

Minutes for November 24th, 2003

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061855 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **November 24, 2003** at **10:00 a.m.** G.R. "Jerry" Finch, Chairman, Greg Partch, and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

10:00 a.m. - Board Business.

D061855A 1. Call to Order/Pledge of Allegiance.

Present: Chad Connors, Brett Bosse and Tammy Lewis.

D061855B 2. Motion by Commissioner Partch to approve the consent agenda. Motion **seconded** by Commissioner Wigen and **carried**.

061856 3. Claims/Payroll warrants numbered **156144-156165** and **156406-156713** for **\$475,227.96** approved.

FUND	FUND NAME	AMOUNT	AMOUNT
001	Current Expense	7,012.00	87,612.29
101	Self Insurance		5,750.54
102	Building & Development		140.49
103	Countywide Planning		21.00
104	Developmental Services		30,131.94
110	County Roads	4,050.00	7,573.41
112	Public Facilities Improvement		7,846.40
118	Inmate Welfare		347.36
123	Paths & Trails		156.60
126	Treasurer's M&O		43.75
127	Drug Enforcement		132.98
132	Auditor's Document Preservation		438.96
133	Commissioners' Special Revenue		1,280.01
135	Prosecutor's Stop Grant		10.94
137	Web Site Development		3,091.79
141	Washington Housing SHB 2060		6,813.37
400	Solid Waste		110,653.29
501	Equipment Rental & Revolving	1,197.20	4,869.58
510	Photocopier Revolving		507.31
513	Communications Revolving		1,892.71
690	Clearing & Suspense		13,198.24
ET	Electronic Transfer	60,455.80	

061857 4. November 17, 2003 minutes approved.

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061858-061863 5. Personnel board orders approved.

061864 6. Mr. Connors explained the commissioners previously authorized the purchase of a full size vehicle for the Juvenile Department up to a maximum of \$15,000 via a budget amendment. Using the small works roster process he obtained 7 quotes from 4 different dealers.

Pullman Ford - quotes were nearly an hour late.
Crown Victoria - \$15,500 plus tax.
Ford Taurus - \$12,500 plus tax.

Baggott Motors

2004 Dodge Intrepid - \$14,265.55 - 16,000 miles.

Neill Motors

2003 Dodge Intrepid - \$13,737.00 - sold prior to award.

Chipman & Taylor

New vehicle - did not meet specifications.
2003 Chevrolet Impala - \$14,498.00 with tax.
2003 Chevrolet Impala - \$13,433.55 with tax.

Mr. Connors recommended awarding the quote to Chipman & Taylor for the 2003 Chevrolet Impala for \$13,433.55 w/tax. This particular vehicle has 2 years or 26,000 miles (whichever comes first), remaining on the factory warranty. After which all maintenance work would be handled by Public Works.

Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to authorize the purchase of a 2003 Chevrolet Impala with 10,000 miles from Chipman & Taylor in the amount of \$13,433.55 w/tax. Funds for this purchase were derived from the sale of the Whitman County Counseling Center building to Palouse River Counseling Center.

061865 7. A letter was received from Roger Whitten resigning his position on the Planning Commission. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** accepting Mr. Whitten's resignation.

8. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign the following levy certifications.

- 061866** City of Palouse
- 061867** Fire District #4
- 061868** Fire District #5
- 061869** Fire District #14
- 061870** Public Hospital District #1-A
- 061871** State of Washington, Superintendent of Public Instruction

061872 9. The Board signed a letter inviting citizen participation on the Planning and Implementation Team for Investing in Early Childhood and

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School Readiness on the Palouse. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to sign the above-mentioned letter.

10. Two requests for veterans' assistance funds were received from the Auditor and approved upon **motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried**.

061873 G. Raymond McCown Post 24 rent-2002

061874 G. Raymond McCown Post 24 rent-2003

061875 11. As a result of the recent notification that the Teamster's Union has approved the county's proposal to make December 24, 2003 a "shortened workday", Teamsters union members may join the non-represented employees in taking the afternoon of December 24, 2003 off with pay. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch to authorize a shortened workday on December 24, 2003 beginning at 12 noon for Courthouse, Road, Solid Waste, Correctional Officers and Sheriff' support staff. Commissioner Partch noted the Sheriff's Deputies are not included in this agreement. (Human Resources is awaiting a response from the Deputy Sheriff's Association.) **Motion carried**.

061876 12. A letter was received from Pullman Mayor, Mitch Chandler requesting a joint city/county workshop regarding proposed cluster rural residential development and also requesting the commissioners defer any decision until after the workshop. A workshop has been scheduled for December 11th with city personnel.

061877 13. Chairman Finch submitted his name for appointment by the Governor to the Community Economic Revitalization Board (CERB).

061878 14. A copy of the Port of Whitman County resolution No. 03-05 was received pertaining to the Port's 2004 final budget.

D061878A 15. Commissioners' pending list reviewed.

10:30 a.m. - Tom Miller, Facilities Management

Present: Tim Myers, Bob Reynolds, Brett Bosse and Tammy Lewis.

061879 1. As previously discussed, Mr. Miller presented 5 contract change orders with SMK Construction for the Courthouse HVAC system in the amount of \$7,575.00. The only portion of this project that is still unresolved is the boiler in the jail. Mr. Myers interjected some of the items needed to complete this project were not included in the original plan. Therefore, the contractor, subcontractor, project engineer and Facilities Management are working towards resolution of this matter by all parties.

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The new HVAC system has a 1-year warranty on parts and a 2-year warranty on labor. Commissioner Partch inquired about the monthly maintenance contract with Divco Energy. Mr. Myers stated the Courthouse portion of the maintenance system has been discontinued while the new system is covered under warranty.

Other areas questioned were outside vents, inside fresh air vents, Superior Courtroom HVAC and light diffuser, commissioners' speakers in Chambers and temperature variation.

Motion by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to approve the HVAC system contract change orders with SMK Construction for \$7,575.00.

D061879A 2. Mr. Myers presented copies of the Washington State Scenic Byways map and final draft of the Whitman County Scenic Byways Corridor Management Plan. Chairman Finch advised Mr. Myers that the First Baptist Church in Hay has been added to the National Historic Register and it should also be included in the Corridor Management Plan.

As the Board is aware, Mr. Myers said Whitman County applied for a grant but has not yet heard back. In addition, the Corridor Management Plan will allow the county to apply for federal status, providing more dollars for local projects.

In response to Commissioner Wigen's inquiry, Mr. Myers explained that the two entrances into Lacrosse did not make it on the state map because they have not yet been approved for incorporation by the legislature.

D061879B 3. Mr. Miller reported that he has received a new flag for the Courthouse.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Brett Bosse and Tammy Lewis.

Action Items:

061880 1. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch to publish a call for bids for 3-new full size Ford Crown Victoria Police Interceptors. Commissioner Partch added this money is coming from the proceeds of the sale of the Whitman County Counseling Services building. **Motion carried.**

Maintenance Division:

D061880A 2. The maintenance crews are now in their winter mode of plowing snow.

Engineering Division:

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D061880B 3. Mr. Storey noted 2/3 of the Endicott Road project is paved. Depending on weather will determine when paving can be completed.

Solid Waste Division:

061881 4. In response to the commissioners' inquiry, Cindi Lepper returned information from the State Department of Ecology advising that they are awarding the original Coordinated Prevention grant funding requests.

11:20 a.m. - Recess.

11:30 a.m. - Denis Tracy, County Prosecutor.

Present: John Peterson.

D061881A Motion by Commissioner Partch to go into Executive Session at 11:30 a.m. with the above individuals for discussion of pending litigation until 12:00 p.m. **Seconded** by Commissioner Wigen and **carried**.

11:45 a.m. - Return to Open Session/Recess.

1:00 p.m. - Board Business Continued/BOCC Workshop.

Present: John Peterson.

061882 16. The items discussed included a letter from Gary Libey, Pullman's workshop request, Whitcom meeting request, Colfax Christmas parade, salary commission information, department head and elected official salaries and the 2004 preliminary budget. No action taken.

5:00 p.m. - Recess.

D061882A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met at the Port of Whitman County, Colfax, Washington for **November 25, 2003** at **2:00 p.m.** G.R. "Jerry" Finch, Chairman, Greg Partch, and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

2:00 p.m. - Reconvene/Board Business Continued/Workshop.

Present: John Love, Bob Gronholz, Dan Boone and Jennifer Snead.

D061882B 17. The purpose of today's meeting was to prioritize the 2003 WA-CERT applications. The commissioners will render their official decision on December 22nd.

3:00 p.m. - Adjournment.

D061882C Commissioner Partch **moved** to adjourn the **November 24** and **25, 2003** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will

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meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **December 1, 2003**. The foregoing action made this **25th** day of **November 2003**.

ss/ GREG PARTCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, Chairman
Board of County Commissioners