

**Minutes for December 6<sup>th</sup> to 15<sup>th</sup>, 2004**

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**063138 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **December 6, 2004** at **4:00 p.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Elinor Huber, Recording Clerk attended.

**4:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

**063139 1.** Items discussed included employee solicitation, DNR letter, 4-H letter, Columbia River letter, Dec 17<sup>th</sup> meeting with legislators, Salmon agreement, Auditor/recount, WSU Benefit, and Classification Freeze/Job Family. No action taken.

**4:30 p.m. - Pledge of Allegiance.**

Present: Megan Doyle, Daily News.

**D063139A 2. Motion** by Commissioner Partch to approve the consent agenda with the deletion of item #1 and #4. Motion **seconded** by Commissioner Finch and **carried**.

**063140 3.** Claims/Payroll warrants numbered **170693-170889** for **\$708,897.74** approved for December 6, 2004.

<b>FUND</b>	<b>FUND NAME</b>	<b>AMOUNT</b>
001	Current Expense	108,229.12
102	Building & Development	516.50
103	Countywide Planning	396.29
110	County Roads	381,053.77
114	Bulk Purchasing	69.41
115	Hotel/Motel Tax	29.68
117	Boating Safety	204.55
118	Inmate Welfare	270.28
119	Emergency Services	420.68
123	Paths & Trails	31.51
127	Drug Enforcement	107.14
132	Auditor's Document Preservation	28.27
135	Prosecutor's Stop Grant	21.17
136	Electronic Monitoring	333.50
142	Whitcom-911	51,030.09
400	Solid Waste	106,101.36
501	Equipment Rental & Revolving	58,367.95
510	Photocopier Revolving	2.36
513	Communications Revolving	674.11

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690	Clearing & Suspense	1,010.00
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063141 5. November 22, 2004 minutes approved.

6. The 2005 levy certifications were received from:

063142 City of Colfax

063143 Town of Colton

063144 Town of Endicott

063145 Town of St. John

063146 Fire District #3

063147 Fire District #10

063147A Fire District #13

063148 Colfax Cemetery Dist. #6

063149 Public Hospital District #1-A

063150 Port of Whitman County

063151 7. Letter was received from the Town of Lacrosse regarding a petition for annexation from Martin Oil Company.

063152 8. A letter of interest for appointment to the Planning Commission was received from Mary Collins of Pullman.

D063152A 9. Commissioners' pending list reviewed.

**4:45 p.m. - CDBG-PS Grant Hearing.**

Present: Megan Doyle.

063153 The Chairman convened the hearing for the 2005 CDBG-PS grant totaling \$188,128 and requested a staff report upon Judy Allen's arrival.

**4:55 p.m.** - Staff report presented by Judy Allen of Community Action Center reported as follows: County receives \$3,000 in Administration; Employment \$14,000; Education, \$10,500; Money Management, \$3,000; Housing, \$17,000; Emergency Assistance, \$18,750; Nutrition, \$12,000; Linkages, \$43,005; and Self-sufficiency Case Management, \$22,000.

Hearing adjourned by Chairman Wigen.

063154 Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to approve the CDBG-PS grant for a total of \$188,128.

**RESOLUTION NO. 063154**

**RESOLUTION WITH CERTIFICATIONS OF COMPLIANCE**

**For CDBG Public Services Grant Only**

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WHEREAS, Whitman County is applying to the state Department of Community, Trade and Economic Development for funding assistance.

WHEREAS, it is necessary that certain conditions be met as part of the application requirements.

WHEREAS, (Les Wigen, Chairman of the Board is authorized to submit this application to the state of Washington on behalf of Whitman County.

NOW, THEREFORE, be it resolved that the County of Whitman authorizes submission of this application to the State Department of Community, Trade and Economic Development to request \$143,255 to fund public service activities in coordination with (Whitman County Community Action Center, and certifies that, if funded, it:

Will comply with applicable provisions of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable state and federal laws.

Has provided opportunities for citizen participation comparable to the state's requirements (those described in Section 104(a)(2)(3) of the Housing and Community Development Act of 1974, as amended); has complied with all public hearing requirements and provided citizens, especially low- and moderate-income persons, with reasonable advance notice of, and the opportunity to present their views during the assessment of community development and housing needs, during the review of available funding and eligible activities, and on the proposed activities.

Has provided technical assistance to citizens and groups representative of low- and moderate-income persons that request assistance in developing proposals.

Will provide opportunities for citizens to review and comment on proposed changes in the funded project and program performance.

Will not use assessments against properties owned and occupied by low- and moderate-income persons or charge user fees to recover the capital costs of CDBG-funded public improvements from low- and moderate-income owner-occupants.

Will establish a plan to minimize displacement as a result of activities assisted with CDBG funds; and assist persons actually displaced as a result of such activities, as provided in the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

Will conduct and administer its program in conformance with Title VI of the Civil Rights Act of 1964 and the Fair Housing Act, and will affirmatively further fair housing, (Title VIII of the Civil Rights Act of 1968) and,

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Has adopted (or will adopt) and enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and has adopted (or will adopt) and implement a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction, in accordance with Section 104(1) of the Title I of the Housing and Community Development Act or 1974, as amended and,

Will provide, upon request, and prior to any obligation of funds being made, a complete and accurate CDBG Federal Funds Disclosure Report detailing the required applicant/grantee information, and as appropriate other government assistance provided or applied for, interested parties and expected sources, and uses of funds.

Whitman County designates Les Wigen, Chairman of the Whitman County Commissioners, as the authorized Chief Administrative Official and authorized representative to act in all official matters in connection with this application and Whitman County's participation in the Washington State CDBG Program.

Signature: Les Wigen Date: December 6, 2004

Name: Les Wigen

Title: Chairman, Whitman County Commissioners

Attested: Maribeth Becker Date: December 6, 2004

**5:15 p.m. - Tim Myers, Parks, Fairs and Facilities Management.**

Present: Greg Harizan and Megan Doyle.

**063155** Tim Myers presented a lease agreement, associated documentation and a check for \$550 for lease of a portion of the Harrison Building with Greg Harizan dba Greg's Electric, LLC.

The lease amount is \$550 per month for one-year commencing December 1, 2004 and ending November 30, 2005 at which time the lease will be reviewed. The document was reviewed and approved by the Prosecutor.

**063156** Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign a one-year lease agreement with Greg's Electric, LLC.

**5:30 p.m. - Recess.**

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**7:00 p.m. - 2005 Preliminary Budget Hearing**

Present: Sharron Cunningham, Bob Lothspeich, Bev Welch, Janet Schmidt and Megan Doyle.

**063157** Chairman Wigen opened the public hearing for the proposed 2005 Whitman County budget and requested a staff report from Sharron Cunningham.

Sharron reported the 2005 Current Expense revenues/expenditures are sitting at \$10,228,666, which is a 3.9% increase over 2004. Non-current expense funds for 2005 totals \$25,008,958, representing an 8.929% decrease mainly due to election reserves funds being down, one of Whitcom's capital project funds being down and the transfer of the industrial insurance from a revolving fund to an expense account. The total Whitman County budget is \$35,237,634, an overall decrease of 4.19% over 2004.

At the request of Commissioner Wigen, the Director clarified the increase and decrease listed on page 1.

Janet Schmidt commended Sharron on her expertise.

Chairman Wigen recessed the hearing to December 13<sup>th</sup> at 10:30 a.m.

**7:15 p.m. - Recess.**

**063158** **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **December 13, 2004** at **9:00 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Sharron Cunningham.

**063158A 10.** Items discussed included a Cooperative Extension position, Palouse Fire District loan, lobbyist contract and the 2005 preliminary budget. No action taken.

**9:50 a.m. - Recess.**

**10:00 a.m. - Pledge of Allegiance.**

Present: Tammy Lewis and Megan Doyle.

**D063158B 11. Motion** by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

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063159 12. Claims/Payroll warrants numbered 171087 and 171103-171389 for \$212,072.73 approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	87,249.60
102	Building & Development	1,722.00
103	Countywide Planning	3,165.32
104	Developmental Services	1,638.37
110	County Roads	34,410.78
118	Inmate Welfare	325.89
119	Emergency Services	6,448.36
123	Paths & Trails	375.70
125	Donations & Planned Giving	2,499.48
126	Treasurer's M&O	45.05
127	Drug Enforcement	3,556.33
132	Auditor's Document Preservation	15.93
134	Elections Reserve Fund	56.80
142	Whitcom-911	393.16
400	Solid Waste	10,517.16
501	Equipment Rental & Revolving	48,842.53
510	Photocopier Revolving	516.18
513	Communications Revolving	1,674.43
690	Clearing & Suspense	8,619.66

063160-063176 13. Personnel board orders approved.

063177 14. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to appoint Amber Thornton of Pullman to a 4-year term on the Citizens Commission on Salaries for Elected Officials representing Commissioner District III. Ms. Thornton's term will expire 12/31/08.

063178 15. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to approve the 2005 WA-CERT ranking.

**RESOLUTION NO. 063178**

**BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

**ENDORSING 2005 WA-CERT PROJECTS**

WHEREAS, the Board of Whitman County Commissioners recognizes the important of supporting projects that enhance the economic health, education, welfare and quality of life in Whitman County; and,

WHEREAS, the Board supports the submission of projects for potential funding and/or technical assistance through the auspices of the Washington Community Economic Revitalization Team; and,

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WHEREAS, potential applicants were made aware of the opportunities available through the WA-CERT and the process by which projects would be prioritized; and,

WHEREAS, applicants fully participated in the prioritization of all projects; and,

WHEREAS, the projects have been reviewed and prioritized jointly by the Port of Whitman County and Whitman County Commissioners and are listed in order of their priority, as established by the commissioners on November 18, 2004.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Whitman County Commissioners shall accept and endorse the below-listed projects for submittal to the Washington Community Economic Revitalization Team (WA-CERT) for potential funding and/or technical assistance.

**2005 WA-CERT RANKING**

<b>Rank</b>	<b>Agency</b>	<b>Project</b>
1.	St. John	St. John Public Service Center
2.	Endicott	Water System Comprehensive Plan
3.	Palouse	New Municipal Water Reservoir
4.	WCHD #3	Assisted Living/Senior Housing Access Road
5.	Lamont	Water System Improvements Project
6.	Tekoa	Infrastructure Extension to Airport
7.	WCHD #3	Assisted Living Project
8.	Colfax	Mill Street Reconstruction Project
9.	Tekoa	Comprehensive Waster Water System Planning
10.	Palouse	City of Palouse Fisher's Addition Sanitary Sewer
11.	WCHD #3	Senior Housing Project Development
12.	Farmington	Sewer System Rehabilitation
13.	Endicott	Emergency Services Building
14.	Uniontown	Wastewater Facilities Plan
15.	Colton	Design Phase Activated Sludge Treatment Plant

DATED at Colfax, Washington this 13th day of December 2004.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

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Les Wigen, Chairman

ATTEST:

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Greg Partch, Commissioner

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Maribeth Becker, CMC

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G. R. Finch, Commissioner

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Clerk of the Board

**063179** 16. A requisition for veterans' relief funds for the G. Raymond McCown Post #24 rent in the amount of \$120 for 2004 was received. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to approve said request.

**063180** 17. A certified copy of a resolution annexing property into Public Hospital District #1-A was received.

**063181** 18. A certified copy of an ordinance annexing property into Pullman City limits was received.

**063182** 19. An executed copy of the Washington Association of Sheriff's and Police Chiefs electronic monitoring agreement with the Whitman County Juvenile Department was received.

**063182A** 20. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to send a letter of congratulations to Dr. Allen Kirkpatrick for his designation as an ABCD Champion.

**D063182B** 21. Commissioners' pending list reviewed.

**10:15 a.m. - Recess.**

**10:30 a.m. - Whitman County 2005 Preliminary Budget Hearing Reconvened.**

Present: Sharron Cunningham, Janet Schmidt, Bob Lothspeich, Fran Martin, Tammy Lewis and Megan Doyle.

**063183** Chairman Wigen reconvened the public hearing for the proposed 2005 Whitman County budget.

Sharron Cunningham reviewed the most current information as follows: Current expense revenues/expenditures of \$10,228,666 representing a 3.9% increase over 2004. Non-current expense funds for 2005 are \$25,008,968 for an 8.19% decrease over 2004. Reasons for this decrease is the election reserve account has diminished, Whitcom's capital projects fund has decreased, and the industrial insurance was moved from a revolving fund to an expense account. The total Whitman County preliminary budget is \$35,237,634 for an overall decrease of 4.19%. The budget process began with an \$815,000 deficit and with increased revenues and decreased expenditures to date the deficit stands at \$644,000. Ms. Cunningham commended the elected and appointed officials for their role in reducing the deficit.

Upon conclusion of comments/questions from those in attendance, the Chairman adjourned the hearing. A decision on the 2005 budget is scheduled for Monday, December 20<sup>th</sup> at 10:30 a.m.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Tammy Lewis and Megan Doyle.

**Action Items:**

**063184** 1. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to publish the notice for 2005 oil and grease bids.

**063185** 2. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to publish the notice for 3-Sheriff's vehicles.

**063186** 3. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to publish the notice for 1-Sheriff's utility vehicle.

**063187** 4. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** that the resolution adopting the PRTPO Transportation Plan be signed as presented.

**RESOLUTION NO. 063187**

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of "Acceptance of the Palouse Regional Transportation Planning Organization (PRTPO) Transportation Plan", pursuant to WAC 468-86-020 and RCW 47.80.020; and,

WHEREAS, the Board has reviewed the PRTPO Transportation Plan as presented by the PRTPO Board and prepared by JUB Engineers and found its contents relative to transportation in Whitman County acceptable for adoption by the PRTPO; and,

WHEREAS, the PRTPO Board and Whitman County Public Works Department have invited and engaged the public and representatives of the towns and cities in the county in a series of advertised, "public input" forms; and,

WHEREAS, the PRTPO Board and Whitman County Public Works Department have included the results and input from the "public input" forums in the preparation of the PRTPO Transportation Plan.

IT IS HEREBY RESOLVED that Whitman County accepts and adopts the plan as a voting member of the PRTPO, on behalf of the citizens and communities of Whitman County.

ADOPTED this 13<sup>th</sup> day of December 2004.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

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Les Wigen, Chairman

ATTEST:

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Greg Partch, Commissioner

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Maribeth Becker, CMC  
Clerk of the Board

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G.R. Finch, Commissioner

**063188** 5. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve the Annual Construction Program as presented.

**063189** 6. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** that the grader bid for 2005 be renewed with the agreed upon price increase of 2%.

**Solid Waste Division:**

**D063189A** 7. The Director mentioned business has slowed down for the winter at the Transfer Station.

**Engineering Division:**

**D063189B** 8. The Engineer stated construction projects are mostly wrapped up for the season; staff is in full design mode for next year's projects and surveying is underway for the Almota Road project.

**D063189C** 9. The Engineer also reviewed the County Arterial Preservation (CAP) program.

**Administration Division:**

**D063189D** 10. The Director congratulated Commissioner Partch on his recent appointment to the County Road Administration Board that he felt was not only beneficial for Whitman County but all of eastern Washington.

**Maintenance Division:**

**D063189E** 11. General maintenance work continues; graders will run when weather allows; the Bridge Crew is 50% done with bridge inspections.

**063190** 12. A copy of a draft news release by the Corps of Engineers was received from the Director regarding opening of the Lower Granite Dam crossing to specific vehicles and other requirements.

**11:30 a.m. - Bev Welch, Finance Director/Information Services Manager.**

Present: Joe Reynolds, Janet Schmidt, Mike Werner, Fran Martin, Kelli Campbell, Chad Connors, Tim Myers, Dane Dunford, Brett Myers, Bob Lothspeich, Tom Miller, Sharron Cunningham and Tammy Lewis.

The following individuals contacted the Clerk of the Board regarding their absence from today's meeting: Eunice Coker.

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**063191** The November 2004 ending financial report provided by Ms. Welch.

November 2004 Cash Balance - \$1,599,953

November 2003 Cash Balance - \$2,086,604

November 2004 Revenue - \$8,316,508 - 91.71% of budget.

November 2003 Revenue - \$8,371,313 - 95.89% of budget.

November 2004 Expenditures \$8,459,256 - 85.14% of budget.

November 2003 Expenditures \$7,842,361 - 86.46% of budget.

**11:45 p.m. - Recess.**

**2:20 p.m. - Board Business Continued/BOCC Workshop.**

Present: Kelli Campbell (2:20 p.m.), Janet Schmidt (2:45 p.m.), Dane Dunford and Pete Martin (3:30 p.m.) and Sharron Cunningham (4:30 p.m.).

**D063191A 22.** Items discussed included the telephonic and personal heat devices policies and the 2005 preliminary budget. No action taken.

**5:00 p.m. - Recess.**

**D063191B THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **December 14, 2004** at **10:00 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**10:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Sharron Cunningham.

**D063191C 23.** The item discussed was the 2005 preliminary budget. No action taken.

**12:00 p.m. - Recess.**

**2:00 p.m. - Emergency Management Hearing.**

Present: Fran Martin.

**063192 1.** The Chairman convened the hearing for proposed revisions to Whitman County Code Chapter 2.24, Emergency Management.

Fran Martin provided the staff report stating the proposed revisions have been reviewed by many groups, Whitcom Board, Whitcom staff, fire chiefs, EMS personnel, to name a few. All requested changes have been incorporated.

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The major change was adding the Whitcom Director as one of the individuals that can activate the Emergency Operations Center (EOC) procedure.

The Whitcom Board did approve the use of Whitcom's address at 2325 NE Hopkins Circle in Pullman as the primary EOC facility and the secondary site being the basement of the Sheriff's Office.

The ordinance mainly puts into the place the purpose, function, EOC primary and secondary EOC sites, when to activate EOC, the organization, concept of operations and positions checklist.

There being no one else in attendance to comment, the Chairman adjourned the hearing.

Commissioner Partch asked that "Acting Chairman", "Vice-Chairman" or "in the absence of the Chairman", be added in the event the Chairman is not available. Ms. Martin agreed to look into this request and would add it if allowed by state statute.

Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to adopt "Annex A" to the Comprehensive Emergency Management Plan with the addition of "Acting Chair" (or similar language), if permissible by law.

**ORDINANCE NO. 063192**

**Ordinance Relating to Emergency Management**

WHEREAS, the protection of public health, safety and general welfare as well as the requirements of Title 38, Chapter 52 of the Revised Code of Washington requires the Whitman County Commissioners to make appropriate provisions for providing emergency services; and,

WHEREAS, Ordinance #061706 revised Whitman County Code, Emergency Management, Chapter 2.24 on October 27, 2003.

WHEREAS, the Whitman County Commissioners deem it necessary to make further revisions to the ordinance by incorporating Annex "A" Emergency Operation Center (EOC) procedures to the Comprehensive Emergency Management Basic Plan (CEMP).

WHEREAS, in accordance with state law, a hearing was held on this date.

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Board of Whitman County Commissioners to incorporate Annex "A" Emergency Operation Center (EOC) Procedures to the Comprehensive Emergency Management Basic Plan (CEMP).

Passed, approved and adopted this 14th day of December 2004 and effective as of this date.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

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Les Wigen, Chairman

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Greg Partch, Commissioner

ATTEST:

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Maribeth Becker, CMC  
Clerk of the Board

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G.R. Finch, Commissioner

A complete text of the ordinance is available in the Commissioners' Office.

**D063192A 2.** An Emergency Services Communication Committee has been formed that is sifting through all the grants and equipment requests to create a master plan. Ms. Martin is obtaining copies of the current grants and will forward them to Day Wireless who will map out a plan in a systematic manner for the next year. For example, the microwave equipment Malden is receiving can also benefit Oakesdale and Tekoa. In other instances, entities have purchased equipment that does not mesh with Whitcom.

**D063192B 3.** The Committee is also looking at creating a pool of funds specifically for infrastructure maintenance countywide. Homeland Security funds will purchase the necessary equipment to make this process function. Emergency Management will not deal with private individuals on this project, only vendors like Day Wireless. In the long run, it is best for the system. Once Day Wireless has developed a plan, the Committee will meet with them again. Each entity would be responsible for maintenance and operation of equipment housed within their own jurisdiction.

**D063192C 4.** Emergency Management sold the old jeep on their inventory for \$2,500. She is considering purchasing a van for \$3,000 for hauling equipment to emergency locations. In the past, Commissioner Partch commented the Council on Aging has given their old vans to assisted care facilities. He will check into the possibility of Council on Aging transferring an old van to Emergency Management.

**2:15 p.m. - Board of Health.**

Present: Fran Martin, John Skyles and Dr. Moody.

**D063192D 1.** Public Health has a few flu vaccines remaining for high-risk individuals. Once these vaccines are used, the Department's supply will be exhausted. The department could have received additional vaccines, but they

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chose to turn them back to the state for use in other areas that don't have enough.

**D063192E 2.** The 5<sup>th</sup> Pertussis case was diagnosed last week. Some of these individuals were previously vaccinated, but this vaccine is not given after age 6.

**D063192F 3.** John Skyles continues to work with a car crusher to eliminate hulk bodies in Whitman County.

**D063192G 4.** The department recently investigated a home that is a health hazard to the children living in the home.

**D063192H 5.** The Tobacco Program is winding down for the year.

**D063192I 6.** Ms. Martin reconsidered her decision and has offered to assist Garfield County. Whitman County is training the new individual hired by Garfield County on fiscal end procedures.

**063193** Not used.

**063194 7.** A copy of a letter from John Skyles was acknowledged concerning the Dusty Café water supply.

**063195 8.** A supplement to Mary Selecky's letter of November 4<sup>th</sup> was received concerning sanitary control requirements to protect public drinking water supplies. No further action is necessary.

**063196 9.** Columbia County is proceeding to transfer from a Public Health District to a Department. Ms. Martin is also assisting them in finding a new location.

A new contract for Columbia County was presented for 2005. The contract proposes Whitman County be paid \$2,000/month giving Columbia County 15% of the Director's time, 40% of the financial specialist's time and 10% of the billing clerk's time during the year. In addition, any actual costs will be billed to Columbia County including postage, phone, copying and travel.

Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign the 2005 contract between Whitman County and Columbia County Health Departments.

**D063196A 10.** The next Board of Health meeting is January 18, 2005.

**2:40 p.m. - Recess.**

**2:50 p.m. - Board Business Continued/BOCC Workshop.**

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Present: Chad Connors (2:50 p.m.) and DNR representatives Bob Winslow and Milton Johnston (3:15 p.m.).

**D063196B 24.** Items discussed included intensive supervision, juvenile financial specialist position and DNR land exchanges. No action taken.

**4:00 p.m. - Recess.**

**D063196C THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **December 15, 2004** at **1:30 p.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**1:30 p.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present: Sharron Cunningham.

**D063196D 25.** The item discussed was the 2005 preliminary budget. No action taken.

**3:00 p.m. - Adjournment.**

**D063196E** Commissioner Partch **moved** to adjourn the **December 6, 13, 14** and **15, 2004** meeting. Motion **seconded** by Commissioner Finch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **December 20, 2004**. The foregoing action made this **15th** day of **December 2004**.

ss/ G.R. FINCH, Commissioner  
ss/ GREG PARTCH, Commissioner

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MARIBETH BECKER, CMC  
Clerk of the Board

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LES WIGEN, CHAIRMAN  
Board of County Commissioners