

## Minutes for December 2, 2013

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**074828 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, December 2, 2013** at **8:30 a.m.** Chairman Michael Largent, Arthur Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**8:30 a.m. - Call to Order/Board Business/Workshop.**

Present: Gary Petrovich, Kelli Campbell, Cinnamon Brown, Brett Myers, Troy Henderson, Bill Tensfeld, Bob Reynolds, Tim Myers, Mark Storey, Kelli Campbell and Sally Ousley.

**074829 1.** Items discussed included New World permissions, upcoming DOE meeting, OSHA letter, Finance Committee, Martin Hall update, Emergency Management grants, sequestration and the 2014 budget. No action taken.

**9:05 a.m. - Recess.**

**10:30 a.m. - Flag Salute.**

Present: Kelli Campbell and Sally Ousley.

**D074829A 2.** Pledge of Allegiance.

**Consent Agenda:**

**D074829B 3.** **Motion** by Commissioner Swannack to accept the consent agenda with exception of the claims. Motion **seconded** by Commissioner Kinzer and **carried**.

**D074829C 4.** No General Claims/Veterans/Payroll warrants this week.

**074830 5.** November 18, 2013 minutes approved.

**074831-074840 6.** Personnel change orders approved.

**074841 7.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the memorandum of understanding regarding the 2014 medical insurance for the Deputy Sheriff's Association as presented (12/31/14).

**074842 8.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the 2014 WCIF Master application for the Deputy Sheriff's Association as presented (12/31/14).

**074843 9.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the 2014 contract with G. Andrew Hunt & Associates as presented (12/31/14).

**BOCC MINUTES-12/02/13**

**074844** 10. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize the reappointment of Jim Lemon to a 6-year term on the Board of Adjustment. Mr. Lemon's term will expire 12/31/18.

**074845** 11. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to acknowledge receipt of the Emergency Management SHSP grant agreement #E14-064.

**074846** 12. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to acknowledge receipt of the Emergency Management grant agreement thru Spokane County SDEM-119 (E13-139) and Amendment A.

**074847** 13. Emergency Management grant agreement thru Spokane County SDEM-119 (E13-139) Amendment A acknowledged.

**074848** 14. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize the Whitman County Planning Department to certify the below listed points for applications for scrap metal businesses located within the unincorporated areas of Whitman County in accordance with R.C.W. 19.290.

- a) The applicant has an established place of business at the address shown on the application;
- b) There are no known environmental, building code, zoning, or other land use regulation violations associated with the business being located at the address; and
- c) In the case of a renewal of a scrap metal license, the applicant is in compliance with chapter 19.290, RCW.

**074849** 15. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize the Whitman County Treasurer to deposit the proceeds from the sale of the Community Education Training Center (CETC) building as follows: \$1.00 - deposited in the County Current Expense Fund; and,  
The balance of proceeds deposited into fund 300.010.000.369.90.00  
ADM-Miscellaneous Revenue.

**D074849A** 16. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve Sheriff's grant application data forms for 2013-2015.

**074850** Boating Safety Financial Assistance \$34,686 (07/01/12-06/30/13)  
**074851** Bulletproof Vest Partnership Program \$ 3,171 (08/31/12-08/31/14)  
**074852** Bulletproof Vest Partnership Program \$ 1,242 (08/31/13-08/31/15)  
**074853** Registered Sex Offender Verification \$49,000 (07/01/12-06/30/13)  
**074854** Registered Sex Offender Verification \$53,000 (07/01/13-06/30/14)  
**074855** Edward Byrne Memorial Justice Assistance \$207,200 (07/01/12-06/30/13)  
**074856** Edward Byrne Memorial Justice Assistance \$134,768 (07/01/13-06/30/14)  
**074857** Alcohol Impaired Driving Countermeasures Incentive \$3,000  
(10/01/12-09/30/13)  
**074858** Alcohol Impaired Driving Countermeasures Incentive \$4,000  
(10/01/13-09/30/14)  
**074859** Occupant Protection Incentives \$1,000 (10/01/12-09/30/13)  
**074860** Occupant Protection Incentives \$1,000 (10/01/13-09/30/14)

D074860A 17. The following correspondence received:

074861 17A. Letter received from R.H. Welch, Inc. regarding OSHA standards.

074862 17B. Letter received from Department of Ecology regarding livestock and water quality.

074863 17C. Certification of tax levies for 2014 for school districts of the second class in Whitman County received.

074864 17D. A copy of the Town of St. John 2014 budget received.

074865 17E. As previously approved, the commissioners signed the revised Interlocal agreement for Enhanced 911 Emergency Communications and Dispatch System.

074866 18. Commissioners' pending list reviewed.

10:55 a.m. - Recess.

11:00 a.m. - Reconvene/Board Business Continued/Public Works.

Present: Mark Storey, Phil Meyer and Sally Ousley.

ACTION ITEMS

074867 19. The Solid Waste loan documents are not yet ready for Commissioner action.

074868 20. Hearing convened by the Chairman to consider the surplus of county property. Staff report provided by Mark Storey who recommended the equipment be declared surplus.

The hearing was opened to public comment. There being none, the hearing was adjourned.

21. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the resolution to sell county surplus property.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON**

**IN THE MATTER OF RESALE ) RESOLUTION NO. 074868**  
**OF COUNTY SURPLUS PROPERTY )**

**WHEREAS,** The Whitman County Commissioners have advertised and held a public hearing on December 2, 2013, to hear arguments for or against the declaration of the items listed below, and

**WHEREAS,** the Board of County Commissioners, after due deliberation, have declared the attached list of items as surplus to the County's needs.

**ER&R Vehicles and Equipment:**

BOCC MINUTES-12/02/13

Equip. #	Year	Brand	Model	VIN
5702	1987	John Deere	644D Loader	Vin #DW644DD514026
5705	1976	Cat	930 Loader	Vin #41K6385
9411	2004	Ford	Crown Victoria	Vin #2FAFP71W34X147010
9412	2005	Ford	Crown Victoria	Vin #2FAFP71W05X153073
4003	1985	Hyster	Lowboy Trailer	Vin #1HKWXGNA4FC024137

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THIS BOARD OF COUNTY COMMISSIONERS**, that the Whitman County Treasurer advertise and sell, according to law, the attached described surplus items

Dated this 2nd of December 2013.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

**074869**      **22.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to publish the notice of sale for county surplus property.

**074870**      **23.** Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to publish the notice of call for bids for #2 diesel fuel.

**074871**      Not used.

**DIVISION UPDATES**

**074872**      **24.** Items discussed included the Town of Lamont thank you letter, state right-of-way issues, Rural Regional Maintenance Program, size of the Solid Waste Advisory Committee, Shoreline Management kick-off meeting, Port/County legislative meeting and the de-icing of only 4 county roads.

**11:20 a.m.** - Bill McKee.

**11:25 a.m.** - Recess.

**11:30 a.m.** - **Board Business Continued/Monthly Financial Review.**

Present: Bob Lothspeich, Chris Nelson, Cinnamon Brown, Doug Robinson, Eunice Coker, Gary Petrovich, Kelli Campbell, Mark Storey, Marlynn Markley, Peggy Wright, Tim Myers, Bill McKee and Sally Ousley.

**074873**      **25.** The monthly financial report provided by Gary Petrovich and Cinnamon Brown.

2013 Revenues Forecasted	- \$12,600,000	- 100.00%
2013 Revenues Thru 10/31/13	- \$10,588,453	- 79.46%

**BOCC MINUTES-12/02/13**

2012 Revenues Thru 10/31/13 - \$11,586,764  
 2013 Expenditures Thru 10/31/13 - \$10,762,754 - 81.00%  
 2013 Cash in Treasury Thru 10/31/13 - \$ 2,472,845  
 2012 Cash in Treasury Thru 10/31/12 - \$ 3,015,564

**11:40 a.m. - Recess.**

**11:45 a.m. - Whitman County Budget Amendment #3.**

Present: Bob Lothspeich, Chris Nelson, Cinnamon Brown, Doug Robinson, Eunice Coker, Gary Petrovich, Kelli Campbell, Mark Storey, Marlynn Markley, Peggy Wright, Tim Myers, Bill McKee and Sally Ousley.

**074874 26.** Hearing convened by the Chairman for proposed budget amendment #3.

Staff report provided by Cinnamon Brown stating most amendments are housekeeping in nature; only significant impact is revenues are under expenses by \$150,000 for Whitcom E-911 services.

**WHITMAN COUNTY BUDGET AMENDMENT #3**

**Current Expense**

Department	BA#3 Submitted	2013 Adopted Expense Budget	2013 Amended Exp. Bud. after BA#2	BA#3 Revenue	BA#3 Expenses	2013 Amended Exp. Budget after BA#3
ADMIN SERVICES	YES	87,623	87,623		1,000	88,623
ASSESSOR	NO	370,747	370,747			370,747
AUDITOR	NO	734,361	734,361			734,361
CHILD SUPPORT	NO	120,376	120,376			120,376
CLERK	NO	218,230	218,230			218,230
COMISSIONERS	NO	329,312	333,558			333,558
GENERAL GOVERNMENT	YES	1,826,633	1,884,362	274,005	(25,915)	1,858,447
CORONER	NO	129,719	134,719			134,719
DISTRICT COURT	YES	1,063,416	1,063,416	(213,000)		1,063,416
EMERGENCY MGMT	NO	294,098	305,038			305,038
EXTENSION	YES	122,145	122,145	837	(1,864)	120,281
FACILITIES MANAGEMENT	NO	608,056	608,056			608,056
FAIR	NO	273,470	273,470			273,470
PUBLIC HEALTH	YES	1,197,224	1,167,224	2,468	27,000	1,194,224
HUMAN RESOURCES	YES	197,469	194,646		2,082	196,728
INFORMATION TECHNOLOGY	NO	271,496	271,496			271,496
JUVENILE	YES	685,271	650,271		(36,331)	613,940
PARKS & RECREATION	YES	296,594	296,594			296,594
PROSECUTING ATTORNEY	NO	579,212	579,212			579,212

SHERIFF	NO	3,269,602	3,269,602			3,269,602
SUPERIOR COURT	YES	160,203	185,203		2,003	187,206
TREASURER	NO	359,786	359,786			359,786
WEED	YES	90,791	90,791	2,650	2,650	93,441
	<b>TOTALS</b>	<b>13,285,834</b>	<b>13,320,926</b>	<b>66,960</b>	<b>(29,375)</b>	<b>13,291,551</b>

The hearing was opened to public comment.

Bob Lothspeich noted sales and interest will be above the budgeted amounts.

Marlynn Markley said District Court has \$213,000 in less revenue with \$3M in collection; Doug Robinson pointed out crime is down therefore fines/fees are also down.

Gary Petrovich stated the Prosecutor did not submit an amendment for his new Diversion program.

There being no further comments the hearing was adjourned.

**074875** 27. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve budget amendment #3 as presented.

**RESOLUTION NO. 074875**  
**OF**  
**THE BOARD OF WHITMAN COUNTY COMMISSIONERS**  
**FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, December 2, 2013; and,

WHEREAS, any and all taxpayers appearing at the hearing held December 2, 2013, to be heard for or against any part of the budget amendment have been given the opportunity to be heard; and,

WHEREAS, the Auditor estimates that these amendments are necessary for the operation of the specified funds through the end of the fiscal year 2013.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the authorized appropriations for these funds of Whitman County for fiscal year 2013 be amended by the amounts indicated as attached; and,

BE IT FURTHER RESOLVED that the appropriate entries to the accounting records be made to reflect the aforementioned budget amendment.

PASSED, APPROVED AND ADOPTED this 2nd day of December, 2013.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

**BOCC MINUTES-12/02/13**

ATTEST:

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Maribeth Becker, CMC  
Clerk of the Board

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Arthur D Swannack, Commissioner

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Dean Kinzer, Commissioner

**Budget Amendment #3**

Fund Name	Adopted Budget	Amended Budget	Amendment #3	New Amended Budget
001 - Current Expense				
Revenue Totals:	\$13,285,834.00	\$13,320,926.00	\$221,896.00	\$13,542,822.00
Expense Totals	\$13,285,834.00	\$13,320,926.00	\$221,896.00	\$13,542,822.00
	\$0.00	\$0.00	\$0.00	\$0.00
101 - Self Insurance				
Revenue Totals:	\$75,000.00	\$75,000.00	\$0.00	\$75,000.00
Expense Totals	\$75,000.00	\$75,000.00	\$0.00	\$75,000.00
	\$0.00	\$0.00	\$0.00	\$0.00
102 - Building And Development				
Revenue Totals:	\$262,927.00	\$262,927.00	\$0.00	\$262,927.00
Expense Totals	\$262,927.00	\$262,927.00	\$0.00	\$262,927.00
	\$0.00	\$0.00	\$0.00	\$0.00
103 - Countywide Planning				
Revenue Totals:	\$254,915.00	\$254,915.00	\$0.00	\$254,915.00
Expense Totals	\$254,915.00	\$254,915.00	\$0.00	\$254,915.00
	\$0.00	\$0.00	\$0.00	\$0.00
104 - Developmental Services				
Revenue Totals:	\$747,600.00	\$747,600.00	\$0.00	\$747,600.00
Expense Totals	\$747,600.00	\$747,600.00	\$0.00	\$747,600.00
	\$0.00	\$0.00	\$0.00	\$0.00
106 - Extension Publications				
Revenue Totals:	\$400.00	\$400.00	\$0.00	\$400.00
Expense Totals	\$400.00	\$400.00	\$0.00	\$400.00
	\$0.00	\$0.00	\$0.00	\$0.00
108 - Veterans Relief				
Revenue Totals:	\$77,000.00	\$77,000.00	\$0.00	\$77,000.00
Expense Totals	\$77,000.00	\$77,000.00	\$0.00	\$77,000.00
	\$0.00	\$0.00	\$0.00	\$0.00
109 - Homeless Housing Plan				
Revenue Totals:	\$150,000.00	\$150,000.00	\$0.00	\$150,000.00
Expense Totals	\$150,000.00	\$150,000.00	\$0.00	\$150,000.00
	\$0.00	\$0.00	\$0.00	\$0.00
110 - County Road-PW				
Revenue Totals:	\$23,065,990.00	\$23,065,990.00	\$0.00	\$23,065,990.00
Expense Totals	\$23,065,990.00	\$23,065,990.00	\$0.00	\$23,065,990.00
	\$0.00	\$0.00	\$0.00	\$0.00
111 - CETC				
Revenue Totals:	\$12,000.00	\$12,000.00	\$0.00	\$12,000.00
Expense Totals	\$12,000.00	\$12,000.00	\$0.00	\$12,000.00
	\$0.00	\$0.00	\$0.00	\$0.00
112 - Public Facilities Improvement				
Revenue Totals:	\$1,104,750.00	\$1,087,875.00	\$135,882.00	\$1,223,757.00
Expense Totals	\$1,104,750.00	\$1,087,875.00	\$135,882.00	\$1,223,757.00
	\$0.00	\$0.00	\$0.00	\$0.00

**BOCC MINUTES-12/02/13**

115 - Hotel/Motel Tax				
Revenue Totals:	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00
Expense Totals	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00
	\$0.00	\$0.00	\$0.00	\$0.00
116 - Domestic Violence Services				
Revenue Totals:	\$2,973.00	\$2,973.00	\$0.00	\$2,973.00
Expense Totals	\$2,973.00	\$2,973.00	\$0.00	\$2,973.00
	\$0.00	\$0.00	\$0.00	\$0.00
117 - Boating Safety				
Revenue Totals:	\$58,600.00	\$58,600.00	\$0.00	\$58,600.00
Expense Totals	\$58,600.00	\$58,600.00	\$0.00	\$58,600.00
	\$0.00	\$0.00	\$0.00	\$0.00
118 - Inmate Welfare				
Revenue Totals:	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00
Expense Totals	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00
	\$0.00	\$0.00	\$0.00	\$0.00
120 - Historical Preservation/Programs				
Revenue Totals:	\$14,998.00	\$14,998.00	\$2,331.00	\$17,329.00
Expense Totals	\$14,998.00	\$14,998.00	\$2,331.00	\$17,329.00
	\$0.00	\$0.00	\$0.00	\$0.00
122 - Sheriff K-9 Unit				
Revenue Totals:	\$8,500.00	\$8,500.00	\$0.00	\$8,500.00
Expense Totals	\$8,500.00	\$8,500.00	\$0.00	\$8,500.00
	\$0.00	\$0.00	\$0.00	\$0.00
123 - Paths & Trails				
Revenue Totals:	\$304,840.00	\$304,840.00	\$0.00	\$304,840.00
Expense Totals	\$304,840.00	\$304,840.00	\$0.00	\$304,840.00
	\$0.00	\$0.00	\$0.00	\$0.00
124 - REET Technology				
Revenue Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Expense Totals	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
125 - Donations & Planned Giving				
Revenue Totals:	\$116,675.00	\$116,675.00	\$0.00	\$116,675.00
Expense Totals	\$116,675.00	\$116,675.00	\$0.00	\$116,675.00
	\$0.00	\$0.00	\$0.00	\$0.00
126 - Treasurer M&O				
Revenue Totals:	\$34,400.00	\$34,400.00	\$0.00	\$34,400.00
Expense Totals	\$34,400.00	\$34,400.00	\$0.00	\$34,400.00
	\$0.00	\$0.00	\$0.00	\$0.00
127 - Quad-City Task Force-Drug Enforc				
Revenue Totals:	\$379,811.00	\$379,811.00	\$0.00	\$379,811.00
Expense Totals	\$379,811.00	\$379,811.00	\$0.00	\$379,811.00
	\$0.00	\$0.00	\$0.00	\$0.00
128 - Crime Victims/Witness				
Revenue Totals:	\$99,648.00	\$99,648.00	\$0.00	\$99,648.00
Expense Totals	\$99,648.00	\$99,648.00	\$0.00	\$99,648.00
	\$0.00	\$0.00	\$0.00	\$0.00

**BOCC MINUTES-12/02/13**

129 - Juvenile Special Revenue Funds

Revenue Totals:	\$79,985.00	\$79,985.00	\$0.00	\$79,985.00
Expense Totals	\$79,985.00	\$79,985.00	\$0.00	\$79,985.00
	\$0.00	\$0.00	\$0.00	\$0.00

130 - Inter-Local Drug Fund

Revenue Totals:	\$17,000.00	\$17,000.00	\$0.00	\$17,000.00
Expense Totals	\$17,000.00	\$17,000.00	\$0.00	\$17,000.00
	\$0.00	\$0.00	\$0.00	\$0.00

132 - Auditors Document Preservation F

Revenue Totals:	\$284,000.00	\$284,000.00	\$0.00	\$284,000.00
Expense Totals	\$284,000.00	\$284,000.00	\$0.00	\$284,000.00
	\$0.00	\$0.00	\$0.00	\$0.00

133 - Commissioners Special Revenue

Revenue Totals:	\$103,352.00	\$103,352.00	(\$150.00)	\$103,202.00
Expense Totals	\$103,352.00	\$103,352.00	(\$150.00)	\$103,202.00
	\$0.00	\$0.00	\$0.00	\$0.00

134 - Elections

Revenue Totals:	\$64,500.00	\$99,500.00	\$0.00	\$99,500.00
Expense Totals	\$64,500.00	\$99,500.00	\$0.00	\$99,500.00
	\$0.00	\$0.00	\$0.00	\$0.00

135 - Prosecutor STOP Grant

Revenue Totals:	\$32,584.00	\$32,584.00	\$0.00	\$32,584.00
Expense Totals	\$32,584.00	\$32,584.00	\$0.00	\$32,584.00
	\$0.00	\$0.00	\$0.00	\$0.00

136 - District Court Funds

Revenue Totals:	\$361,015.00	\$361,015.00	\$0.00	\$361,015.00
Expense Totals	\$361,015.00	\$361,015.00	\$0.00	\$361,015.00
	\$0.00	\$0.00	\$0.00	\$0.00

137 - Web Site Development

Revenue Totals:	\$2,100.00	\$2,100.00	\$0.00	\$2,100.00
Expense Totals	\$2,100.00	\$2,100.00	\$0.00	\$2,100.00
	\$0.00	\$0.00	\$0.00	\$0.00

138 - Federal Equitable Sharing

Revenue Totals:	\$250,500.00	\$250,500.00	\$0.00	\$250,500.00
Expense Totals	\$250,500.00	\$250,500.00	\$0.00	\$250,500.00
	\$0.00	\$0.00	\$0.00	\$0.00

141 - Washington Housing SHB 2060

Revenue Totals:	\$25,867.00	\$25,867.00	\$0.00	\$25,867.00
Expense Totals	\$25,867.00	\$25,867.00	\$0.00	\$25,867.00
	\$0.00	\$0.00	\$0.00	\$0.00

143 - Trial Court Improvement

Revenue Totals:	\$114,753.00	\$114,753.00	\$0.00	\$114,753.00
Expense Totals	\$114,753.00	\$114,753.00	\$0.00	\$114,753.00
	\$0.00	\$0.00	\$0.00	\$0.00

**BOCC MINUTES-12/02/13**

144 - Emergency Communication System				
Revenue Totals:	\$601,706.00	\$847,176.00	\$97,333.00	\$944,509.00
Expense Totals	\$601,706.00	\$847,176.00	\$97,333.00	\$944,509.00
	\$0.00	\$0.00	\$0.00	\$0.00
200 - Debt Service-External				
Revenue Totals:	\$208,037.00	\$208,037.00	\$0.00	\$208,037.00
Expense Totals	\$208,037.00	\$208,037.00	\$0.00	\$208,037.00
	\$0.00	\$0.00	\$0.00	\$0.00
210 - Debt Service-County-Inside				
Revenue Totals:	\$0.00	\$0.00	\$0.00	\$0.00
Expense Totals	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00
300 - Capital Projects				
Revenue Totals:	\$238,039.00	\$238,039.00	(\$30,757.00)	\$207,282.00
Expense Totals	\$238,039.00	\$238,039.00	(\$30,757.00)	\$207,282.00
	\$0.00	\$0.00	\$0.00	\$0.00
310 - Capital Projects				
Revenue Totals:	\$18,500.00	\$18,500.00	\$0.00	\$18,500.00
Expense Totals	\$18,500.00	\$18,500.00	\$0.00	\$18,500.00
	\$0.00	\$0.00	\$0.00	\$0.00
320 - Capital Projects-Outside Sources				
Revenue Totals:	\$576,883.00	\$576,883.00	\$0.00	\$576,883.00
Expense Totals	\$576,883.00	\$576,883.00	\$0.00	\$576,883.00
	\$0.00	\$0.00	\$0.00	\$0.00
400 - Solid Waste-PW				
Revenue Totals:	\$6,740,130.00	\$6,740,130.00	\$0.00	\$6,740,130.00
Expense Totals	\$6,740,130.00	\$6,740,130.00	\$0.00	\$6,740,130.00
	\$0.00	\$0.00	\$0.00	\$0.00
410 - Solid Waste Reserve				
Revenue Totals:	\$1,382,000.00	\$1,382,000.00	\$0.00	\$1,382,000.00
Expense Totals	\$1,382,000.00	\$1,382,000.00	\$0.00	\$1,382,000.00
	\$0.00	\$0.00	\$0.00	\$0.00
501 - Equipment Rental & Revolving				
Revenue Totals:	\$7,359,251.00	\$7,359,251.00	\$0.00	\$7,359,251.00
Expense Totals	\$7,359,251.00	\$7,359,251.00	\$0.00	\$7,359,251.00
	\$0.00	\$0.00	\$0.00	\$0.00
511 - Unemployment Insurance Revolving				
Revenue Totals:	\$370,000.00	\$370,000.00	\$0.00	\$370,000.00
Expense Totals	\$370,000.00	\$370,000.00	\$0.00	\$370,000.00
	\$0.00	\$0.00	\$0.00	\$0.00
515 - Information Technology Operation				
Revenue Totals:	\$645,740.00	\$645,740.00	\$0.00	\$645,740.00
Expense Totals	\$645,740.00	\$645,740.00	\$0.00	\$645,740.00
	\$0.00	\$0.00	\$0.00	\$0.00
Grand Totals				
Revenue Grand Totals:	\$59,582,803.00	\$59,881,490.00	\$426,685.00	\$60,308,175.00
Expense Grand Totals:	\$59,582,803.00	\$59,881,490.00	\$426,685.00	\$60,308,175.00
	\$0.00	\$0.00	\$0.00	\$0.00

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**12:00 p.m. - Recess.**

**1:00 p.m. - Reconvene/Board Business Continued.**

**D074875A 28.** Approved documents signed.

**D074875B 29.** Need for 12/03/13 workshop.

**1:30 p.m. - Greater Columbia Behavioral Health (GCBH).**

Present: Mike Berney.

**074876 30.** Mr. Berney reviewed issues addressed at the GCBH meeting and other issues to be addressed at the December 5, 2013 meeting.

**D074876A 30A.** Authorizing GCBH Chair to sign three possible contracts: Extend Medicaid and State-only contracts between GCBH and network providers, extend contract with Mental Health Ombuds Inc. for Ombuds and Quality Review Team (QRT) services, and sign a contract for Lourdes Hospital Medicaid Demonstration Project. Mr. Berney said Whitman County voted in favor of authorizing the Chair to sign all the contracts.

**D074876B 30B.** Funding Committee report:  
Rate Setting: The State must submit/have approved new actuarially based Medicaid rates by the Feds prior to January 1, 2014. They have been conducting a rate setting process for the last 6 months. The State has set the lower and upper rate ranges. GCBH'S upper limit went up. The State has done another catch up session after months of payment issues.

**D074876C 30C.** Letter from the Center for Medicare and Medicaid Services (CMS): The State received a letter from CMS regarding their concerns about how services provided through the Regional Support Networks have been procured. The State needs to provide a corrective action plan. Currently the most likely scenario would be for the State to establish 7 to 9 regions (fewer than the current number of Regional Support Networks) and then competitively procure Mental Health and Chemical Dependency services together. The Governor has said he will continue to seek input from interested parties including Elected Officials. Whitman County could get moved into a different region as part of this process.

**D074876D 30D.** Designation of a Mental Health Professional did not take place today.

**D074876E 30E.** GCBH Bylaws have been signed by all GCBH Member Governments and copies distributed.

**D074876F 30F.** Commissioner Swannack inquired about funding for Martin Hall youth with mental health issues. He pointed out these youths are from counties represented by two different RSN's. He wondered how to get someone on staff to assist these individuals. Mr. Berney indicated no funding has been set aside for Martin Hall youths but he would bring the issue up at the next GCBH meeting.

**2:00 p.m. - Board Business Continued/Executive Session.**

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Present: Kelli Campbell, Gary and Valerie Hunt.

**074877** 31. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individuals until 3:00 p.m. in accordance with RCW 42.30.140(4)(a) for matters related to negotiations.

**2:50 p.m. - Return to Open Session/Recess.**

**6:00 p.m. - Reconvene/Board Business Continued/2014 Preliminary Budget Hearing.**

Present: Gary Petrovich, Kelli Campbell, Bob Lothspeich, Eunice Coker, Brett Myers, Bill McKee and Sally Ousley.

**074878** 32. Hearing convened by the Chairman for the 2014 preliminary budget.

Mr. Petrovich distributed a handout and said the total proposed 2014 budget stands at \$57,638,655.

The Chairman then opened the hearing to public comment.

Brett Myers noted he sent the Board an email earlier today about his budget for further consideration. He then asked about the funding cut mechanism used for reducing the preliminary budget wondering if it was based on operational and department needs or a flat dollar figure. Commissioner Swannack said it was based on a combination of initial reductions and added reductions.

Gary Petrovich further explained they looked at all general fund departments in a broad scope fashion after separating out personnel related costs. That became the starting point for the Board to look at reductions and it how they derived at the \$400,000 reduction amount.

The Sheriff clarified the figure wasn't based on department needs, responsibilities or functions, it was based on a certain dollar figure and setting a budget using that figure. Mr. Petrovich confirmed that was correct. They used 7% of the operating expenses in selected departments.

Sheriff Myers said at one point he heard they were not going to look at across the board cuts. Had that same methodology been used across the board then why were four departments targeted for additional reductions.

Commissioner Swannack responded because an additional \$150,000 needed to be reduced from the preliminary budget. Mr. Petrovich presented the Board with 4 departments that would be most viable to achieve a total reduction of \$400,000. They began with an across the board reduction on the operational side of the budget as one way to look at it and then they came up with other areas to obtain the necessary amount.

Mr. Petrovich added the Board was looking at how everything will affect cash in future years with the consequences of additional budget cuts and how to bridge the gap with at least maintaining a minimal amount of operating cash.

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Commissioner Swannack said departments like Public Health couldn't be cut that much because most of that budget is grant funded.

Mr. Petrovich went on to explain when considering an across the board cut to achieve the required reduction, it would have meant an 11% reduction in all departments. It was felt that many of the departments could not absorb that amount. The additional reductions were derived from the largest operational departments to the smallest. That was the methodology the Board used in rationing how each department would be apportioned cuts.

Sheriff Myers confirmed with Mr. Petrovich that reductions were based on financial decisions and not the tasks, missions or needs of a department. Commissioner Swannack didn't believe the decisions were based solely in that way because they had discussions with individual departments and reduced their initial requests. Other requesting items not in their current budgets were removed, etc. Mr. Petrovich agreed each department fell into different categories for how they reduced their budgets prior to the worksheet being developed. When needing to reduce the general fund by \$400,000 it wasn't a matter of picking a number to cut the budget it was contemplated on cash flow in future years.

The Board decided to dedicate \$115,000 in operating cash and an additional \$100,000 of cash from I-695 to bridge the budget deficit. Through policy and procedure decisions for sustainability of the county's cash position is what drove many of the decisions for the proposed 2014 budget.

Without a long term plan to solve the county's fiscal problems, the Sheriff surmised his department would always be a target for reductions because his department is charged with tasks requiring high operational costs. Mr. Petrovich responded that is what was done for 2014 because a decision must be made to balance the budget before the end of the year. In future years budget preparation more consideration will be given to how a department operates and the effectiveness of the department's management. Mr. Petrovich made it clear that the Sheriff has been exceedingly good in managing his resources and gave credence to his comments.

Commissioner Largent commented this is a revenue-driven budget. If they were in a position of revenues increasing they would be in a needs basis situation. However the commissioners all agreed they needed somewhere to start. They have imperfect information and an imperfect means to the future, but there was no question this problem has to be addressed and they began the process.

Commissioner Swannack mentioned they also looked at a \$300,000 reduction rather than \$400,000 but it drags out the problem of cuts for more years than he thought people would be able to focus on. It also dropped the county's cash flow level below that needed for one payroll period or \$200,000.

Commissioner Largent said they now have a draft and a target. The question is if not this allocation methodology, then what allocation methodology in order to obtain a sustainable budget.

In visiting with other county commissioners about budget processes, Commissioner Swannack was advised once priorities are determined there is nothing left except budget cuts.

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If there is a better methodology than what the commissioners have determined for protecting cash to reach a sustainable budget over time, Commissioner invited those comments and attendance at the upcoming budget workshops. It is a high priority for him to adopt a prudent budget. Movement towards a 10-year rolling horizon is absolutely the way to do this. Rather than reacting every year to the problem, they need to be proactive and look ahead.

Commissioner Swannack said budgets will be pretty solid and there won't be many amendments. There may be a corrective amendment at the start and a final corrective amendment. Gary Petrovich clarified departments will be expected to live within their budgets barring any extraordinary events requiring additional funding.

**D074878A 33.** There being no further comments the hearing was recessed to December 16<sup>th</sup> at 10:30 a.m.

**6:20 p.m. - Recess.**

**D074878B THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, December 3, 2013 at 8:30 a.m.** Chairman Michael Largent, Art Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**8:30 a.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Gary Petrovich.

**074879 34.** Items discussed included the 2014 budget, financial issues and New World permissions. No action taken.

**10:30 a.m. - Reconvene/Board Business Continued/Executive Session.**

Present: Bob Reynolds.

**074880 35.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individual until 11:00 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

**11:00 a.m. - Return to Open Session/Board Business Continued/Executive Session.**

Present: Kelli Campbell.

**074881 36.** Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individual until 11:30 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

**11:30 a.m. - Return to Open Session/Board Business Continued/Executive Session.**

Present: Gary Petrovich.

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**074882** 37. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individual until 12:00 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

**12:00 p.m. - Return to Open Session/Recess.**

**2:00 p.m. - Reconvene/Board Business Continued/Executive Session.**

Present: Tim Myers.

**074883** 38. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individual until 2:30 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

**2:30 p.m. - Return to Open Session/Board Business Continued/Executive Session.**

Present: Maribeth Becker.

**074884** 39. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individual until 3:00 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

**3:00 p.m. - Return to Open Session/Board Business Continued/Executive Session.**

Present: Chris Nelson.

**074885** 40. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individual until 3:30 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

**3:30 p.m. - Return to Open Session/Board Business Continued/Executive Session.**

Present: Mark Storey.

**074886** 41. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individual until 4:00 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

**4:00 p.m. - Return to Open Session/Recess.**

**6:00 p.m. - Reconvene/Board Business Continued/Legislative Workshop at Port of Whitman Office.**

Present: Gary Petrovich, John Weiss of WSAC, Port Commissioner Dan Boone and Port Manager Joe Poire, Representative Joe Schmick and Legislative Assistant Pam Kentner, Representative Susan Fagan and Legislative Assistant Al Audette, Senator Mark Schoesler and Legislative Assistant Krista Winters.

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074887 42-44. Items discussed included the 2014 legislative session, environmental impacts, Port building upgrades, request for Commerce dollars/transportation package/rail service, WSAC legislative agenda, mental health/RSN reform, recreational marijuana funds to counties and medical marijuana taxation. No action taken.

7:15 p.m. - Recess.

D074887A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, December 9, 2013 at 9:00 a.m.** Chairman Michael Largent, Art Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D074887B 45. Approved documents signed.

074888-074889 45A. General/Veterans/Payroll warrants numbered 307615-307754 for \$291,846.83 and 307755-307789 for \$274,901.88.

074890-074892 45B. Personnel change orders.

074893 46. Solid Waste loan resolution and associated documents are not yet ready for authorization.

074894 46A. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to sign a resolution authorizing the Treasurer to sign documents associated with the sale of the CETC building.

**RESOLUTION NO. 074894**

The BOARD OF WHITMAN COUNTY, WASHINGTON, a municipal corporation, hereby certifies that the following is a true and correct copy of a Resolution adopted by the Board of WHITMAN COUNTY, WASHINGTON, on the 9th day of December, 2013:

BE IT RESOLVED that WHITMAN COUNTY, WASHINGTON, be, and it hereby is, authorized to sell the following described real property in Whitman County, State of Washington, to-wit:

Lot 12 and the north 29 feet of Lot 11, Block 3, Town of Colfax, according to plat thereof recorded in Book A of Plats, page 16, records of Whitman County, Washington.

EXCEPTING that portion, if any, of said premises lying within the boundaries of 16-foot strip condemned for alley purposes under Whitman County Superior Court Cause No. 13703;

to N-HOT WATER LLC; and,

BE IT FURTHER RESOLVED that the sale price of said property is the sum of \$45,100.00; and,

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BE IT FURTHER RESOLVED that ROBERT J. LOTH SPEICH, Whitman County Treasurer, be, and he hereby is, authorized, on behalf of WHITMAN COUNTY, WASHINGTON, to execute any and all documents reasonably necessary for the sale of said real property; and,

BE IT FURTHER RESOLVED that all acts of ROBERT J. LOTH SPEICH relating to this transaction be, and they hereby are, approved and ratified as acts of WHITMAN COUNTY, WASHINGTON.

PASSED, APPROVED AND ADOPTED this 9<sup>th</sup> day of December, 2013.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Commissioner

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

**D074894A 47.** No need for 12/10/13 workshop.

**9:05 a.m. - BOCC Workshop.**

Present: Gary Petrovich, Cinnamon Brown, Kristina Cooper, Brett Myers, Mark Storey, Bob Lothspeich and Eunice Coker.

**074895 48.** The following items were discussed: 2014 budget, 2014 financial reviews and 2015-16 budget process, sustainability issues, no state supplements, RTPO/SEWEDA, budget amendment #3 correction, EWCOG coordinating process, 2012 county audit, Moscow water usage, New World financial permissions and COA&HS legislative meeting. No action taken.

**074896 49.** 12/10/13 workshop cancelled.

**11:00 a.m. - Adjournment.**

**D074896A** Commissioner Kinzer **moved** to adjourn the **December 2, 3 and 9, 2013** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **December 16, 2013**. The foregoing action made this 9<sup>th</sup> day of **December 2013**.

ss/ ARTHUR SWANNACK, COMMISSIONER  
ss/ DEAN KINZER, COMMISSIONER

\_\_\_\_\_  
MARIBETH BECKER, CMC  
Clerk of the Board

\_\_\_\_\_  
MICHAEL LARGENT, CHAIRMAN  
Board of County Commissioners