

Minutes for November 25th, 2002

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060421 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **November 25, 2002** at **10:00 a.m.** Greg Partch, Chairman, Jerry Finch, and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

10:00 a.m. - Board Business.

D060421A 1. Call to Order/Pledge of Allegiance.

Present: Dean Ferguson.

D060421B 2. Motion by Commissioner Finch to approve the Consent Agenda. Motion **seconded** by Commissioner Wigen and **carried**.

060422 3. Claims/Payroll warrants numbered **142264-1422941, 42571-142710,** and **142769-142959** for **\$177,238.09** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	\$31,083.12	\$9,755.00	\$38,259.75
102	Building & Development	1000.00	200.00	34.00
103	Countywide Planning		1,162.80	
104	Developmental Services			32,590.87
105	Mental Health	7,790.40	250.00	4,777.43
107	Chemical Dependency	1,149.60		762.50
110	County Roads	15,495.00	4,797.20	
112	Public Facilities Improvement			417.56
119	Emergency Services	500.00		
123	Paths & Trails			75.00
127	Drug Enforcement	400.00		654.11
137	Web Site Development			82.13
139	"911" Emergency Service			9,143.44
300	Capital Projects			2,028.61
400	Solid Waste	1,750.00		649.45
501	Equipment Rental & Revolving	4,006.00	1,197.20	2,761.82
510	Photocopier Revolving			1,935.36
513	Communications Revolving			2,052.72
521	Family Svc. Ctr. Revolving			454.88
690	Clearing & Suspense			22.14

060423 4. November 18, 2002 minutes approved.

060424-060435 5. Personnel board orders approved.

060436 6. Motion by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to appoint Mahlon Kriebel, Jr. and reappoint Jeff Pittmann, Carl Lautenschlager, Cheryl Morgan, Randy Suess, Rusty Jamison, and Gerald W.

Gilchrist, to 3-year terms on the Natural Resources Advisory Committee commencing January 1, 2003 and expiring December 31, 2005.

060437 7. The commissioners signed and forwarded a letter to the Governor nominating Eugene Prince for consideration of appointment to the WSU Board of Regents.

060438 8. Proposed language for R.C.W. 90.44.050 regarding public ground water was received from the Planning Commission. The county commissioners will have a workshop with members of the Planning Commission on December 9th to discuss this matter further.

060439 9. A letter of appreciation for the speedy manner in which the Washington State Patrol's application for a conditional use permit was processed by the Whitman County Public Works was received from Thomas A. Neff, Property Management Commander, Washington State Patrol.

10:30 a.m. - 2003 CDBG Public Service (PS) Grant.

Present: Judy Allen, Community Action Center and Dean Ferguson.

Hearing convened by Chairman Partch.

060440 Ms. Allen explained that these funds are awarded to non-entitlement counties in eastern Washington to be used for public service activities.

060441 The Director reviewed the CDBG-PS annual report listing the estimated participation and outcomes for the first six months of 2002 in the following categories: Employment, Education, Money Management, Housing, Emergency Assistance, Nutrition, Linkages, and Self-Sufficiency.

Since there were no comments from the audience the hearing was adjourned.

060442 **Motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to sign a resolution supporting submission of the 2003 CDBG-PS grant by the Community Action Center in the amount of \$113,318. Ms. Allen will present the completed grant application for signature on December 9th.

RESOLUTION NO. 060442

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS, Whitman County is applying to the State Office of Community Development for funding assistance; and,

WHEREAS, it is necessary that certain conditions be met as part of the application requirements; and,

WHEREAS, Judy Allen, Executive Director, Whitman County Community Action Center, is authorized to submit this application to the State of Washington on behalf of Whitman County.

NOW, THEREFORE, BE IT RESOLVED that the Whitman County Commissioners authorizes submission of this application to the State Office of Community Development to request \$113,318 to fund public service activities in coordination with Whitman County Community Action Center, and certifies that, if funded it:

Will comply with applicable provisions of Title 1 of the Housing and Community Development Act of 1974, as amended, and other applicable state and federal laws; and,

Has provided opportunities for citizen participation comparable to the State's requirements (those described in Section 104(a)(2)(3) of the Housing and Community Development Act of 1974, as amended); has complied with all public hearing requirements and provided citizens, especially low-and moderate-income persons, with reasonable advance notice of, and the opportunity to present their views during the assessment of community development and housing needs, during the review of available funding and eligible activities, and on the proposed activities; and,

Has provided technical assistance to citizens and groups representative of low-and moderate-income persons that request assistance in developing proposals; and,

Will provide opportunities for citizens to review and comment on proposed changes in the funded project and program performance;

Will not use assessments against properties owned and occupied by low-and moderate-income persons or charge user fees to recover the capital costs of CDBG funded public improvements from low-and moderate-income owner-occupants; and,

Will establish a plan to minimize displacement as a result of activities assisted with CDBG funds; and assist persons actually displaced as a result of such activities, as provided in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended; and,

Will conduct and administer its program in conformance with Title VI of the Civil Rights Act of 1964 and the Fair Housing Act, and will affirmatively further fair housing, (Title VIII of the Civil Rights Act of 1968); and,

Has adopted (or will adopt) and enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individual engaged in nonviolent civil rights demonstrations; and has adopted (or will adopt) and implement a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction, in accordance with Section 104(1) of the Title 1 of the Housing and Community Development Act of 1974, as amended; and,

Will provide, upon request, and prior to any obligation of funds being made, a complete and accurate CDBG Federal Funds Disclosure Report

detailing the required applicant/grantee information, and as appropriate other government assistance provided or applied for, interested parties and expected sources, and uses of funds.

Whitman County designates the Chairman of the Board of the Whitman County Commissioners as the Chief Administrative Official and authorized representative to act in all official matters in connection with this application and Whitman County's participation in the Washington State CDBG Program.

Dated this 25th day of November 2002.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

G. R. Finch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

10:55 a.m. - Recess.

11:00 a.m. - Kelli Campbell, Human Resources.

Present: Judy McMurray and Dean Ferguson.

D060442A Ms. Campbell pointed out when the Classification System was implemented there were three job family positions not included in the system. The Board set the grade and salary for the Public Works Director, County Engineer, and Maintenance Coordinator. There is no documentation as to why these positions were not included in the system nor how the Board decided on the position grades. She only had a copy of the recommendation from the original Classification Committee requesting the positions be placed in certain grades.

In speaking to the Public Works Director, it was basically a verbal agreement with Board before he assumed the position that he would be placed at a certain grade. Ms. Campbell thought the County Engineer position was handled the same.

When the Maintenance Coordinator position was created, it was a fairly unique position to Whitman County. There was not a job family in the job market that matched it. Now there are 3 entities within the job market that match this position. Grade-wise, the position was placed at the same grade as the employees this position supervises. As a matter of past practice in order to recognize the supervisory responsibilities, the county has allowed a 15% difference between the supervisor and the employees. The original

Classification Committee recommended and the current Classification Committee is recommending that the Maintenance Coordinator be placed in the system at the Road Superintendent grade plus 15%.

According to Ms. Campbell, the Classification Committee is also requesting that all 3 positions be placed in the Classification System and subject to the terms of the system. These positions do have grades and receive step increases, but they are not subject to job family adjustments or the annual survey.

The commissioners requested more detailed information be prepared for their workshop today before rendering a decision on this issue.

11:15 a.m. - Recess.

1:30 p.m. - Chad Connors, Juvenile Court Administrator.

D060442B 1. Mr. Connors gave his final report as Chairman of the Law & Justice Planning Committee noting Bill Martin of Pullman is the 2003 Chairman.

D060442C 2. The focus of the Committee over the next 3-6 months will be in the area of strategic planning, updating the Law & Justice Plan, and jail standards.

D060442D 3. The next meeting is scheduled for January 15th.

D060442E 4. Bill Martin will present a resolution for 2003 membership later in the year.

D060442F 5. Mr. Connors talked about the adult sentence reform legislation specifically for drug related cases other than methamphetamine cases whereby people headed to prison will receive a 6-month reduction in their time. The cost savings that the Department of Corrections projects will be distributed to local jurisdictions to spend on treatment related issues, i.e. drug court, prevention programs, assessments, etc. The legislation calls for local groups made up of sheriffs, treatment providers, and other representatives involved in law and justice, to develop a funding strategy for this money. Mr. Connors indicated the commissioners previously recommended Whitman County Counseling Services (WCCS) bring this to the Law & Justice Planning Committee for consideration. The Committee tabled the issue of looking at expenditure plans until February because there are too many unknown key factors at this time.

A concern raised if prison sentences are reduced by 6 months, does this mean people that would normally go to prison for drug charges may end up serving their time in local jails, which is an additional mandated cost burden for counties. If this is the case, the state saves money but transfers the cost back to counties because people would be staying in local correction facilities rather than state prisons.

Commissioner Finch suggested Whitman County be proactive instead of reactive with respect to the methamphetamine problem. Mr. Connors agreed and said Juvenile Court is using federal prevention funds for 2-3 trainings for school officials.

060443 6. A letters of appreciation was presented to Chad Connors for his contributions while Chairman of the Law & Justice Planning Council. A second letter of appreciation was forwarded to Jim Kaufman.

2:00 p.m. - Recess.

2:45 p.m. - Board Business Continued/BOCC Workshop.

060444 10. Items discussed included: Law & Justice Planning Council, lobbyist contract, Nolan building, Courthouse sidewalks, letter to Governor nominating Gene Prince to WSU Board of Regents, State Building Code Council vacancy, Martin Hall holiday celebration, ground water letter from the Planning Commission, 2003 Assessor's budget, Classification Committee recommendation, Public Works management overview, and Classification System scenarios. No action taken.

4:00 p.m. - Adjournment.

D060444A Commissioner Finch **moved** to adjourn the **November 25, 2002** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **December 2, 2002**. The foregoing action made this 25th day of **November 2002**.

ss/ JERRY FINCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, Chairman
Board of County Commissioners