

**Minutes for December 15, 2008**

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**068956 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, December 15, 2008 at 9:00 a.m.** Chairman Michael Largent, G.R. Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Kelli Campbell and Gary and Valerie Hunt (9:00 a.m.) and Pat O'Neill (9:20 a.m.).

Commissioner Largent joined the meeting later in the morning.

**068957 1.** Items discussed included bargaining unit related issues, salary schedule shift and the 2009 Public Facilities allocation. No action taken.

**10:00 a.m. - Pledge of Allegiance.**

Present: Pat O'Neill, Tim Myers and Jana Mathia.

**D068957A 2. Motion** by Commissioner Partch to accept the consent agenda with the removal of items #1E(1) and 1E(4). Motion **seconded** by Commissioner Finch and **carried**.

**068958 3.** Claims/Payroll warrants numbered **\_222740-222769, 222794-222817** and **223154-223308** for **\$1,206,357.50** approved.

| FUND | FUND NAME                     | AMOUNT    | AMOUNT     |
|------|-------------------------------|-----------|------------|
| 001  | Current Expense               | 55,501.78 | 60,559.72  |
| 102  | Building & Development        | 1,627.20  | 31.43      |
| 103  | Countywide Planning           | 1,219.60  |            |
| 104  | Developmental Services        |           | 358.67     |
| 109  | Homeless Housing              |           | 822.32     |
| 110  | County Roads                  | 17,029.40 | 145,897.34 |
| 112  | Public Facilities Improvement |           | 10,816.00  |
| 114  | Bulk Purchasing               |           | 801.76     |
| 118  | Inmate Welfare                |           | 486.40     |
| 123  | Paths & Trails-123.310.000    |           | 90.42      |
| 126  | Treasurer's M&O               |           | 97.02      |
| 127  | Drug Enforcement-Quad City    | 400.00    | 2,865.77   |
| 128  | Crime Victims/Witnesses       | 500.00    |            |
| 136  | Electronic Monitoring         |           | 325.00     |

**BOCC MINUTES-12/15/08**

|     |                                 |            |            |
|-----|---------------------------------|------------|------------|
| 137 | Web Site Development            |            | 52.11      |
| 141 | Washington Housing SHB 2060     |            | 756.13     |
| 143 | Trial Court Improve-143.030.000 |            | 16.95      |
| 144 | Emerg. Communic.-144.260.001    | 250.00     | 412.39     |
| 400 | Solid Waste                     | 1,250.00   | 13,886.34  |
| 501 | Equipment Rental & Revolving    | 4,984.00   | 57,385.62  |
| 510 | Photocopier Revolving           |            | 88.04      |
| 513 | Communications Revolving        |            | 1,880.72   |
| 660 | Whitcom-General-660.911.000     |            | 70,659.51  |
| 660 | Whitcom-Grant-660.911.001       |            | 1,333.82   |
| 690 | Clearing Fund 690.005.000       |            | 169,587.78 |
| ET  | Electronic Transfer             | 436,727.34 |            |

**068959** 4. December 8, 2008 minutes approved.

**068960-068962** 5. Personnel board orders approved.

**068963** 6. Tim Myers joined the commissioners for an update on the cost of the proposed tractor for the Parks Department. After checking with Arrow Machinery he learned the price had increased \$83.00. He would still like to pursue the purchasing using remaining funds from the Klemgard and Wawawai Parks projects, Parking fees and \$334.00 from the Parks budget. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to approve the purchase of a tractor mower for the Parks Department through state contract in the amount of \$9,994.21 with tax.

**068964** 7. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** that Whitman County will self-insure items with a value of \$5,000 or less (amount of deductible).

**068965** 8. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to approve a 2-year agreement with Palouse-Rock Lake Conservation District to administer the agricultural burning program (12/31/10).

**068966** 9. Commissioner Finch **moved** Commissioner Partch **seconded** the motion and it **carried** to approve essential status for the Environmental Health Specialist position.

**10:10 a.m.** - Joe Smillie.

10. Pursuant to County Code regarding delegation of purchase orders, claims and payroll responsibilities, an authorization form was received from the following departments, signed by the Board and forwarded to the Auditor's office. **Motion** by Commissioner Partch **seconded** by Commissioner Finch and **carried** to approve the delegation order.

**068967** Assessor

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068968 Auditor  
068969 Clearing Fund  
068970 Clerk  
068971 Commissioners  
068972 Coroner  
068973 District Court  
068974 Emergency Management/Emergency Communications  
068975 Extension  
068976 Fair/Facilities Management  
068977 Finance  
068978 Human Resources  
068979 Information Technology  
068980 Juvenile Services  
068981 LEOFF I Board  
068982 Parks/Developmental Services  
068983 Prosecutor  
068984 Public Health/CETC  
068985 Public Works  
068986 Sheriff  
068987 Superior Court  
068988 Telephone Providers  
068989 Public Works/Drug Testing  
068990 Public Works Insurance/Bonds  
068991 Treasurer  
068992 Website Development  
068993 Weed  
068994 Whitcom

068995 11. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to appoint Esther Wilson to a 2 year term on the Classification Committee representing Non-Management/Non-Represented employees. Ms. Wilson's term will expire 01/01/11.

068996 12. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to sign the revised 2009 holiday schedule for Whitman County employees.

068997 13. A request for consideration of carrying forward 92 hours of unused vacation hours was received from Fran Martin. Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to approve the request through February 28, 2009.

068998 14. A request was received from Nation Olson for support in renaming SR 529 as the Yellow Ribbon Highway. The commissioners chose not to participate in this request.

10:20 a.m. - Commissioner Largent joined the meeting in progress.

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**068999** 15. An email was received from Matthew Ojennus of CTED requesting comments about the LIFT grant application process. Commissioner Partch will draft a response.

**069000** 16. A letter was received from Moscow Mayor Nancy Chaney jointly with the Palouse Basin Aquifer Committee urging budgetary support for construction of a treated effluent re-use facility in Pullman. The commissioner chose not to take any action at this time.

**069001** 17. Notice of liquor license renewal applications was received from the Washington State Liquor Control Board (WSLCB).

**069002** 18. A request for donations by the end of the year was received from the Whitman County Historical Society. No action taken at this time.

**069003** 19. Notice was received from the Washington State Office of Public Defense stating Whitman County's application for state public defense funding has been approved for \$39,656.

**069004** 20. An executed copy of a contract to provide police services for the City of Tekoa was received from the Sheriff (12/31/09).

**069005** 21. Commissioners' pending list reviewed.

**10:30 a.m. - 2009 Whitman County Budget.**

Present: Sharron Cunningham, Bob Lothspeich, Bev Divine, Mark Storey, Tim Myers, Pat O'Neill and Joe Smillie.

Ms. Cunningham reported nothing has changed since the budget hearing. Current Expense remains at a \$29,761 surplus, not including any adjustments for bargaining unit contracts.

|                 |   |
|-----------------|---|
| CURRENT EXPENSE | \$12,002,918                            |
| OTHER FUNDS     | <u>35,245,650</u>                       |
| TOTAL           | \$47,248,568 = 2.59 increase over 2008. |

**068006** Commissioner Partch **moved** Commissioner Finch **seconded** the motion and it **carried** to approve the 2009 tax levy resolution.

**RESOLUTION NO. 069006**

**In the Matter of Setting the 2009 Taxes for Whitman County**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on Monday, December 1st and 8th, 2008, and held the budget hearing for the budget for fiscal year 2009, for the County Current Expense Fund, Special Revenue Funds, annually appropriated Capital Projects Funds, Enterprise Funds, Debt Service Funds, and Internal Service Funds and,

**BOCC MINUTES-12/15/08**

WHEREAS, any and all taxpayers appearing at the hearing to be heard for or against any part of the budget have been given the opportunity to be heard; and

WHEREAS, there is a substantial need due to the Department of Retirement Systems instituting increases for 2009, overall operating costs increasing, Federal and State funding decreasing along with interest revenue, and

WHEREAS, Whitman County ranks 5<sup>th</sup> in the State of Washington with 1914 miles of County Roads with continued need of construction, maintenance and repair, and

WHEREAS, the Current Expense Fund Budget revenue is estimated to exceed expenditures by approximately \$29,761 at the time of budget adoption, and

WHEREAS, the County Commissioners, with the help of Elected and Appointed Officials and their staff, reduced the Current Expense Preliminary Fund Budget requests or had an increase in revenue from several sources, the difference totaling approximately \$876,000, and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Whitman County that with a one percent increase, \$38,774 over the previous year's tax levy which translates to a decrease in the levy rate computation from 1.60% to 1.49%/\$1,000, increases in new construction and improvements to property of \$86,535, and no change in the value of state-assessed property, \$4,002,723 is hereby authorized for 2009.

BE IT FURTHER RESOLVED, by the Board of Commissioners of Whitman County that with an increase in the regular property tax levy of one percent - \$19,030, increases of new construction and improvements to property of \$15,728, and no change in the value of state-assessed property, \$1,937,797 is hereby authorized for 2009 for the County Road Fund.

APPROVED AND ADOPTED this 15<sup>th</sup> day of December 2008.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Michael Largent, Chairman

\_\_\_\_\_  
Greg Partch, Commissioner

ATTEST:

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Maribeth Becker, CMC  
Clerk of the Board

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G.R. Finch, Commissioner

069007 2. Commissioner Largent **moved** Commissioner Partch **seconded** the motion and it **carried** to adopt the 2009 Whitman County budget.

**Resolution No. 069007  
Adopting the 2009 Budget for Whitman County, Washington**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on Monday, December 1st and 8th, 2008, and held the budget hearings for the Budget for fiscal year 2009 for the County Current Expense Fund, Special Revenue Funds, Debt Service Funds, annually appropriated Capital Projects Funds, Enterprise Funds and Internal Service Funds, as detailed below; and,

WHEREAS, any and all taxpayers appearing at the hearing to be heard for or against any part of the budget have been given the opportunity to be heard; and,

WHEREAS, it is estimated that the total of all revenues from all sources other than taxation will require the maximum taxes allowable by law be levied on property within Whitman County, for the County Current Expense Fund, Developmental Services Fund, and County Road Fund; and the minimum tax allowable by law for the Indigent Soldier Fund; and,

WHEREAS, the final taxable evaluations for Current Expense are \$2,683,099,662; and,

WHEREAS, the estimated expenditures set forth in this budget being necessary to carry on the operations of the government of Whitman County, State of Washington, for fiscal year 2009 and being sufficient to meet the various needs of Whitman County during said fiscal period; and,

WHEREAS, the final budgets for the various departments of the County Current Expense fund and the various Special Revenue Funds, Debt Service Funds, annually appropriated Capital Projects Funds, Enterprise Funds and Internal Services Funds of Whitman County are listed as attached.

NOW, THEREFORE BE IT RESOLVE that the final budgeted expenditures for the several offices, departments, and funds of said Whitman County fiscal year 2009 will be set forth as attached and the amounts are appropriated for the indicated funds; and

BE IT FURTHER RESOLVED AND ORDERED that the Whitman County Assessor shall set the levies for the County Current Expense Fund, Developmental Services Fund, and County Roads Fund at the maximum amount allowed by law, and the Indigent Soldier Fund at the minimum allowed by law.

PASSED, APPROVED AND ADOPTED this 15th day of December, 2008.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

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Michael Largent, Chair

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G. R. Finch, Commissioner

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Greg Partch, Commissioner

ATTEST:

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Maribeth Becker, CMC  
Clerk of the Board**WHITMAN COUNTY BUDGET 2009**

| Fund  | 2008<br>Budget | 2009<br>Budget | Inc/Dec   | % of<br>Change |
|---|----------------|----------------|-----------|----------------|
| <i>001.000.000 - Beginning Fund Balance</i> | 115,921        | (29,761)       | (145,682) | -125.67%       |
| SUBTOTAL NEW REVENUE                        | 12,185,486     | 12,032,679     | (152,807) | -1.25%         |
| CURRENT EXPENSE REVENUE                     | 12,301,407     | 12,002,918     | (298,489) | -2.43%         |
| <br>  |                |                |           |                |
| COMMISSIONERS                               | 1,497,291      | 1,363,942      | (133,349) | -8.91%         |
| ADMINISTRATIVE SERVICES                     | 207,423        | -              | -         | 0.00%          |
| HUMAN RESOURCES                             | 161,627        | 199,751        | 38,124    | 23.59%         |
| SUPERIOR COURT                              | 368,791        | 359,128        | (9,663)   | -2.62%         |
| DISTRICT COURT                              | 841,066        | 873,545        | 32,479    | 3.86%          |
| CLERK                                       | 186,280        | 189,222        | 2,942     | 1.58%          |
| TREASURER                                   | 381,549        | 294,039        | (87,510)  | -22.94%        |
| AUDITOR                                     | 676,070        | 639,415        | (36,655)  | -5.42%         |
| ASSESSOR                                    | 387,557        | 399,138        | 11,581    | 2.99%          |
| PROSECUTING ATTORNEY                        | 524,194        | 550,245        | 26,051    | 4.97%          |
| CHILD SUPPORT ENFORCEMENT                   | 129,269        | 132,951        | 3,682     | 2.85%          |
| FACILITIES MANAGEMENT                       | 461,816        | 506,210        | 44,394    | 9.61%          |
| SHERIFF                                     | 2,760,308      | 2,887,506      | 127,198   | 4.61%          |
| JUVENILE SERVICES                           | 669,380        | 650,561        | (18,819)  | -2.81%         |
| WEED  | 86,235         | 90,677         | 4,442     | 5.15%          |
| CORONER                                     | 112,139        | 110,651        | (1,488)   | -1.33%         |
| COUNTY EXTENSION                            | 128,023        | 127,606        | (417)     | -0.33%         |

BOCC MINUTES-12/15/08

|  |            |            |           |         |
|--|------------|------------|-----------|---------|
| EMERGENCY MANAGEMENT                               | 271,795.00 | 196,915    | (74,880)  | -27.55% |
| PUBLIC HEALTH                                      | 1,429,214  | 1,358,306  | (70,908)  | -4.96%  |
| FAIR/FAIRGROUNDS                                   | 247,175    | 268,831    | 21,656    | 8.76%   |
| PARKS & RECREATION                                 | 358,954    | 350,274    | (8,680)   | -2.42%  |
| INFORMATION TECHNOLOGY                             | 415,251    | 198,881    | (216,370) | -52.11% |
| FINANCIAL SERVICES                                 | -          | 255,124    | 255,124   | 0.00%   |
| CURRENT EXPENSE EXPENDITURES                       | 12,301,407 | 12,002,918 | (298,489) | -2.43%  |
| SELF INSURANCE REVENUE                             | 50,000     | 50,000     | -         | 0.00%   |
| SELF INSURANCE EXPENDITURES                        | 50,000     | 50,000     | -         | 0.00%   |
| BUILDING & DEVELOPMENT REVENUE                     | 140,300    | 148,100    | 7,800     | 5.56%   |
| BUILDING & DEVELOPMENT EXPENDITURES                | 140,300    | 148,100    | 7,800     | 5.56%   |
| COUNTYWIDE PLANNING REVENUE                        | 254,850    | 229,100    | (25,750)  | -10.10% |
| COUNTYWIDE PLANNING EXPENDITURES                   | 254,850    | 229,100    | (25,750)  | -10.10% |
| DEVELOPMENTAL SERVICES REVENUE                     | 644,099    | 716,611    | 72,512    | 11.26%  |
| DEVELOPMENTAL SERVICES EXPENDITURES                | 644,099    | 716,611    | 72,512    | 11.26%  |
| EXTENSION PUBLICATIONS REVENUE                     | 770        | 798        | 28        | 3.64%   |
| EXTENSION PUBLICATIONS EXPENDITURES                | 770        | 798        | 28        | 3.64%   |
| VETERANS RELIEF REVENUE                            | 28,500     | 27,430     | (1,070)   | -3.75%  |
| VETERANS RELIEF EXPENDITURES                       | 28,500     | 27,430     | (1,070)   | -3.75%  |
| HOMELESS HOUSING PLAN REVENUE                      | 50,000     | 120,000    | 70,000    | 140.00% |
| HOMELESS HOUSING PLAN EXPENDITURES                 | 50,000     | 120,000    | 70,000    | 140.00% |
| COUNTY ROAD REVENUE                                | 13,296,683 | 14,167,208 | 870,525   | 6.55%   |
| COUNTY ROAD EXPENDITURES                           | 13,296,683 | 14,167,208 | 870,525   | 6.55%   |
| COMMUNITY EDUCATION & TRAINING CENTER REVENUE      | 21,652     | 15,500     | (6,152)   | -28.41% |
| COMMUNITY EDUCATION & TRAINING CENTER EXPENDITURES | 21,652     | 15,500     | (6,152)   | -28.41% |
| PUBLIC FACILITIES IMPROVEMENT REVENUE              | 1,028,000  | 720,000    | (308,000) | -29.96% |
| PUBLIC FACILITIES IMPROVEMENT EXPENSES             | 1,028,000  | 720,000    | (308,000) | -29.96% |
| COUNTY BULK PURCHASING PAPER REVENUE               | 10,000     | 10,000     | -         | 0.00%   |
| COUNTY BULK PURCHASING PAPER EXPENDITURES          | 10,000     | 10,000     | -         | 0.00%   |
| COUNTY BULK PURCHASING-SOFTWARE REVENUE            | 20,000     | 20,000     | -         | 0.00%   |
| COUNTY BULK PURCHASING-SOFTWARE EXPENDITURES       | 20,000     | 20,000     | -         | 0.00%   |
| HOTEL/MOTEL TAX REVENUE                            | 25,250     | 26,433     | 1,183     | 4.69%   |
| HOTEL/MOTEL TAX EXPENDITURES                       | 25,250     | 26,433     | 1,183     | 4.69%   |
| DOMESTIC VIOLENCE SERVICES REVENUE                 | 950        | 1,400      | 450       | 47.37%  |
| DOMESTIC VIOLENCE SERVICES EXPENDITURES            | 950        | 1,400      | 450       | 47.37%  |
| BOATING SAFETY REVENUE                             | 52,500     | 48,800     | (3,700)   | -7.05%  |
| BOATING SAFETY EXPENDITURES                        | 52,500     | 48,800     | (3,700)   | -7.05%  |

BOCC MINUTES-12/15/08

|   |         |         |          |         |
|---|---------|---------|----------|---------|
| INMATE WELFARE REVENUE                              | 12,000  | 13,800  | 1,800    | 15.00%  |
| INMATE WELFARE EXPENDITURES                         | 12,000  | 13,800  | 1,800    | 15.00%  |
| HISTORICAL PRESERVATION/PROGRAMS REVENUE            | 22,100  | 22,100  | -        | 0.00%   |
| HISTORICAL PRESERVATION/PROGRAMS EXPENDITURES       | 22,100  | 22,100  | -        | 0.00%   |
| SHERIFF'S K-9 UNIT REVENUE                          | 4,000   | 4,000   | -        | 0.00%   |
| SHERIFF'S K-9 UNIT EXPENDITURES                     | 4,000   | 4,000   | -        | 0.00%   |
| PATHS & TRAILS REVENUE                              | 95,000  | 92,000  | (3,000)  | -3.16%  |
| PATHS & TRAILS EXPENDITURES                         | 95,000  | 92,000  | (3,000)  | -3.16%  |
| CHIPMAN PATH REVENUE                                | 175,565 | 202,165 | 26,600   | 15.15%  |
| CHIPMAN PATH EXPENDITURES                           | 175,565 | 202,165 | 26,600   | 15.15%  |
| BCPT-SPECIAL DONATIONS REVENUE                      | 10,000  | 10,000  | -        | 0.00%   |
| BCPT-SPECIAL DONATIONS EXPENDITURES                 | 10,000  | 10,000  | -        | 0.00%   |
| REET TECHNOLOGY FUND REVENUE                        | 92,600  | 124,600 | 32,000   | 34.56%  |
| REET TECHNOLOGY FUND EXPENDITURES                   | 92,600  | 124,600 | 32,000   | 34.56%  |
| DONATIONS & PLANNED GIVING                          | 28,757  | 60,500  | 31,743   | 110.38% |
| DONATIONS & PLANNED GIVING EXPENDITURES             | 28,757  | 60,500  | 31,743   | 110.38% |
| TREASURERS M & O REVENUE                            | 30,954  | 30,436  | (518)    | -1.67%  |
| TREASURERS M & O EXPENDITURES                       | 30,954  | 30,436  | (518)    | -1.67%  |
| DRUG ENFORCE/QUAD CITY REVENUE                      | 239,159 | 189,763 | (49,396) | -20.65% |
| DRUG ENFORCE/QUAD CITY EXPENDITURES                 | 239,159 | 189,763 | (49,396) | -20.65% |
| CRIME VICTIMS/WITNESSES REVENUE                     | 40,584  | 50,000  | 9,416    | 23.20%  |
| CRIME VICTIMS/WITNESSES EXPENDITURES                | 40,584  | 50,000  | 9,416    | 23.20%  |
| HOUSE BILL 3900 FUNDS-CTED VICTIMS/ WITNESS REVENUE | 18,256  | 41,660  | 23,404   | 128.20% |
| HOUSE BILL 3900-CTED VICTIMS/WITNESS EXPENDITURES   | 18,256  | 41,660  | 23,404   | 128.20% |
| JUVENILE- HB3900 REVENUE                            | 42,481  | 22,426  | (20,055) | -47.21% |
| JUVENILE- HB3900 EXPENDITURES                       | 42,481  | 22,426  | (20,055) | -47.21% |
| JUVENILE- SPECIAL REVENUE (CASA) REVENUE            | 3,355   | 4,122   | 767      | 22.86%  |
| JUVENILE- SPECIAL REVENUE (CASA) EXPENDITURES       | 3,355   | 4,122   | 767      | 22.86%  |
| INTER-LOCAL DRUG REVENUE                            | 13,600  | 13,600  | -        | 0.00%   |
| INTER-LOCAL DRUG EXPENDITURES                       | 13,600  | 13,600  | -        | 0.00%   |
| DOCUMENT PRESERVATION REVENUE                       | 189,750 | 169,800 | (19,950) | -10.51% |
| DOCUMENT PRESERVATION EXPENDITURES                  | 189,750 | 169,800 | (19,950) | -10.51% |
| COMMISSIONERS SPECIAL REVENUE                       | 43,500  | 43,500  | -        | 0.00%   |
| COMMISSIONERS SPECIAL REVENUE EXPENDITURES          | 43,500  | 43,500  | -        | 0.00%   |
| JUVENILE JUSTICE REVENUE                            | 62,000  | 62,000  | -        | 0.00%   |
| JUVENILE JUSTICE EXPENDITURES                       | 62,000  | 62,000  | -        | 0.00%   |
| COMMISSIONERS RESERVE REVENUE                       | 385,000 | 385,000 | -        | 0.00%   |
| COMMISSIONERS RESERVE EXPENDITURES                  | 385,000 | 385,000 | -        | 0.00%   |
| ELECTIONS RESERVE REVENUE                           | 37,000  | 28,500  | (8,500)  | -22.97% |

BOCC MINUTES-12/15/08

|   |         |           |           |          |
|---|---------|-----------|-----------|----------|
| ELECTIONS RESERVE EXPENDITURES                  | 37,000  | 28,500    | (8,500)   | -22.97%  |
| SPECIAL ELECTIONS PROJECT REVENUE               | 36,000  | 360,000   | 324,000   | 900.00%  |
| SPECIAL ELECTIONS PROJECT EXPENDITURES          | 36,000  | 360,000   | 324,000   | 900.00%  |
| PROSECUTORS STOP GRANT REVENUE                  | 30,000  | 30,000    | -         | 0.00%    |
| PROSECUTORS STOP GRANT EXPENDITURES             | 30,000  | 30,000    | -         | 0.00%    |
| ELECTRIC MONITORING REVENUE                     | 2,000   | 47,000    | 45,000    | 2250.00% |
| ELECTRIC MONITORING EXPENDITURES                | 2,000   | 47,000    | 45,000    | 2250.00% |
| PUBLIC DEFENSE IMPROVEMENT REVENUE              | 40,503  | 39,259    | (1,244)   | -3.07%   |
| PUBLIC DEFENSE IMPROVEMENT EXPENDITURES         | 40,503  | 39,259    | (1,244)   | -3.07%   |
| WEB SITE DEVELOPMENT REVENUE                    | 11,000  | 10,000    | (1,000)   | -9.09%   |
| WEB SITE DEVELOPMENT EXPENDITURES               | 11,000  | 10,000    | (1,000)   | -9.09%   |
| FEDERAL EQUITABLE SHARING REVENUE               | 177,000 | 180,000   | 3,000     | 1.69%    |
| FEDERAL EQUITABLE SHARING EXPENDITURES          | 177,000 | 180,000   | 3,000     | 1.69%    |
| WASHINGTON HOUSING SHB 2060 REVENUE             | 36,000  | 66,000    | 30,000    | 83.33%   |
| WASHINGTON HOUSING SHB 2060 EXPENDITURES        | 36,000  | 66,000    | 30,000    | 83.33%   |
| TRIAL COURT IMPROVEMENTS REVENUE                | 47,846  | 47,656    | (190)     | -0.40%   |
| TRIAL COURT IMPROVEMENTS EXPENDITURES           | 47,846  | 47,656    | (190)     | -0.40%   |
| EMERGENCY COMMUNICATIONS SYSTEMS REVENUE        | 791,483 | 1,256,421 | 464,938   | 58.74%   |
| EMERGENCY COMMUNICATIONS EXPENDITURES           | 791,483 | 1,256,421 | 464,938   | 58.74%   |
| MARTIN HALL DEBT-REVENUE                        | 44,079  | 44,010    | (69)      | -0.16%   |
| MARTIN HALL DEBT-EXPENDITURES                   | 44,079  | 44,010    | (69)      | -0.16%   |
| LIMITED TAX GO BOND 2002 REVENUE                | 170,365 | 170,790   | 425       | 0.25%    |
| LIMITED TAX GO BOND 2002 EXPENDITURES           | 170,365 | 170,790   | 425       | 0.25%    |
| DEBT SERVICE COMPUTER SYSTEMS DEBT REVENUE      | -       | -         | -         | 0.00%    |
| DEBT SERVICE COMPUTER SYSTEMS DEBT EXPENDITURES | -       | -         | -         | 0.00%    |
| CAPITAL PROJECTS GENERAL REVENUE                | 281,000 | 131,000   | (150,000) | -53.38%  |
| CAPITAL PROJECTS GENERAL EXPENDITURES           | 281,000 | 131,000   | (150,000) | -53.38%  |
| CP-ASSET ACQUISITION REVENUE                    | 56,000  | 65,000    | 9,000     | 16.07%   |
| CP-ASSET ACQUISITION EXPENDITURES               | 56,000  | 65,000    | 9,000     | 16.07%   |
| CAPITAL PROJECTS-INFRASTRUCTURE REVENUE         | 32,034  | 32,034    | -         | 0.00%    |
| CAPITAL PROJECTS-INFRASTRUCTURE EXPENDITURES    | 32,034  | 32,034    | -         | 0.00%    |
| CP-COMPUTER SYSTEMS REVENUES                    | 442,895 | 290,000   | (152,895) | -34.52%  |
| CP-COMPUTER SYSTEMS EXPENDITURES                | 442,895 | 290,000   | (152,895) | -34.52%  |
| CAPITAL IMPROVEMENT PROJECTS-CIP REVENUE        | 183,000 | 8,000     | (175,000) | -95.63%  |
| CP-CAPITAL IMPROVEMENT PROJECT EXPENDITURES     | 183,000 | 8,000     | (175,000) | -95.63%  |
| CAP PROJ-DOCUMENT MANAGEMENT REVENUE            | 39,950  | 6,000     | (33,950)  | -84.98%  |
| CAP PROJ-DOCUMENT MANAGEMENT EXPENDITURES       | 39,950  | 6,000     | (33,950)  | -84.98%  |
| CAPITAL PROJECTS-KLEMGARD PARK REVENUE          | 35,212  | 7,513     | (27,699)  | -78.66%  |
| CAPITAL PROJECTS-KLEMGARD PARK EXPENDITURES     | 35,212  | 7,513     | (27,699)  | -78.66%  |

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|   |            |            |           |         |
|---|------------|------------|-----------|---------|
| CAPITAL PROJECTS - WAWAWAI PARK REVENUE       | 1,588      | 1,588      | -         | 0.00%   |
| CAPITAL PROJECTS- WAWAWAI PARK EXPENDITURES   | 1,588      | 1,588      | -         | 0.00%   |
| CAPITAL PROJECTS-PARKING FEES REVENUE         | 20,000     | 2,420      | (17,580)  | -87.90% |
| CAPITAL PROJECTS-PARKING FEES EXPENDITURES    | 20,000     | 2,420      | (17,580)  | -87.90% |
| CP-MUSEUM CONSTRUCTION REVENUE                | 23,560     | 24,465     | 905       | 3.84%   |
| CP-MUSEUM CONSTRUCTION EXPENDITURES           | 23,560     | 24,465     | 905       | 3.84%   |
| CP-GO BOND 2002 REVENUE                       | 613,000    | 607,000    | (6,000)   | -0.98%  |
| CP-GO BOND 2002 EXPENDITURES                  | 613,000    | 607,000    | (6,000)   | -0.98%  |
| SOLID WASTE REVENUE                           | 4,338,566  | 4,211,786  | (126,780) | -2.92%  |
| SOLID WASTE EXPENDITURES                      | 4,338,566  | 4,211,786  | (126,780) | -2.92%  |
| SOLID WASTE RESERVE REVENUE                   | 130,000    | 125,000    | (5,000)   | -3.85%  |
| SOLID WASTE RESERVE EXPENDITURES              | 130,000    | 125,000    | (5,000)   | -3.85%  |
| EQUIPMENT RENTAL & REVOLVING REVENUE          | 5,796,270  | 6,091,720  | 295,450   | 5.10%   |
| EQUIPMENT RENTAL & REVOLVING EXPENDITURES     | 5,796,270  | 6,091,720  | 295,450   | 5.10%   |
| PHOTOCOPIER REVOLVING REVENUE                 | 74,996     | 74,996     | -         | 0.00%   |
| PHOTOCOPIER REVOLVING EXPENSES                | 74,996     | 74,996     | -         | 0.00%   |
| UNEMPLOYMENT INSURANCE REVOLVING REVENUE      | 38,500     | 370,000    | 331,500   | 861.04% |
| UNEMPLOYMENT INSURANCE REVOLVING EXPENDITURES | 38,500     | 370,000    | 331,500   | 861.04% |
| COMMUNICATIONS REVOLVING REVENUE              | 163,745    | 145,469    | (18,276)  | -11.16% |
| COMMUNICATIONS REVOLVING EXPENDITURES         | 163,745    | 145,469    | (18,276)  | -11.16% |
| WHITCOM GENERAL OPERATIONS REVENUE            | 1,462,000  | 1,462,000  | -         | 0.00%   |
| WHITCOM GENERAL OPERATIONS EXPENDITURES       | 1,462,000  | 1,462,000  | -         | 0.00%   |
| WHITCOM 911 TAX/GRANT FUND REVENUE            | 1,198,000  | 1,198,000  | -         | 0.00%   |
| WHITCOM 911 TAX/GRANT FUND EXPENDITURES       | 1,198,000  | 1,198,000  | -         | 0.00%   |
| WHITCOM CAPITAL PROJECTS REVENUE              | 60,000     | 60,000     | -         | 0.00%   |
| WHITCOM CAPITAL PROJECTS EXPENDITURES         | 60,000     | 60,000     | -         | 0.00%   |
| ERNIE DIPPEL MEMORIAL FUND REVENUE            | 3,843      | 5,632      | 1,789     | 46.55%  |
| ERNIE DIPPEL MEMORIAL FUND EXPENDITURES       | 3,843      | 5,632      | 1,789     | 46.55%  |
| ZAIDEE PARVIN MEMORIAL FUND REVENUE           | 12,440     | 11,843     | (597)     | -4.80%  |
| ZAIDEE PARVIN MEMORIAL FUND EXPENDITURES      | 12,440     | 11,843     | (597)     | -4.80%  |
| PALOUSE EMPIRE FAIR BUILDING REVENUE          | 1,894      | 1,696      | (198)     | -10.47% |
| PALOUSE EMPIRE FAIR BUILDING EXPENDITURES     | 1,894      | 1,696      | (198)     | -10.45% |
| COMMUNITY ACTION AGENCY SERVICES REVENUE      | 190,000    | 190,000    | -         | 0.00%   |
| COMMUNITY ACTION AGENCY SERVICES EXPENDITURES | 190,000    | 190,000    | -         | 0.00%   |
| CURRENT EXPENSE REVENUE                       | 12,301,407 | 12,002,918 | (298,489) | -2.43%  |
| OTHER REVENUE                                 | 33,753,984 | 35,245,650 | 1,491,666 | 4.42%   |
| TOTAL REVENUE                                 | 46,055,391 | 47,248,568 | 1,193,177 | 2.59%   |
| CURRENT EXPENSE EXPENDITURES                  | 12,301,407 | 12,002,918 | (298,489) | -2.43%  |
| OTHER EXPENDITURES                            | 33,753,984 | 35,245,650 | 1,491,666 | 4.42%   |
| TOTAL EXPENDITURES                            | 46,055,391 | 47,248,568 | 1,193,177 | 2.59%   |

10:35 a.m. - Evan Ellis.

10:35 a.m. - Bob Lothspeich, Treasurer.

Present: Sharron Cunningham, Bev Divine, Mark Storey, Tim Myers, Pat O'Neill, Joe Smillie and Evan Ellis.

**D069007A** The Treasurer briefed the commissioners on the status of the REET/Terra Scan installation.

10:40 a.m. - Tim Davis, Classification Committee.

Present: Ken Arthur, Dave Nails, Donna Poland, Mariah Simpson, Sharron Cunningham, Bev Divine, Mark Storey, Tim Myers, Pat O'Neill, Joe Smillie and Evan Ellis.

**069007B** A cost proposal for a revised Classification System and implementation consideration was presented by Tim Davis. No action taken at this time.

10:50 a.m. - Mark Storey, Public Works Director.

Present: Pat O'Neill, Joe Smillie and Evan Ellis.

**ACTION ITEMS**

**Maintenance Division:**

**069008** 1. Commissioner Largent **moved** Commissioner Partch **seconded** the motion and it **carried** to publish the notice of call for bids for #2 diesel fuel.

**D069008A** 2. Some snowplows were out on Saturday and a full crew on Sunday.

**Solid Waste Division:**

**D069008B** 3. The Director shared revised costs for Pullman Disposal residential rates.

**D069008C** 4. Mr. Storey also noted Pullman Disposal will no longer be accepting mixed paper for recycling because there is no longer a market for it. WSU will continue to accept white paper.

**Planning Division:**

**D069008D** 5. The Director reminded the board the Planning Commission has 2 vacancies.

11:00 a.m. - Recess.

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**11:30 a.m. - Sharron Cunningham, Finance Department.**

Present: Adam Roberts, Bev Divine, Bob Lothspeich, Brett Myers, Eunice Coker, Janet Schmidt, Kelli Campbell, Mark Storey, Tim Myers, Joe Smillie and Pat O'Neill.

Excused: Joe Reynolds.

**069009** The November 2008 ending financial report provided by Ms. Cunningham.

November 2008 Cash Balance - \$3,286,483

November 2007 Cash Balance - \$3,183,353

November 2008 Revenue - \$10,871,364 - 89.04% of budget.

November 2007 Revenue - \$11,070,810 - 84.33% of budget.

November 2008 Expenditures \$10,472,792 - 84.43% of budget.

November 2007 Expenditures \$10,611,092 - 80.37% of budget.

**12:00 p.m. - Recess.**

**1:00 p.m. - Board Business Continued/BOCC Workshop.**

Present: Bob Reynolds and Sharron Cunningham (1:00 p.m.) and Tim Myers (2:00 p.m.) and Pat O'Neill.

**069010 22.** Items discussed included capital improvement project ranking and Parks/Developmental Services issues. No action taken.

**2:30 p.m. - Recess.**

**D069010A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Tuesday, December 16, 2008** at **2:00 p.m.** Chairman Michael Largent and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

**2:10 p.m. - Meeting Reconvene/Board of Health.**

Present: Fran Martin, Dr. Moody, Michael Baker, Cinnamon Brown and Jana Mathia.

**D069010B 1.** Dr. Moody reported on the usual viral illnesses.

**D069010C 2.** Dr. Moody is part of a state group working to revise rules, regulations, procedures and payment schemes associated with the handling of Tuberculosis cases.

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**D069010D 3.** Dr. Moody also attended the Region 9 FEMA training in Emmitsburg, Maryland. He felt one of the most valuable aspects of the training was the involvement by the different entities working together.

**D069010E 4.** Michael Baker noted the department is in the process of completing the required 2<sup>nd</sup> food inspections, certificates of zoning compliance, rural housing certificate and sending out the 2009 licensed food establishment billings.

**D069010F 5.** According to Ms. Brown, the car crushing program has crushed 96 out of 171 vehicles.

**D069010G 6.** Secretary of Health Mary Selecky notified the department that the state budget must be reduced. This in turn could mean a reduction in funding for some current county programs for the period January-June 2009.

**D069010H 7.** Columbia County will not be hiring a new Administrator until January or February. During the interim, some transitional work will be expected of Whitman County. Ms. Martin recommended a contract be prepared clearly identifying the transitional services Whitman County will provide at \$47/hour and the Board concurred.

**D069010I 8.** Ms. Martin provided a department personnel update.

**D069010J 9.** According to the Director, it is still not too late to be receive a flu shot.

**D069010K 10.** The next Board of Health meeting is January 20, 2009.

**D069010L 11.** Commissioner Partch **moved** Commissioner Largent **seconded** the motion and it **carried** to go into executive session with Ms. Martin until 3:00 p.m. for a contract negotiation matter.

**3:00 p.m. - Return to Open Session/Adjournment.**

**D069010M** Commissioner Finch **moved** to adjourn the **December 15 and 16, 2008** meeting. Motion **seconded** by Commissioner Partch and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **December 22, 2008**. The foregoing action made this **16th** day of **December 2008**.

ss/ GREG PARTCH, COMMISSIONER  
ss/ G.R. FINCH, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board

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MICHAEL LARGENT, CHAIRMAN  
Board of County Commissioners