

BOCC MINUTES-11/30/15

077140 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, November 30, 2015 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich Cinnamon Brown, Bill Tensfeld, Mark Storey and Bob Reynolds.

077141 1. The following items were discussed but no action was taken.

- EM/EC Equipment Upgrades
- DIVCO Contracts
- Fairgrounds Projects
- Fairgrounds Vehicle Damaged
- Courthouse Projects
- 2016 Per Diem
- CAC Homeless Housing
- MRSC Budget Information
- 2016 Budget

10:00 a.m. - Flag Salute.

Present: Janet Schmidt and Kara McMurray.

D077141A 2. Pledge of Allegiance.

Consent Agenda:

D077141B 3. **Motion** by Commissioner Largent to accept the consent agenda. Motion **seconded** by Commissioner Swannack and **carried**.

D077141C 4. No General Claims/Veterans' Relief/Payroll warrants.

077142 5. November 16, 2015 minutes approved.

D077142A 6. Personnel change orders approved.

077143 7. No action.

077144 8. No action.

077145 9. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to reappoint Bob Bates to a 5-year term, expiring 12/31/20 on the Whitman County Rural Library Board of Trustees.

077146 10. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to reappoint Robert Davis, Nick Davis, Brian Crow, Justin Heaton and Steve Nelson to 1-year terms, expiring 12/31/16, on the Whitman County Property Management Team reappointments

077147-077148 11. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to accept DIVCO Fire Alarm and HVAC unit contract proposals.

077149 12. Janet Schmick presented the annual memorandum of agreement with WSU for Extension Agent wages in the amount of \$45,683 representing about a \$2,000 increase over 2015. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign Appendix A of the memorandum of agreement between WSU and Whitman County for 2016.

077150 13. No action.

077151 14. No action.

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10:15 a.m. - Gary Petrovich.

077152 15. After the commissioners reviewed and revised the proposed Whitman County Mission, Vision and Goals Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to sign a resolution adopting Whitman County Mission, Vision and Goals.

CORRESPONDENCE:

D077152A 16. The following correspondence was received:

077153 16A. Notice was received from the Town of St. John regarding 2016 levies.

077154 16B. Notice was received from Clarkston School District #250 regarding 2016 levies.

077155 16C. Notice was received from Educational Service District 123 regarding 2016 school district levies.

077156 16D. Notice was received from the Superintendent of Public Instruction regarding 2016 school district levies.

077157 16E. An application for a new marijuana Producer Tier 3 application filed by Edward and Gertrude Burts and Justice and Sharyce Tacy for Altered State in Pullman, WA received from the Washington State Liquor and Cannabis Board.

077158 16F. A copy of a notice of award to Pullman Civic Trust for technical assistance to evaluate the potential of railbanking or abandonment of several rail corridors in Whitman County was received from the National Park Service.

077159 17. Commissioners' pending list reviewed.

11:00 a.m. - Public Works.

Present: Mark Storey, Alan Thomson and Garth Meyer.

ACTION ITEMS:

077160 18. The official transmittal for proposed revisions to Whitman County Code 19.10-Agricultural District and 19.30-Light Industrial District was received from County Planner Alan Thomson.

077160A 19. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to set a public hearing for amending the Whitman County Zoning Ordinance as stated in the transmittal, to be held at 11:00 a.m. on December 21, 2015.

077161 19A. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize publishing a notice of hearing for amending Whitman County Code 19.10-Agricultural District and 19.30-Light Industrial District.

077162 20. The official transmittal for proposed revisions to Whitman County Code 19.12-Cluster Residential District was received from County Planner Alan Thomson.

077163 21. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to set a public hearing and authorize publishing thereto for amending the Whitman County Zoning Ordinance as stated in the transmittal, to be held at 11:10 a.m. on December 21, 2015.

DIVISION UPDATES:

D077163A 22. The following division updates provided by Public Works staff.

Maintenance Division:

D077163B 22A. Compared to other counties, Director Storey said Whitman County experienced very minor wind damage and have not met any thresholds to apply for federal funding.

D077163C 22B. Mr. Storey said snow removal equipment is ready. In the interim crews are ditching and brushing, etc.

D077163D 22C. Striping was completed on the Rosalia Road as planned.

Administrative Division:

D077163E 22D. Public Works has changed to Occupational Medicine Associates in Spokane to administer drug and alcohol testing of Public Works employees for less than \$150/year.

Planning Division:

D077163F 22E. Mr. Thomson indicated that the Department of Ecology (DOE) has up to 6-months to approve the county's revised Shoreline Master Program. Funds remaining after the SMP update may be used for GIS.

Solid Waste Division:

D077163G 22F. The crane is now back in operation at the Transfer Station.

11:30 a.m. BOCC Workshop.

Present: Mark Storey and Alan Thomson.

077165-077170 23. The following items were discussed but no action was taken.

- VSP contract
- VSP RFQ's reviewed/RFQ Interview Team (Storey/Thomson/Kinzer)
- VSP Watershed Group Membership

D077170A 24. Approved documents signed.

D077170B 25. Need for Tuesday, December 1, 2015 workshop confirmed.

12:30 p.m. - Recess.

D077170C **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, December 1, 2015 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Gary Petrovich and Cinnamon Brown.

077171 26. The following items were discussed but no action was taken.

- 2015/2016 Budgets

10:30 a.m. - Recess.

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D077171A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Wednesday, December 2, 2015 at 8:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

8:00 a.m. - Reconvene/Board Business Continued/Executive Session.

Present: Chris Nelson.

077172 27. Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 8:45 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

8:45 a.m. - Return to Open Session/Recess.

9:00 a.m. - Reconvene/Board Business Continued/Executive Session.

Present: Bob Reynolds.

077173 28. Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 9:00 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

9:30 a.m. - Return to Open Session.

9:30 a.m. - Executive Session.

Present: Bill Tensfeld.

077174 29. Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 10:15 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

10:15 a.m. - Return to Open Session/Recess.

10:30 a.m. - Executive Session.

Present: Gary Petrovich.

077175 30. Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 11:00 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

11:00 a.m. - Return to Open Session/Recess.

1:00 p.m. - Reconvene/Board Business Continued/Executive Session.

Present: Mark Storey.

077176 31. Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 1:30 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

1:30 p.m. - Return to Open Session.

1:30 p.m. - Executive Session.

Present: Troy Henderson.

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077177 32. Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 2:00 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

2:00 p.m. - Return to Open Session.

2:00 p.m. - Executive Session.

Present: Kelli Campbell.

077178 33. Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 2:30 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

2:30 p.m. - Return to Open Session.

2:30 p.m. - Executive Session.

Present: Maribeth Becker.

077179 34. Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 3:00 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

3:00 p.m. - Return to Open Session.

3:00 p.m. - Executive Session.

Present: Tim Myers.

077180 35. Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 3:30 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

3:30 p.m. - Return to Open Session/Adjournment.

D077180A Commissioner Largent **moved** to adjourn the **November 30 and December 1, and 2, 2015** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **December 7, 2015**. The foregoing action made this **2nd** day of **December 2015**.

ss/ ARTHUR D SWANNACK, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

DEAN KINZER, CHAIRMAN
Board of County Commissioners