

Minutes for December 15th, 2003

Disclaimer: This is only a web copy of the Whitman County Commissioners' Monday Meeting Minutes. Official minutes may be obtained by contacting the Whitman County Commissioners office at (509)-397-6200

061918 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **December 15, 2003** at **9:00 a.m.** G.R. "Jerry" Finch, Chairman, Greg Partch, and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/Workshop.

061919 1. Items discussed included FCC meeting and Fair Board letter. No action taken.

10:00 a.m. - Pledge of Allegiance.

Present: Tammy Lewis.

D061919A 2. Motion by Commissioner Wigen to approve the consent agenda with the exception of the minutes. Motion **seconded** by Commissioner Partch and **carried**.

061920 3. Claims/Payroll warrants numbered **157293-157428** for **\$186,765.82** approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	61,018.80
102	Building & Development	382.24
103	Countywide Planning	162.08
104	Developmental Services	30,257.41
110	County Roads	9,781.54
118	Inmate Welfare	673.68
123	Paths & Trails	446.10
126	Treasurer's M&O	61.08
127	Drug Enforcement	8,585.54
132	Auditor's Document Preservation	194.04
320	Cap. Project/Outside Sources (Bond)	20,807.95
400	Solid Waste	13,313.05
501	Equipment Rental & Revolving	39,031.27
513	Communications Revolving	2,051.04

061921-061922 5. Personnel board orders approved.

BOCC Minutes-12/15/03

6. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign the following criminal justice contracts for 2003-2004.

- 061923 Town of St. John
- 061924 Town of Oakesdale
- 061925 Town of Garfield
- 061926 Town of Colton

061927 7. After visiting with the elected officials in a workshop Commissioner Partch said the Board has the option that was passed by the legislature in 2000 of setting up a Salary Commission Board (SCB) to allow them to set, based on their research, a fair way of compensating the Board and other elected officials. We have researched this through MRSC and Asotin County who established a SCB 2 year's prior.

Motion by Commissioner Partch **seconded** by Commissioner Wigen not to enact a wage increase for the Board or elected officials but rather appoint a SCB in 2004 to review and make a recommendation to the Board.

Commissioner Wigen indicated the appointed officials are being well compensated some of which are compensated more than elected officials who have much responsibility. He believed there is an imbalance between the appointed and elected officials. **Motion carried.**

10:10 a.m. - Randy Baldree, Janet Schmidt and Evan Ellis.

061928 8. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign the Rosalia Parks and Recreation District #5 levy certification.

061929 9. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to sign the Town of St. John budget/levy.

061930 10. The Clerk of the Board distributed a memo to all departments concerning the 2004 delegation of purchase orders, claims and payroll responsibilities.

061931 11. Chairman Finch resigned the FFY 2002 JAIBG contract #0363-31038 for Juvenile Services.

D061931A 12. Commissioners' pending list reviewed.

10:15 a.m. - Randy Baldree, WSU Extension Service.

Present: Janet Schmidt, Tammy Lewis and Evan Ellis.

061932 Mr. Baldree presented the annual memorandum of agreement for extension agent wages. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to sign the 2004 WSU memorandum of

BOCC Minutes-12/15/03

agreement. The commissioners extended their appreciation to the agents who in turn thanked the Board for their continued support.

10:30 a.m. - 2004 Preliminary Budget.

Present: John Peterson, Bob Lothspeich, Hillary Hamm, Evan Ellis and Tammy Lewis.

061933 1. John Peterson reviewed the changes made as a result of the hearings. A total of \$754,782 is being used from the fund balance to balance the 2004 budget. Total revenue for the general fund is estimated at \$9,539,906. The total budget is \$30,729,858. Of this amount, \$21,189,952 is non-general fund.

Motion by Commissioner Partch **seconded** by Commissioner Wigen to accept and approve the 2004 Whitman County budget. Commissioner Partch commended John Peterson for his work on the budget also pointing out how all departments towed the line in 2003 thereby maintaining the reserves. They believe 2005 will be a much better year and there are a number of projects occurring in the county next year; SR 270 road project, Avista lines, and possibly some gas line projects, building construction, and an economy that appears to be on the rebound. He thought the county was sitting well allowing the Board to provide the employees with a 1.5% wage increase. Money is being saved with the new HVAC system, new lighting system and new windows in the Courthouse. Commissioner Wigen and Chairman Partch concurred. **Motion carried.**

RESOLUTION NO. 061933

Adopting the 2004 Budget for Whitman County, Washington

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on Monday, December 1st and 8th, 2003, and held the budget hearings for the budget for fiscal year 2004, for the County Current Expense Fund, Special Revenue Funds, Debt Service Funds, annually appropriated Capital Projects Funds, Enterprise Funds and Internal Service Funds, as detailed below; and,

WHEREAS, any and all taxpayers appearing at the hearing to be heard for or against any part of the budget have been given the opportunity to be heard; and,

WHEREAS, it is estimated that the total of all revenues from all sources other than taxation will require the maximum taxes allowable by law be levied on property within Whitman County, for the County Current Expense Fund, Developmental Services Fund, Mental Health Fund, and County Road Fund; and the minimum tax allowable by law for the Indigent Soldier Fund; and,

BOCC Minutes-12/15/03

WHEREAS, the final taxable evaluations are not available at the time of the adoption of this resolution; and,

WHEREAS, the estimated expenditures set forth in this budget being necessary to carry on the operations of the government of Whitman County, State of Washington, for fiscal year 2004, and being sufficient to meet the various needs of Whitman County during said fiscal period; and,

WHEREAS, the final budgets for the various departments of the County Current Expense fund and the various Special Revenue funds, Debt Service funds, annually appropriated Capital Projects funds, Enterprise funds and Internal Services funds of Whitman County are listed as attached.

NOW, THEREFORE BE IT RESOLVE that the final budgeted expenditures for the several offices, departments, and funds of said Whitman County fiscal year 2004, will be set forth as attached and the amounts are appropriated for the indicated funds; and

BE IT FURTHER RESOLVED AND ORDERED that the Whitman County Assessor shall set the levies for the County Current Expense fund, Developmental Services fund, Mental Health Fund and County Road fund at the maximum amount allowed by law and the Indigent Soldier fund at the minimum allowed by law.

PASSED, APPROVED AND ADOPTED this 15th day of December 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G.R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

BOCC Minutes-12/15/03

Fund	Account	Description	2002 Actual	2002 Budget	6/31/03 Actual	2003 Budget	2004 Budget	Inc/Dec	% of Change
SUBTOTAL NEW REVENUE						8,287,602	8,785,124	497,522	
CURRENT EXPENSE REVENUE			8,666,229.28	9,291,734	4,565,732.12	8,588,904	9,539,906	951,002	11.07%
TOTAL COMMISSIONERS			1,182,840.35	1,213,895	436,622.61	1,042,449	1,440,566	398,117	38.19%
TOTAL ADMINISTRATION			100,240.69	150,271	33,283.59	85,468	87,266	1,798	2.10%
TOTAL HUMAN RESOURCES			88,914.88	110,430	41,476.39	102,007	103,626	1,619	1.59%
TOTAL SUPERIOR COURT			299,260.46	309,224	123,438.43	275,607	279,265	3,658	1.33%
TOTAL DISTRICT COURT			605,381.92	604,705	267,396.76	619,339	640,378	21,039	3.40%
TOTAL CLERK			130,647.75	141,194	53,781.18	146,076	145,262	(814)	-0.56%
TOTAL TREASURER			248,845.15	277,793	98,895.07	232,103	268,344	36,241	15.61%
TOTAL AUDITOR			454,440.51	462,886	158,037.68	439,633	538,266	98,633	22.44%
TOTAL ASSESSOR			310,731.52	318,484	119,855.30	293,624	307,093	13,469	4.59%
TOTAL PROSECUTING ATTORNEY			447,498.08	444,998	165,639.26	402,275	414,765	12,490	3.10%
TOTAL CHILD SUPPORT ENFORCEMENT			68,645.86	84,702	30,339.79	81,508	76,703	(4,805)	-5.90%
TOTAL FACILITIES MANAGEMENT			390,844.64	407,650	147,363.85	354,649	366,186	11,537	3.25%
TOTAL SHERIFF			1,854,849.56	1,915,129	765,168.67	1,785,166	2,034,681	249,515	13.98%
TOTAL JUVENILE SERVICES			446,279.92	471,269	199,577.88	501,014	505,257	4,243	0.85%
TOTAL WEED			77,588.43	77,600	27,335.21	68,677	69,514	837	1.22%
TOTAL AIRPORT			1,407.70	5,000	0.00	0	0	0	#DIV/0!
TOTAL CORONER			47,920.00	52,444	20,319.76	52,679	53,854	1,175	2.23%
TOTAL COOPERATIVE EXTENSION			109,108.72	111,640	39,527.39	112,278	116,811	4,533	4.04%
TOTAL PUBLIC HEALTH			1,151,290.76	1,317,896	565,851.99	1,267,318	1,340,329	73,011	5.76%
TOTAL PARKS & FAIR/FAIRGROUNDS			514,845.52	529,907	129,325.13	445,287	458,096	12,809	2.88%

BOCC Minutes-12/15/03

TOTAL INFORMATION SERVICES	270,868.73	284,617	112,390.53	281,747	293,644	11,897	4.22%
CURRENT EXPENSE EXPENDITURES	8,802,451.15	9,291,734	3,535,626.47	8,588,904	9,539,906	951,002	11.07%
SELF INSURANCE REVENUE	20,765.04	40,000	0.00	40,000	30,000	(10,000)	-25.00%
SELF INSURANCE EXPENDITURES	2,203.92	40,000	587.50	40,000	30,000	(10,000)	-25.00%
BUILDING & DEVELOPMENT REVENUE	84,041.77	82,000	42,410.60	86,575	88,750	2,175	2.51%
BUILDING & DEVELOPMENT EXPENDITURES	76,769.63	82,000	33,902.92	86,575	88,750	2,175	2.51%
COUNTYWIDE PLANNING REVENUE	147,533.06	177,500	77,510.56	180,550	187,550	7,000	3.88%
COUNTYWIDE PLANNING EXPENDITURES	153,277.47	177,500	69,143.06	180,550	187,550	7,000	3.88%
DEVELOPMENTAL SERVICES REVENUE	472,311.99	494,415	169,800.85	476,806	455,250	(21,556)	-4.52%
DEVELOPMENTAL SERVICES EXPENDITURES	462,768.62	494,415	169,182.27	476,806	455,250	(21,556)	-4.52%
MENTAL HEALTH REVENUE	1,611,332.19	1,697,523	141,787.03	1,577,923	0	(1,577,923)	-100.00%
MENTAL HEALTH EXPENDITURES	1,604,651.67	1,697,523	544,956.83	1,577,923	0	(1,577,923)	-100.00%
CHEMICAL DEPENDENCY REVENUE	371,611.34	422,038	19,587.22	438,943	0	(438,943)	-100.00%
CHEMICAL DEPENDENCY EXPENDITURES	383,587.34	422,038	110,677.62	438,943	0	(438,943)	-100.00%
INDIGENT SOLDIERS REVENUE	1,329.57	15,100	26.67	0	0	0	#DIV/0!
INDIGENT SOLDIERS EXPENDITURES	346.72	15,100	120.00	0	0	0	#DIV/0!
VETERANS RELIEF REVENUE	0.00	0	0.00	15,500	15,500	0	0.00%
VETERANS RELIEF EXPENDITURES	0.00	0	0.00	15,500	15,500	0	0.00%
COUNTY ROAD REVENUE	8,049,638.25	7,979,950	2,924,010.52	9,213,725	10,666,688	1,452,963	15.77%
COUNTY ROAD EXPENDITURES	6,861,801.18	7,979,950	2,444,418.26	9,213,725	10,666,688	1,452,963	15.77%
PUBLIC FACILITIES IMPROVEMENT REVENUE (.08)	295,271.32	628,284	136,810.24	400,000	425,000	25,000	6.25%
PUBLIC FACILITIES IMPROVEENT EXPEND. (.08)	105,356.08	628,284	86,488.86	400,000	425,000	25,000	6.25%
ERGONOMICS REVENUE	0.00	15,800	0.00	0	0	0	#DIV/0!
ERGONOMICS EXPENDITURES	1,683.92	15,800	0.00	0	0	0	#DIV/0!

BOCC Minutes-12/15/03

ERGONOMICS REVENUE	0.00	0	0.00	0	10,000	10,000	#DIV/0!
ERGONOMICS EXPENDITURES	0.00	0	0.00	0	10,000	10,000	#DIV/0!
COUNTY BULK PURCHASING REVENUE	0.00	0	0.00	0	6,500	6,500	#DIV/0!
COUNTY BULK PURCHASING EXPENDITURES	0.00	0	0.00	0	6,500	6,500	#DIV/0!
HOTEL/MOTEL TAX REVENUE	0.00	0	0.00	0	6,000	6,000	#DIV/0!
HOTEL/MOTEL TAX EXPENDITURES	0.00	0	0.00	0	6,000	6,000	#DIV/0!
BOATING SAFETY REVENUE	23,290.84	26,803	7,515.23	27,000	27,625	625	2.31%
BOATING SAFETY EXPENDITURES	20,356.17	26,803	4,715.53	27,000	27,625	625	2.31%
INMATE WELFARE REVENUE	46,961.71	42,000	676.28	42,000	42,000	0	0.00%
INMATE WELFARE EXPENDITURES	22,930.91	42,000	2,155.42	42,000	42,000	0	0.00%
EMERGENCY SERVICES REVENUE	44,564.00	44,564	0.00	0	0	0	#DIV/0!
EMERGENCY SERVICE EXPENDITURES	43,187.22	44,564	0.00	0	0	0	#DIV/0!
EMERGENCY SERVICES REVENUE	0.00	0	0.00	0	81,000	81,000	#DIV/0!
EMERGENCY SERVICE EXPENDITURES	0.00	0	0.00	0	81,000	81,000	#DIV/0!
PATHS & TRAILS REVENUE	18,389.26	67,000	8,757.68	71,500	78,641	7,141	9.99%
PATHS & TRAILS EXPENDITURES	10,431.54	67,000	6,333.76	71,500	78,641	7,141	9.99%
CHIPMAN PATH REVENUE	38,771.25	172,500	23,557.58	123,350	108,705	(14,645)	-11.87%
CHIPMAN PATH EXPENDITURES	95,967.34	172,500	9,577.68	123,350	108,705	(14,645)	-11.87%
BCPT-SPECIAL DONATIONS REVENUE	450.08	10,000	0.00	10,000	10,000	0	0.00%
BCPT-SPECIAL DONATIONS EXPENDITURES	250.00	10,000	450.08	10,000	10,000	0	0.00%
DONATIONS & PLANNED GIVING REVENUE	83.43	9,355	20.25	9,100	8,725	(375)	-4.12%
DONATIONS & PLANNED GIVING EXPENDITURES	0.00	9,355	0.00	9,100	8,725	(375)	-4.12%
TREASURERS M&O REVENUE	11,090.87	13,400	905.56	11,500	16,956	5,456	47.44%

BOCC Minutes-12/15/03

TREASURERS M&O EXPENDITURES	7,906.08	13,400	1,329.46	11,500	16,956	5,456	47.44%
DRUG ENFORCEMENT REVENUE	137,664.41	272,920	94,026.46	276,951	285,675	8,724	3.15%
DRUG ENFORCEMENT TOTAL EXPENDITURES	252,429.19	272,920	66,217.59	276,951	285,675	8,724	3.15%
CRIME VICTIMS/WITNESSES REVENUE	30,500.48	41,902	11,385.71	42,116	37,521	(4,595)	-10.91%
CRIME VICTIMS/WITNESSES EXPENDITURES	24,891.14	41,902	10,339.91	42,116	37,521	(4,595)	-10.91%
HOUSE BILL 3900 REVENUE	12,976.00	12,481	3,124.74	18,770	19,481	711	3.79%
HOUSE BILL 3900 EXPENDITURES	5,748.33	12,481	5,002.55	18,770	19,481	711	3.79%
JUVENILE- CASA REVENUE	0.00	0	1,375.00	0	1,375	1,375	#DIV/0!
JUVENILE- CASA EXPENDITURES	0.00	0	961.67	0	1,375	1,375	#DIV/0!
INTER-LOCAL DRUG REVENUE	350.00	27,000	0.00	27,000	27,000	0	0.00%
INTRA-LOCAL DRUG EXPENDITURES	0.00	27,000	0.00	27,000	27,000	0	0.00%
AUDITORS DOCUMENT PRESERVATION REVENUE	44,224.06	56,000	4,900.00	43,500	37,000	(6,500)	-14.94%
AUD. DOCUMENT PRESERVATION EXPENDITURES	41,259.36	56,000	11,842.80	43,500	37,000	(6,500)	-14.94%
COMMISSIONERS SPECIAL REVENUE	0.00	45,000	0.00	45,000	45,000	0	0.00%
COMMISSIONERS SPECIAL REVENUE EXPEND.	0.00	45,000	0.00	45,000	45,000	0	0.00%
JUVENILE JUSTICE REVENUE	0.00	62,000	0.00	62,000	62,000	0	0.00%
JUVENILE JUSTICE EXPENDITURES	0.00	62,000	0.00	62,000	62,000	0	0.00%
COMMISSIONERS RESERVE REVENUE	123,920.28	270,000	0.00	180,000	150,000	(30,000)	-16.67%
COMMISSIONERS RESERVE EXPENDITURES	227.13	270,000	0.00	180,000	150,000	(30,000)	-16.67%
ELECTIONS RESERVE REVENUE	0.00	0	0.00	0	264,000	264,000	#DIV/0!
ELECTIONS RESERVE EXPENDITURES	0.00	0	0.00	0	264,000	264,000	#DIV/0!
PROSECUTORS STOP GRANT REVENUE	19,312.81	23,938	4,744.87	30,290	29,596	(694)	-2.29%
PROSECUTORS STOP GRANT EXPENDITURES	18,045.04	23,938	8,976.20	30,290	29,596	(694)	-2.29%

BOCC Minutes-12/15/03

ELECTRIC MONITORING REVENUE	7,916.00	12,000	3,334.00	33,000	5,000	(28,000)	-84.85%
ELECTRIC MONITORING EXPENDITURES	3,475.50	12,000	69.00	33,000	5,000	(28,000)	-84.85%
WEB SITE DEVELOPMENT REVENUE	4,400.00	4,400	4,900.00	4,900	4,900	0	0.00%
WEB SITE DEVELOPMENT EXPENDITURES	4,893.15	4,400	904.46	4,900	4,900	0	0.00%
FEDERAL EQUITABLE SHARING REVENUE	0.00	20,000	21.15	20,000	35,000	15,000	75.00%
FEDERAL EQUITABLE SHARING EXPENDITURES	13,531.29	20,000	299.42	20,000	35,000	15,000	75.00%
"911" EMERGENCY SERVICES REVENUE	447,610.07	693,000	0.00	668,000	0	(668,000)	-100.00%
"911" EMERGENCY SERVICE EXPENDITURES	468,348.92	693,000	69,885.10	668,000	0	(668,000)	-100.00%
COURTHOUSE CLOCK REVENUE	0.00	203	0.00	0	0	0	#DIV/0!
COURTHOUSE CLOCK EXPENDITURES	0.00	203	0.00	0	0	0	#DIV/0!
WASHINGTON HOUSING SHB 2060 REVENUE	22,110.30	23,000	23,256.50	36,000	36,000	0	0.00%
WASHINGTON HOUSING SHB 2060 EXPENDITURES	0.00	23,000	0.00	36,000	36,000	0	0.00%
WHITCOM WIRE LINE TAX REVENUE	69,860.12	72,000	50,767.95	145,000	839,658	694,658	479.07%
WHITCOM WIRE LINE TAX EXPENDITURES	78,802.20	72,000	73,579.29	145,000	839,658	694,658	479.07%
WHITCOM WIRE LESS TAX REVENUE	18,919.70	15,000	27,882.50	30,000	111,100	81,100	270.33%
WHITCOM WIRE LESS TAX EXPENDITURES	0.00	15,000	0.00	30,000	111,100	81,100	270.33%
WHITCOM MISCELLANEOUS REVENUE	180,060.53	100,000	101,808.78	200,000	175,020	(24,980)	-12.49%
WHITCOM MISCELLANEOUS EXPENDITURES	18,758.75	100,000	77,673.20	200,000	175,020	(24,980)	-12.49%
MARTIN HALL DEBT-REVENUE	45,872.11	45,873	0.00	0	0	0	#DIV/0!
MARTIN HALL DEBT-EXPENDITURES	45,872.11	45,873	0.00	0	0	0	#DIV/0!
LIMITED TAX GO BOND 2002 REVENUE	32,374.72	28,284	28,305.69	161,568	164,468	2,900	1.79%
LIMITED TAX GO BOND 2002 EXPENDITURES	28,283.75	28,284	28,283.75	161,568	164,468	2,900	1.79%
MARTIN HALL DEBT REVENUE	0.00	0	11,578.04	46,305	46,189	(116)	-0.25%
MARTIN HALL DEBT EXPENDITURES	0.00	0	11,578.04	46,305	46,189	(116)	-0.25%

BOCC Minutes-12/15/03

HARRISON BUILDING DEBT-REVENUE	23,920.28	25,000	0.00	23,000	21,315	(1,685)	-7.33%
HARRISON BUILDING DEBT EXPENDITURES	23,920.28	25,000	0.00	23,000	21,315	(1,685)	-7.33%
LIGHTING PROJECT DEBT REVENUE	151,396.85	151,500	0.00	0	0	0	#DIV/0!
LIGHTING PROJECT DEBT EXPENDITURES	151,396.85	151,500	0.00	0	0	0	#DIV/0!
CAPITAL PROJECTS GENERAL REVENUE	89,825.37	80,643	20,246.50	73,148	50,175	(22,973)	-31.41%
CAPITAL PROJECTS GENERAL EXPENDITURES	41,758.65	80,643	20,000.00	73,148	50,175	(22,973)	-31.41%
CP-ASSET ACQUISITION REVENUE	20,000.00	20,000	20,000.00	20,000	30,401	10,401	52.01%
CP-ASSET ACQUISITION EXPENDITURES	15,851.87	20,000	12,068.47	20,000	30,401	10,401	52.01%
CP-INFRASTRUCTURE REVENUE	150,000.00	180,000	0.00	20,000	0	(20,000)	-100.00%
CP-INFRASTRUCTURE EXPENDITURES	150,039.70	180,000	1,076.00	20,000	0	(20,000)	-100.00%
CP-COMPUTERS REVENUES	0.00	0	0.00	22,055	0	(22,055)	-100.00%
CP-COMPUTERS EXPENDITURES	0.00	0	0.00	22,055	0	(22,055)	-100.00%
CP-PBS ROOF REVENUE	0.00	28,000	0.00	0	0	0	#DIV/0!
CP-PBS ROOF EXPENDITURES	27,978.50	28,000	0.00	0	0	0	#DIV/0!
CP-EWAN WATER REVENUE	0.00	0	0.00	1,500	1,500	0	0.00%
CP-EWAN WATER EXPENDITURES	0.00	0	0.00	1,500	1,500	0	0.00%
CP-AIRPORT REVENUE	0.00	10,000	0.00	10,000	0	(10,000)	-100.00%
CP-AIRPORT EXPENDITURES	6,774.12	10,000	0.00	10,000	0	(10,000)	-100.00%
CP-MUSEUM CONSTRUCTION REVENUE	306.01	19,835	98.68	19,539	19,725	186	0.95%
CP-MUSEUM CONSTRUCTION EXPENDITURES	0.00	19,835	0.00	19,539	19,725	186	0.95%
CP-GO BOND 2002 REVENUE	1,519,308.77	1,519,360	22,610.26	703,500	176,350	(527,150)	-74.93%
CP-GO BOND 2002 EXPENDITURES	255,437.98	1,519,360	450,794.72	703,500	176,350	(527,150)	-74.93%
SOLID WASTE REVENUE	1,776,085.46	2,011,406	848,678.53	1,923,647	2,174,674	251,027	13.05%
SOLID WASTE EXPENDITURES	1,786,750.89	2,011,406	763,094.07	1,923,647	2,174,674	251,027	13.05%

BOCC Minutes-12/15/03

SOLID WASTE RESERVE REVENUE	77,848.53	90,000	34,283.36	80,350	95,100	14,750	18.36%
SOLID WASTE RESERVE EXPENDITURES	19,415.66	90,000	12,884.50	80,350	95,100	14,750	18.36%
EQUIPMENT RENTAL & REVOLVING REVENUE	2,432,663.64	3,641,366	1,257,781.96	3,219,794	3,490,716	270,922	8.41%
EQUIPMENT RENTAL & REVOLVING EXPEND.	2,046,054.29	3,641,366	1,184,436.60	3,219,794	3,490,716	270,922	8.41%
PHOTOCOPIER REVOLVING FUND REVENUE	45,709.86	75,000	24,466.95	75,000	75,000	0	0.00%
PHOTOCOPIER REVOLVING FUND EXPENDITURES	43,756.50	75,000	12,275.11	75,000	75,000	0	0.00%
UNEMPLOYMENT INSURANCE REVOLVING REV.	40,564.41	35,000	18,454.18	35,000	35,000	0	0.00%
UNEMPLOYMENT INSURANCE REVOLVING EXPEND	15,208.39	35,000	7,312.28	35,000	35,000	0	0.00%
INDUSTRIAL INSURANCE REVOLVING FUND REV.	133,023.36	155,000	65,648.66	155,000	140,000	(15,000)	-9.68%
INDUSTRIAL INSURANCE REVOLVING EXPEND.	178,712.67	155,000	49,891.80	155,000	140,000	(15,000)	-9.68%
COMMUNICATIONS REVOLVING REVENUE	131,756.60	128,000	42,966.21	128,000	120,800	(7,200)	-5.63%
COMMUNICATIONS REVOLVING FUND EXPEND.	111,393.17	128,000	48,052.24	128,000	120,800	(7,200)	-5.63%
FAMILY SERVICES CENTER REVENUE	47,520.08	93,040	5,052.00	45,520	0	(45,520)	-100.00%
FAMILY SERVICES CENTER EXPENSES	47,252.44	93,040	110,235.96	45,520	0	(45,520)	-100.00%
ERNIE DIPPEL MEMORIAL FUND REVENUE	31.26	1,000	21.51	1,000	3,690	2,690	269.00%
ERNIE DIPPEL MEMORIAL FUND EXPENDITURES	0.00	1,000	0.00	1,000	3,690	2,690	269.00%
ZAIDEE PARVIN MEMORIAL FUND REVENUE	135.48	10,680	38.58	10,503	10,491	(12)	-0.11%
ZAIDEE PARVIN MEMORIAL FUND EXPENDITURES	0.00	10,680	0.00	10,503	10,491	(12)	-0.11%
PALOUSE EMPIRE FAIR BUILDING REVENUE	26.70	1,000	9.40	1,636	1,642	6	0.37%
PALOUSE EMPIRE FAIR BUILDING EXPENDITURES	0.00	1,000	0.00	1,636	1,642	6	0.37%
HARVEST HOUSE REVOLVING REVENUE	6,020.00	4,000	0.00	5,000	0	(5,000)	-100.00%
HARVEST HOUSE REVOLVING EXPENSES	1,274.85	4,000	6,695.19	5,000	0	(5,000)	-100.00%
COMMUNITY ACTION AGENCY SERVICES REVENUE	103,471.95	125,000	39,392.85	125,000	115,000	(10,000)	-8.00%

BOCC Minutes-12/15/03

COMMUNITY ACTION AGENCY SERVICES EXPEND.	92,471.90	125,000	50,392.90	125,000	115,000	(10,000)	-8.00%
COMMUNITY ACTION AGENCY PLANNING REV.	0.00	40,000	0.00	40,000	0	(40,000)	-100.00%
COMMUNITY ACTION AGENCY PLANNING EXPEND.	0.00	40,000	0.00	40,000	0	(40,000)	-100.00%
COMMUNITY ACTION AGENCY HOUSING REVENUE	1,004.20	200,000	5,395.00	200,000	0	(200,000)	-100.00%
COMMUNITY ACTION AGENCY HOUSING EXPEND.	1,004.20	200,000	5,395.00	200,000	0	(200,000)	-100.00%
COMMUNITY ACTION AGENCY-LEAD REVENUE	9,657.69	160,070	8,553.76	160,070	0	(160,070)	-100.00%
COMMUNITY ACTION AGENCY-LEAD EXPEND.	9,657.69	160,070	8,553.76	160,070	0	(160,070)	-100.00%
TOTAL EXPENDITURES OTHER FUNDS	15,884,152.27	22,568,133	6,592,810.83	21,893,134	21,189,952	(703,182)	-3.21%
TOTAL EXPENDITURES CURRENT	8,802,451.15	9,291,734	3,535,626.47	8,588,904	9,539,906	951,002	11.07%
TOTAL WHITMAN COUNTY EXPENDITURES	24,686,603.42	31,859,867	10,128,437.30	30,482,038	30,729,858	247,820	0.81%
TOTAL REVENUE OTHER FUNDS	19,195,784.06	22,568,133	6,338,486.05	21,893,134	21,189,952	(703,182)	-3.21%
TOTAL REVENUE CURRENT EXPENSE	8,666,229.28	9,291,734	4,565,732.12	8,588,904	9,539,906	951,002	11.07%
TOTAL WHITMAN COUNTY REVENUE	27,862,013.34	31,859,867	10,904,218.17	30,482,038	30,729,858	247,820	0.81%

10:40 a.m. - Glenn Vaagen.

061934 **2. Motion** by Commissioner Wigen **seconded** by Commissioner Partch to sign a resolution setting the 2004 taxes. Commissioner Partch said they do their best to keep the taxes as low as possible. They can either raise taxes or increase the economic base and they have chosen the latter. Commissioner Wigen concurred and the motion **carried**.

RESOLUTION NO. 061934

In the Matter of Setting the 2004 Taxes for Whitman County

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on Monday, December 1 and 8, 2003, and held the budget hearing for the Budget for fiscal year 2004, for the County Current Expense Fund, Special Revenue Funds, annually appropriated Capital Projects Funds, Enterprise Funds, Debt Service Funds, and Internal Service Funds and,

WHEREAS, any and all taxpayers appearing at the hearing to be heard for or against any part of the budget have been given the opportunity to be heard; and

WHEREAS, there is a substantial need due to the elimination of Criminal Justice Funding from the State of Washington because of the passage of Initiative 695, and

WHEREAS, Whitman County ranks 5th in the State of Washington with 1927 miles of County Roads with continued need of construction, maintenance and repair, and

WHEREAS, even with the Current Expense Fund Preliminary Budget revenue estimates including property tax at less than 1% above the 2003 level, the expenditures are estimated to exceed the revenue in excess of \$1,329,000, and

WHEREAS, the County Commissioners reduced the Current Expense Fund Preliminary Budget requests by approximately \$575,000, and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Whitman County that with no increase in the regular property tax levy, increases are the result of new construction and improvements to property and any increase in the value of state-assessed property, of \$39,255 which is a percentage increase of **1.19%** (percent) is hereby authorized for 2004 in the amount of \$3,350,000.

BE IT FURTHER RESOLVED, by the Board of Commissioners of Whitman County that with no increase in the regular property tax levy, increases are the

BOCC Minutes-12/15/03

result of new construction and improvements to property and any increase in the value of state-assessed property, of \$14,600 which is a percentage increase of **0.85%** (percent) is hereby authorized for 2004 in the County Road Fund, the amount of \$1,734,600.

APPROVED AND ADOPTED this 15th day of December 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

G. R. Finch, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

10:45 a.m. - Recess.

10:50 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Mark Bordsen, Bob Anderson, Tammy Lewis and Glenn Vaagen.

Action Items:

- 061935** 1. The Public Works Director recommended award of the three new Sheriff's vehicle to Pullman Ford.
- 061936** **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to award the bid for three new Ford Crown Victoria Police Interceptors to Pullman Ford for a total bid amount of \$64,125 without tax.
- 061937** Board order signed confirming the above action.
- 061938** 2. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** that the local agency agreement with Shawnee Rock, Inc. be signed as presented.
- 06139** 3. **Motion** by Commissioner Partch **seconded** by Commissioner Wigen and **carried** to approve the Annual Construction Program.
- 061940** 4. **Motion** by Commissioner Wigen **seconded** by Commissioner Partch and **carried** to sign a board order approving the County Arterial Preservation Program.

Planning Division:

BOCC Minutes-12/15/03

061941 5. Mr. Bordsen presented the official transmittal enabling the creation of Cluster Residential Districts (CRD) and amending the Comprehensive Plan, Zoning Ordinance and Subdivision Ordinance. At this time the commissioners have three options: 1) accept the Planning Commission recommendations and set a date and time for the decision, 2) make changes and hold a public hearing, or 3) reject the Planning Commission recommendations.

Commissioner Partch thanked Mr. Bordsen, his staff and the Planning Commission for a job well done. The meeting with Pullman last week opened their eyes and provided them with necessary information. He personally is very comfortable that the county is on the right track and he would like to get this done before the end of the year. Commissioner Wigen felt the same way, as did Chairman Finch. Commissioner Wigen said one thing that came out of the meeting with Pullman is their desire to enter into an interlocal agreement with the county that he thought was unnecessary.

Mr. Dunford explained Pullman's reasoning for the interlocal agreement is to preserve a proposed land area for the future development of Pullman that the JPAC II Committee has been discussing and is included on the map. He believed if the two elected boards wish to protect a particular land area it would have to be done by an interlocal agreement.

Motion by Commissioner Partch to set the time of 10:30 a.m. on December 22, 2003 to make a decision regarding the Planning Commission's recommendations for amending the Comprehensive Plan, and the Zoning and Subdivision Ordinances in order to implement Cluster Residential Districts, and to update the County Subdivision Ordinance. Motion **seconded** by Commissioner Wigen and **carried**.

Building Division:

061942 6. The 3rd quarter activity report for the Building Department was received and reviewed.

11:10 a.m. - Recess.

Commissioner Finch excused himself from the remainder of today's meetings.

11:30 a.m. - Bob Lothspeich, County Treasurer.

Present: Mike Werner, Doug Robinson, Kelli Campbell, Chad Connors, Tim Myers, Denis Tracy, Brett Myers, Peggy Wright, Marlynn Markley, John Peterson and Tammy Lewis.

The following individuals contacted the Clerk of the Board regarding their absence from today's meeting: Chairman Finch, Bev Welch, Fran Martin and Eunice Coker.

061943 The November 2003 ending financial report provided by Ms. Welch.

BOCC Minutes-12/15/03

November 2003 Cash Balance - \$2,086,604

November 2002 Cash Balance - \$1,728,539

November 2003 Revenue - \$8,371,313 - 95.89% of budget.

November 2002 Revenue - \$7,759,033 - 90.25% of budget.

November 2003 Expenditures \$7,842,361 - 86.46% of budget.

November 2002 Expenditures \$7,718,097 - 85.22% of budget.

12:00 p.m. - Recess.

1:40 p.m. - Travis Anderson, Information Services.

061944 Mr. Anderson presented requests for the purchase of three new desktop computers. The proposal involves updating three of the oldest computers in the county system. Two are located in the Treasurer's office and one in the Assessor's office. The cost to proceed is \$1,044.00 each for a total of \$3,132.00 plus tax. Mr. Anderson proposed using the balance of the Asset Acquisition funds (\$3,291.00). He noted the Treasurer has agreed to pay the difference from his existing budget. **Motion** by Commissioner Partch and **seconded** by Commissioner Wigen to approve the request as presented. Motion **carried**.

2:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Kelli Campbell.

D061944A 13. Items discussed included staffing update in Assessor's office. No action taken.

2:15 p.m. - Recess.

2:30 p.m. - Diesel Fuel Bid.

Present: Dane Dunford, Phil Meyer, Mark Storey and two bidders.

061945 The following bid was received, opened and read aloud. Staff will make a recommendation for award on December 22nd.

Busch Distributors - \$.0989 above rack price

2:40 p.m. - Recess.

D061945A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **December 16, 2003** at **2:00 p.m.** G.R. "Jerry" Finch, Chairman, Greg Partch, and Les Wigen, Commissioners attended.

BOCC Minutes-12/15/03

2:00 p.m. - Reconvene/Board Business Continued/Workshop.

Present: Dan Brown, Shirley Bafus, Marklynn Markley and Eileen Roe.

D061945B 14. The item discussed was county recording systems. No action taken.

3:00 p.m. - Adjournment.

D061945C Commissioner Partch **moved** to adjourn the **December 15** and **17, 2003** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **December 22, 2003**. The foregoing action made this **17th** day of **December 2003**.

ss/ GREG PARTCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

G.R. FINCH, Chairman
Board of County Commissioners