

MINUTES-12/07/15

077181 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for Monday, December 7, 2015 at 9:00 a.m. Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Denis Tracy, Gary Petrovich, Cinnamon Brown, Mark Storey and Bill Spence.

077182 1. The following items were discussed but no action was taken.

- Public Records Policy
- Island County Request
- Compensatory Time
- Indirect Cost
- Kaiser Purchasing Group Health
- WDC Strategic Planning

9:50 a.m. - Recess.

10:05 a.m. - Flag Salute.

Present: Bill Spence and Kara McMurray.

D077181A 2. Pledge of Allegiance.

Consent Agenda:

D077182B 3. Motion by Commissioner Largent to accept the consent agenda. Motion **seconded** by Commissioner Swannack and **carried**.

077183 4. General Claims/Veterans' Relief/Payroll warrants numbered 320136-320148 for \$365,853.21 and 320162-320258 for \$392,085.64 approved.

077184 5. November 30, 2015 minutes approved.

077185-077188 6. Personnel change orders approved.

077189 7. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize publishing of a notice of hearing for the 2015 Whitman County budget amendment #3.

077190 8. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize the publishing of a notice of hearing for Whitman County Code, title 2.07-Indigent Defense Services.

077191 9. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to reappoint Martin Walker to a 6-year term, expiring 12/31/21, on the Whitman County Board of Adjustment.

077192 10. Commissioner Kinzer **moved** Commissioner Swannack **seconded** the motion and it **carried** to reappoint Michael Largent to a 2-year term, expiring 12/31/17, on the Whitman County LEOFF I Board.

077193 11. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize a Mattieu Guettinger, Juvenile Services, to obtain a county MasterCard with a credit limit of \$1,500.

077194-077195 12. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** for the Chairman, Dean Kinzer to sign the signature authorization form for the Washington State Military Department Homeland Security grant agreement and signature authorization form for the EMPG grant agreement #E16-134.

077196 13. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to authorize Peggy Wright to carry over 174 hours of accrued compensatory time from 2015 to 2016 to be used by March 31, 2016.

077197 14. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion to adopt a resolution increasing the 2016 per diem rate from \$45/day to \$55/per day (\$12-breakfast, \$18-lunch and \$25-dinner). Commissioner Swannack pointed out the per diem rate has not been adjusted since 2006. Motion **carried**.

RESOLUTION NO. 077197
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, December 7, 2016; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to periodically adjust the per diem rate; the last adjustment was made in 2005; and,

WHEREAS, the Board of County Commissioners believe that the per diem rate for 2016 should be set at \$55.00 per day (\$12 breakfast, \$18 lunch, \$25 dinner).

NOW, THEREFORE, BE IT HEREBY RESOLVED that Whitman County will reimburse per diem at \$55.00 per day (\$12 breakfast, \$18 lunch, \$25 dinner) beginning January 1, 2016.

PASSED, APPROVED AND ADOPTED this 7th day of December 2015 and effective as of January 1, 2016.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

ATTEST:

Arthur D Swannack, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

077198 15. This item tabled to 12/21/15.

10:25 a.m. - Joe Reynolds.

077199 16. Discussion held regarding the 2016 tax levies. The Assessor explained the differences in the Board's options for adopting the tax levies with/without bank capacity with/without substantial need. The Assessor will provide additional information to the Board before a decision is rendered.

Commissioner Swannack **moved** Commissioner Largent **seconded** the motion and it **carried** to table items #16 and #17 to 12/21/15.

077200 17. This item tabled to 12/21/15.

077201 18. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the E-911 equipment contract #E16-129 for SFY 2016/2017 and signature authorization.

CORRESPONDENCE:

D077201A 19. The following correspondence was received:

077202 19A. Information was received from the City of Pullman regarding 2016 levy certifications.

077203 19B. Information was received from ESD 101 regarding 2016 levy certifications.

077204 19C. A letter was received from Andrew Kottkamp, Whitman County Hearing Examiner noting there were no land use applications in 2015 requiring his decision.

077205 19D. Information was received from Whitman County Cemetery District #2 regarding 2016 levy certifications.

077206 19E. Information was received from the Port of Whitman regarding 2016 levy certifications.

077207 19F. An executed copy of the Town of Albion agreement with the Sheriff's Department for providing police services was received.

077208 20. Commissioners' pending list reviewed.

10:55 a.m. - Recess.

11:00 a.m. - Public Works.

Present: Mark Storey, Phil Meyer, Jeff Marshall, Alan Thomson, Garth Meyer, Gary Cochran Mark Cochran and a representative of Seubert Excavators.

ACTION ITEMS:

077209-077211 21. The following bids were received for the Lacrosse South crushing project.

BIDDER	AMOUNT
Shawnee Rock, Colfax, WA	\$258,600
Seubert Excavators, Inc., Cottonwood, ID	\$213,100

The commissioners will make an award at 2:00 p.m.

ACTION ITEMS:

077212-077214 22. The following bids were received for the Colfax Stockpile Site crushing project.

BIDDER	AMOUNT
Shawnee Rock, Colfax, WA	\$355,020
Seubert Excavators, Inc., Cottonwood, ID	\$233,960

The commissioners will make an award at 2:00 p.m.

077215 23. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the resolution establishing the Voluntary Stewardship Program Watershed Group and appointing the membership of that group.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

In the Matter of Establishing)	
The Voluntary Stewardship Program)	RESOLUTION No. <u>077215</u>
Watershed Group, Whitman County)	
Public Works Dept., Whitman)	ESTABLISHING VSP Program and
County, Washington)	Designating Watershed Group

WHEREAS, the Whitman County Board of County Commissioners have received notification from the Washington State Conservation Commission about the availability of funds for the Voluntary Stewardship Program (VSP), in accordance with statute; and,

WHEREAS, Whitman County desires to cooperate with the State Conservation Commission in the formation of a Volunteer Stewardship Program; and,

WHEREAS, a number of residents and interested parties in Whitman County have expressed interest in serving on a Watershed Group to develop the VSP Program; and,

NOW THEREFORE, BE IT HEREBY RESOLVED that Whitman County is establishing a Voluntary Stewardship Program, will receive and manage the funding from the State Conservation Commission to administer the process, and designates the following people to membership in the Whitman County Watershed Group, effective immediately.

Joan Folwell	Kim Weerts	Jon Jones
Nancy Belsby	Larry Cochran	Art Swannack
David Lange	David Swannack	Alan Thomson
John Pearson	Jeff Pittman	Tracy Erickson
John Stulhmiller	Evan Sheffels	

ADOPTED this 7th day of December, 2015.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Dean Kinzer, Chairman

Art Swannack, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Michael Largent, Commissioner

077216 **24.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the order of the 2016 Annual Construction Program.

077217 **25.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to approve the order for the 2016 County Arterial Preservation Program (CAPP).

DIVISION UPDATES:

D077217A 26. The following division updates provided by Public Works staff.

Administrative Division:

D077217B 26A. Service certificates for Public Works Department employees were signed by the Board.

077218 26B. The fuel contract was extended through 2016 with Busch Distributors with the same terms and conditions as stated in the original agreement signed on 12/30/13.

D077218A 26C. A brief update on the progress of the indirect cost allocation project was provided by the Director.

Maintenance Division:

D077218B 26D. Whitman County came through the wind storm with little damage. The crews are currently working on winter and general maintenance projects.

Solid Waste Division:

D077218C 26E. Mr. Storey said CH2M Hill is working on the effluent pond at the Transfer Station.

D077218D 27. Approved documents signed throughout the course of today's business.

11:30 a.m. - Recess.

2:30 p.m. - Reconvene/Board Business Continued.

077219 28. This item cancelled.

D077219A 29. This item tabled to 12/21/15.

D077219B 30. This item tabled to 12/21/15.

2:30 p.m. - Executive Session.

Present: District Court Judge Douglas Robinson and Marlynn Markley.

077220 31. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and it **carried** to go into executive session with the above individuals until 2:45 p.m. in accordance with RCW 42.30.140(4)(a) for matters related to contract negotiations.

2:45 p.m. - Return to Open Session/Recess.

D077220A **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, December 8, 2015 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.

Present: Gary Petrovich, Cinnamon Brown, Brett Meyer and Eunice Coker.

077221 36. The following items were discussed but no action was taken.

- 2015/2016 Budgets

10:00 a.m. - Recess.

7:10 p.m. - Reconvene/Board Business Continued at Pullman City Hall.

Present: Mayor Glenn Johnson; Council Members: Francis Benjamin, Jeff Hawbaker, Fritz Hughes, Eileen Macoll, Al Sorensen, Nathan Weller and Patricia Wright; Mark Workman, City Administrator; Leann Hubbard, Finance Director; City Attorney, Laura; and approximately 20 members of the public.

077222 33-42. The following items were discussion but no action was taken.

- Tax Sharing Agreement
- Marijuana
- Paths and Trails
- Comprehensive Emergency Management Plan
- Windmills
- Pullman-Moscow Regional Airport
- Pullman Bypasses
- Waste Transfer Station
- PBAC Water Alternatives Project
- City/County Working Relationship

8:15 p.m. - Recess.

D077222A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, December 14, 2015 at 9:00 a.m.** Chairman Dean Kinzer, Arthur D Swannack and Michael Largent, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D077222B 43. Approved documents signed.

077223 44. General/Veterans' Relief/Payroll warrants numbered **320286-320427** for **\$151,080.72.**

077224-077226 45. Personnel change orders.

9:05 a.m. - BOCC Workshop.

Present: Gary Petrovich, Troy Henderson, Mark Storey (9:05 a.m.) and Cinnamon Brown (9:25 a.m.).

077227 46. The following items were discussed but no action was taken.

- Indigent Defense Ordinance
- Whitcom Interlocal Amendment
- Budget Amendment #3
- 2016 Budget
- Solid Waste Crain Services
- GFOA Training

11:00 a.m. - Adjournment.

D077227A Commissioner Largent **moved** to adjourn the **December 7, 8 and 14, 2015** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **December 21, 2015.** The foregoing action made this **14th** day of **December 2015.**

ss/ ARTHUR D SWANNACK, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board

DEAN KINZER, CHAIRMAN
Board of County Commissioners