

076025 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for Monday, December 1, 2014 at 9:00 a.m. Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/Workshop.

Present: Gary Petrovich, Kelli Campbell, Bill Spence, Sally Ousley and Anthony Kuipers.

076026 1. Items discussed included:

- Legislation/Internet Sales Tax
- Brownsfield GIS
- WRIA
- Palouse RTPO
- Facilities Management Update
- Public Works Winter Operations
- Solid Waste Facility Building
- Spokane County/Juveniles
- Republic Services Presentation
- GFOA Financial Assessment

No action taken.

9:35 a.m. - Recess.

10:00 a.m. - Reconvene/Flag Salute.

Present: Janet Schmidt, Bob Lothspeich, Gary Petrovich, Mary Collins and Anthony Kuipers.

D076026A 2. Pledge of Allegiance.

Consent Agenda:

D076026B 3. Motion by Commissioner Kinzer to accept the consent agenda. Motion **seconded** by Commissioner Largent and **carried**.

076027 4. General Claims/Veterans' Relief/Payroll warrants numbered 313532-313612 for \$135,208.61 approved.

076028 5. November 17, 2014 minutes approved.

076029-076032 6. Personnel change orders approved.

076033 7. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to sign the 2015 memorandum of agreement Whitman County and WSU Extension (12/31/15).

076034 8. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to adopt and sign the 2015 tax levy resolution.

RESOLUTION NO. 076034

In the Matter of Setting the 2015 Taxes for Whitman County

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on Monday, October 6th and 13th, 2014, and held the budget hearing for the budget for fiscal year 2015, for the County Current Expense Fund, Special Revenue Funds, annually appropriated Capital Projects, Enterprise, Debt Service, and Internal Service Funds; and,

WHEREAS, any and all taxpayers appearing at the hearing to be heard for or against any part of the budget have been given the opportunity to be heard; and,

WHEREAS, there is a substantial need due to overall operating costs increasing, Federal and State funding decreasing along with interest revenue, and the general state of the macro economy; and,

WHEREAS, Whitman County ranks 5th in the State of Washington with 1914 miles of County Roads with continued need for construction, maintenance and repair; and,

WHEREAS, the voters of Whitman County approved a levy lid lift of \$0.22 to be added to the 2014 property tax levy; and,

WHEREAS, the laws of the State of Washington allow for an additional tax for refunds given during the 2014 tax season. The amount to be given to the Whitman County Assessor to be levied for Whitman County Current Expense is \$5,696,746.63.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Whitman County Commissioners as follows:

\$ 5,647,985.17 was received in 2014 from the actual taxing district levy, plus the +\$ 48,761.46 increase from the 2014 refund for a total of =\$ 5,696,746.63 is authorized for the 2015 Current Expense levy; and,

BE IT FURTHER RESOLVED that:

\$ 2,251,739.47 was the previous years' actual Road levy, plus the +\$ 25,041.59 increase in new construction/property improvements, plus the +\$ 22,517.39 increase in the one percent (1%) regular property tax levy for a total of +\$ 57,192.94 increase from the 2014 refund for a total of =\$ 2,356,491.39 is authorized for the 2015 County Road levy; and,

BE IT FURTHER RESOLVED that the total 2015 property tax levies of \$5,696,745.55 for Whitman County be and are hereby authorized.

APPROVED AND ADOPTED this 1st day of December, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

Dean Kinzer, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

076035-076036 9. The 2015 proposed budget was before the Board for their consideration. Mr. Petrovich said one change was made to the ER&R fund but the bottom line figure remains unchanged. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to adopt and sign the 2015 Whitman County budget resolution.

**Resolution No. 076036
Adopting the 2015 Budget for Whitman County, Washington**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on Monday, October 6 and 13, 2014, and held the budget hearings for the 2015 fiscal budget for the County Current Expense Fund, Special Revenue Funds, Debt Service Funds, annually

BOCC MINUTES-12/01/14

appropriated Capital Projects Funds, Enterprise Funds and Internal Service Funds, as detailed below; and,

WHEREAS, any and all taxpayers appearing at the hearing to be heard for or against any part of the budget have been given the opportunity to be heard; and,

WHEREAS, it is estimated that the total of all revenues from all sources other than taxation will require the maximum taxes allowable by law be levied on property within Whitman County, for the County Current Expense Fund, Developmental Services Fund, and County Road Fund; and the minimum tax allowable by law for the Indigent Soldier Fund; and,

WHEREAS, the final taxable evaluations for Current Expense are **\$5,696,745.55**; and,

WHEREAS, the estimated expenditures set forth in this budget being necessary to carry on the operations of the government of Whitman County, State of Washington, for fiscal year 2015 and being sufficient to meet the various needs of Whitman County during said fiscal period; and,

WHEREAS, the final budgets for the various departments of the County Current Expense fund and the various Special Revenue Funds, Debt Service Funds, annually appropriated Capital Projects Funds, Enterprise Funds and Internal Services Funds of Whitman County are listed as attached.

NOW, THEREFORE BE IT RESOLVE that the final budgeted expenditures for the several offices, departments, and funds of said Whitman County fiscal year 2015 will be set forth as attached and the amounts are appropriated for the indicated funds; and

BE IT FURTHER RESOLVED AND ORDERED that the Whitman County Assessor shall set the levies for the County Current Expense Fund, Developmental Services Fund, Mental Health and County Road Fund at the maximum allowed by law and the Indigent Soldier Fund at the minimum allowed by law.

PASSED, APPROVED AND ADOPTED this 1st day of December, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

2015 Preliminary Current Expense Budget

Department	Expense	Revenue
009 Commissioners-Dept.	\$ 335,585.00	\$ -
010 General Government	3,395,510.00	1,616,844.00
012 Administrative Services	188,096.00	449,384.00
013 Human Resources Dept	196,642.00	-
020 Superior Court	165,613.00	-
030 District Court	716,876.00	965,328.00
040 Clerk	211,773.00	218,678.00
050 Treasurer	354,068.00	8,613,492.00
060 Auditor	779,202.00	345,290.00
080 Assessor	377,676.00	-
100 Prosecuting Attorney	593,815.00	138,681.00
105 Child Support Enforcement	136,417.00	139,324.00
120 Facilities Management	676,360.00	-
140 Sheriff	3,288,964.00	567,000.00
170 Juvenile Services	681,176.00	133,696.00
200 Weed Control	92,533.00	-
220 Coroner	137,838.00	5,000.00
240 County Extension	119,284.00	600.00
260 Emergency Management	238,061.00	68,310.00
280 Public Health	1,041,894.00	725,022.00
300 Fair	269,196.00	167,000.00
310 Parks & Recreation	293,880.00	<u>77,346.00</u>
320 Information Technology	<u>212,034.00</u>	-
	\$ 14,502,493.00	\$ 14,230,995.00
001 Current Expense	\$ 14,700,578.00	\$ 14,700,578.00
101 Self Insurance	75,000.00	75,000.00
102 Building And Development	262,050.00	262,050.00
103 Countywide Planning	558,100.00	558,100.00
104 Developmental Services	764,191.00	764,191.00
106 Extension Publications	400.00	400.00
108 Veterans Relief	38,200.00	38,200.00
109 Homeless Housing Plan	75,000.00	75,000.00
110 County Road-PW	18,897,800.00	18,897,800.00
112 Public Facilities Improvement	2,580,087.00	2,580,087.00
115 Hotel/Motel Tax	33,600.00	33,600.00
116 Domestic Violence Services	3,956.00	3,956.00
117 Boating Safety	105,600.00	105,600.00
118 Inmate Welfare	32,000.00	32,000.00
120 Historical Preservation/Programs	27,834.00	27,834.00
122 Sheriff K-9 Unit	12,500.00	12,500.00

BOCC MINUTES-12/01/14

123 Paths & Trails	253,130.00	253,130.00
124 REET Technology	20,000.00	20,000.00
125 Donations & Planned Giving	442,739.00	442,739.00
126 Treasurer M&O	57,000.00	57,000.00
127 Quad-City Task Force-Drug Enforcement	84,925.00	384,925.00
128 Crime Victims/Witness	93,972.00	93,972.00
129 Juvenile Special Revenue Funds	53,384.00	53,384.00
130 Inter-Local Drug Fund	17,500.00	17,500.00
132 Auditors Document Preservation	166,000.00	166,000.00
133 Commissioners Special Revenue	303,202.00	303,202.00
134 Elections Reserve	32,050.00	32,050.00
135 Prosecutor STOP Grant	31,866.00	31,866.00
136 District Court Funds	42,160.00	42,160.00
138 Federal Equitable Sharing	250,500.00	250,500.00
141 Washington Housing SHB 2060	25,000.00	25,000.00
143 Trial Court Improvement	131,829.00	131,829.00
144 Emergency Communication System	750,000.00	750,000.00
200 Debt Service-External	44,931.00	44,931.00
210 Debt Service-County-Inside	86,890.00	86,890.00
300 Capital Projects	851,844.00	851,844.00
310 Capital Projects	18,550.00	18,550.00
320 Capital Projects-Outside Sources	561,800.00	561,800.00
400 Solid Waste-PW	7,274,250.00	7,274,250.00
410 Solid Waste Reserve	1,382,000.00	1,382,000.00
501 Equipment Rental & Revolving	6,465,500.00	6,465,500.00
511 Unemployment Insurance Revolving	20,000.00	20,000.00
515 Information Technology Operation	<u>659,100.00</u>	<u>659,100.00</u>
Grand Total	\$ 58,388,933.00	\$ 58,587,435.00

076037 **10.** The Colfax interlocal governmental incarceration services agreement did not arrive.

076038 **11.** A request for appointment to the Planning Commission did not arrive.

Correspondence:

D076038A **12.** The following correspondence was received:

076039 **12B.** A letter was received from the Mayor of Malden regarding the Whitman County Library.

076040 **12C.** Notice of the approval of corporate office(s) and/or stock ownership was approved by the Washington State Liquor Control Board for Moffett's Organic, Inc., Pullman, WA.

070041 **12D.** Notice of the availability of the signed Environmental Impact Statement for the Lower Snake River Programmatic Sediment Management Plan was received from the Corps of Engineers.

076042 **12E.** Letter received from Department of Commerce regarding the CDBG-PS 13-65400-016 close out report.

BOCC MINUTES-12/01/14

076043 12F. A revised flood insurance study report for Whitman County was received from the Federal Emergency Management Agency.

076044 12G. A request for annual leave payoff due to a staffing shortage was received from District Court. The item was tabled to December 15th.

076045 12H. City of Colfax certified levy amounts received.

076046 12I. Port of Whitman certified levy amounts received.

076047 12J. ESD 101 certified levy amounts received.

076048 12K. ESD 123 certified levy amounts received.

076049 13. Pending list reviewed.

D076049A 13A. Approved documents signed.

10:15 a.m. - Recess.

10:30 a.m. - 2014 Budget Amendment #2.

Present: Gary Petrovich, Bob Lothspeich, Mary Collins and Anthony Kuipers.

076050 14. Hearing convened by the Chairman for a proposed amendment to the 2014 budget as follows:

Fund Name	2014 Adopted Budget	2014 BA #1	2014 BA #2	New Amended Budget
001 Current Expense				
Expenses	\$ 13,193,389.00	\$ 525,606.00	\$ 78,379.81	\$ 13,797,374.81
Revenue	\$ 13,193,389.00	\$ 703,825.00	\$ 166,026.00	\$ 13,797,374.81
	Change to 308.00.00	\$ (178,219.00)	\$ (87,646.19)	
101 Self Insurance				
Expenses	\$ 75,000.00	\$ -	\$ (12,000.00)	\$ 63,000.00
Revenue	\$ 75,000.00	\$ -	\$ (12,000.00)	\$ 63,000.00
141 Washington Housing SHB 2060				
Expenses	\$ 25,867.00	\$ -	\$ 4,000.00	\$ 29,867.00
Revenue	\$ 25,867.00	\$ -	\$ 4,000.00	\$ 29,867.00
144 Emergency Communication System				
Expenses	\$ 792,300.00	\$ 103,766.00	\$ 192,375.00	\$ 1,088,441.00
Revenue	\$ 792,300.00	\$ 103,766.00	\$ 192,375.00	\$ 1,088,441.00
511 Unemployment Insurance Revolving				
Expenses	\$ -	\$ -	\$ 12,000.00	\$ 12,000.00
Revenue	\$ -	\$ -	\$ 12,000.00	\$ 12,000.00
TOTALS				
Expenses	\$ 58,085,369.00	\$ 716,262.00	\$ 274,754.81	\$ 59,064,385.81
Revenue	\$ 58,085,369.00	\$ 894,481.00	\$ 362,401.00	\$ 59,064,385.81

The hearing was opened to public comment.

Treasurer Lothspeich anticipated \$150,000 more in sales tax than what was submitted for budget amendment #2.

Gary Petrovich said the major amendments were submitted by the Auditor and Superior Court.

There being no further comments the hearing was adjourned.

076051 15. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to adopt and sign the 2014 budget amendment #2.

RESOLUTION NO. 076051
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, December 1, 2014; and,

WHEREAS, any and all taxpayers appearing at the hearing held December 1, 2014, to be heard for or against any part of the budget amendment have been given the opportunity to be heard; and,

WHEREAS, the Auditor estimates that these amendments are necessary for the operation of the specified funds through the end of the fiscal year 2014.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the authorized appropriations for these funds of Whitman County for fiscal year 2014 be amended by the amounts indicated as attached; and,

BE IT FURTHER RESOLVED that the appropriate entries to the accounting records be made to reflect the aforementioned budget amendment.

PASSED, APPROVED AND ADOPTED this 1st day of December, 2014.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

Fund Name	2014 Adopted Budget	2014 BA #1	2014 BA #2	New Amended Budget
001 Current Expense				
Expenses	\$ 13,193,389.00	\$ 525,606.00	\$ 75,380.00	\$ 13,794,375.00
Revenue	\$ 13,193,389.00	\$ 703,825.00	\$ 166,026.00	\$ 13,794,375.00
	Change to 308.00.00	\$ (178,219.00)	\$ (90,646.00)	
101 Self Insurance				
Expenses	\$ 75,000.00	\$ -	\$ (12,000.00)	\$ 63,000.00
Revenue	\$ 75,000.00	\$ -	\$ (12,000.00)	\$ 63,000.00
102 Building And Development				
Expenses	\$ 262,050.00	\$ -	\$ -	\$ 262,050.00
Revenue	\$ 262,050.00	\$ -	\$ -	\$ 262,050.00
103 Countywide Planning				
Expenses	\$ 600,025.00	\$ -	\$ -	\$ 600,025.00
Revenue	\$ 600,025.00	\$ -	\$ -	\$ 600,025.00
104 Developmental Services				
Expenses	\$ 748,080.00	\$ -	\$ -	\$ 748,080.00
Revenue	\$ 748,080.00	\$ -	\$ -	\$ 748,080.00
106 Extension Publications				
Expenses	\$ 400.00	\$ -	\$ -	\$ 400.00
Revenue	\$ 400.00	\$ -	\$ -	\$ 400.00
108 Veterans Relief				
Expenses	\$ 82,000.00	\$ -	\$ -	\$ 82,000.00
Revenue	\$ 82,000.00	\$ -	\$ -	\$ 82,000.00
109 Homeless Housing Plan				
Expenses	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
Revenue	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
110 County Road-PW				
Expenses	\$ 18,656,200.00	\$ -	\$ -	\$ 18,656,200.00
Revenue	\$ 18,656,200.00	\$ -	\$ -	\$ 18,656,200.00
112 Public Facilities Improvement				
Expenses	\$ 2,302,000.00	\$ -	\$ -	\$ 2,302,000.00
Revenue	\$ 2,302,000.00	\$ -	\$ -	\$ 2,302,000.00

115 Hotel/Motel Tax

Expenses	\$	30,000.00	\$	-	\$	30,000.00
Revenue	\$	30,000.00	\$	-	\$	30,000.00

116 Domestic Violence Services

Expenses	\$	3,470.00	\$	-	\$	3,470.00
Revenue	\$	3,470.00	\$	-	\$	3,470.00

117 Boating Safety

Expenses	\$	101,600.00	\$	-	\$	101,600.00
Revenue	\$	101,600.00	\$	-	\$	101,600.00

118 Inmate Welfare

Expenses	\$	32,000.00	\$	-	\$	32,000.00
Revenue	\$	32,000.00	\$	-	\$	32,000.00

**120 Historical
Preservation/Programs**

Expenses	\$	22,287.00	\$	-	\$	22,287.00
Revenue	\$	22,287.00	\$	-	\$	22,287.00

122 Sheriff K-9 Unit

Expenses	\$	12,500.00	\$	-	\$	12,500.00
Revenue	\$	12,500.00	\$	-	\$	12,500.00

123 Paths & Trails

Expenses	\$	245,000.00	\$	-	\$	245,000.00
Revenue	\$	245,000.00	\$	-	\$	245,000.00

125 Donations & Planned Giving

Expenses	\$	436,495.00	\$	-	\$	436,495.00
Revenue	\$	436,495.00	\$	-	\$	436,495.00

126 Treasurer M&O

Expenses	\$	47,000.00	\$	-	\$	47,000.00
Revenue	\$	47,000.00	\$	-	\$	47,000.00

**127 Quad-City Task Force-Drug
Enforcement**

Expenses	\$	372,868.00	\$	-	\$	372,868.00
Revenue	\$	372,868.00	\$	-	\$	372,868.00

128 Crime Victims/Witness

Expenses	\$	157,946.00	\$	-	\$	157,946.00
Revenue	\$	157,946.00	\$	-	\$	157,946.00

129 Juvenile Special Revenue Funds

Expenses	\$	83,784.00	\$	-	\$	83,784.00
Revenue	\$	83,784.00	\$	-	\$	83,784.00

130 Inter-Local Drug Fund

Expenses	\$	17,000.00	\$	-	\$	17,000.00
Revenue	\$	17,000.00	\$	-	\$	17,000.00

132 Auditors Document Preservation

Expenses	\$	184,000.00	\$	-	\$	184,000.00
Revenue	\$	184,000.00	\$	-	\$	184,000.00

133 Commissioners Special Revenue

Expenses	\$	103,202.00	\$	-	\$	103,202.00
Revenue	\$	103,202.00	\$	-	\$	103,202.00

134 Elections

Expenses	\$	61,267.00	\$	-	\$	61,267.00
Revenue	\$	61,267.00	\$	-	\$	61,267.00

135 Prosecutor STOP Grant

Expenses	\$	32,585.00	\$	-	\$	32,585.00
Revenue	\$	32,585.00	\$	-	\$	32,585.00

136 District Court Funds

Expenses	\$	211,839.00	\$	-	\$	211,839.00
Revenue	\$	211,839.00	\$	-	\$	211,839.00

137 Web Site Development

Expenses	\$	2,000.00	\$	-	\$	2,000.00
Revenue	\$	2,000.00	\$	-	\$	2,000.00

138 Federal Equitable Sharing

Expenses	\$	250,500.00	\$	-	\$	250,500.00
Revenue	\$	250,500.00	\$	-	\$	250,500.00

141 Washington Housing SHB 2060

Expenses	\$	25,867.00	\$	-	\$	25,867.00
Revenue	\$	25,867.00	\$	-	\$	25,867.00

143 Trial Court Improvement

Expenses	\$	107,961.00	\$	-	\$	107,961.00
Revenue	\$	107,961.00	\$	-	\$	107,961.00

144 Emergency Communication

Expenses	\$	792,300.00	\$	103,766.00	\$	192,375.00	\$	1,088,441.00
Revenue	\$	792,300.00	\$	103,766.00	\$	192,375.00	\$	1,088,441.00

200 Debt Service-External

Expenses	\$	206,967.00	\$	-	\$	206,967.00
Revenue	\$	206,967.00	\$	-	\$	206,967.00

210 Debt Service-County-Inside

Expenses	\$	-	\$	86,890.00	\$	86,890.00
Revenue	\$	-	\$	86,890.00	\$	86,890.00

300 Capital Projects

Expenses	\$	498,148.00	\$	-	\$	498,148.00
Revenue	\$	498,148.00	\$	-	\$	498,148.00

310 Capital Projects

Expenses	\$	18,500.00	\$	-	\$	18,500.00
Revenue	\$	18,500.00	\$	-	\$	18,500.00

320 Capital Projects-Outside Sources

Expenses	\$	561,575.00	\$	-	\$	561,575.00
Revenue	\$	561,575.00	\$	-	\$	561,575.00

400 Solid Waste-PW

Expenses	\$	8,322,600.00	\$	-	\$	8,322,600.00
Revenue	\$	8,322,600.00	\$	-	\$	8,322,600.00

410 Solid Waste Reserve

Expenses	\$	1,382,000.00	\$	-	\$	1,382,000.00
Revenue	\$	1,382,000.00	\$	-	\$	1,382,000.00

501 Equipment Rental & Revolving

Expenses	\$	7,068,921.00	\$	-	\$	7,068,921.00
Revenue	\$	7,068,921.00	\$	-	\$	7,068,921.00

511 Unemployment Insurance Revolving

Expenses	\$	-	\$	-	\$	12,000.00	\$	12,000.00
Revenue	\$	-	\$	-	\$	12,000.00	\$	12,000.00

515 Information Technology

Expenses	\$	624,043.00	\$	-	\$	624,043.00
Revenue	\$	624,043.00	\$	-	\$	624,043.00

TOTALS

Expenses	\$	58,085,369.00	\$	716,262.00	\$	267,755.00	\$	59,057,386.00
Revenue	\$	58,085,369.00	\$	894,481.00	\$	358,401.00	\$	59,057,386.00

10:35 a.m. - Recess.

11:00 a.m. - Mark Storey, Public Works Director.

Present: Phil Meyer, Alan Thomson, Mary Collins Garth Meyer and Anthony Kuipers.

ACTION ITEMS

076052 16. Hearing convened by the Chairman to consider surplussing county property.

Mr. Storey there is a total of 7 vehicles; 4 from Public Works and 3 from the Sheriff's Department and he recommend all items be declared surplus and sold.

The hearing was opened to public comment. There being none, the hearing was adjourned.

076052 17. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it carried to approve the resolution to dispose of surplus county property.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON**

IN THE MATTER OF RESALE) **RESOLUTION NO. 076052**
OF COUNTY SURPLUS PROPERTY)

WHEREAS, The Whitman County Commissioners have advertised and held a public hearing on December 1, 2014, to hear arguments for or against the declaration of the items listed below, and

WHEREAS, the Board of County Commissioners, after due deliberation, have declared the attached list of items as surplus to the County's needs.

ER&R Vehicles and Equipment:

<u>Equip. #</u>	<u>Year</u>	<u>Brand</u>	<u>Model</u>	<u>VIN</u>
7220	1995	Ford	Pickup, F-250	2FTHF25F5SCA57820
7313	1994	Chevrolet	Pickup, ¾ ton	1GCFC24S9RE305618
7320	1995	Ford	Pickup, F-250	2FTHF25F9SCA57819

BOCC MINUTES-12/01/14

7401	2005	Chevrolet	1500 Suburban	3GNFK16Z65G246514
9000	2006	Ford	F-150 Pickup	1FTPW14V76FB21414
9414	2005	Ford	Crown Vic	2FAFP71W45X153075
9416	2007	Ford	Crown Vic	2FAFP71W07X153383

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THIS BOARD OF COUNTY COMMISSIONERS, that the Whitman County Treasurer advertise and sell, according to law, the attached described surplus items.

Dated this 1st of December, 2014

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Dean Kinzer, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

076053 17A. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to allow a notice of sale for surplus county property.

076054 18. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the order for the 2015 CAPP program.

076055 19. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to approve the order for the 2015 annual construction program.

076056 20. The official transmittal for the proposed amendments to the Critical Areas ordinance was received from Alan Thomson.

076057 21. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and it **carried** to set a public hearing to take public comment on amending the Whitman County Zoning Ordinance Chapter 9.05 - Critical Areas, to update the wetland rating system as required by the State Department of Ecology, include language required by the updating of the County Shoreline's Master Program and make some scrivener corrections, to be held in this room at 11:15 a.m. on December 15, 2014.

076058 22. The official transmittal for the proposed amendments to the Cluster Opportunity Zone ordinance was received from Alan Thomson.

076059 23. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to set a public hearing to take public comment on expanding the Cluster Opportunity Zone to be held in this room at 11:25 a.m. on December 15, 2014.

DIVISION UPDATES

Maintenance Division:

D076059A 24. Some staff members worked over the weekend to clear trees due to high winds.

Solid Waste Division:

D076059B 24A. The Director provided an update on the status of the new Solid Waste Facilities building.

Engineering Division:

076060 24B. Mr. Storey shared a letter of appreciation from the Douglas County Commissioners thanking him for his attendance at a special CRAB meeting.

D076060A 25. Additional approved documents signed.

12:00 p.m. - Recess.

1:15 p.m. - Reconvene/Board Business Continued.

Present: Robin Ohlgren and Marshall Doak of SEWEDA.

076061 26. At the request of the commissioners, an ADO report for Whitman County was provided by Southeast Washington Economic Development Association (SEWEDA) ADO representatives.

076062 Robin Ohlgren provided the SEWEDA Quarterly Activity Report including but not limited to Recruitment and Marketing, Business Retention and Expansion, Business Assistance, Readiness and Capacity/Asset Building, grant proposals and monthly networking meetings.

076063 Mr. Doak reviewed the ADO budget for Whitman County,

076064 **the** SEWEDA regional program structural matrix for the quad county area,

076065 **the** 2013 Comprehensive Economic Development Strategy plan for the quad county area, the Governor's mandate to reduce the ADO budget by 5% and the commissioners attendance at the Mayors Roundtable meetings.

Commissioner Swannack asked the representatives what they saw for substantial economic development in Whitman County and Mr. Doak replied, working in areas they feel are most important. The Chairman suggested one of the areas that would be helpful to the Board is receiving more lead time for upcoming events/meetings they would like the commissioners to attend.

Commissioner Largent also felt there is a methodology needed for developing/updating the CEDS rather than individual opinions.

The commissioners thanked the Mr. Doak and Ms. Ohlgren for their update.

2:00 p.m. - Executive Session.

Present: Bill Tensfeld.

076066 27. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individuals until 2:30 p.m. in accordance with RCW 42.30.110(1)(b) for matters related to real estate acquisition.

2:10 p.m. - Return to Open Session/Recess.

BOCC MINUTES-12/01/14

D076066A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Conference Room in the Whitman County Courthouse, Colfax, Washington for **Tuesday, December 2, 2014 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued/Executive Session.

Present: Kelli Campbell.

076067 28. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 9:30 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

9:30 a.m. - Return to Open Session/Board Business Continued/Executive Session.

Present: Maribeth Becker

076068 29. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 10:00 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

10:00 a.m. - Return to Open Session/Board Business Continued/Executive Session.

Present: Tim Myers.

076069 30. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 10:30 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

10:30 a.m. - Return to Open Session/Board Business Continued/Executive Session.

Present: Chris Nelson.

076070 31. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 11:00 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

11:00 a.m. - Return to Open Session/Board Business Continued/Executive Session.

Present: Gary Petrovich.

076071 32. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 11:30 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

11:30 a.m. - Return to Open Session/Board Business Continued.

076072 33. The executive session scheduled for 11:30 a.m. was postponed to December 9th at 9:00 a.m.

11:35 a.m. - Recess.

BOCC MINUTES-12/01/14

1:00 p.m. - Reconvene/Board Business Continued/Executive Session.

Present: Mark Storey.

076073 34. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 1:30 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

1:30 p.m. - Return to Open Session/Board Business Continued/Executive Session.

Present: Bill Tensfeld.

076074 35. Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with the above individual until 2:00 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

2:00 p.m. - Return to Open Session/Recess.

D076074A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Auditorium of the Public Service Building, Colfax, Washington for **Wednesday, December 3, 2014 at 7:00 p.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners attended.

7:00 p.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Guy Williams, Bob Hill, Mary Collins, Ken Duft, Chad Whetzel, Dave Gibney, Art Swannack, Dean Kinzer, Michael Largent, Mark Storey, Alan Thomson, Jerry Basler, Frank White, Suzanne Hill and Elinor Huber.

076075 36. Items discussed included proposed revisions to the Critical Areas ordinance and the Cluster Opportunity Zone expansion. No action taken.

8:30 p.m. - Recess.

D076075A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, December 8, 2014 at 9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D076075B 37. Approved documents signed.

076076 37A. General/Veterans' Relief/Payroll warrants numbered **313622-313636** for \$373,528.64 and **313657-313777** for **\$713,904.77** approved.

076077-076082 37B. Personnel change orders. Personnel change order #076078 was not approved by the Board. The Chairman will contact the Sheriff regarding this particular order.

D076082C 38. No Need for Tuesday, December 9, 2014 workshop.

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Bob Reynolds (9:00 a.m.), Chris Nelson and Kelli Campbell (9:05 a.m.).

BOCC MINUTES-12/01/14

076083 39. Items discussed included:

- Sheriff's Personnel Change Order
- Facilities Management Updates
- Martin Hall Update
- Sheriff's Dept. Body Cameras
- IT Cost Allocation
- Indirect Countywide Cost Allocation
- Tax Sharing Agreement
- Solid Waste Facility Update
- Calendar of Events
- Animal Killed by Wolf

No action taken.

11:00 a.m. - Hatley Bridge Bids.

Present: Mark Storey, Dean Cornelison, Marc LaVanway, Chad Kincheloe and 5 bidders.

076084 40. The following bids were received.

BIDDER	AMOUNT
C.L. Heilman Co., Inc., Coeur d'Alene, Idaho	\$879,478.00
Harry Johnson Plumbing & Excavation, Inc., Walla Walla, WA	\$720,324.00
West Company General Contractors, Airway Heights, WA	\$764,498.00
Clearwater Construction & Management, Spokane, WA	\$899,569.02
M.J. Hughes Construction, Vancouver, WA	\$829,932.50
N.A. Degerstrom, Inc., Spokane, WA	\$885,538.75

The commissioners will make an award December 15th.

11:10 a.m. - Recess.

D076084A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Conference Room in the Whitman County Courthouse, Colfax, Washington for Tuesday, December 9, 2014 at 8:30 a.m. Chairman Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Commissioner Kinzer was not available.

8:30 a.m. - Reconvene/Board Business Continued/Executive Session.

Present: Troy Henderson.

076085 41. Commissioner Largent moved Commissioner Swannack seconded the motion and it carried to go into executive session with the above individual until 9:00 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

9:00 a.m. - Return to Open Session/Board Business Continued/Executive Session.

Present: Bob Reynolds.

076086 41A. Commissioner Largent moved Commissioner Swannack seconded the motion and it carried to go into executive session with the above individual until 9:30 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

9:30 a.m. - Return to Open Session/Board Business Continued.

076087 42. Tuesday, December 9, 2014 workshop cancelled.

9:30 a.m. - Adjournment.

D076087A Commissioner Kinzer **moved** to adjourn the **December 1, 2, 3, 8 and 9, 2014** meeting. Motion **seconded** by Commissioner Largent and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **December 15, 2014**. The foregoing action made this **9th** day of **December 2014**.

ss/ DEAN KINZER, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

ARTHUR D SWANNACK, CHAIRMAN
Board of County Commissioners