

Minutes for December 16th, 2002

Disclaimer: This is only a web copy of the Whitman County Commissioners' Monday Meeting Minutes. Official minutes may be obtained by contacting the Whitman County Commissioners office at (509)-397-6200

060484 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **December 16, 2002** at **10:00 a.m.** Greg Partch, Chairman, Jerry Finch, and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

10:00 a.m. - Board Business.

D060484A 1. Call to Order/Pledge of Allegiance.

Present: Ron Shirley, Dean Ferguson, and Brett Bosse.

D060484B 2. Motion by Commissioner Finch to approve the Consent Agenda. Motion **seconded** by Commissioner Wigen and **carried**.

060485 3. Claims/Payroll warrants numbered 143590-143834 for \$183,655.47 approved.

FUND	FUND NAME	AMOUNT
001	Current Expense	\$89,461.88
102	Building & Development	30.57
103	Countywide Planning	14.48
104	Developmental Services	1,910.23
105	Mental Health	30,450.37
107	Chemical Dependency	1,026.66
110	County Roads	10,919.48
112	Public Facilities Improvement	2.79
118	Inmate Welfare	367.05
123	Paths & Trails	244.06
127	Drug Enforcement	545.67
128	Crime Victims/Witnesses	299.48
136	Electronic Monitoring	356.50
137	Web Site Development	281.50
300	Capital Projects	3,999.96
320	Cap. Proj./Outside Sources (Bond)	1,390.00
400	Solid Waste	8,775.71
410	Solid Waste Reserve	4.93
501	Equipment Rental & Revolving	26,601.89
510	Photocopier Revolving	1,275.07
513	Communications Revolving	4,055.20
521	Family Svc. Ctr. Revolving	1,595.24
690	Clearing & Suspense	46.75

BOCC Minutes-12/16/02

060486 4. December 9, 2002 minutes approved.

060487-060488, 060490-060500 5. Personnel board orders approved.

10:05 a.m. - Ron Shirley, Chief Deputy Prosecuting Attorney.

Present: Dean Ferguson and Brett Bosse.

060501 1. Mr. Shirley presented documentation and updated the commissioners on the status of a satisfaction of judgment issue #97-9-00191-2, 98-9-00056-5 related to Daniel R. Antoni.

060502 2. Mr. Shirley has been working with Palouse River Counseling Center (PRCC) on their transition from Whitman County Counseling Services. PRCC is now at the point of needing an infusion of funds for costs associated with the transition. In speaking with Greater Columbia Behavior Health Regional Support Network (RSN) they have funds available to assist in this transition and upon approval of the Whitman County Commissioners they would allow the transfer 25% of the final negotiated contract value funds to PRCC. Therefore, Mr. Shirley prepared a resolution for this purpose.

Motion by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to sign a resolution regarding an interim contract agreement between Whitman County and Palouse River Counseling Center, a not for profit corporation.

RESOLUTION NO. 060502
RE: INTERIM CONTRACT AGREEMENT BETWEEN
WHITMAN COUNTY AND PALOUSE RIVER COUNSELING CENTER,
A NOT FOR PROFIT CORPORATION

WHEREAS, Whitman County, (County), has concluded that it is in the best interest of the county to privatize the services involving community mental health and chemical dependency as now being provided by the Whitman County Counseling Center, (WCCC); and,

WHEREAS, the staff of the WCCC has elected to create the not for profit corporation, Palouse River Counseling Center, (PRCC), to carry on these services; and,

WHEREAS, the process and contractual terms for transferring these services from WCCC to PRCC have been in ongoing negotiations and will be finalized at or near the end of January 2003; and,

WHEREAS, to insure a smooth transition from WCCC to PRCC and the continuation of high quality services to Whitman County residence, an interim agreement is necessary to accommodate PRCC's timely activation; and,

BOCC Minutes-12/16/02

WHEREAS, the County and PRCC have negotiated and agreed that a interim payment of approximately one-quarter (25%) of the final negotiated contract value is a reasonable amount to transfer from WCCC to PRCC to accommodate the transition; and,

WHEREAS, Greater Columbia Behavior Health, the Regional Support Network to which Whitman County belongs, can make available such funds upon the consent and approval of the County; and,

WHEREAS, Whitman County and Palouse River Counseling Center, a not for profit corporation, have negotiated an interim contract for this purpose, reference contract number 060503.

RESOLUTION

The Whitman County Board of County Commissioners, therefore, hereby, resolve, it to be in the best interests of the citizens of Whitman County and in particular those residents of the county now receiving services from WCCC, that to assure the smooth continuation of high quality care during the transition of these services from WCCC to PRCC the County shall enter into an interim contract with PRCC the terms of which shall include the conditions and authorization for transfer of the funds available from Greater Columbia Behavior Health. The Interim Contract for Services between Whitman County and Palouse River Counseling Center, a not for profit corporation, is attached hereto as approved.

Dated this 16th day of December 2002.

APPROVED AS TO FORM:

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

/s/ Ronald D. Shirley
Ronald D. Shirley, Chief
Deputy Prosecuting Attorney

Greg Partch, Chairman

ATTEST:

G. R. Finch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

060503 **3.** In concert with the above resolution, Mr. Shirley also presented an interim agreement between Whitman County and PRCC with the intent to privatize Whitman County Counseling Center and for Greater Columbia Behavior Health to transfer \$254,638.11 to WCCS for transition purposes.

BOCC Minutes-12/16/02

Motion by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to sign the interim agreement between Whitman County and Palouse River Counseling Center, Inc.

All the commissioners expressed their sincere appreciation to Mr. Shirley for his work associated with this project.

BOCC Minutes-12/16/02

10:30 a.m. - 2003 Preliminary Whitman County Budget.

Present: Fran Martin, Robin Cocking, John Peterson, Bob Lothspeich, Dean Ferguson, and Brett Bosse.

The 2003 Whitman County budget was before the Board for their decision.

060504 1. **Motion** by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to approve and adopt the 2003 tax resolution for Whitman County.

RESOLUTION NO. 060504

In the Matter of Setting the 2003 Taxes for Whitman County.

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on Monday, December 2nd and 9th, 2002, and held the budget hearing for the Budget for fiscal year 2003, for the County Current Expense Fund, Special Revenue Funds, annually appropriated Capital Projects Funds, Enterprise Funds, Debt Service Funds, and Internal Service Funds and,

WHEREAS, any and all taxpayers appearing at the hearing to be heard for or against any part of the budget have been given the opportunity to be heard; and

WHEREAS, there is no longer any Criminal Justice Funding from the State of Washington because of the passage of Initiative 695, and

WHEREAS, Whitman County ranks 5th in the State of Washington with 1927 miles of County Roads with continued need of construction, maintenance and repair, and

WHEREAS, even with the Current Expense Fund Preliminary Budget revenue estimates including property tax at less than 1% above the 2002 level, the expenditures are estimated to exceed the revenue in excess of \$1,273,000, and

WHEREAS, the County Commissioners reduced the Current Expense Fund Preliminary Budget requests by approximately \$972,000, and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Whitman County that with no increase in the regular property tax levy, increases are the result of new construction and improvements to property and any increase in the value of state-assessed property, is hereby authorized for 2003 in the amount of \$3,310,745.

BE IT FURTHER RESOLVED, by the Board of Commissioners of Whitman County that with no increase in the regular property tax levy, increases are the result of new construction and improvements to property and any increase in the value of state-assessed property, is hereby authorized for 2003 in

BOCC Minutes-12/16/02

the County Road Fund, the amount of \$1,720,000.

APPROVED AND ADOPTED this 16th day of December 2002.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

G. R. Finch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

10:40 a.m. - Hillary Hamm.

060505 **2.** John Peterson reviewed the latest changes to the proposed budget. **Motion** by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to adopt the 2003 Whitman County budget as presented. The commissioners expressed their appreciation to all the department heads and elected officials for their work on the new budget. Special recognition was given to John Peterson and Bob Lothspeich.

RESOLUTION NO. 060505
Adopting the 2003 Budget for Whitman County, Washington

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on Monday, December 2nd and 9th, 2002, and held the budget hearings for the Budget for fiscal year 2003, for the County Current Expense Fund, Special Revenue Funds, Debt Service Funds, annually appropriated Capital Projects Funds, Enterprise Funds and Internal Service Funds, as detailed below; and,

WHEREAS, any and all taxpayers appearing at the hearing to be heard for or against any part of the budget have been given the opportunity to be heard; and,

WHEREAS, it is estimated that the total of all revenues from all sources other than taxation will require the maximum taxes allowable by law be levied on property within Whitman County, for the County Current Expense Fund, Developmental Services Fund, Mental Health Fund, and County Road Fund; and the minimum tax allowable by law for the Indigent Soldier Fund; and,

WHEREAS, the final taxable evaluations are not available at the time of the adoption of this resolution; and,

BOCC Minutes-12/16/02

WHEREAS, the estimated expenditures set forth in this budget being necessary to carry on the operations of the government of Whitman County, State of Washington, for fiscal year 2003, and being sufficient to meet the various needs of Whitman County during said fiscal period; and,

WHEREAS, the final budgets for the various departments of the County Current Expense fund and the various Special Revenue Funds, Debt Service Funds, annually appropriated Capital Projects Funds, Enterprise Funds and Internal Services Funds of Whitman County are listed as attached.

NOW, THEREFORE BE IT RESOLVE that the final budgeted expenditures for the several offices, departments, and funds of said Whitman County fiscal year 2003, will be set forth as attached and the amounts are appropriated for the indicated funds; and

BE IT FURTHER RESOLVED AND ORDERED that the Whitman County Assessor shall set the levies for the County Current Expense Fund, Developmental Services Fund, Mental Health Fund, and County Roads Fund at the maximum amount allowed by law, and the Indigent Soldier Fund at the minimum allowed by law.

PASSED, APPROVED AND ADOPTED this 16th day of December 2002.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Parch, Chairman

Jerry Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

DESCRIPTION	2001 Actual	2001 Amt Budget	6/31/02 Actual	2002 Budget	2003 Budget	Inc/Dec	% of Change
SUBTOTAL NEW REVENUE				8,745,679	8,287,602	(458,077)	
CURRENT EXPENSE REVENUE	8,627,178.98	9,112,298	4,000,272.20	9,291,734	8,588,904	(702,830)	-7.56%
TOTAL COMMISSIONERS	981,057.96	1,010,839	345,677.82	1,213,894	1,042,449	(171,445)	-14.12%
TOTAL ADMINISTRATION	217,126.98	221,555	55,694.67	150,272	85,468	(64,804)	-43.12%
TOTAL HUMAN RESOURCES	107,611.22	131,380	36,842.37	110,430	102,007	(8,423)	-7.63%
TOTAL SUPERIOR COURT	273,623.92	286,599	133,922.75	309,224	275,607	(33,617)	-10.87%
TOTAL DISTRICT COURT	589,404.30	605,030	259,248.17	604,705	619,339	14,634	2.42%
TOTAL CLERK	124,200.71	138,534	55,906.89	141,194	146,076	4,882	3.46%
TOTAL TREASURER	249,662.04	275,565	108,376.83	277,793	232,103	(45,690)	-16.45%
TOTAL AUDITOR	377,943.35	427,851	165,598.13	462,886	439,633	(23,253)	-5.02%
TOTAL ASSESSOR	313,401.69	324,460	130,788.95	318,484	293,624	(24,860)	-7.81%
TOTAL PROSECUTING ATTORNEY	418,466.86	450,166	181,518.94	444,998	402,275	(42,723)	-9.60%
TOTAL CHILD SUPPORT ENFORCEMENT	73,570.22	83,386	26,626.75	84,702	81,508	(3,194)	-3.77%
TOTAL FACILITIES MANAGEMENT	418,495.24	449,012	141,080.08	407,650	354,649	(53,001)	-13.00%

BOCC Minutes-12/16/02

TOTAL SHERIFF	1,811,704.11	1,857,454	851,981.79	1,915,129	1,785,166	(129,963)	-6.79%
TOTAL JUVENILE	444,999.94	510,755	199,587.95	471,269	501,014	29,745	6.31%
TOTAL WEED CONTROL	92,597.48	91,500	27,584.02	77,600	68,677	(8,923)	-11.50%
TOTAL AIRPORT	1,728.64	5,000	1,155.41	5,000	0	(5,000)	-100.00%
TOTAL CORONER	52,709.04	53,284	17,611.28	52,444	52,679	235	0.45%
TOTAL COOPERATIVE EXTENSION	98,426.24	115,900	44,097.27	111,640	112,278	638	0.57%
TOTAL PUBLIC HEALTH	1,196,135.78	1,305,008	464,563.93	1,317,896	1,267,317	(50,579)	-3.84%
TOTAL PARKS & FAIRGROUNDS	495,808.36	511,481	150,641.85	529,907	445,287	(84,620)	-15.97%
TOTAL INFORMATION SERVICES	231,148.66	257,539	109,546.06	284,617	281,747	(2,870)	-1.01%
TOTAL CURRENT EXPENSE EXPENDITURES	8,569,822.74	9,112,298	3,508,051.91	9,291,734	8,588,904	(702,830)	-7.56%
SELF INSURANCE REVENUE	28,264.62	45,000	765.04	40,000	40,000	0	0.00%
SELF INSURANCE EXPENDITURES	19,592.66	45,000	1,134.58	40,000	40,000	0	0.00%
BUILDING & DEVELOPMENT REVENUE	83,061.75	78,945	41,177.15	82,000	86,575	4,575	5.58%
BUILDING & DEVELOPMENT EXPENDITURES	72,405.33	78,945	31,920.56	82,000	86,575	4,575	5.58%
COUNTYWIDE PLANNING REVENUE	162,974.90	169,550	69,134.45	177,500	180,550	3,050	1.72%
COUNTYWIDE PLANNING EXPENDITURES	161,662.88	169,550	64,645.40	177,500	180,550	3,050	1.72%
DEVELOPMENTAL SERVICES REVENUE	448,320.01	468,433	190,852.73	494,415	476,806	(17,609)	-3.56%
DEVELOPMENTAL SERV EXPENDITURES	454,343.68	468,433	190,590.73	494,415	476,806	(17,609)	-3.56%
MENTAL HEALTH REVENUE	1,651,018.56	1,854,767	783,025.72	1,697,523	1,577,923	(119,600)	-7.05%
MENTAL HEALTH EXPENDITURES	1,606,059.70	1,854,767	678,741.31	1,697,523	1,577,923	(119,600)	-7.05%
CHEMICAL DEPENDENCY REVENUE	514,895.02	397,221	159,116.24	422,038	438,943	16,905	4.01%
CHEMICAL DEPENDENCY EXPENDITURES	362,846.18	397,221	166,685.99	422,038	438,943	16,905	4.01%
INDIGENT SOLDIER REVENUE	5,280.08	15,000	722.10	15,100	15,500	400	2.65%
INDIGENT SOLDIER EXPENDITURES	2,052.86	15,000	180.00	15,100	15,500	400	2.65%
COUNTY ROAD REVENUE	6,991,611.11	8,386,900	2,962,377.53	7,979,950	9,213,725	1,233,775	15.46%
COUNTY ROAD EXPENDITURES	6,804,178.82	8,386,900	2,825,016.34	7,979,950	9,213,725	1,233,775	15.46%
PALOUSE EMPIRE FAIR ANNIVERSARY REVENUE	0.00	1,472	0.00	0	0	0	#DIV/0!
PALOUSE EMPIRE FAIR ANNIVERSARY EXPENDITURES	0.00	1,472	0.00	0	0	0	#DIV/0!
PUBLIC FACILITIES IMPROVEMENT REVENUE (08)	302,688.64	600,000	140,747.82	628,284	400,000	(228,284)	-36.33%
PUBLIC FACILITIES IMPROVEMENT EXPENDITURES (08)	202,775.04	600,000	14,140.42	628,284	400,000	(228,284)	-36.33%
ERGONOMICS REVENUE	20,000.00	0	0.00	15,800	0	(15,800)	-100.00%
ERGONOMICS EXPENDITURES	0.00	0	1,190.89	15,800	0	(15,800)	-100.00%
BOATING SAFETY REVENUE	23,809.35	26,000	5,803.00	26,803	27,000	197	0.73%
BOATING SAFETY EXPENDITURES	27,946.17	26,000	53,946.17	26,803	27,000	197	0.73%
INMATE WELFARE REVENUE	0.00	0	48,385.91	42,000	42,000	0	0.00%
INMATE WELFARE EXPENDITURES	0.00	0	7,264.03	42,000	42,000	0	0.00%
EMERGENCY SERVICES REVENUE	42,500.00	47,407	22,000.00	44,564	0	(44,564)	-100.00%
EMERGENCY SERVICES EXPENDITURES	43,245.73	47,407	17,891.97	44,564	0	(44,564)	-100.00%
PATHS & TRAILS REVENUE	18,908.22	67,879	7,364.14	67,000	71,500	4,500	6.72%
PATHS & TRAILS EXPENDITURES	10,875.07	67,879	78,754.07	67,000	71,500	4,500	6.72%
CHIPMAN PATH REVENUE	50,235.00	215,160	23,521.25	172,500	123,350	(49,150)	-28.49%
CHIPMAN PATH EXPENDITURES	31,683.27	215,160	39,157.71	172,500	123,350	(49,150)	-28.49%
BCPT-SPECIAL DONATIONS REVENUE	12,440.00	25,000	0.00	10,000	10,000	0	0.00%
BCPT-SPECIAL DONATIONS EXPENDITURES	12,440.00	25,000	0.00	10,000	10,000	0	0.00%
DONATIONS & PLANNED GIVING REVENUE	280.23	8,750	46.27	9,355	9,100	(255)	-2.73%
DONATIONS & PLANNED GIVING EXPENDITURES	181.01	8,750	0.00	9,355	9,100	(255)	-2.73%
TREASURERS M & O REVENUE	5,215.99	3,465	126.00	13,400	11,500	(1,900)	-14.18%

BOCC Minutes-12/16/02

TREASURERS M & O EXPENDITURES	3,341.65	3,465	134.03	13,400	11,500	(1,900)	-14.18%
DRUG ENFORCEMENT REVENUE	313,890.26	273,350	36,387.85	272,920	276,951	4,031	1.48%
DRUG ENFORCEMENT EXPENDITURES	198,250.46	273,350	122,613.44	272,920	276,951	4,031	1.48%
CRIME VICTIMS/WITNESSES REVENUE	30,267.73	40,668	15,395.68	41,902	42,116	214	0.51%
CRIME VICTIMS/WITNESSES EXPENDITURES	30,962.21	40,668	12,455.31	41,902	42,116	214	0.51%
HOUSE BILL 3900 FUNDS REVENUE	4,665.33	0	4,160.32	12,481	18,770	6,289	50.39%
HOUSE BILL 3900 FUNDS EXPENDITURES	0.00	0	4,065.62	12,481	18,770	6,289	50.39%
INTER-LOCAL DRUG REVENUE	32,107.18	37,000	350.00	27,000	27,000	0	0.00%
INTER-LOCAL DRUG EXPENDITURES	30,472.97	37,000	0.00	27,000	27,000	0	0.00%
AUDITOR'S DOCUMENT PRESERVATION REVENUE	33,074.10	86,000	3,527.00	56,000	43,500	(12,500)	-22.32%
AUDITOR'S DOCUMENT PRESERVATION EXPENDITURES	28,212.25	86,000	18,022.17	56,000	43,500	(12,500)	-22.32%
COMMISSIONERS SPECIAL REVENUE	0.00	100,000	0.00	45,000	45,000	0	0.00%
COMMISSIONERS SPECIAL REVENUE EXPENDITURES	0.00	100,000	0.00	45,000	45,000	0	0.00%
JUVENILE JUSTICE REVENUE	0.00	62,000	0.00	62,000	62,000	0	0.00%
JUVENILE JUSTICE EXPENDITURES	0.00	62,000	0.00	62,000	62,000	0	0.00%
COMMISSIONERS RESERVE REVENUE	5,270.12	200,000	0.00	270,000	180,000	(90,000)	-33.33%
COMMISSIONERS RESERVE EXPENDITURES	0.00	200,000	0.00	270,000	180,000	(90,000)	-33.33%
PROSECUTOR'S STOP GRANT REVENUE	24,292.47	27,894	3,576.09	23,938	30,290	6,352	26.54%
PROSECUTOR'S STOP GRANT EXPENDITURES	28,823.02	27,894	6,132.00	23,938	30,290	6,352	26.54%
ELECTRIC MONITORING REVENUE	6,946.08	15,000	4,465.00	12,000	33,000	21,000	175.00%
ELECTRIC MONITORING EXPENDITURES	5,122.89	15,000	2,630.25	12,000	33,000	21,000	175.00%
WEB SITE DEVELOPMENT REVENUE	3,900.00	3,900	2,000.00	4,400	4,900	500	11.36%
WEB SITE DEVELOPMENT EXPENDITURES	1,981.77	3,900	364.32	4,400	4,900	500	11.36%
FEDERAL EQUITABLE SHARING REVENUE	0.00	65,000	0.00	20,000	20,000	0	0.00%
FEDERAL EQUITABLE SHARING EXPENDITURES	48,961.07	65,000	8,007.99	20,000	20,000	0	0.00%
"911" EMERGENCY SERVICES REVENUE	674,925.99	963,000	76,647.47	693,000	668,000	(25,000)	-3.61%
"911" EMERGENCY SERVICES EXPENDITURES	690,173.72	963,000	134,602.21	693,000	668,000	(25,000)	-3.61%
COURTHOUSE CLOCK REVENUE	390.00	1,500	0.00	203	0	(203)	-100.00%
COURTHOUSE CLOCK EXPENDITURES	1,454.00	1,500	0.00	203	0	(203)	-100.00%
WASHINGTON HOUSING SHB 2060 REVENUE	0.00	0	1,533.30	23,000	36,000	13,000	56.52%
WASHINGTON HOUSING SHB 2060 EXPENSE	0.00	0	0.00	23,000	36,000	13,000	56.52%
WHITCOM 911 REVENUE	0.00	0	0.00	187,000	375,000	188,000	100.53%
WHITCOM 911 EXPENSE	0.00	0	0.00	187,000	375,000	188,000	100.53%
LIMITED TAX G.O. BOND 2002 REVENUE	0.00	0	4,085.43	28,284	161,568	133,284	471.23%
LIMITED TAX G.O. BOND 2002 EXPENDITURES	0.00	0	0.00	28,284	161,568	133,284	471.23%
MARTIN HALL DEBT REVENUE	45,842.01	45,843	12,056.73	45,873	46,305	432	0.94%
MARTIN HALL DEBT EXPENDITURES	45,842.01	45,843	12,056.73	45,873	46,305	432	0.94%
HARRISON BUILDING DEBT REVENUE	25,270.12	25,000	0.00	25,000	23,000	(2,000)	-8.00%
HARRISON BUILDING DEBT EXPENDITURES	25,270.12	25,000	0.00	25,000	23,000	(2,000)	-8.00%
DEBT SERVICE - LIGHTING PROJECT REVENUE	0.00	0	0.00	151,500	0	(151,500)	-100.00%
DEBT SERVICE - LIGHTING PROJECT EXPENSE	0.00	0	0.00	151,500	0	(151,500)	-100.00%
CAPITAL PROJECTS - GENERAL REVENUE	88,784.65	145,833	40,470.58	80,643	73,148	(7,495)	-9.29%
CAPITAL PROJECTS - GENERAL EXPENDITURES	80,832.75	145,833	20,000.00	80,643	73,148	(7,495)	-9.29%
CAPITAL PROJECTS - ASSET ACQUISITION REVENUE	20,000.00	20,000	20,000.00	20,000	20,000	0	0.00%
CAPITAL PROJECTS - ASSET ACQUISITION EXPENDITURES	20,000.00	20,000	4,304.03	20,000	20,000	0	0.00%

BOCC Minutes-12/16/02

CAPITAL PROJECTS - INFRASTRUCTURE REVENUE	20,000.00	95,000	150,000.00	180,000	20,000	(160,000)	-88.89%
CAPITAL PROJECTS - INFRASTRUCTURE EXPENDITURES	18,158.15	95,000	150,242.92	180,000	20,000	(160,000)	-88.89%
CAPITAL PROJECTS - COMPUTER REVENUE	0.00	40,000	0.00	0	22,055	22,055	#DIV/0!
CAPITAL PROJECTS - COMPUTER EXPENDITURES	0.00	40,000	0.00	0	22,055	22,055	#DIV/0!
CAPITAL PROJECTS - PBS ROOF REVENUE	0.00	40,000	0.00	28,000	0	(28,000)	-100.00%
CAPITAL PROJECTS - PSB ROOF EXPENDITURES	12,021.50	40,000	0.00	28,000	0	(28,000)	-100.00%
CAPITAL PROJECTS - WAWAWAI PARK REVENUE	0.00	1,500	0.00	0	0	0	#DIV/0!
CAPITAL PROJECTS - WAWAWAI PARK EXPENDITURES	0.00	1,500	0.00	0	0	0	#DIV/0!
CAPITAL PROJECTS - EWAN WATER REVENUE	0.00	2,974	0.00	0	1,500	1,500	#DIV/0!
CAPITAL PROJECTS - EWAN WATER EXPENDITURES	2,973.28	2,974	0.00	0	1,500	1,500	#DIV/0!
CAPITAL PROJECTS - AIRPORT REVENUE	196,000.00	260,000	0.00	10,000	10,000	0	0.00%
CAPITAL PROJECTS - AIRPORT EXPENDITURES	174,430.63	260,000	0.00	10,000	10,000	0	0.00%
CAPITAL PROJECTS - MUSEUM CONSTRUCTION REVENUE	803.67	18,345	164.39	19,835	19,539	(296)	-1.49%
CAPITAL PROJECTS - MUSEUM CONSTRUCTION EXPENDITURES	0.00	18,345	0.00	19,835	19,539	(296)	-1.49%
CAPITAL PROJECTS - GO BOND 2002 REVENUE	0.00	0	1,514,755.65	1,519,360	703,500	(815,860)	-53.70%
CAPITAL PROJECTS - GO BOND 2002 EXPENDITURES	0.00	0	0.00	1,519,360	703,500	(815,860)	-53.70%
SOLID WASTE REVENUE	1,998,999.96	1,983,102	861,995.51	2,011,406	1,923,647	(87,759)	-4.36%
SOLID WASTE EXPENDITURES	1,705,493.83	1,983,102	624,269.23	2,011,406	1,923,647	(87,759)	-4.36%
SOLID WASTE RESERVE REVENUE	86,763.49	90,000	35,383.57	90,000	80,350	(9,650)	-10.72%
SOLID WASTE RESERVE EXPENDITURES	3,517.16	90,000	2,563.11	90,000	80,350	(9,650)	-10.72%
EQUIPMENT RENTAL & REVOLVING REVENUE	2,748,995.09	5,079,389	1,143,303.18	3,641,366	3,219,794	(421,572)	-11.58%
EQUIPMENT RENTAL & REVOLVING EXPENSES	3,820,572.85	5,079,389	1,080,512.86	3,641,366	3,219,794	(421,572)	-11.58%
PHOTOCOPIER REVOLVING FUND REVENUE	61,518.95	70,000	27,454.25	75,000	75,000	0	0.00%
PHOTOCOPIER REVOLVING FUND EXPENDITURES	53,022.05	70,000	15,525.61	75,000	75,000	0	0.00%
UNEMPLOYMENT INSURANCE REVOLVING REVENUE	39,672.50	40,000	20,131.01	35,000	35,000	0	0.00%
UNEMPLOYMENT INSURANCE REVOLVING EXPENDITURES	37,429.24	40,000	9,494.35	35,000	35,000	0	0.00%
INDUSTRIAL INSURANCE REVOLVING REVENUE	137,528.80	150,000	35,928.01	155,000	155,000	0	0.00%
INDUSTRIAL INSURANCE REVOLVING EXPENDITURES	149,780.26	150,000	69,695.85	155,000	155,000	0	0.00%
COMMUNICATIONS REVOLVING REVENUE	145,921.36	151,500	44,516.48	128,000	128,000	0	0.00%
COMMUNICATIONS REVOLVING EXPENDITURES	145,018.30	151,500	52,723.47	128,000	128,000	0	0.00%
FAMILY SERVICES CENTER REVOLVING REVENUE	45,520.08	59,520	22,760.04	47,520	45,520	(2,000)	-4.21%
FAMILY SERVICES CENTER REVOLVING EXPENDITURES	34,252.52	59,520	21,181.92	47,520	45,520	(2,000)	-4.21%
ERNIE DIPPEL MEMORIAL FUND REVENUE	86.62	500	7.61	1,000	1,000	0	0.00%
ERNIE DIPPEL MEMORIAL FUND EXPENDITURES	0.00	500	0.00	1,000	1,000	0	0.00%
ZAIDEE PARVIN MEMORIAL FUND REVENUE	402.58	9,908	73.89	10,680	10,503	(177)	-1.66%
ZAIDEE PARVIN MEMORIAL FUND EXPENDITURES	0.00	9,908	0.00	10,680	10,503	(177)	-1.66%
PALOUSE EMPIRE FAIR BUILDING FUND REVENUE	731.78	1,000	14.17	1,000	1,636	636	63.60%
PALOUSE EMPIRE FAIR BUILDING FUND EXPENDITURES	793.51	1,000	0.00	1,000	1,636	636	63.60%
HARVEST HOUSE REVOLVING FUND REVENUE	62.50	6,500	5,160.00	4,000	5,000	1,000	25.00%
HARVEST HOUSE REVOLVING FUND EXPENDITURES	2,723.07	6,500	642.00	4,000	5,000	1,000	25.00%
COMMUNITY ACTION AGENCY SERVICES REVENUE	110,318.00	125,000	44,457.23	125,000	125,000	0	0.00%
COMMUNITY ACTION AGENCY SERVICES EXPENDITURES	110,318.00	125,000	36,244.93	125,000	125,000	0	0.00%
COMMUNITY ACTION AGENCY - PLANNING REVENUE	0.00	25,000	0.00	40,000	40,000	0	0.00%
COMMUNITY ACTION AGENCY - PLANNING EXPENDITURES	0.00	25,000	0.00	40,000	40,000	0	0.00%

BOCC Minutes-12/16/02

COMMUNITY ACTION AGENCY - GENERAL PURPOSE HOUSING REVENUE	46,383.77	200,000	1,004.20	200,000	200,000	0	0.00%
COMMUNITY ACTION AGENCY - GENERAL PURPOSE HOUSING EXPEND.	52,645.80	200,000	1,004.20	200,000	200,000	0	0.00%
COMMUNITY ACTION AGENCY - LEAD REVENUE	27,145.22	40,000	7,386.95	160,070	160,070	0	0.00%
COMMUNITY ACTION AGENCY - LEAD EXPENDITURES	27,145.22	40,000	2,404.41	160,070	160,070	0	0.00%
TOTAL EXPENDITURES OTHER FUNDS	17,402,284.66	23,012,175	6,583,153.13	22,522,613	21,893,134	(629,479)	-2.79%
TOTAL EXPENDITURES CURRENT EXPENSE	8,569,822.74	9,112,298	3,508,051.91	9,291,734	8,588,904	(702,830)	-7.56%
TOTAL WHITMAN COUNTY EXPENDITURES	25,972,107.40	32,124,473	10,091,205.04	31,814,347	30,482,038	(1,332,309)	-4.19%
TOTAL REVENUE OTHER FUNDS	17,337,983.89	23,012,175	8,594,316.94	22,522,613	21,893,134	(629,479)	-2.79%
TOTAL REVENUE CURRENT EXPENSE	8,627,178.98	9,112,298	4,000,272.20	9,291,734	8,588,904	(702,830)	-7.56%
TOTAL WHITMAN COUNTY REVENUE	25,965,162.87	32,124,473	12,594,589.14	31,814,347	30,482,038	(1,332,309)	-4.19%

10:50 a.m. - Chad Connors, Juvenile Court Administrator.

Present: Jerry Motley, Dean Ferguson, and John Peterson.

060506 The Juvenile Accountability Incentive Block Grant contracts #0263-16438 were received from Mr. Connors for \$10,000 for the period 11/01/02-08/31/03. According to the Administrator, this grant requires a \$1,100 cash match that he has budgeted. These funds will be used to hire a part-time employee to track higher risk offenders in the evening hours. **Motion** by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to approve the contract.

11:00 a.m. - Dane Dunford, Public Works Director.

Present: Phil Meyer, Jerry Motley, and Dean Ferguson.

Action Items:

060507 1. Motion by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to publish the notice of call for bids for the Wawawai Guardrail project.

060508 2. Motion by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to publish the notice of call for bids for 2003 tires.

Engineering Division:

D060508A 3. The current crushing contract should be completed this week.

D060508B 4. The design work for Endicott Road is progressing. It is anticipated this project will go to bid in late March or early April 2003.

D060508C 5. The department plans to begin the Palouse Cove survey work after the first of the year.

Maintenance Division:

D060508D 6. The crews continue to grade roads and do ditching work.

D060508E 7. Commissioner Wigen inquired about needed repairs to railroad crossings. Mr. Dunford and Mr. Meyer both explained the difficulty in getting the railroad to make repairs to their crossings. In one instance

BOCC Minutes-12/16/02

the railroad was fined by the Rail Compliance Division and ordered to make repairs to 2-3 crossings in the Endicott area that the county had continually complained about to the Federal Transportation Commission. Like any other agency, the railroad has a budget and can only do what their budget allows them to do.

Planning Division:

D060508E 7. Mr. Motley clarified an article in the Moscow-Pullman Daily News from the previous week where he was misquoted about the 3-year waiting period before farmland can be developed. Mr. Motley said he is not against the 3-year waiting period. He feels if an individual must sell their land because they need the money it is not a reason for a change in use. The waiting period allows time for an individual to make sure they want to sell their land. Mr. Motley was also quoted as being a developer, which he says he is not. Another issue that always comes up when discussing rural residential is cluster development. His idea of cluster development is different from short platting.

Commissioner Finch thanked Mr. Motley for meeting with the commissioners. Commissioner Finch said he started the conversation about the 3-year waiting period in an effort to hear from residents before making any changes to the Comprehensive Plan.

Mr. Motley said the Comprehensive Plan was going to be completed 7 years ago. He went to the expense of personally hiring 3 WSU graduate students who drafted a change to the Comprehensive Plan for a Subdivision Ordinance, which he turned over the Planning Department but has never heard anything more.

Mr. Dunford said these are all issues the Planning Commission has been working on for the past 2-3 months. The Commission is fully aware when they begin conducting public meetings that they receive a broad perspective of public input about cluster development.

Chairman Partch indicated that the Planning Commission feels their current work should be completed in April at which time they will begin on the 3-year set-aside waiting period. He personally will be meeting with residents in his district prior to April where he plans to discuss this issue. He also mentioned the Joint Planning Committee that the county and City of Pullman are involved. The Committee is specifically talking about cluster development and large lot development.

The commissioners thanked Mr. Motley for his visit.

11:30 a.m. - Bob Lothspeich, County Treasurer.

Present: Randy Baldree, Mike Werner, Doug Robinson, Fran Martin, Kelli Campbell, Chad Connors, Tim Myers, Dane Dunford, Peggy Wright, Marlynn Markley, Tom Miller, Bob Reynolds, John Peterson, and Eunice Coker.

BOCC Minutes-12/16/02

The following individuals contacted the Treasurer regarding their absence from today's meeting: Bev Welch and Joe Reynolds.

060509 The November 2002 ending financial report provided by Lothspeich.

November 2002 Cash Balance - \$1,728,539
November 2001 Cash Balance - \$1,932,815

November 2002 Revenue - \$7,759,033 - 90.25% of budget.
November 2001 Revenue - \$7,874,367 - 90.24% of budget.

November 2002 Expenditures \$7,718,097 - 85.22% of budget.
November 2001 Expenditures \$7,568,551 - 83.37% of budget.

12:10 p.m. - Recess.

1:00 p.m. - Don Dorman, Mayor of Lacrosse.

Present: Mrs. Don Dorman, Karl Hagman, Jerry Chastain, Wayne Dainty, and Carolyn Martin (arrived after the meeting); Gary Young, Jim Madden, Elvin Kulp, and Tim King of Columbia Ag Fiber/Advisory Board.

060510 Mr. Dorman talked about the 2 petitions for annexation to the Town of Lacrosse from Columbia Ag and the Railroad. The annexation will allow for the development of an estimated 90-employee strawboard plant within the city limits. The commissioners individually voiced their support for the annexation and business. Formal support was given after a **motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to support the Town of Lacrosse and the annexation.

1:30 p.m. - Randy Baldree, WSU Cooperative Extension.

060511 **Motion** by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to authorize the Chairman to sign the 2003 WSU Cooperative Extension memorandum of agreement for two Whitman County Extension Agents.

1:55 p.m. - Kelli Campbell, Human Resources.

060512 1. Ms. Campbell explained that Deaconess Medical Center has eliminated the Employee Assistance Program (EAP) that the county contracts with Deaconess to provide. All Deaconess accounts have been transferred to Solutions Resources (Holger Caban) who was employed by Deaconess to administer this program. If the county continues this program through Solutions Resources there would be no change in counselors, no change in service, and no change in cost.

BOCC Minutes-12/16/02

An alternative is to provide EAP services through the Washington Counties Insurance Fund (WCIF). WCIF offers a similar program at a slightly higher cost of (\$1.77/month/employee = \$442.50/month v. \$1.45/month/employee = \$363.09/month.

At this time, Ms. Campbell recommended the county contract this benefit with Solutions Resources. **Motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to accept the Human Resources Director's recommendation.

D060512A 2. The transfer of a facilities management position was discussed.

D060512B 3. A review of the 2003 Whitman County holiday schedule took place. This issue will be before the Board on December 23rd for their decision.

2:20 p.m. - Board Business Continued.

060513 6. **Motion** by Commissioner Wigen **seconded** by Commissioner Finch and **carried** to publish a notice seeking vendors for inclusion on the Whitman County Small Works and Professional Services rosters.

060514 7. **Motion** by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to appoint Burgess Lange to the Natural Resources Advisory Committee serving on the Land Acquisition and Disposition/Mining, Minerals, and Property Rights Subcommittee.

060515 8. **Motion** by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to reappoint Tom Jeffries to a 6-year term on the Board of Adjustment.

060516 9. The transfer and ownership of 6 surplus laptop computers from Aging and Long Term Care of Eastern Washington to Whitman County was received. The equipment was sent to Information Services to be inventoried and then placed in the Sheriff's Office for deputies in the field.

060517 10. A copy of the Town of St. John's 2003 budget was received.

2:30 p.m. - Recess.

3:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Don Cox, Larry Sheahan, and Mark Schoesler.

060518 11. The commissioners met with the 9th legislative district legislators from 3:00-4:00 p.m. and were then joined by several elected and appointed officials to discuss issues affecting their departments. Issues included: direct payments for developmental services, insurance pool for major sickness/hospitalization for incarcerated individuals, sentencing

BOCC Minutes-12/16/02

reduction impacts, water exemptions, highway signage, interest/sales tax endorsement, construction preservation, primary care giver status for jail health workers, raising bidding requirements, WACO proposal (\$.50/thousand), and legislation needed to have the state and federal government pay their full share of election costs. No action taken.

5:00 p.m. - Recess.

D060518A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **December 17, 2002** at **2:00 p.m.** Greg Partch, Chairman, Jerry Finch and Les Wigen, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

2:00 p.m. - Reconvene/Board of Health.

Present: Fran Martin, John Skyles, Kelli Campbell, and Brett Bosse.

060519 1. The revised schedule for Public Health fees reviewed by Ms. Martin. There being no objections, **motion** was made by Commissioner Finch **seconded** by Commissioner Wigen and **carried** to adopt the revised Public Health fee schedule effective January 1, 2003.

RESOLUTION NO. 060519

BEFORE THE BOARD OF COUNTY COMMISSIONERS for Whitman County, State of Washington, in the matter of annually updating the Whitman County Public Health Fee Schedule; and

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in a regular session on the 17th day of December 2002; and

WHEREAS, the Whitman County Board of Health has reviewed the proposed updated fee schedule and finds that changes are necessary and in the best interest of the citizens of Whitman County.

NOW, THEREFORE, BE IT RESOLVED that the following updated Fee Schedule be adopted and implemented effective January 1, 2003.

2003 WHITMAN COUNTY PUBLIC HEALTH FEES

Public Health Services	Fees
Office Min. Visit (5 Min. Perform/Supervision)	16.00
Brief Visit (10 Min.)	28.00
Intermediate Visit (15 Min. Low/Complexity)	40.00
Extended Visit (25 Min. Moderate/Complexity)	62.00
Home Visit	40.00

BOCC Minutes-12/16/02

Immunizations and Injections

DT	12.00
DtaP	12.00
DTP	12.00
Hepatitis B (20+ Yrs.)	40.00
Hepatitis A (9 years +) (2 Doses @ \$40.00 each)	40.00
Hepatitis B (0-18)	12.00
Hepatitis A (0-18)	12.00
HIB (4 doses) Hib Titer	12.00
HIB Booster Connaught	12.00
HIB (3 Doses) PedVax	12.00
HIB (4 Doses) Act HIB	12.00
Influenza Injection	12.00
Injection (Meds Supplied by Client)	10.00
IPV	12.00
MMR (Up to Age 19 or college bound)	12.00
MMR Adult (19 Yr. + Up)	20.00
Pneumococcal	20.00
Prevnar	12.00
Rabies IG	Market
Rabies Vaccine (5 Doses) @ \$124.00 each)	124.00
Tetanus Adult	20.00
Tetanus/Td (Age 7-18)	12.00
Varicella (Child)	12.00

TB Services

PPD Skin Test Given	7.00
PPD 2 Step Skin Test	10.00
PPD Skin Test Results	-0-
TB Treatment Curative	Market
TB Preventive (INH and B6)	5.00

Vital Records

Certified Copies Birth (Each)	13.00
Certified copy of Death	13.00
Certified Copies Death Additional Copies	8.00

Nursing Services

Nursing Consultation Per Hour	40.00
Blood Pressure	5.00
Vision Screening	5.00
Hearing Testing	10.00

HIV/AIDS

HIV/ELISA Test	25.00
Post-Test Counseling	28.00
Pre-Test Counseling	62.00

BOCC Minutes-12/16/02

Lab Services

Pregnancy Urine Test	10.00
Urinalysis (Dipstick)	10.00
Hematocrit	5.00
Venipuncture	5.00
RPR/VDRL	5.00
Rubella Antibody	15.00
Hepatitis B Anti-HBS	25.00
Hepatitis A Antibody	25.00

Environmental Health Fees

Food & Beverage Workers Permit	10.00
Replacement Food & Beverage Workers Permit	5.00

Restaurants - *Prorated Fees-See Below

Minimum Fee	75.00
1-25 Seats	110.00
26-50 Seats	125.00
51-100 Seats	135.00
101+ Seats	175.00
With Lounge/Liquor, Add Additional Fee of	50.00
With Beer/Wine Served, Add Additional Fee of	35.00

Taverns - Same Seating Schedule as Above

With Food Service, Add Additional Fee of	35.00
--	-------

Grocery Store

	75.00
With Meat Cutting Facility, Add Additional Fee of	40.00
With Deli Section, Add Additional Fee of	40.00
Catering/Mobile Units	75.00
Fraternities & Sororities	75.00
Temporary Commercial	60.00
Temporary Benevolent	7.50
Bed & Breakfast	75.00
Follow-Up Inspection for Food Establishment	75.00

Plan Review - First 2 Hour

	100.00
Each Additional Hour	35.00
Schools	75.00
Water System Survey (Plus Lab Fees for Nitrate and Bacteriological Water Testing)	125.00
On-Site Sewage Disposal System Survey	150.00
Additional Call-backs	75.00
Sanitary Landfill	2500.00
Transfer Stations	750.00
Monofill	500.00
Impoundments	500.00
Inert Demolition	750.00
Demolition	750.00

BOCC Minutes-12/16/02

Land Spreading	500.00
Recycling Centers	500.00
Composting Piles	500.00
Piles	500.00
Sludge Utilization	500.00
Septage Disposal	500.00
Liquid Waste	
Septic Tank Installers - Per Year	200.00
Septic Tank Pumpers - Per Year	200.00
On-Site Sewage Disposal Application for Permit	175.00
Repair of On-Site Sewage Disposal System	75.00
Site Evaluation for Land Division/CZC Application	175.00
Each Additional Site, Adjoining Property	75.00
Water Recreation Facility Permit	250.00

*** Fee is reduced by 50% if permit is purchased after June 30.**

ADOPTED this 17th day of December 2002 and effective January 1, 2003.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

ATTEST:

G. R. Finch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

D060519A 2. John Skyles noted that the Ray McCown property (Garfield area) was approved as a Demolition and Inert Waste Landfill through the SEPA process. Mr. McCown plans to use the fill to take care of a former gymnasium that will be torn down. This approval serves 3 purposes; it will clean up an old dumpsite, the gymnasium demolition waste will be disposed of very inexpensively, and this will help beautify the entrance to the town.

D060519B 3. Mr. Skyles said Environmental Health is somewhat frustrated with their pursuit of eliminating junk vehicles. In most cases the owners don't have the financial means to get rid of these vehicles. He has been working with the County's Recycling Coordinator about organizing a junk vehicle drive, possibly contracting with a crusher, and setting up some central locations around the county in the spring.

Environmental Health has an enforcement grant that can be used for the larger eyesores in the county and a site assessment grant that deals with the fluids found in vehicles. The Department would approach this from an

BOCC Minutes-12/16/02

educational standpoint with the landowners prior to the Department of Ecology contacting them.

D060519C 4. Ms. Martin indicated that she would continue to pursue the Greyhound Bus claim after the first of the year. As a result of this and a second incident, Public Health has established a new policy. Once the county receives the medicine, it will be passed on to the provider to give to the client. This way the provider can bill the insurance company and recoup their money.

2:20 p.m. - Dr. Moody and Dean Ferguson.

D060519D 5. The Community of Hope established through the Community Action Center wrote a grant and were 2 of 55 applications approved for funding from the Volunteers and Health Care in Rhode Island (Robert Wood Johnson Foundation) to provide dental access for children. The grant is for \$22,000 with in-kind matches. The plan is to:

1. Work with dentist to help them accept Medicaid coupons to provide children and adult dental care.
2. Establish a Mentor Program for families with children with needs; provide follow up care referral by nurse/dentist. The mentor will assist with paperwork, transportation, and teach appropriate dental office behavior. Every dentist has agreed to participate in this program.
3. Establish Prevention Program using fluoride varnish. This can be administered in the dental or physicians office.
4. Establishment Tooth Tutor Program. Eight tutors will visit all e-cap sites, preschools, and K-3 grades to provide lessons about good oral health. The goal is to visit every city/town before the end of the school year.

D060519E 6. The Whitman County Bioterrorism Plan is due in January and a tabletop exercise will be conducted in March with all the partners.

D060519F 7. The need for a backup generator for Public Health will be addressed later today.

D060519G 8. At the end of the year, the Palouse Alliance will probably move to the nursing lab area of the CETC building.

D060519H 9. With regards to the Smallpox Plan, the Centers for Disease Control in Atlanta asked that each state submit a plan on what they would do for:

Stage I - Military and medical workers,
Stage II - Pre-event exposure status plan, and
Stage III - Post-event Plan to address individuals that would need to be ready for any type of eminent situation.

BOCC Minutes-12/16/02

The Washington Plan strikes a good balance between preparedness and safety. There is no eminent threat anywhere. There has not been any Smallpox since 1980 in Somalia.

President Bush's plan enacted last week for Stage 1 includes:

1. All public health agencies and hospitals to work together on the state plan.
2. Hospitals must identify individuals (doctors, nurses, respiratory therapist, housing keeping staff, etc.) to receive the Smallpox vaccination in the event they need to care for anyone affected with Smallpox for 7-10 days. Public Health has worked with both hospitals on their plan and is aware of their procedures.
3. Public Health, the state, and the local Health Department are looking at providing a Team to investigate any cases of Smallpox and be able to help vaccinate those affected.

The main idea is to be prepared if a pre or post event is necessary.

In the State of Washington it is estimated that 7000 workers, 5900 of which are hospital workers and 1100 are public health workers will be vaccinated. Vaccination of staff at the two hospitals in Whitman County and the local public health personnel will be provided through a regional approach. Whitman County is included in the Spokane region. Whitman County's team would either travel to Spokane for the vaccinations or Spokane will send a mobile team to Whitman County to administer the vaccinations.

Participation in this team is voluntary. All volunteers must go through a screening to determine if they might be susceptible to any side effects and if so, are ineligible. Information about what the vaccination does was provided to prospective volunteers so they could make an informed decision. Trained Public Health nurses and Health Officers would administer the vaccination by inoculation. The Regional Team would then monitor the volunteers for adverse reactions.

The Stage I Plan is not a cause for vaccinating the general public. Without there being an actual case of Smallpox, the risk of an adverse reaction to the vaccine is too great to risk for the general public at this time. According to President Bush, the general public vaccine will be available in late 2003 or early 2004.

The President's Plan also calls for vaccinating active duty military personnel and those going to areas where they might be exposed to Smallpox.

Whitman County Public Health has its Plan. Dr. Moody is also working on an informational packets and educating other health care providers so they know what to anticipate.

BOCC Minutes-12/16/02

Although the vaccine will be provided free, the cost of supplies needed to provide follow up must be deducted from Public Health's funds.

From the Vaccination Plan a couple issue have come up. One of which the federal government has resolved through Homeland Security Plan #304 related to liability.

The second issue deals with employment of personnel. If you have an employee who accepts the risk and is vaccinated but then has a reaction and is ill enough to stay home from work, Ms. Martin asked how this would be handled within the Personnel Policy. According to Policy, after the first 3 days the employee is covered by Labor & Industries because it is a work-related event. However, there is no coverage for the first 3 days. Some employers are using "civil leave", which means the employee receives the first 3 days off with pay until Labor & Industries takes effect. Ms. Martin suggested the county pursue the possibility of administrative leave with pay for the first 3 days.

The commissioners directed staff to explore Personnel Policy language for employees who volunteer to be vaccinated and then have a reaction.

Dr. Moody said the criteria for receiving the vaccination is very broad. Because it is a live virus vaccine they worry about anyone who has a problem with they're immune system disorders, individuals taking chemotherapy or chemotherapy drugs, people taking steroid medication for rumitory arthritis, people with any type of skin disorder like dermatitis, exima, psoriasis, pregnant women, or infants. If anyone in the employee's household falls into any of these categories, the employee cannot take the vaccine.

Ms. Martin said Whitman County is ready, has a Plan, and is working with the hospitals to do whatever they can to protect our citizens.

D060519I 10. The next Board of Health meeting is January 21st.

3:00 p.m. - Board Business Continued/BOCC Workshop.

Present: Dan Brown, Dane Dunford, Phil Meyer, and Fran Martin.

060520 12. Items discussed included fiber optics to the Colfax County Shop and an emergency generator for the Public Health Department. No action taken.

BOCC Minutes-12/16/02

5:00 p.m. - Adjournment.

D060520A Commissioner Finch **moved** to adjourn the **December 16** and **17, 2002** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **December 23, 2002**. The foregoing action made this **17th** day of **December 2002**.

ss/ JERRY FINCH, Commissioner
ss/ LES WIGEN, Commissioner

MARIBETH BECKER, CMC
Clerk of the Board

GREG PARTCH, Chairman
Board of County Commissioners