

BOCC MINUTES-12/05/16

078339 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for Monday, December 5, 2016 at 9:00 a.m. Chairman Michael Largent, Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Gary Petrovich, Mark Storey, Kelli Campbell (9:00 a.m.) and Chris Nelson (9:05 a.m.).

078340 1. The following items were discussed but no action was taken.

- WSAC Assessment
- Hourly Conversion
- Budget Amendment #3
- 2017 Tax Levies
- Regional Service Area
- Palouse Knowledge Corridor
- Lean Conference
- Annual Road Program
- County Arterial Preservation Prog.
- Sand Road
- Countywide Signing Bids
- Health Policy

9:25 a.m. - Recess.

10:00 a.m. - Flag Salute.

Present: Janet Schmidt, Kelli Campbell, Sharron Cunningham, Deborah Parent, Chris Nelson, Kara McMurray and Chelsea Embree.

D078340A 2. Pledge of Allegiance.

Consent Agenda:

D078340B 3. Motion by Commissioner Swannack to accept the consent agenda. Motion seconded by Commissioner Kinzer and carried.

078341 4. General Claims/Veterans' Relief/Payroll warrants numbered 326486-326494 for \$389,067.95 and 326501-326606 for \$460,259.15 approved.

078342 5. November 21, 2016 minutes approved.

078343-078347 6. Personnel change orders approved.

10:05 a.m. - Gary Petrovich and Paul Spencer.

078348 7. Commissioner Swannack moved Commissioner Kinzer seconded the motion and it carried to change the practice of paying non-exempt employees in the non-represented, courthouse, road, solid waste and corrections bargaining units from a salaried basis to an hourly basis with an effective date to be determined pending impact negotiations, where required contractually by specific contract language, with the Whitman County bargaining units.

078349 8. Commissioner Swannack moved Commissioner Kinzer seconded the motion and it carried to update the county health related contributions for medical, dental and vision to \$692.80 per month and the non-health contributions for life insurance to \$2.20 per month. The BOCC acknowledges the county contributions toward stand-alone EAP and the FSA Administrative fee.

078350 9. Janet Schmidt recommended the Board approve the 2017 MOA with WSU based on the fixed price. Commissioner Swannack moved Commissioner Kinzer seconded the motion and it carried to sign the 2017 WSU interagency agreement using the fixed price rate.

D078350A 9A. The commissioners congratulated Ms. Schmidt on her reappointment as Whitman County's WSU Extension Director.

078351 10. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to sign a resolution establishing the 2016 G.O. Bond fund.

RESOLUTION 078351
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, December 5, 2016; and

WHEREAS, the Board of County Commissioners recognizes the need for a sub-fund to account for the 2016 GO Bond; and

WHEREAS, the Board of County Commissioners believes a separate sub-fund is the proper procedure to account for these revenues/expenditures.

NOW, THEREFORE, IT HEREBY RESOLVED that Sub-Fund numbered 300.010.007 is hereby created.

PASSED, APPROVED AND ADOPTED this 5th day of December, 2016.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Michael Largent, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Dean Kinzer, Commissioner

078352 11. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize publishing a notice of hearing for the Kammerzell open space reclassification.

078353 12. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to authorize publishing a notice of hearing for budget amendment #3.

078354 13. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the 2017-18 cooperative agreement with Palouse-Rock Lake Conservation District for the agricultural burning program.

0783545 14. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve a leave carry over request as presented.

078356 15. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve a 2% raise for Steve Krigbaum in the Emergency Communications budget for 2017.

D078356A 16. Not used.

CORRESPONDENCE:

D078356B 17. The following correspondence was received:

0783567 17A. A letter was received from Attorney, Andrew Kottkamp, County land use hearing examiner stating there were no land use applications that came before him in 2016.

078358 17B. A letter was received from WSU Extension Director, Richard Koenig stating Janet Schmidt has been reappointed as Whitman County WSU Extension Director.

078359 17C. A letter was received from Pullman Regional Hospital Chief Executive Officer requesting redesignation of the regional service area status to coincide with the Spokane Regional service area designation.

078360 17D. The 2017 tax levy information for ESD 101 was received.

078361 17E. The 2017 tax levy information for ESD 123 was received.

078362 17F. The 2017 tax levy information for the Port of Whitman was received.

078363 17G. Approval of a marijuana license through 02/28/17 for IT IS LIT 2, Pullman, WA was received.

078364 17H. An executed copy of the interlocal agreement with the Palouse Conservation District for partial funding through the Salmon Recovery Board for replacement of a culvert with a free-spanning concrete bridge was received.

078365 18. Commissioners' pending list reviewed.

10:15 a.m. - Recess.

11:00 a.m. - Public Works.

Present: Mark Storey, Dean Cornelison, Marc LaVanway, Paul Spencer, 6 bidders and Garth Meyer.

078366 18A. The following Public Works related issues discussed/approved:

ACTION ITEMS:

078367 19. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the 2017 County Arterial Preservation Program (CAAP) as presented.

078368 20. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to approve the 2017 Annual Construction Program as presented.

078369 21. The following bids were received for the 2017 Countywide Signing and Clear Zone Safety project.

BIDDER	BASE BID
Peterson Brothers, Inc., Sumner, WA	\$ 814,786.57
Frank Gurney, Inc., Spokane Valley, WA	\$ 680,015.50
Jansen, Inc., Bellingham, WA	\$ 757,400.00
Pavement Surface Control, Kennewick	\$1,311,311.00
Transportation Systems, Inc., Sumner, WA	\$ 769,153.00
ACI, Ferndale, WA	\$ 782,459.00

The commissioners will make an award December 19th.

DIVISION UPDATES:

D078369A 22. The following division updates provided by Public Works staff.

Engineering Division:

D078369B 22A. The contractor is nearing completion for now on the Sand Road. The road closure will continued for a couple more weeks for the traveling public's safety. Guardrail is also being installed by Frank Gurney.

Solid Waste Division:

D078369C 22B. The design work for the effluent system at the Landfill is nearly done and will go to bid in the spring for construction in the summer of 2017. Preliminary indications are that DOE is in agreement with the design. Fire suppression water storage will be done by contract.

Maintenance Division:

D078369D 22C. The maintenance crews are prepped for winter conditions.

D078369D 23. Approved documents signed.

11:25 a.m. - Recess.

2:00 p.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Guy Gregory and Keith Stoffel, DOE, Mark Storey, Alan Thomson, Troy Henderson and Jeff Wilmouth.

078370 24. The HIRST court decision was discussed. No action was taken.

3:05 p.m. - Recess.

D078370A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, December 6, 2016 at 8:30 a.m.** Chairman Michael Largent, Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

8:30 a.m. - Reconvene/Board Business Continued/Executive Session.

Present: Kelli Campbell.

078371 25. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to go into executive session with the above individual until 9:00 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

9:00 a.m. - Return to Open Session/Reconvene/Board Business Continued/Executive Session.

Present: Troy Henderson and Kelli Campbell.

078371A 25A. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to go into executive session with the above individual until 9:30 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

9:30 a.m. - Return to Open Session/Reconvene/Board Business Continued/Executive Session.

Present: Tim Myers and Kelli Campbell.

078371B 25B. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to go into executive session with the above individual until 10:00 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

10:00 a.m. - Return to Open Session/Reconvene/Board Business Continued/Executive Session.

Present: Chris Nelson and Kelli Campbell.

078371C 25C. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to go into executive session with the above individual until 10:30 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

10:30 a.m. - Return to Open Session/Reconvene/Board Business Continued/Executive Session.

Present: Gary Petrovich and Kelli Campbell.

078371D 25D. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to go into executive session with the above individual until 11:00 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

11:00 a.m. - Return to Open Session/Reconvene/Board Business Continued/Executive Session.

Present: Bob Reynolds and Kelli Campbell.

078371E 25E. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to go into executive session with the above individual until 11:30 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

11:30 a.m. - Return to Open Session/Recess.

1:30 p.m. - Return to Open Session/Reconvene/Board Business Continued/Executive Session.

Present: Mark Storey and Kelli Campbell.

078372 26. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to go into executive session with the above individual until 2:30 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

2:30 p.m. - Return to Open Session/Reconvene/Board Business Continued/Executive Session.

Present: Maribeth Becker.

078372A 26A. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to go into executive session with the above individual until 3:00 p.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

3:00 p.m. - Return to Open Session/Recess.

D078372B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, December 12, 2016 at 9:00 a.m.** Chairman Michael Largent, Arthur D Swannack and Dean Kinzer, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D078372C 28. Approved consent agenda items signed.

078373 29. General/Veterans' Relief/Payroll warrants numbered **326622-326757** for **\$208,543.66.**

078374-078381 30. Personnel change orders.

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich and Mark Storey.

078382 31. The following items were discussed but no action was taken.

- Radio Interview
- HIRST Decision-Next Step
- Hazmat Response
- Employee Evaluations
- Sunshine Road Issues
- Sand Road
- WDC Intergenerational
- Martin Hall Education
- 2017 Budget/Resolution
- Plan. Comm. Recom.-Kammerzell
- Colfax & Pullman Trail
- Emergency Communication Loan

10:20 a.m. - Recess.

11:00 a.m. - Executive Session.

Present: Bill Tensfeld.

078383 32. Commissioner Swannack **moved** Commissioner Kinzer **seconded** the motion and it **carried** to go into executive session with the above individual until 11:30 a.m. in accordance with RCW 42.30.110(1)(g) for matters related to employee evaluations.

11:30 a.m. - Return to Open Session/Adjourn.

D078383A Commissioner Swannack **moved** to adjourn the **December 5, 6 and 12, 2016** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **December 19, 2017**. The foregoing action made this **12th** day of **December 2016**.

ss/ ARTHUR D SWANNACK, COMMISSIONER
ss/ DEAN KINZER, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners