

Minutes for December 11, 2006

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066190 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **December 11, 2006** at **9:00 a.m.** G.R. Finch, Chairman, Greg Partch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Kelli Campbell, Sharron Cunningham, Mark Storey, Tim Myers, Bob Lothspeich and Commissioner Elect Largent.

Commissioner Partch was called to jury duty.

066191 1. Items discussed included the proposed 2007 non-represented employees COLA, job family adjustments and an Information Services job description. No action taken.

10:00 a.m. - Pledge of Allegiance.

Present: Bob Reynolds, Commissioner Elect Largent, Joe Smillie and Jana Davidson.

D066191A 2. Motion by Commissioner Wigen to approve the consent agenda. Motion **seconded** by Commissioner Finch and **carried**.

066192 3. Claims/Payroll warrants numbered **197911-197952, 197978-198009** and **198133-198304** for **\$1,001,467.50** approved.

FUND	FUND NAME	AMOUNT	AMOUNT
001	Current Expense	46,742.40	75,584.94
102	Building & Development	1,235.20	154.79
103	Countywide Planning	2,332.80	94.37
104	Developmental Services		1,013.00
108	Veterans Relief		300.00
109	Homeless Housing		1,655.75
110	County Roads	16,128.40	1,029.02
118	Inmate Welfare		298.01
123	Paths & Trails		5,479.17
127	Drug Enforcement-Quad City	400.00	112.95
141	Washington Housing SHB 2060		2,292.60
300	Capital Projects Computer-300.010.003		1,846.48
300	Capital Projects Doc. Mgmt.-300.010.006		7,200.00
400	Solid Waste	3,828.40	2,361.09

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501	Equipment Rental & Revolving	4,994.80	59,214.00
660	Whitcom-General-660.911.000		705.22
660	Whitcom-Grant Funding-660.911.001		2,952.94
690	Clearing Fund 690.005.000		161,231.47
ET	Electronic Transfer	381,716.00	

066193 4. December 4, 2006 minutes approved.

066194-066202 5. Personnel board orders approved.

066203 6. Bob Reynolds stated as a result of completing the HVAC project, there are some flooring issues where old radiator units were removed. At the request of the Board earlier in the year, he performed an evaluation of all flooring in the county campus area. It was agreed the carpet in the most public meeting areas and associated offices would be replaced first. Then continuing with the flooring project throughout the rest of the county campus as funds allow. The Public Service Building has now been completed and he is ready to proceed to Phase 2, the Chambers and associated offices. Mr. Reynolds sent RFP's to 5 carpet vendors in the county receiving one quote from Higginson's for a total of \$17,404.86 including tax and the vinyl for the kitchen area. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to contract with Higginson's for \$17,404.86 including tax to replace the carpet in the Commissioners' Chambers and associated offices and kitchen vinyl.

066204 7. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign a resolution writing off an uncollectible Public Health account.

RESOLUTION NO. 066204

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on December 11, 2006 in regular session; and,

WHEREAS, Whitman County Public Health has issued a Draw and the amount was never withheld out of the final paycheck; and,

WHEREAS, attempts have been made to collect the draw amount of \$\$1,182.00 from Kathleen Steinwand.

NOW, THEREFORE BE IT RESOLVED that the draw amount be declared not collectable and removed from the accounting records of Whitman County.

PASSED, APPROVED, AND ADOPTED this 11th day of December 2006.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Les Wigen, Commissioner

Maribeth Becker, CMC
Clerk of the Board

066205 8. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign the 2007 Columbia County agreement (for administrative, physical and Environmental Health services at \$3,358/month).

066206 9. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to enter into the 2006 Community Action Center contract (for CDBG-PS grant administration).

066207 10. Commissioner Wigen **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign a HIPPA confidentiality agreement with Cascade Software Systems, Inc. (WINSCAM).

066208 11. The commissioners accepted a revised levy certification from the City of Colfax.

066209 12. A listing of liquor licenses due to expire March 31, 2007 was received from the Washington State Liquor Control Board.

D066209A 13. Commissioners' pending list reviewed.

10:20 a.m. - Recess.

10:30 a.m. - 2007 Whitman County Preliminary Budget.

Present: Sharron Cunningham, Jana Davidson and Commissioner Elect Largent.

066210 The Chairman reconvened the hearing for the 2007 preliminary budget.

Sharron Cunningham presented the following report:

One change since last weeks' hearing involves the inclusion of Whitcom's budget.

Current Expense Revenues/Expenditures are projected at \$11,213,115 for a 3.1% decrease over 2006.

BOCC MINUTES-12/11/06

Non Current Expense Revenues/Expenditures are projected at \$30,335,349 for a 6.17% decrease over 2006.

The total proposed 2007 county budget is \$41,548,464 for an overall of 5.37% decrease over 2006.

Ms. Cunningham indicated she is still awaiting information from the Salary Commission for elected officials salaries, COLA's for non-represented employees, conclusion of negotiations for one bargaining unit and if there will be any allocation of funds for capital improvement or .08 projects.

At this time, Current Expense has a \$162,144 surplus including the jail surveillance system.

No one in attendance commented for or against the proposed 2007 budget. Chairman Finch adjourned the hearing stating the Board would render their decision December 18th at 10:30 a.m.

10:35 a.m. - Recess.

10:55 a.m. - 9th District State Representative Don Cox.

Present: Jana Davidson, Ryan Bentley and Michael Largent.

D066210A The commissioners presented Representative Cox with a certificate of appreciation for his 8 years of dedicated service in the state legislature.

11:00 a.m. - Recess.

11:30 a.m. - Classification Committee Members.

Present: Tim Davis.

Commissioner Partch rejoined the meeting.

066211 Tim Davis, Vice Chair of the Classification Committee said at the November 28th Classification Committee meeting 3 scenarios and cost estimates pertaining to salary schedule shifts and job family adjustment were discussed. The committee felt strongly that the Classification System salary schedule should be maintained at the 87% of comparable markets level. Therefore, the committee voted to recommend to the commissioners an 8.62% salary schedule shift. The committee did not provide a recommendation at this time for job family adjustments. The information was taken under advisement for a December 18th decision.

11:35 a.m. - Recess.

2:00 p.m. - Board Business Continued/BOCC Workshop.

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Present: Bev Welch and Adam Roberts (2:00 p.m.).

D066211A 14. The item discussed was the Data Processing purchasing and maintenance policy. No action taken.

2:40 p.m. - Recess.

D066211B THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **December 12, 2006** at **10:00 a.m.** Greg Partch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended. Chairman Finch is attending a PEDC/RTPO meeting.

10:00 a.m. - Reconvene/Board Business Continued.

Present: Gary and Valerie Hunt and Kelli Campbell.

D066211C 15. Commissioner Partch **moved**, Commissioner Wigen **seconded** the motion and it **carried** to go into executive session with the above individual(s) until 11:00 a.m. for negotiation matters.

10:00 a.m. - Return to Open Session/Adjourn.

D066211D Commissioner Partch **moved** to adjourn the **December 11 and 12, 2006** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **December 18, 2006**. The foregoing action made this **12th** day of **December 2006**.

ss/ GREG PARTCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, CHAIRMAN
Board of County Commissioners