting is cancelled.

ss/ G.R. FINCH, Commissioner
ss/ GREG PARTCH, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

LES WIGEN, CHAIRMAN
Board of County Commissioners