

**BOCC MINUTES-12/16/19**

**082466** THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, December 16, 2019** at **9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent, Commissioners, Maribeth Becker, CMC, Clerk of the Board and Connie Ellis, Deputy Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

Present: Gary Petrovich, Mark Storey, Brandon Kruger, Sharron Cunningham, Victoria Fowler, Chris Nelson, Bill Tensfeld, Lance Bishop (9:00 a.m.), Brandy Dean (9:20 a.m.).

**082467-082468** 1-2. The following items were discussed but no action was taken.

- Budget Amendment #4
- Pacific Enzyme/Road Stabilization
- EAP Rule for Overtime
- 2020 Personnel Evaluations
- Historical Preservation Funds
- Orca Task Force
- Luten Arch Bridges
- Compost Grinding
- Guardrail Project
- Whitcom
- McKinstry HVAC/Roof
- Bid Opening/Quarry
- Solid Waste Mgt. Plan
- Social Media Policy
- Ransom Ware
- IT/Office Specialist Position  
(Discussed after Item #26)

**10:20 a.m. - Flag Salute.**

Present: Sharron Cunningham, Victoria Fowler, Jessica Jensema, Paul Spencer, Gary Petrovich and Lance Bishop.

**D082468A** 3. **Pledge of Allegiance.**

**Consent Agenda:**

**082469** 4. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the consent agenda as presented.

**082470** 5. Treasurer's Wire Transfers and Check Report in the amount of **\$8,740.98**, and General Claims/Veterans' Relief warrants numbered **346689-346869** for **\$684,417.07** approved.

**082471** 6. December 2, 2019 minutes approved.

**082472-082492** 7. Personnel change orders approved.

**082493** 8. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign the 2020 Professional Services Agreement with G. Andrew Hunt & Associates, LLC.

**082494** 9. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize Bill Tensfeld to carry over 64 hours of accrued annual leave.

**082495** 10. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign resolution dissolving the Liberty Bell Maintenance Fund.

**RESOLUTION NO. 082495  
OF THE BOARD OF WHITMAN COUNTY COMMISSIONERS  
FOR WHITMAN COUNTY, STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, December 16th, 2019; and

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WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to eliminate the Liberty Bell Maintenance Fund #690.007.000 originally created on March 30, 1981 for the Liberty Bell affixed to the County Courthouse. The custodial assets will be transferred to Facility Maintenance Current Expense Fund 001.120.000 where all maintenance to date has been paid.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners for Whitman County agree to eliminate the Liberty Bell Maintenance Fund #690.007.000 on December 16th, 2019, and move all assets to 001.120.000.

PASSED, APPROVED AND ADOPTED 16<sup>th</sup> day of December 2019 and effective immediately.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Chairman

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board  
BY: Connie Ellis  
Deputy Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner  
  
\_\_\_\_\_  
Michael Largent, Commissioner

**082496** 11. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign resolution approving and authorizing the 2020 maintenance and operation budget for Martin Hall as presented.

**RESOLUTION NO. 082496**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WHITMAN COUNTY, WASHINGTON, APPROVING AND AUTHORIZING THE 2020 MAINTENANCE AND OPERATION BUDGET PURSUANT TO THE AMENDED AND RESTATED INTERLOCAL JUVENILE DETENTION FACILITY AGREEMENT (MARTIN HALL); AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO  
WHITMAN COUNTY, WASHINGTON**

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WHITMAN COUNTY, WASHINGTON, as follows:**

**WHEREAS,** Whitman County, Washington (the "County") is a political subdivision duly organized and existing under and by virtue of the Constitution and laws of the State of Washington;

**WHEREAS,** the County is required by chapter 13.16 RCW to acquire, construct and maintain juvenile detention facilities for dependent, wayward and delinquent children;

**WHEREAS,** Chapter 309, Laws of 1995, authorizes cities and counties, or any combination thereof, to participate in agreements, pursuant to chapter 39.34 RCW, to jointly expend funds for criminal justice purposes of mutual benefit, which include, but are not limited to, the construction, improvement and expansion of jails, court facilities and juvenile justice facilities;

**WHEREAS,** the County and eight other counties entered into an Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall) ("the Amended and Restated Agreement") executed by each County on the following dates:

Douglas County - August 26, 1996  
Stevens County - August 20, 1996  
Pend Oreille County - July 22, 1996

Spokane County - August 13, 1996  
Adams County - August 22, 1996  
Asotin County - August 19, 1996  
Lincoln County - July 15, 1996  
Whitman County - July 15, 1996  
Ferry County - July 15, 1996

under the authority granted by chapter 39.34 RCW, Chapter 309, Laws of 1995, and Chapter 10, Laws of 1995, 2nd sp. sess., to provide for the joint operation and maintenance of Martin Hall for use as a "juvenile rehabilitation center" as amended from time to time;

**WHEREAS**, Section 12 of the Amended and Restated Agreement requires the Whitman County Board of County Commissioners (the "Board") to approve the Operating Budget for the operation and maintenance of Martin Hall, which has been prepared by the Martin Hall Juvenile Facility Board;

**NOW THEREFORE, IT IS HEREBY FOUND, DETERMINED AND ORDERED** as follows:

*Section 1.* The Board hereby approves the 2020 Operating Budget (as defined in Section 12 of the Amended and Restated Agreement) in substantially the form attached hereto as Exhibit "A". The County shall pay its proportionate amount of costs incurred pursuant to this approved Operating Budget in accordance with Section 5 of the Amended and Restated Agreement.

*Section 2.* All other resolutions of the Board that are inconsistent with the provisions of this Resolution are hereby repealed to the extent of such inconsistency.

*Section 3.* This Resolution shall take effect immediately upon its adoption.

**ADOPTED** by the Board of County Commissioners of Whitman County, Washington, at a regular meeting thereof held on December 16, 2019.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Chairman

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board  
BY: Connie Ellis  
Deputy Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

\_\_\_\_\_  
Michael Largent, Commissioner

\* \* \* \* \*

**C E R T I F I C A T E**

I, the undersigned, the Clerk of the Board of County Commissioners of Whitman County, Washington, hereby certify that the foregoing resolution is a full, true and correct copy of a resolution duly adopted at the regular meeting of said Board held on December 16, 2019, of which meeting all commissioners had due and lawful notice and at which a majority thereof were present; and that at said meeting said resolution was adopted by the following vote:

AYES, and in favor thereof: 3  
NOES: 0  
ABSENT: 0  
ABSTAIN: 0

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I further certify that I have carefully compared the same with the original resolution on file and of record in my office; that said resolution is a full, true and correct copy of the original resolution adopted at said meeting; and that said resolution has not been amended, modified or rescinded since the date of its adoption, and is now in full force and effect.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of said Board on December 16, 2019.

WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
 Maribeth Becker, CMC  
 Clerk of the Board  
 BY: Connie Ellis, Deputy  
 Clerk of the Board

**MARTIN HALL JUVENILE FACILITY**

2020 Martin Hall Juvenile Detention Facility Budget Final  
**27 BEDS @ 155 DAY**

<u>BED USER</u>	<u>BEDS/YEAR</u>	<u>BEDS/MONTH</u>	<u>COST/DAY</u>	<u>TOTAL/MONTH</u>	<u>BEGINNING CASH</u>
ADAMS	730.0	2.0	155.00	\$ 113,150.00	\$ 1,317,738.00
ASOTIN	912.5	2.5	155.00	141,437.50	
DOUGLAS	1825.0	5.0	155.00	282,875.00	
FERRY	182.5	0.5	155.00	28,287.50	
LINCOLN	182.5	0.5	155.00	28,287.50	
PEND OREILLE	730.0	2.0	155.00	113,150.00	
SPOKANE	1825.0	5.0	155.00	282,875.00	
STEVENS	2555.0	7.0	155.00	396,025.00	
WHITMAN	912.5	2.5	155.00	141,437.50	
<b>TOTAL BEDS/COUNTIES</b>	<b>9855.0</b>	<b>27.0</b>	<b>TOTAL</b>	<b>\$1,527,525.00</b>	

<u>OTHER USERS</u>	<u>BEDS</u>	<u>COST/DAY</u>	<u>TOTAL/YEAR</u>
GRANT COUNTY	1825.0	5.0	\$ 301,125.00
TRIBES	182.5	0.5	36,500.00
<b>TOTAL BEDS/OUTSIDE USERS</b>	<b>2007.5</b>	<b>5.5</b>	<b>\$ 337,625.00</b>
<b>TOTAL BEDS COUNTY/TRIBE</b>	<b>11862.5</b>	<b>TOTAL COUNTY/TRIBE</b>	<b>\$1,865,150.00</b>

<u>OTHER INCOME</u>		
FOOD PROGRAM	BREAKFAST	\$ 12,000.00
INTEREST INCOME		7,500.00
FOOD PROGRAM	LUNCH	20,000.00
UTILITIES REFUND		80,000.00
	<b>SUB TOTAL</b>	<b>\$ 119,500.00</b>

**TOTAL INCOME \$1,984,650.00**

<u>EXPENSE</u>		
REPAIRS	DIVCO	\$ 20,000.00
REPAIRS	NON DIVCO & ELEVATOR	24,000.00
MAINTENANCE	DIVCO PM - CONTRACT	24,000.00
ACCOUNTING		18,000.00
LEGAL		18,000.00
FIRE CONTRACT		2,500.00
CCCS OPERATOR BASE	\$165,499.00	1,985,988.00
INSURANCE		12,000.00
RENT		1.00
UTILITIES		85,000.00
CAPITOL EXPENSE		100,000.00

<b>TOTAL EXPENSES</b>	<b>\$2,289,489.00</b>	<b>ENDING CASH</b>
		<b>\$ 1,012,899.00</b>
<b>PROFIT/LOSS</b>	<b>\$ -304,839.00</b>	

082497 12. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to adopt the Letter of Agreement between Whitman County and Teamsters Union Local 690 as presented.

082498 13. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the publishing notice of 2020 Board/Committee meetings and 2020 county offices holiday closures.

082499 14. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize chairman to sign letter reappointing Jill Person to a four year term on the Noxious Weed Board expiring December 31, 2023.

082500 15. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize chairman to sign letter reappointing Neal McCall to a four year term on the Noxious Weed Board expiring December 31, 2023.

082501 16. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize chairman to sign letter reappointing Dorothy Sharp to a three year term on the Whitman County Solid Waste Advisory Committee expiring December 31, 2022.

082502 17. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize chairman to sign letter reappointing Julie Kincaid to a three year term on the Whitman County Developmental Services Advisory Board expiring December 31, 2021.

082503 18. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize chairman to sign letter of appreciation to Dr. Brenda Barrio for her years of service as a member on the Developmental Services Advisory Board.

082504 19. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to accept the 2020 signature delegation authorizations as presented.

- |         |                              |         |                             |
|---------|------------------------------|---------|-----------------------------|
| 082504A | 19A. Admin. Svc./BOCC/HR     | 082504L | 19L. Health                 |
| 082504B | 19B. Assessor                | 082504M | 19M. Information Technology |
| 082504C | 19C. Auditor                 | 082504N | 19N. Juvenile Services      |
| 082504D | 19D. Clerk                   | 082504O | 19O. Parks & Recreation     |
| 082504E | 19E. Coroner                 | 082504P | 19P. Prosecutor             |
| 082504F | 19F. Developmental Svc.      | 082504Q | 19Q. Public Works           |
| 082504G | 19G. District Court          | 082504R | 19R. Sheriff                |
| 082504H | 19H. Emergency Mgmt./Commun. | 082504S | 19S. Superior Court         |
| 082504I | 19I. Extension               | 082504T | 19T. Treasurer              |
| 082504J | 19J. Facilities              | 082504U | 19U. Weed                   |
| 082504K | 19K. Fair                    |         |                             |

082505 20. Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign a resolution authorizing Whitman County Emergency Management to sell surplus equipment to Kittitas County as presented.

**RESOLUTION NO. 082505  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

WHEREAS, the Board of Whitman County Commissioners met in regular session on the 16 day of December, 2019; and,

WHEREAS, Whitman County Emergency Management would like to sell excess radio equipment to another government agency (Kittitas County) in accordance of RCW 39.33.010.

**BOCC MINUTES-12/16/19**

WHEREAS, the property to be considered is as follows:

DESCRIPTION	QUANTITY	PRICE PER	TOTAL
TAIT used TB8100 Repeater, VHF	16	\$540.00	\$8,640.00
SALES TAX @ 7.8%			\$ 673.92
		<b>TOTAL</b>	<b>\$9,313.92</b>

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Whitman County, Washington, having fully considered the proposition, finds that said County property is not required for County purposes and the public will benefit by disposing property in a manner consistent with RCW 39.33.010.

Dated this 16<sup>th</sup> day of December 2019.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Chairman

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board  
BY: Connie Ellis  
Deputy Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

\_\_\_\_\_  
Michael Largent, Commissioner

**082506**      **21.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to authorize the publishing of a notice of hearing of intent to surplus county Emergency Management equipment.

**082507**      **22.**    The regular meeting was recessed at 10:30 a.m. and the hearing convened by the Chairman for 2019 Budget Amendment #4.

Staff report provided by Gary Petrovich as follows: This is the final budget amendment for 2019. It was an unusual year as the Auditor and Treasurer were new in their departments, and their budgets were pre-determined for them. There was \$150,000 set aside in operating expense reserves, but \$158,000 was needed to cover expenditures. These issues should not occur in 2020. Included in the amendment are additional revenues. Gary Petrovich ended stating the bigger picture is how the county is ending the year. Conservatively, in 2020 there will be over \$1,000,000 more in cash position than in 2019. He commended the departments on doing a great job.

There being no further comments the hearing was adjourned and the regular meeting reconvened at 10:35 a.m.

**082508**      **23.**    Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to adopt the 2019 Budget Amendment #4 as presented.

**RESOLUTION NO. 082508**  
**THE BOARD OF WHITMAN COUNTY COMMISSIONERS**  
**FOR WHITMAN COUNTY, STATE OF WASHINGTON**  
**2019 BUDGET AMENDMENT #4**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, December 16, 2019; and,

WHEREAS, any and all taxpayers appearing at the hearing held this date, to be heard for or against any part of the budget amendment have been given the opportunity to be heard; and,

WHEREAS, the Auditor estimates that these amendments are necessary for the operation of the specified funds.

**BOCC MINUTES-12/16/19**

NOW, THEREFORE, BE IT HEREBY RESOLVED that the authorized appropriations for these funds of Whitman County for fiscal year 2019 be amended by the amounts indicated as attached; and,

BE IT FURTHER RESOLVED that the appropriate entries to the accounting records be made to reflect the aforementioned budget amendment.

PASSED, APPROVED AND ADOPTED this 16th day of December, 2019.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Arthur D Swannack, Chairman

\_\_\_\_\_  
Dean Kinzer, Commissioner

\_\_\_\_\_  
Michael Largent, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board  
BY: Connie Ellis, Deputy  
Clerk of the Board

BOCC MINUTES-12/16/19

DEPARTMENT	2019 Adopted Expend. Budget	BA #1 Rev.	BA #1 Expend.	2019 Amended Expend. Budget after BA #1	BA #2 Rev.	BA #2 Expend.	2019 Amended Expend. Budget after BA #2	BA #3 Rev.	BA #3 Expend.	2019 Amended Expend. Budget after BA #3	BA #4 Rev.	BA #4 Expend.	2019 Amended Expend. Budget after BA#4		
Admin. Services	208,605			208,605			208,605			208,605		-	208,605	4	012
Assessor	437,945			437,945			437,945			437,945			437,945		080
Auditor	912,834		7,299	920,133	2,037	6,854	926,987			926,987	98,690	60,690	987,677		060
Child Supp. Enf.	129,225			129,225			129,225			129,225			129,225		105
Clerk	308,903			308,903			308,903	8,200	8,800	317,703	3,513	4,052	321,755		040
Commissioners	427,288			427,288		8,250	435,538		1,500	437,038	153,400	179,595	616,633		010
Gen. Govern.	4,328,944			4,328,944		(1,130,382)	3,198,562	99,075	(250,000)	2,948,562			2,948,562		009
Coroner	192,267			192,267			192,267	2,305	-	192,267			192,267	2	220
District Court	829,623			829,623	28,000	27,614	857,237	25,000	18,400	875,637			875,637		030
Emerg. Mgmt.	297,179			297,179			297,179			297,179			297,179		260
Extension	138,881			138,881			138,881			138,881			138,881		240
Facilities Mgmt.	689,722		55,865	745,587			745,587			745,587			745,587		120
Fair	406,092			406,092			406,092			406,092	8,000	2,341	408,433		300
Health	888,825			888,825		(20,000)	868,825			868,825			868,825		280
Human Res.	222,533			222,533			222,533			222,533		1,453	223,986		013
Info. Tech.	245,966			245,966		1,133,382	1,379,348			1,379,348		(161,700)	1,217,648		320
Juvenile	587,703			587,703			587,703			587,703	-	-	587,703	1,3	170
Parks & Rec.	260,487		4,897	265,384			265,384			265,384			265,384		310
Pros. Attorney	723,427			723,427			723,427			723,427			723,427		100
Sheriff	3,994,000			3,994,000			3,994,000			3,994,000			3,994,000		140
Superior Court	235,733			235,733		4,173	239,906			239,906			239,906		020
Treasurer	411,391			411,391		127,000	538,391			538,391	230,000	20,000	558,391		050
Weed	106,780			106,780			106,780		183	106,963		65	107,028		200
<b>Fund Bal. Adj.</b>		68,061			126,854		-	355,697		-	(387,107)		-		
	<b>16,984,353</b>	<b>68,061</b>	<b>68,061</b>	<b>17,052,414</b>	<b>156,891</b>	<b>156,891</b>	<b>17,209,305</b>	<b>(221,117)</b>	<b>(221,117)</b>	<b>16,988,188</b>	<b>106,496</b>	<b>106,496</b>	<b>17,094,684</b>		

1. Zero net effect in Expenditures, BA #2
2. Zero net effect in Expenditures, BA #3
3. Zero net effect in Expenditures, BA #4
4. Zero net effect in Expenditures, BA #4



**BOCC MINUTES-12/16/19**

DEPARTMENT	2019 Adopted Budget	BA #1 2019 Rev. & Expend.	2019 Amended Budget BA #1	BA #2 2019 Rev. & Expend.	2019 Amended Budget BA #2	BA #3 2019 Rev. & Expend.	2019 Amended Budget BA #3	BA #4 2019 Rev. & Expend.	2019 Amended Budget BA #4	
Self-Insurance	55,000		55,000		55,000		55,000		55,000	101.012.000
Building & Development-PW	255,647		255,647		255,647		255,647	10,045	265,692	102.400.000
Countywide Planning-PW	483,792		483,792		483,792		483,792	7,850	491,642	103.400.000
Developmental Services	1,002,842		1,002,842		1,002,842		1,002,842		1,002,842	104.340.000
Extension Publications	200		200		200		200		200	106.240.000
Veterans Relief	135,550		135,550		135,550		135,550		135,550	108.060.000
Homeless Housing Plan	275,000		275,000		275,000		275,000		275,000	109.012.000
County Road-PW	19,116,800		19,116,800		19,116,800		19,116,800		19,116,800	110.400.000
Public Facilities Improvement	550,000	1,400,000	1,950,000		1,950,000	1,600,000	3,550,000		3,550,000	1 112.010.000
Hotel/Motel Tax	26,500		26,500		26,500		26,500		26,500	115.300.000
Domestic Violence Services	700		700		700		700		700	116.010.000
Boating Safety	107,100		107,100		107,100		107,100		107,100	117.140.000
Inmate Welfare	34,000		34,000		34,000		34,000		34,000	118.140.000
Historic Preservation/Program	54,100		54,100		54,100		54,100		54,100	120.010.000
Sheriff K-9 Unit	13,500		13,500		13,500		13,500		13,500	122.140.000
Paths & Trails-General	212,002		212,002		212,002		212,002		212,002	123.310.000
REET Technology	16,200	203,955	220,155		220,155	111,781	331,936		331,936	124.050.xxx
Donations & Planned Giving-Fair	5,956		5,956		5,956		5,956		5,956	125.300.000
Donations & Planned Giving-Parks	345,098		345,098		345,098		345,098		345,098	125.310.000
Treasurer M&O	29,370	232,550	261,920		261,920		261,920		261,920	126.050.000
Quad-City	407,898		407,898		407,898		407,898		407,898	127.140.000
Crime Victims/Witness	118,520		118,520		118,520		118,520		118,520	128.100.000
Juvenile Special Revenue Funds	87,235		87,235		87,235		87,235		87,235	129.170.000
Inter-Local Drug Fund	19,000		19,000		19,000		19,000		19,000	130.140.000
Auditor's Document Preservation	272,000		272,000	-	272,000		272,000		272,000	2,3 132.060.000
Commissioners Special Revenue	529,579		529,579		529,579		529,579		529,579	133.010.002
Elections Reserve	44,000		44,000		44,000		44,000		44,000	134.060.000
Prosecutor Stop Grant	24,119		24,119		24,119		24,119		24,119	135.100.000
District Court-Elec Monitoring	44,105		44,105	10,000	54,105		54,105		54,105	136.030.00x
Federal Equitable Sharing	250,500		250,500		250,500		250,500		250,500	138.140.000
Washington Housing-SHB 2060	36,000		36,000		36,000		36,000		36,000	141.010.000

**BOCC MINUTES-12/16/19**

Trial Court Improvement-Superior	48,396		48,396		48,396	28,964	77,360		77,360	143.020.000
Trial Court Improvement-District	91,639		91,639		91,639		91,639		91,639	143.030.000
Emergency Communications	1,317,395		1,317,395		1,317,395	190,000	1,507,395		1,507,395	144.260.001
Debt Service External-PSB Bond	362,700		362,700		362,700		362,700		362,700	200.010.003
Debt Service	86,890		86,890		86,890		86,890		86,890	210.010.001
Capital Projects	1,738,968		1,738,968		1,738,968	40,000	1,778,968	161,700	1,940,668	300.010.00x
Capital Projects-Fair	13,300	1,500,000	1,513,300	11,874	1,525,174		1,525,174	2,341	1,527,515	310.300.xxx
Capital Projects-Outside Source	84,784		84,784		84,784		84,784		84,784	320.010.00x
Solid Waste - PW	6,423,000		6,423,000		6,423,000		6,423,000		6,423,000	400.400.000
Solid Waste Reserve - PW	1,796,000		1,796,000		1,796,000		1,796,000		1,796,000	410.400.000
Equipment Rental & Revolving	7,270,600		7,270,600		7,270,600		7,270,600		7,270,600	501.400.000
Unemployment	150,000		150,000		150,000		150,000		150,000	511.012.000
IT Operations	1,383,382		1,383,382	(1,383,382)	-		-		-	515.320.xxx
	<b>45,319,367</b>	<b>3,336,505</b>	<b>48,655,872</b>	<b>(1,361,508)</b>	<b>47,294,364</b>	<b>1,970,745</b>	<b>49,265,109</b>	<b>181,936</b>	<b>49,447,045</b>	

1. Zero net effect-BA #2
2. Zero net effect-BA #2
3. Zero net effect-BA #4

**BOCC MINUTES-12/16/19**

**082509**        **24.**    There was no miscellaneous year end business.

**CORRESPONDENCE:**

**D082509A**    **25.**    The following correspondence was received:

**082510**        **25A.**    The inspection report was received from the Department of the Army, U.S. Army Corps of Engineers, Walla Wall District, rating the Elberton Flood Risk Reduction Project as "minimally acceptable".

**082511**        **25B.**    Levy certification and Resolution 2019-02 were received from Whitman County Fire District #3 on December 6, 2019. All certifications and resolutions from taxing districts were due no later than November 30, 2019. A copy was given to the Assessor. The Assessor informed Fire District #3 since the required documents were received after the due date, the District will receive the same amount of funds they received in 2019.

**082512**        **25C.**    An executed copy of the 2020-2021 contract for law enforcement services in the Town of Rosalia was received.

**082513**        **25D.**    An executed copy of the 2020-2024 Indigent Defense contract was received.

**082514**        **25E.**    An executed copy of the 2020 agreement for Misdemeanor and Gross Misdemeanor Prosecution, Indigent Defense, Adjudication and Incarceration Costs between the City of Pullman and Whitman County was received.

**082515**        **26.**    Commissioners' pending list reviewed.

**082468**        **2.**    A new Information Technology Office Specialist position was discussed.

**11:00 a.m. - Public Works.**

Present: Mark Storey, Brandon Kruger, Dean Cornelison, Marc LaVanway, Garth Meyer, Paul Spencer, and Corey Corder (11:00 a.m.).

**082516**        **26A.**    The following Public Works related issues approved/updated:

**ACTION ITEMS:**

**082517**        **27-28.**    The following bids were received.

<b>BIDDER</b>	<b>AMOUNT</b>
Western Construction of Lewiston, Inc.	\$673,561.00
Seubert Excavators Inc. of Cottonwood, ID	NO BID
DeAtley Crushing Co. of Lewiston, ID	\$882,405.00

The commissioners will make an award on Monday, December 23, 2019 at 10:15 a.m.

**082518**        **29.**    Public Works Director, Mark Storey, reported that the proposed Whitman County Solid Waste Management Plan (SWMP) was reviewed and approved months ago by Department of Ecology. They have had a change in personnel who has now asked to have minor revisions to the plan. Mark Storey distributed copy of an email detailing the list of minor changes. Mr. Storey explained while the Department of Ecology could not enforce the county not to adopt the proposed Solid Waste Management Plan, they could require the corrections after adoption. None of the changes affect how towns practice and operate so he recommended approving the SWMP subject to the minor revisions.

Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign the Resolution adopting the 2019-2024 Whitman County Solid Waste Management Plan subject to minor revisions as presented.

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

In the Matter of Adopting the )  
Solid Waste Management Plan ) RESOLUTION No. 082518  
Whitman County Public Works )  
Whitman County, Washington )

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of adopting the countywide Solid Waste Management Plan,

WHEREAS, Whitman County owns and operates the only approved municipal solid waste handling facility in Whitman County, and

WHEREAS, this solid waste handling facility is a fully permitted and professionally operated and managed landfill, and

WHEREAS, the State Department of Ecology requires each County to prepare and adopt a current solid waste management plan, and

WHEREAS, the Whitman County Department of Public Works and Solid Waste Advisory Committee after great effort finished such a document in late 2019, and

WHEREAS, the public has been invited to make comment and attend advertised public hearings in regard to the adoption of the solid waste management plan, and

WHEREAS, all sixteen incorporated cities and towns in Whitman County have reviewed the proposed plan and have adopted it through Resolutions of Concurrence:

NOW THEREFORE, IT IS HERBY RESOLVED THAT The Whitman County Board of County Commissioners formally adopt the 2019 Whitman County Solid Waste Management Plan.

ADOPTED this 16th day of December 2019.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Chairman

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board  
BY: Connie Ellis  
Deputy Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

\_\_\_\_\_  
Michael Largent, Commissioner

**DIVISION UPDATES:**

**D082518A 30.** The following division updates provided by Public Works staff.

**Solid Waste Division:**

**D082518B 30A.** The Solid Waste office building will be built and ready to ship by December 30<sup>th</sup>.

**Maintenance Division:**

**D082518C 30B.** Dean Cornelison reported the department is happy with the service they have received from Busch Distributors for fuel delivery. There is no price increase for 2020, and he sees no reason not to renew the contract with them.

**BOCC MINUTES-12/16/19**

**D082518D 30C.** The crew has been able to continue with road maintenance as weather has remained good.

**D082518D 31.** Approved documents signed.

**11:30 a.m. - Recess.**

**1:30 p.m. - Reconvene/Board Business Continued.**

Present: Mike Berney, Greater Columbia Behavioral Health (GCBH).

**082519 32.** Mr. Berney reviewed the regular Executive Committee Board meeting held on November 6 and December 5, 2019 of the Greater Columbia Behavioral Health - Administrative Service Organization (GCBH-ASO) No briefing was held in November.

**D082519A 32A. ASO Issue: Executive Session(s): Review of public employees:**

Executive sessions were held at the end of the regular meetings in November and December. They came back into open session on November 6<sup>th</sup> and a motion was made to remove "Interim" from the title of the Co-Directors and to direct legal counsel to research current compensation amounts and report back to the Executive Committee with a recommendation.

During the December meeting they discussed salaries for the Co-Directors. A variety of data was reviewed on comparable positions. The needed funding is already in the ASO budget. Whitman County voted in favor of both motions. The votes were unanimous.

**D082519B 32B. GCBH-ASO Approval of warrants and vouchers:**

Approval for ASO warrants/vouchers was requested for the month of November. An initial review by the state to close out the BHO has been received, but not the final request for payment. The state's goal is to complete this process by the end of the calendar year. There are rumors that the State Auditor's office is starting to ask questions. There was no additional direction received from the State in November. The GCBH plan is still to close out the BHO by the end of December. The GCBH Board remains committed to returning any remaining BHO funding in two checks (Medicaid and state-only) rather than one as the state is requesting. Whitman County voted to approve the motion for October and November warrants/vouchers. The motions passed unanimously.

**D082519C 32C. Preliminary CY 2020 Budget:**

The preliminary budget for GCBH-ASO for CY 2020 was presented and discussed. A public hearing was held on the budget. There was no public comment. A motion to pass resolution #20-01 was made. The motion passed without dissent. Mr. Berney presented a copy of the resolution for signature by Whitman County.

**D082519D 32D.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and **carried** to amend the Board of County Commissioners' Agenda to add item #33A; GCBH-ASO Resolution #20-01 approving their CY 2020 budget.

**D082519E 32E. ASO Issues: Contracts for approval:**

A contract amendment was received from the state. This amendment included requiring each ASO, rather than the Healthcare Authority, to contract with hospitals for psychiatric inpatient stays.

There was need to amend the current Professional Service Agreement (PSA) with Jet Computer Support to account for the implementation of the new Raintree Information System.

Two motions were made: 1) to authorize the Chair to sign contracts (ASO to state and ASO to providers) and, 2) to authorize the Chair to sign the amended PSA. Whitman County voted in favor of both motions. They passed unanimously.

**BOCC MINUTES-12/16/19**

**D082519F 32F. ASO Updates:**

- GCBH submitted a bid to transmit all (for both the ASO and MCOs) demographic (Native) data to the State. There was no update on this issue in December.
- Still need fiscal information in order to process contracts for 2020.
- The state continues to move forward on the Governor's vision of providing inpatient psychiatric beds in Washington. Mr. Berney stated he has concerns about how well Eastern Washington will be served by this change, at least initially.
- Resolution #20-20, establishing fiscal bank accounts for the ASO, was presented. Both co-directors will need to sign checks as a check and balance. Whitman County voted in favor of the resolution. It passed unanimously.
- The remaining parts of the state must move to Integrated Manage Care (IMC) by January 1, of 2020.

**D082519G 32G. Greater Columbia LLC Operating Agreement:**

Mr. Berney reported during the December Board meeting all counties had expressed support of draft #3 of the Greater Columbia LLC Operating Agreement, with the exception of Asotin who had not replied yet.

**D082519H 32H. Other Business:**

- Commissioner Small will remain Chair for the first part of 2020.
- The January Executive Committee meeting will be moved to January 9<sup>th</sup> or cancelled.
- Mr. Berney asked how often the Whitman County commissioners would like to meet. The consensus was to meet every other month. Next meeting will be on Tuesday, February 18, 2020 due to observance of Presidents' Day on Monday.

**082520 33.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign the Operating Agreement of Greater Columbia Behavioral Health, LLC effective as of January 1, 2020.

**082521 33A.** Commissioner Largent **moved** Commissioner Kinzer **seconded** the motion and **carried** to sign GCBH-ASO Resolution #20-01 approving their CY 2020 budget.

**1:50 p.m. - Recess.**

**D082521A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, December 23, 2019 at 9:00 a.m.** Dean Kinzer and Michael Largent Commissioners, Maribeth Becker, CMC, Clerk of the Board and Connie Ellis, Deputy Clerk of the Board attended. Chairman Arthur Swannack was unavailable.

**9:00 a.m. - Reconvene/Board Business Continued.**

**D082521B 34.** Approved consent agenda items signed.

**082522 35.** Treasurers Wire Transfers and Check Report in the amount of **\$837,182.58**, and General/Veterans' Relief/Payroll warrants numbered **346887-346982** for **\$403,177.48** approved.

**082523-082569 36.** Personnel change orders approved.

**D082569A 36A. Motion** by Commissioner Kinzer **seconded** by Commissioner Largent and **carried** to amend agenda adding item #51A.

**D082569B 37.** Not used.

**082570 38.** Commissioner Kinzer **moved** Commissioner Largent **seconded** the motion and carried to award the bid for move award the Repp Quarry and Union Center Quarry crushing projects to Western Construction for the amount of \$673,561.00.

**BOCC MINUTES-12/16/19**

**082571**        **39.**    There was no miscellaneous year-end business.

**9:15 a.m. - BOCC Workshop.**

Present:     Gary Petrovich, Brandon Kruger, Dean Cornelison, Mark Storey, Bill Tensfeld, Sandy Jamison and Sharron Cunningham (9:15 a.m.)

**082572**        **40.**    The following items were discussed but no action was taken.

- SHB 1406
- County Road Maintenance
- 2020 Governor Budget
- Facilities
- Elections
- Inland Telephone/Cellular
- Board of Equalization

**082573**        The Executive Session was not held.

**D082573A**     **THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **Monday, December 30, 2019** at **9:00 a.m.** Chairman Arthur D Swannack, Dean Kinzer and Michael Largent Commissioners, Maribeth Becker, CMC, Clerk of the Board attended.

**9:00 a.m. - Reconvene/Board Business Continued/BOCC Workshop.**

Present:     Bill Tensfeld, Sharron Cunningham, Sandy Jamison (9:00 a.m.) and Brandy Dean (9:25 a.m.).

**082574**        **42.**    The following items were discussed but no action was taken.

- SHB 1406
- Pullman Dist. Ct. Report
- PDC Reporting
- Inland Cellular/Telephone
- Governor's Stakeholders Mtg.
- Whitcom
- PE Fair RV Park/CIP/.09
- County Campus HVAC Systems
- County Campus AED's
- Vault Fencing/Shelving

**10:10 a.m. - Recess.**

**10:20 a.m. - Flag Salute.**

Present:     Gary Petrovich and Bill Tensfeld.

**D082574A**     **43.    Pledge of Allegiance.**

**082575**        **45.**    Payroll warrants numbered **346983-346987** for **\$430,604.03** and General Claims/Veterans' Relief warrants numbered **347008-347081** for **\$62,213.01** approved.

**082576-082591**    **46.**    Personnel change orders approved.

**082592**        **47.    Motion** by Commissioner Largent **seconded** by Commissioner Kinzer and **carried** for the Chairman to sign a letter and the Board to sign a resolution reappointing David Tysz to a 6-year term expiring 07/16/25 on the Water Conservancy Board.

**RESOLUTION NO. 082592  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

IN THE MATTER OF REAPPOINTING A MEMBER TO THE WHITMAN COUNTY WATER CONSERVANCY BOARD.

WHEREAS, water conservancy boards were authorized pursuant to SHB-1272 in 1997 and later amended by the legislature in 2001 to allow Water conservancy Board member to be increased from three to five; and,

WHEREAS, Whitman County is in need of filling an expired term on the local Water Conservancy Board.

NOW, THEREFORE, BE IT RESOLVED that the Board of Whitman County Commissioners does hereby reappoint:

**David Tysz of Tekoa, WA (Whitman County Resident) to a six-year term; and,**

This term begins **July 17, 2019** and expires **July 16, 2025**. The Water Conservancy Board will function within the geographical borders of Whitman County, exercising administrative powers enumerated within Title 90 R.C.W. and the attached bylaws; and,

Dated this **30th** day of **December, 2019** and effective retroactive to July 17, 2019.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

\_\_\_\_\_  
Arthur D Swannack, Chairman

\_\_\_\_\_  
Dean Kinzer, Commissioner

ATTEST:

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board

\_\_\_\_\_  
Michael Largent, Commissioner

**082593**      **48. Motion** by Commissioner Largent **seconded** by Commissioner Kinzer and **carried** to authorize the Chairman to sign letters of reappointment for Mary Beth Bothman and Gregory Weber both to three year terms expiring 12/31/22 on the Palouse Empire Fair Board.

**082594**      **49.**    The Colfax Incarceration Services agreement was not yet available.

**082595**      **50.**    The regular meeting was recessed and the hearing convened by the Chairman to consider the surplus of Emergency Communications Convex Used Voter radio equipment.

Bill Tensfeld explained this equipment is no longer needed.

The hearing was opened to public comment. There being none the hearing was adjourned and the regular meeting reconvened.

**082596**      **51. Motion** by Commissioner Largent **seconded** by Commissioner Kinzer and **carried** to sign a resolution declaring the Convex Used Voter radio equipment surplus and authorizing sale of the equipment.



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

IN THE MATTER OF RESALE ) RESOLUTION NO. 082596  
OF COUNTY SURPLUS PROPERTY )

WHEREAS, The Whitman County Commissioners have advertised and held a public hearing on December 16, 2109 to hear arguments for or against the proposed surplus and sale of the item listed below; and,

WHEREAS, the Board of County Commissioners, after due deliberation, have declared the below listed item as surplus to the County's needs.

Communications Equipment:

Convex Used Voter

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners that the above listed equipment is declared surplus and may be sold, donated or disposed of by the Emergency Management Department manager in accordance with law.

Dated this 30<sup>th</sup> day of December 2019.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

\_\_\_\_\_  
Arthur D Swannack, Chairman

\_\_\_\_\_  
Maribeth Becker, CMC  
Clerk of the Board  
BY: Connie Ellis  
Deputy Clerk of the Board

\_\_\_\_\_  
Dean Kinzer, Commissioner

\_\_\_\_\_  
Michael Largent, Commissioner

082597 51A. Motion by Commissioner Largent seconded by Commissioner Kinzer and carried to authorize the publishing of a notice for the sale of Convex Used Voter radio equipment.

082598 52. There was no miscellaneous year end business.

**CORRESPONDENCE:**

D082598A 53. The following correspondence was received:

082599 53A. Late arrival of 2020 levy certification information was received from the following Whitman County taxing districts. All certifications and resolutions from taxing districts were due no later than November 30, 2019. Copies were provided to the Assessor.

- 082600 53A-1 Fire District #12 EMS
- 082601 53A-2 Town of Malden
- 082602 53A-3 Fire District #4/EMS
- 082603 53A-4 Tekoa Parks & Recreation Dist. #6

082604 53B. Validation information for the 11/05/19 General Election was received from the County Auditor.

D082604A 54. No pending list reviewed.

D082604B 55. Approved documents signed.

**BOCC MINUTES-12/16/19**

**10:50 a.m. - Adjournment.**

**D082604C** Commissioner Largent **moved** to adjourn the **December 16, 23 and 30, 2019** meeting. Motion **seconded** by Commissioner Kinzer and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **January 6, 2020**. The foregoing action made this **30th** day of **December 2019**.

ss/ DEAN KINZER, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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MARIBETH BECKER, CMC  
Clerk of the Board  
BY: Connie Ellis  
Deputy Clerk of the Board

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ARTHUR D SWANNACK, CHAIRMAN  
Board of County Commissioners