

Minutes for December 20th, 2004

Disclaimer: This is only a web copy of the Whitman County Commissioners' Monday Meeting Minutes. Official minutes may be obtained by contacting the Whitman County Commissioners office at (509)-397-6200

063197 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **December 20, 2004** at **9:00 a.m.** Les Wigen, Chairman, G.R. "Jerry" Finch and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

9:00 a.m. - Call to Order/Board Business/BOCC Workshop.

Present: Eunice Coker and Kelli Campbell.

063198 1. Items discussed included a reclassification request, Beaman Architecture contract, Whitcom quarterly payment and Colfax Chamber breakfast. No action taken.

9:30 a.m. - Recess.

10:00 a.m. - Pledge of Allegiance.

Present: Tammy Lewis, Megan Doyle, Kelli Campbell, Denis Tracy and Janet Schmidt.

D063198A 2. Motion by Commissioner Finch to approve the consent agenda. Motion **seconded** by Commissioner Partch and **carried**.

063199 3. Claims/Payroll warrants numbered **170892-170926, 170956-170988, 171481-171503** and **171521-171635** for **\$1,067,791.50** approved.

FUND	FUND NAME	AMOUNT	AMOUNT	AMOUNT
001	Current Expense	7,305.20	37,554.05	28,045.80
102	Building & Development		1,06.20	621.35
103	Countywide Planning		1,021.20	135.41
110	County Roads	4,050.0	16,084.40	5,273.27
112	Public Facilities Improvement			12,965.22
119	Emergency Services			1,693.22
123	Paths & Trails			225.00
127	Drug Enforcement		400.00	204.96
134	Elections Reserve Fund			12,307.04
141	Washington Housing SHB 2060			3,985.33
142	Whitcom-911			297,216.52
400	Solid Waste		2,852.00	2,835.45
501	Equipment Rental & Revolving	450.00	4,613.20	26,642.82
510	Photocopier Revolving			1,059.48
513	Communications Revolving			744.64
655	Hospital Districts	465.00		
658	Rural Library		322.32	

BOCC MINUTES-11/20/04

690	Clearing Fund	239,423.27		
E	Electronic Transfers	358,230.17		

063200 4. December 6 and 13, 2004 minutes approved.

063201-063203 5. Personnel board orders approved.

10:05 a.m. - Doug Robinson, Bob Reynolds, Tim Myers, Sharron Cunningham and Bob Lothspeich.

063204-063205 6. Prosecutor Denis Tracy explained that the Towns of Colton and Uniontown would like to join Fire District #14, thereby doing away with the city fire departments. Each town has passed an ordinance as required by statute and the fire district passed a resolution as required. The towns are requesting the county commissioners to direct the auditor to put this issue on the ballot. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to sign the resolutions as presented.

RESOLUTION NO. 063204

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS the Board of County Commissioners for Whitman County, Washington, has received from the Town Council of the Town of Colton an Ordinance which establishes an intent by the town to join Whitman County Fire Protection District 14 and be annexed thereto; and,

WHEREAS the Board of County Commissioners has received from the Whitman County Fire Protection District Board of Commissioners a resolution concurring in the proposed annexation; and,

WHEREAS RCW 52.04.061 appears to govern this procedure.

NOW THEREFORE IT IS HEREBY RESOLVED by the Board of County Commissioners that a special election is called for to be held in the town of Colton and in Whitman County Fire Protection District 14, to be held on March 8, 2005, which is the date requested by the town and the fire district. The County Auditor is hereby requested to place the issue before the voters of the town and fire district in substantially the following form:

"Shall the city or town of Colton be annexed to and be a part of Whitman County Fire Protection District 14?

Yes
No"

Dated this 20th day of December 2004 and effective immediately.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

RESOLUTION NO. 063205

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

WHEREAS the Board of County Commissioners for Whitman County, Washington, has received from the Town Council of the Town of Uniontown an Ordinance which establishes an intent by the town to join Whitman County Fire Protection District 14 and be annexed thereto; and,

WHEREAS the Board of County Commissioners has received from the Whitman County Fire Protection District Board of Commissioners a resolution concurring in the proposed annexation; and,

WHEREAS RCW 52.04.061 appears to govern this procedure.

NOW THEREFORE IT IS HEREBY RESOLVED by the Board of County Commissioners that a special election is called for to be held in the town of Uniontown and in Whitman County Fire Protection District 14, to be held on March 8, 2005, which is the date requested by the town and the fire district. The County Auditor is hereby requested to place the issue before the voters of the town and fire district in substantially the following form:

"Shall the city or town of Uniontown be annexed to and be a part of Whitman County Fire Protection District 14?

Yes
No"

Dated this 20th day of December 2004 and effective immediately.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

063206 **7.** Judge Robinson submitted the final draft for the 5-year District Court Indigent Defense contract with Snyder & Martonick Law Offices. The revised contract covers the areas of concern involving caseload limitations and operating within the limitations of any future state legislation. There is some room for renegotiation if the legislation creates a disproportionate burden on the county or attorneys. Other areas revised were:

- Presence of a lawyer at the initial first appearance
- Fitzsimmons calls
- Conflict attorneys

These changes should:

- Reduce interpreter expenses
- Reduce liability issues
- Help control overtime

10:10 a.m. - Chad Connors and Eunice Coker.

Judge Robison believed the changes would benefit both district and superior court while providing very good defense to indigents.

Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve the contract as presented.

Correspondence continued after item #063228.

10:15 a.m. - **2004 Whitman County Budget Amendment #4.**

Present: Sharron Cunningham, Tammy Lewis, Megan Doyle, Kelli Campbell, Denis Tracy, Janet Schmidt, Doug Robinson, Bob Reynolds, Tim Myers, Chad Connors, Eunice Coker, Bev Welch, Fran Martin and Bob Lothspeich.

063225 The Chairman convened the hearing for the 2004 budget amendment #4. Staff report presented by Sharron Cunningham as follows:

Additional Revenue

\$1,000	Coroner; state autopsy entitlement
615	Cooperative Extension program fees
431	Operating Transfers In; City Transit System
\$2,046	Total Additional Revenue

+\$ 13,720 Commissioners; payroll benefits
-\$ 8,000 Commissioners; Island Street building

BOCC MINUTES-11/20/04

+\$ 5,000 General Government; professional services
+\$ 10,000 General Government; LEOFF
+\$ 1,500 General Government; interfund transfers-Countywide Planning
+\$ 1,500 Countywide Planning; insurance
+\$ 3,500 General Government; bulk paper
+\$ 3,500 Bulk Purchasing; bulk paper
+\$ 10,000 Auditor; election cost wages
+\$ 6,000 Juvenile Services; detention
+\$ 8,781 Coroner; professional services
+\$ 615 Cooperative Extension; program supplies
+\$ 1,863 Parks & Fair; vehicle repairs
+\$ 18,317 Ergonomics; transfer from old fund
+\$ 5,233 Emergency Services; transfer out, hazard mitigation plan
+\$ 20,250 Donations/Planned Giving; donations, program supplies, capital outlay
+\$ 5,000 WA Housing SHB 2060; revenue expectations
+\$ 5,452 Capital Projects General; revenue
-\$100,000 Capital Projects Asset Acquisition; error
+\$100,000 Capital Projects Capital Improvement Program; correction
+\$100,000 Equipment Rental & Revolving; insurance
+\$ 6,000 Photocopier Revolving; copier depreciation
+\$ 20,000 Communications Revolving; increased postage
+\$ 431 City Transit System; deleting account

\$186,383 Total Revenues/Expenditures Other Funds
\$ 48,479 Total Revenues/Expenditures Current Expense
\$234,862 Total Budget Amendment #4

There being no comments from those in attendance, Chairman Wigen closed the hearing. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve the 4th 2004 budget amendment as presented.

RESOLUTION NO. 063225
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, December 20, 2004; and,

WHEREAS, any and all taxpayers appearing at the hearing held December 20, 2004, to be heard for or against any part of the budget amendment have been given the opportunity to be heard; and,

WHEREAS, the Director of Administrative Services estimates that these amendments are necessary for the operation of the specified funds through the end of the fiscal year 2004.

BOCC MINUTES-11/20/04

NOW, THEREFORE, BE IT HEREBY RESOLVED that the authorized appropriations for these funds of Whitman County for fiscal year 2004 be amended by the amounts indicated as attached; and,

BE IT FURTHER RESOLVED that the appropriate entries to the accounting records be made to reflect the aforementioned budget amendment.

PASSED, APPROVED AND ADOPTED this 20th day of December 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

Fund	Account	Description	2004 Budget	2004 3rd Amend	2004 4th Amend	2004-4th Amend Bal	Inc/Dec	% of Change
		SUBTOTAL NEW REVENUE	8,785,124	283,516	2,046	9,070,071	1,431	0.02%
		CURRENT EXPENSE REVENUE	9,539,906	370,675	48,479	9,984,125	48,479	0.49%
		TOTAL COMMISSIONERS	1,440,566	136,041	13,720	1,590,327	13,720	0.87%
		TOTAL ADMINISTRATION	87,266	(6,000)	0	81,938	0	0.00%
		TOTAL HUMAN RESOURCES	103,626		0	104,274	0	0.00%
		TOTAL SUPERIOR COURT	279,265	4,000	0	283,265	0	0.00%
		TOTAL DISTRICT COURT	640,378	18,500	0	658,878	0	0.00%
		TOTAL CLERK	145,262		0	145,262	0	0.00%
		TOTAL TREASURER	268,344		0	268,344	0	0.00%
		TOTAL AUDITOR	538,266		10,000	548,266	10,000	1.86%
		TOTAL ASSESSOR	307,093		0	307,093	0	0.00%
		TOTAL PROSECUTING ATTORNEY	414,765		0	414,765	0	0.00%
		TOTAL CHILD SUPPORT ENFORCEMENT	76,703		0	76,703	0	0.00%
		TOTAL FACILITIES MANAGEMENT	366,186	12,429	0	378,615	0	0.00%
		TOTAL SHERIFF	2,034,681	130,060	0	0	0	0.00%
		TOTAL JUVENILE SERVICES	505,257	6,000	13,500	543,447	13,500	2.55%

BOCC MINUTES-11/20/04

TOTAL WEED			69,514		0	70,156	0	0.00%
TOTAL CORONER			53,854		8,781	62,635	8,781	16.31%
TOTAL COOPERATIVE EXTENSION			116,811		615	117,426	615	0.53%
TOTAL PUBLIC HEALTH			1,340,329	66,149	0	1,407,373	0	0.00%
TOTAL PARKS & FAIR/FAIRGROUNDS			458,096	3,496	1,863	464,327	1,863	0.40%
TOTAL INFORMATION SERVICES			293,644		0	296,290	0	0.00%
CURRENT EXPENSE EXPENDITURES			9,539,906	370,675	48,479	9,984,125	48,479	0.49%
SELF INSURANCE REVENUE			30,000		0	50,000	0	0.00%
SELF INSURANCE EXPENDITURES			30,000		0	50,000	0	0.00%
BUILDING & DEVELOPMENT REVENUE			88,750		0	88,750	0	0.00%
BUILDING & DEVELOPMENT EXPENDITURES			88,750		0	88,750	0	0.00%
COUNTYWIDE PLANNING REVENUE			187,550		1,500	189,050	1,500	0.80%
COUNTYWIDE PLANNING EXPENDITURES			187,550		1,500	189,050	1,500	0.80%
DEVELOPMENTAL SERVICES REVENUE			455,250		0	455,250	0	0.00%
DEVELOPMENTAL SERVICES EXPENDITURES			455,250		0	455,250	0	0.00%
VETERANS RELIEF REVENUE			15,500		0	15,500	0	0.00%
VETERANS RELIEF EXPENDITURES			15,500		0	15,500	0	0.00%
COUNTY ROAD REVENUE			10,666,688		0	11,566,688	0	0.00%
COUNTY ROAD EXPENDITURES			10,666,688		0	11,566,688	0	0.00%
PUBLIC FACILITIES IMPROVEMENT REVENUE (.08)			425,000		0	425,000	0	0.00%
PUBLIC FACILITIES IMPROVEENT EXPENDITURES (.08)			425,000		0	425,000	0	0.00%
ERGONOMICS REVENUE - OLD FUND NUMBER			0		0	18,317	0	0.00%
ERGONOMICS EXPENDITURES - OLD NUMBER			0		0	18,317	0	0.00%
ERGONOMICS REVENUE - NEW FUND NUMBER			10,000		18,317	28,317	18,317	183.17%
ERGONOMICS EXPENDITURES-NEW FUND NUMBER			10,000		18,317	28,317	18,317	183.17%
COUNTY BULK PURCHASING REVENUE			6,500		3,500	10,000	3,500	53.85%
COUNTY BULK PURCHASING EXPENDITURES			6,500		3,500	10,000	3,500	53.85%
HOTEL/MOTEL TAX REVENUE			6,000		0	6,000	0	0.00%
HOTEL/MOTEL TAX EXPENDITURES			6,000		0	6,000	0	0.00%
BOATING SAFETY REVENUE			27,625		0	27,625	0	0.00%
BOATING SAFETY EXPENDITURES			27,625		0	27,625	0	0.00%
INMATE WELFARE REVENUE			42,000		0	42,000	0	0.00%
INMATE WELFARE EXPENDITURES			42,000		0	42,000	0	0.00%

BOCC MINUTES-11/20/04

EMERGENCY SERVICES REVENUE-OLD ACCT	0		700	700	700		#DIV/0!		
EMERGENCY SERVICE EXPENDITURES - OLD ACCT	0		700	700	700		#DIV/0!		
EMERGENCY SERVICES REVENUE	81,000		5,233	81,700	5,233		6.46%		
EMERGENCY SERVICE EXPENDITURES	81,000		5,233	81,700	5,233		6.46%		
PATHS & TRAILS REVENUE	78,641		0	78,641	0		0.00%		
PATHS & TRAILS EXPENDITURES	78,641		0	78,641	0		0.00%		
CHIPMAN PATH REVENUE	108,705		0	108,705	0		0.00%		
CHIPMAN PATH EXPENDITURES	108,705		0	108,705	0		0.00%		
BCPT-SPECIAL DONATIONS REVENUE	10,000		0	10,000	0		0.00%		
BCPT-SPECIAL DONATIONS EXPENDITURES	10,000		0	10,000	0		0.00%		
DONATIONS & PLANNED GIVING REVENUE	8,725		20,250	28,975	20,250		232.09%		
DONATIONS & PLANNED GIVING EXPENDITURES	8,725		20,250	28,975	20,250		232.09%		
TREASURERS M&O REVENUE	16,956		0	16,956	0		0.00%		
TREASURERS M&O EXPENDITURES	16,956		0	16,956	0		0.00%		
DRUG ENFORCEMENT REVENUE	285,675		0	285,675	0		0.00%		
DRUG ENFORCEMENT TOTAL EXPENDITURES	285,675		0	285,675	0		0.00%		
CRIME VICTIMS/WITNESSES REVENUE	37,521		0	37,521	0		0.00%		
CRIME VICTIMS/WITNESSES EXPENDITURES	37,521		0	37,521	0		0.00%		
HOUSE BILL 3900 REVENUE	19,481		0	19,481	0		0.00%		
HOUSE BILL 3900 EXPENDITURES	19,481		0	19,481	0		0.00%		
JUVENILE- CASA REVENUE	1,375		0	1,375	0		0.00%		
JUVENILE- CASA EXPENDITURES	1,375		0	1,375	0		0.00%		
INTER-LOCAL DRUG REVENUE	27,000		0	27,000	0		0.00%		
INTRA-LOCAL DRUG EXPENDITURES	27,000		0	27,000	0		0.00%		
AUDITORS DOCUMENT PRESERVATION REVENUE	37,000		0	37,000	0		0.00%		
DOCUMENT PRESERVATION EXPENDITURES	37,000		0	37,000	0		0.00%		
COMMISSIONERS SPECIAL REVENUE	45,000		0	45,000	0		0.00%		
COMMISSIONERS SPECIAL REVENUE EXPENDITURES	45,000		0	45,000	0		0.00%		
JUVENILE JUSTICE REVENUE	62,000		0	62,000	0		0.00%		
JUVENILE JUSTICE EXPENDITURES	62,000		0	62,000	0		0.00%		
COMMISSIONERS RESERVE REVENUE	150,000		0	250,000	0		0.00%		
COMMISSIONERS RESERVE EXPENDITURES	150,000		0	250,000	0		0.00%		

BOCC MINUTES-11/20/04

ELECTIONS RESERVE REVENUE	264,000	83,423	0	347,423	0	0.00%
ELECTIONS RESERVE EXPENDITURES	264,000	83,423	0	347,423	0	0.00%
PROSECUTORS STOP GRANT REVENUE	29,596		0	29,596	0	0.00%
PROSECUTORS STOP GRANT EXPENDITURES	29,596		0	29,596	0	0.00%
ELECTRIC MONITORING REVENUE	5,000		0	5,000	0	0.00%
ELECTRIC MONITORING EXPENDITURES	5,000		0	5,000	0	0.00%
WEB SITE DEVELOPMENT REVENUE	4,900	1,461	0	6,361	0	0.00%
WEB SITE DEVELOPMENT EXPENDITURES	4,900	1,461	0	6,361	0	0.00%
FEDERAL EQUITABLE SHARING REVENUE	35,000		0	35,000	0	0.00%
FEDERAL EQUITABLE SHARING EXPENDITURES	35,000		0	35,000	0	0.00%
WASHINGTON HOUSING SHB 2060 REVENUE	36,000	5,000	5,000	46,000	5,000	12.20%
WASHINGTON HOUSING SHB 2060 EXPENDITURES	36,000	5,000	5,000	46,000	5,000	12.20%
WHITCOM OPERATIONS REVENUE	0		0	1,319,416	0	0.00%
WHITCOM OPERATIONS EXPENDITURES	0		0	1,319,416	0	0.00%
WHITCOM WIRE LINE TAX REVENUE	839,658		0	839,658	0	0.00%
WHITCOM WIRE LINE TAX EXPENDITURES	839,658		0	839,658	0	0.00%
WHITCOM WIRE LESS TAX REVENUE	111,100		0	111,100	0	0.00%
WHITCOM WIRE LESS TAX EXPENDITURES	111,100		0	111,100	0	0.00%
WHITCOM MISCELLANEOUS REVENUE	175,020		0	575,020	0	0.00%
WHITCOM MISCELLANEOUS EXPENDITURES	175,020		0	575,020	0	0.00%
WHITCOM CAPITAL PROJECTS REVENUE	0		0	2,704,000	0	0.00%
WHITCOM CAPITAL PROJECTS EXPENDITURES	0		0	2,704,000	0	0.00%
LIMITED TAX GO BOND 2002 REVENUE	164,468		0	164,468	0	0.00%
LIMITED TAX GO BOND 2002 EXPENDITURES	164,468		0	164,468	0	0.00%
MARTIN HALL DEBT REVENUE	46,189		0	46,189	0	0.00%
MARTIN HALL DEBT EXPENDITURES	46,189		0	46,189	0	0.00%
HARRISON BUILDING DEBT-REVENUE	21,315		0	21,315	0	0.00%
HARRISON BUILDING DEBT EXPENDITURES	21,315		0	21,315	0	0.00%
CAPITAL PROJECTS GENERAL REVENUE	50,175		5,452	155,627	5,452	3.63%
CAPITAL PROJECTS GENERAL EXPENDITURES	50,175		5,452	155,627	5,452	3.63%
CP-ASSET ACQUISITION REVENUE	30,401		(100,000)	30,401	(100,000)	-76.69%
CP-ASSET ACQUISITION EXPENDITURES	30,401		(100,000)	30,401	(100,000)	-76.69%

BOCC MINUTES-11/20/04

CP-CIP REVENUE		0		100,000	100,000	100,000	#DIV/0!
CP-CIP EXPENDITURES		0		100,000	100,000	100,000	#DIV/0!
C P-EWAN WATER REVENUE		1,500		0	0	0	#DIV/0!
C P-EWAN WATER EXPENDITURES		1,500		0	0	0	#DIV/0!
CP-AIRPORT REVENUE		0		0	5,452	0	0.00%
CP-AIRPORT EXPENDITURES		0		0	5,452	0	0.00%
CP-MUSEUM CONSTRUCTION REVENUE		19,725		0	19,725	0	0.00%
CP-MUSEUM CONSTRUCTION EXPENDITURES		19,725		0	19,725	0	0.00%
CP-GO BOND 2002 REVENUE		176,350		0	176,350	0	0.00%
CP-GO BOND 2002 EXPENDITURES		176,350		0	176,350	0	0.00%
SOLID WASTE REVENUE		2,174,674		0	2,174,674	0	0.00%
SOLID WASTE EXPENDITURES		2,174,674		0	2,174,674	0	0.00%
SOLID WASTE RESERVE REVENUE		95,100		0	95,100	0	0.00%
SOLID WASTE RESERVE EXPENDITURES		95,100		0	95,100	0	0.00%
EQUIPMENT RENTAL & REVOLVING REVENUE		3,490,716		100,000	3,590,716	100,000	2.86%
EQUIPMENT RENTAL & REVOLVING EXPENDITURES		3,490,716		100,000	3,590,716	100,000	2.86%
PHOTOCOPIER REVOLVING FUND REVENUE		75,000		6,000	81,000	6,000	8.00%
PHOTOCOPIER REVOLVING FUND EXPENDITURES		75,000		6,000	81,000	6,000	8.00%
UNEMPLOYMENT INSURANCE REVOLVING REVENUE		35,000		0	35,000	0	0.00%
UNEMPLOYMENT INSURANCE REVOLVING EXPENDITURES		35,000		0	35,000	0	0.00%
INDUSTRIAL INSURANCE REVOLVING FUND REVENUE		140,000		0	210,000	0	0.00%
INDUSTRIAL INSURANCE REVOLVING EXPENDITURES		140,000		0	210,000	0	0.00%
COMMUNICATIONS REVOLVING REVENUE-OLD FUND		120,800		0	120,800	0	0.00%
COMMUNICATIONS REVOLVING FUND EXPEND.-OLD FUND		120,800		0	120,800	0	0.00%
COMMUNICATIONS REVOLVING FUND REVENUE		120,800		20,000	140,800	20,000	16.56%
COMMUNICATIONS REVOLVING FUND EXPENDITURES		120,800		20,000	140,800	20,000	16.56%
CITY TRANSIT SYSTEM REVENUE				431	431	431	#DIV/0!
CITY TRANSIT SYSTEM EXPENDITURES				431	431	431	#DIV/0!
ERNIE DIPPEL MEMORIAL FUND REVENUE		3,690		0	3,690	0	0.00%
ERNIE DIPPEL MEMORIAL FUND EXPENDITURES		3,690	0	0	3,690	0	0.00%
Zaidee Parvin Memorial Fund Revenue		10,491	0	0	10,491	0	0.00%
Zaidee Parvin Memorial Fund Expenditures		10,491	0	0	10,491	0	0.00%
PALOUSE EMPIRE FAIR BUILDING REVENUE		1,642	0	0	1,642	0	0.00%

BOCC MINUTES-11/20/04

PALOUSE EMPIRE FAIR BUILDING EXPENDITURES	1,642	0	0	1,642	0	0.00%
COMMUNITY ACTION AGENCY SERVICES REVENUE	115,000	0	0	115,000	0	0.00%
COMMUNITY ACTION AGENCY SERVICES EXPENDITURES	115,000	0	0	115,000	0	0.00%
COMMUNITY ACTION AGENCY PLANNING REVENUE	0	0	0	0	0	#DIV/0!
COMMUNITY ACTION AGENCY PLANNING EXPENDITURES	0	0	0	0	0	#DIV/0!
COMMUNITY ACTION AGENCY HOUSING REVENUE	0	0	0	0	0	#DIV/0!
COMMUNITY ACTION AGENCY HOUSING EXPENDITURES	0	0	0	0	0	#DIV/0!
COMMUNITY ACTION AGENCY-LEAD REVENUE	0	0	0	0	0	#DIV/0!
COMMUNITY ACTION AGENCY-LEAD EXPENDITURES	0	0	0	0	0	#DIV/0!
TOTAL EXPENDITURES OTHER FUNDS	21,202,452	89,884	186,383	27,209,871	181,850	0.67%
TOTAL EXPENDITURES CURRENT	9,539,906	370,675	48,479	9,984,125	48,479	0.49%
TOTAL WHITMAN COUNTY EXPENDITURES	30,742,358	460,559	234,862	37,193,996	230,329	0.62%
TOTAL REVENUE OTHER FUNDS	21,202,452	89,884	186,383	27,209,871	181,850	0.67%
TOTAL REVENUE CURRENT EXPENSE	9,539,906	370,675	48,479	9,984,125	48,479	0.49%
TOTAL WHITMAN COUNTY REVENUE	30,742,358	460,559	234,862	37,193,996	230,329	0.62%

10:30 a.m. - 2005 Whitman County Budget.

Present: Sharron Cunningham, Tammy Lewis, Megan Doyle, Kelli Campbell, Denis Tracy, Janet Schmidt, Doug Robinson, Bob Reynolds, Tim Myers, Chad Connors, Eunice Coker, Bob Lothspeich, Bev Welch, Fran Martin and Evan Ellis.

The Chairman convened the hearing for the 2005 budget and called on Kelli Campbell for information regarding salary schedule shifts and job family adjustments.

063226 1. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve a 1.25% salary schedule shift for non-represented and non-elected employees.

063227 2. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to approve job family adjustments effective April 1, 2005 pending discussions with the appropriate unions.

063228 3. Sharron Cunningham first thanked all elected, appointed and their staff who worked on the budget. It was a long process, but the bottom line ended very good decreasing a \$855,000 budget deficit from cash reserves to \$243,000 representing a \$612,000 decrease in the deficit, which is absolutely phenomenal.

The proposed budget entails:

\$ 9,957,762 Current Expense Revenues/Expenditure-\$22,000 increase over 2004 or .22%.

BOCC MINUTES-11/20/04

\$35,990,818 Total County Revenues/Expenditures-representing a 5.11% reduction over 2004.

On behalf of the Board, Commissioner Partch thanked all the elected and appointed officials for their hard work and advised the media that Sharron Cunningham would be the budget spokesperson. Sharron received a round of applause after a special recognition by Commissioner Partch.

Fran Martin thanked the commissioners on behalf of the appointed, elected and employees for consideration of the job family adjustment and for Sharron's work on the budget.

Sharron also thanked Bev Welch and Bob Lothspeich for their assistance.

Chairman Wigen closed the hearing.

Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to adopt the 2005 Whitman County budget as presented.

Resolution No. 063228

Adopting the 2005 Budget for Whitman County, Washington

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on Monday, December 6th and 13th, 2004, and held the budget hearings for the Budget for fiscal year 2005 for the County Current Expense Fund, Special Revenue Funds, Debt Service Funds, annually appropriated Capital Projects Funds, Enterprise Funds and Internal Service Funds, as detailed below; and,

WHEREAS, any and all taxpayers appearing at the hearing to be heard for or against any part of the budget have been given the opportunity to be heard; and,

WHEREAS, it is estimated that the total of all revenues from all sources other than taxation will require the maximum taxes allowable by law be levied on property within Whitman County, for the County Current Expense Fund, Developmental Services Fund, and County Road Fund; and the minimum tax allowable by law for the Indigent Soldier Fund; and,

WHEREAS, the final taxable evaluations are not available at the time of the adoption of this resolution; and,

WHEREAS, the estimated expenditures set forth in this budget being necessary to carry on the operations of the government of Whitman County, State of Washington, for fiscal year 2005, and being sufficient to meet the various needs of Whitman County during said fiscal period; and,

WHEREAS, the final budgets for the various departments of the County Current Expense fund and the various Special Revenue Funds, Debt Service

BOCC MINUTES-11/20/04

Funds, annually appropriated Capital Projects Funds, Enterprise Funds and Internal Services Funds of Whitman County are listed as attached.

NOW, THEREFORE BE IT RESOLVE that the final budgeted expenditures for the several offices, departments, and funds of said Whitman County fiscal year 2005, will be set forth as attached and the amounts are appropriated for the indicated funds; and

BE IT FURTHER RESOLVED AND ORDERED that the Whitman County Assessor shall set the levies for the County Current Expense Fund, Developmental Services Fund, and County Roads Fund at the maximum amount allowed by law, and the Indigent Soldier Fund at the minimum allowed by law.

PASSED, APPROVED AND ADOPTED this 20th day of December 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

Fund	2004 Amd. Budget	2005 Budget	Inc/Dec	% of Change
SUBTOTAL NEW REVENUE	9,068,640	9,714,794	646,154	7.13%
CURRENT EXPENSE REVENUE	9,935,646	9,957,762	22,116	0.22%
COMMISSIONERS	1,576,607	1,459,820	(116,787)	-7.41%
ADMINISTRATOR	81,938	83,173	1,235	1.51%
HUMAN RESOURCES	104,274	102,285.00	(1,989)	-1.91%
SUPERIOR COURT	283,265	288,329	5,064	1.79%
DISTRICT COURT	658,878	691,947	33,069	5.02%
CLERK	145,262	155,206	9,944	6.85%
TREASURER	268,344	249,845	(18,499)	-6.89%
AUDITOR	538,266	530,756	(7,510)	-1.40%

BOCC MINUTES-11/20/04

ASSESSOR	307,093	314,281	7,188	2.34%
PROSECUTING ATTORNEY	414,765	428,835	14,070	3.39%
CHILD SUPPORT ENFORCEMENT	76,703	97,217	20,514	26.74%
FACILITIES MANAGEMENT	378,615	394,056	15,441	4.08%
SHERIFF	2,164,741	2,337,837	173,096	8.00%
JUVENILE SERVICES	529,947	560,182	30,235	5.71%
WEED	70,156	77,087	6,931	9.88%
CORONER	53,854	64,419	10,565	19.62%
COOPERATIVE EXTENSION	116,811	98,567	(18,244)	-15.62%
PUBLIC HEALTH	1,407,373	1,268,560	(138,813)	-9.86%
PARKS & FAIR/FAIRGROUNDS	462,464	470,981	8,517	1.84%
INFORMATION SERVICES	296,290	284,379	(11,911)	-4.02%
CURRENT EXPENSE EXPENDITURES	9,935,646	9,957,762	22,116	0.22%
SELF INSURANCE REVENUE	50,000	50,000	0	0.00%
SELF INSURANCE EXPENDITURES	50,000	50,000	0	0.00%
BUILDING & DEVELOPMENT REVENUE	88,750	89,200	450	0.51%
BUILDING & DEVELOPMENT EXPENDITURES	88,750	89,200	450	0.51%
COUNTYWIDE PLANNING REVENUE	187,550	193,550	6,000	3.20%
COUNTYWIDE PLANNING EXPENDITURES	187,550	193,550	6,000	3.20%
DEVELOPMENTAL SERVICES REVENUE	455,250	491,094	35,844	7.87%
DEVELOPMENTAL SERVICES EXPENDITURES	455,250	491,094	35,844	7.87%
VETERANS RELIEF REVENUE	15,500	18,500	3,000	19.35%
VETERANS RELIEF EXPENDITURES	15,500	18,500	3,000	19.35%
COUNTY ROAD REVENUE	11,566,688	11,581,419	14,731	0.13%
COUNTY ROAD EXPENDITURES	11,566,688	11,581,419	14,731	0.13%
PUBLIC FACILITIES IMPROVEMENT (.08) REVENUE	425,000	311,717	(113,283)	-26.65%
PUBLIC FACILITIES IMPROVEMENT (.08) EXPENSES	425,000	311,717	(113,283)	-26.65%

BOCC MINUTES-11/20/04

ERGONOMICS REVENUE (Old Fund)	18,317	0	(18,317)	-100.00%
ERGONOMICS EXPENDITURES (Old Fund)	18,317	0	(18,317)	-100.00%
ERGONOMICS REVENUE (New Fund)	10,000	5,000	(5,000)	-50.00%
ERGONOMICS EXPENDITURES	10,000	5,000	(5,000)	-50.00%
COUNTY BULK PURCHASING REVENUE	6,500	10,000	3,500	53.85%
COUNTY BULK PURCHASING EXPENDITURES	6,500	10,000	3,500	53.85%
COUNTY BULK PURCHASING-SOFTWARE REVENUE	0	15,000	15,000	#DIV/0!
COUNTY BULK PURCHASING-SOFTWARE EXPEND.	0	15,000	15,000	#DIV/0!
HOTEL/MOTEL TAX REVENUE	6,000	31,000	25,000	416.67%
HOTEL/MOTEL TAX EXPENDITURES	6,000	31,000	25,000	416.67%
BOATING SAFETY REVENUE	27,625	29,600	1,975	7.15%
BOATING SAFETY EXPENDITURES	27,625	29,600	1,975	7.15%
INMATE WELFARE REVENUE	42,000	42,000	0	0.00%
INMATE WELFARE EXPENDITURES	42,000	42,000	0	0.00%
EMERGENCY SERVICES REVENUE	81,000	103,000	22,000	27.16%
EMERGENCY SERVICE EXPENDITURES	81,000	103,000	22,000	27.16%
PATHS & TRAILS REVENUE	78,641	83,000	4,359	5.54%
PATHS & TRAILS EXPENDITURES	78,641	83,000	4,359	5.54%
CHIPMAN PATH REVENUE	108,705	106,000	(2,705)	-2.49%
CHIPMAN PATH EXPENDITURES	108,705	106,000	(2,705)	-2.49%
BCPT-SPECIAL DONATIONS REVENUE	10,000	10,000	0	0.00%
BCPT-SPECIAL DONATIONS EXPENDITURES	10,000	10,000	0	0.00%
DONATIONS & PLANNED GIVING REVENUE	8,725	8,710	(15)	-0.17%
DONATIONS & PLANNED GIVING EXPENSES	8,725	8,710	(15)	-0.17%
TREASURERS M & O REVENUE	16,956	17,873	917	5.41%
TREASURERS M & O EXPENDITURES	16,956	17,873	917	5.41%

BOCC MINUTES-11/20/04

DRUG ENFORCE/QUAD CITY REVENUE	285,675	218,950	(66,725)	-23.36%
DRUG ENFORCE/QUAD CITY EXPENDITURES	285,675	218,950	(66,725)	-23.36%
CRIME VICTIMS/WITNESSES REVENUE	37,521	37,521	0	0.00%
CRIME VICTIMS/WITNESSES EXPENDITURES	37,521	37,521	0	0.00%
HOUSE BILL 3900 REVENUE	19,481	21,499	2,018	10.36%
HOUSE BILL 3900 EXPENDITURES	19,481	21,499	2,018	10.36%
JUVENILE- CASA REVENUE	1,375	750	(625)	-45.45%
JUVENILE- CASA EXPENDITURES	1,375	750	(625)	-45.45%
INTER-LOCAL DRUG REVENUE	27,000	13,000	(14,000)	-51.85%
INTRA-LOCAL DRUG EXPENDITURES	27,000	13,000	(14,000)	-51.85%
DOCUMENT PRESERVATION REVENUE	37,000	47,000	10,000	27.03%
DOCUMENT PRESERVATION EXPENDITURES	37,000	47,000	10,000	27.03%
COMMISSIONERS SPECIAL REVENUE	45,000	43,500	(1,500)	-3.33%
COMMISSIONERS SPECIAL REVENUE EXPENSES	45,000	43,500	(1,500)	-3.33%
JUVENILE JUSTICE REVENUE	62,000	62,000	0	0.00%
JUVENILE JUSTICE EXPENDITURES	62,000	62,000	0	0.00%
COMMISSIONERS RESERVE REVENUE	250,000	150,000	(100,000)	-40.00%
COMMISSIONERS RESERVE EXPENDITURES	250,000	150,000	(100,000)	-40.00%
ELECTIONS RESERVE REVENUE	264,000	18,750	(245,250)	-92.90%
ELECTIONS RESERVE EXPENDITURES	264,000	18,750	(264,000)	-100.00%
PROSECUTORS STOP GRANT REVENUE	29,596	28,394	(1,202)	-4.06%
PROSECUTORS STOP GRANT EXPENDITURES	29,596	28,394	(1,202)	-4.06%
ELECTRIC MONITORING REVENUE	5,000	6,210	1,210	24.20%
ELECTRIC MONITORING EXPENDITURES	5,000	6,210	1,210	24.20%
WEB SITE DEVELOPMENT REVENUE	4,900	10,000	5,100	104.08%
WEB SITE DEVELOPMENT EXPENDITURES	4,900	10,000	5,100	104.08%

BOCC MINUTES-11/20/04

FEDERAL EQUITABLE SHARING REVENUE	35,000	150,000	115,000	328.57%
FEDERAL EQUITABLE SHARING EXPENDITURES	35,000	150,000	115,000	328.57%
"911" EMERGENCY SERVICES REVENUE	0	0	0	0.00%
"911" EMERGENCY SERVICE EXPENDITURES	0	0	0	0.00%
WASHINGTON HOUSING SHB 2060 REVENUE	36,000	48,000	12,000	33.33%
WASHINGTON HOUSING SHB 2060 EXPENSES	36,000	48,000	12,000	33.33%
WHITCOM GENERAL OPERATIONS REVENUE	1,319,416	1,362,000	42,584	3.23%
WHITCOM GENERAL OPERATIONS EXPENSE	1,319,416	1,362,000	42,584	3.23%
WHITCOM WIRE LINE TAX REVENUE	839,658	839,658	0	0.00%
WHITCOM WIRE LINE TAX EXPENDITURES	839,658	839,658	0	0.00%
WHITCOM WIRE LESS TAX REVENUE	111,100	216,000	104,900	94.42%
WHITCOM WIRE LESS TAX EXPENDITURES	111,100	216,000	104,900	94.42%
WHITCOM MISCELLANEOUS REVENUE	575,020	775,000	199,980	34.78%
WHITCOM MISCELLANEOUS EXPENDITURES	575,020	775,000	199,980	34.78%
WHITCOM CAPITAL PROJECTS REVENUE	2,704,000	510,000	(2,194,000)	-81.14%
WHITCOM CAPITAL PROJECTS EXPENSE	2,704,000	510,000	(2,194,000)	-81.14%
MARTIN HALL DEBT-REVENUE	46,189	46,469	280	0
MARTIN HALL DEBT-EXPENDITURES	46,189	46,469	280	0
LIMITED TAX GO BOND 2002 REVENUE	164,468	161,717	-2,751	0
LIMITED TAX GO BOND 2002 EXPENDITURES	164,468	161,717	-2,751	0
HARRISON BUILDING DEBT-REVENUE	21,315	0	(21,315)	-100.00%
HARRISON BUILDING DEBT EXPENDITURES	21,315	0	(21,315)	-100.00%
CAPITAL PROJECTS GENERAL REVENUE	150,175	45,462	(104,713)	-69.73%
CAPITAL PROJECTS GENERAL EXPENDITURES	150,175	45,462	(104,713)	-69.73%
CP-ASSET ACQUISITION REVENUE	130,401	39,300	(91,101)	-69.86%
CP-ASSET ACQUISITION EXPENDITURES	130,401	39,300	(91,101)	-69.86%
CP-INFRASTRUCTURE REVENUE	0	0	0	#DIV/0!

BOCC MINUTES-11/20/04

CP-INFRASTRUCTURE EXPENDITURES	0	0	0	#DIV/0!
CP-COMPUTERS REVENUES	0	40,000	40,000	#DIV/0!
CP-COMPUTERS EXPENDITURES	0	40,000	40,000	#DIV/0!
CP-CAPITAL IMPROVEMENT PROJECT REVENUE	0	50,000	50,000	#DIV/0!
CP-CAPITAL IMPROVEMENT PROJECT EXPENSES	0	50,000	50,000	#DIV/0!
C P-EWAN WATER REVENUE	0	0	0	#DIV/0!
C P-EWAN WATER EXPENDITURES	0	0	0	#DIV/0!
CP-AIRPORT REVENUE	5,452	0	(5,452)	-100.00%
CP-AIRPORT EXPENDITURES	5,452	0	(5,452)	-100.00%
CP-MUSEUM CONSTRUCTION REVENUE	19,725	19,970	245	1.24%
CP-MUSEUM CONSTRUCTION EXPENDITURES	19,725	19,970	245	1.24%
CP-GO BOND 2002 REVENUE	176,350	257,700	81,350	46.13%
CP-GO BOND 2002 EXPENDITURES	176,350	257,700	81,350	46.13%
SOLID WASTE REVENUE	2,174,674	2,268,318	93,644	4.31%
SOLID WASTE EXPENDITURES	2,174,674	2,268,318	93,644	4.31%
SOLID WASTE RESERVE REVENUE	95,100	92,000	(3,100)	-3.26%
SOLID WASTE RESERVE EXPENDITURES	95,100	92,000	(3,100)	-3.26%
EQUIPMENT RENTAL & REVOLVING REVENUE	3,490,716	3,919,763	429,047	12.29%
EQUIPMENT RENTAL & REVOLVING EXPENDITURES	3,490,716	3,919,763	429,047	12.29%
PHOTOCOPIER REVOLVING FUND REVENUE	75,000	57,945	(17,055)	-22.74%
PHOTOCOPIER REVOLVING FUND EXPENSES	75,000	57,945	(17,055)	-22.74%
UNEMPLOYMENT INSURANCE REVOLVING REV.	35,000	35,000	0	0.00%
UNEMPLOYMENT INSURANCE REVOLVING EXPEND.	35,000	35,000	0	0.00%
INDUSTRIAL INSURANCE REVOLVING FUND REV.	210,000	0	(210,000)	-100.00%
INDUSTRIAL INSURANCE REVOLVING EXPEND.	210,000	0	(210,000)	-100.00%
COMMUNICATIONS REVOLVING REVENUE (Old Fund)	0	0	0	#DIV/0!
COMMUNICATIONS REVOLVING EXPENSE (Old Fund)	0	0	0	#DIV/0!

BOCC MINUTES-11/20/04

COMMUNICATIONS REVOLVING FUND REVENUE	120,800	130,258	9,458	7.83%
COMMUNICATIONS REVOLVING FUND EXPEND.	120,800	130,258	9,458	7.83%
ERNIE DIPPEL MEMORIAL FUND REVENUE	3,690	3,608	(82)	-2.22%
ERNIE DIPPEL MEMORIAL FUND EXPENDITURES	3,690	3,608	(82)	-2.22%
ZAIDEE PARVIN MEMORIAL FUND REVENUE	10,491	10,562	71	0.68%
ZAIDEE PARVIN MEMORIAL FUND EXPENDITURES	10,491	10,562	71	0.68%
PALOUSE EMPIRE FAIR BUILDING REVENUE	1,642	1,771	129	7.86%
PALOUSE EMPIRE FAIR BUILDING EXPENDITURES	1,642	1,771	129	7.86%
COMMUNITY ACTION AGENCY SERVICES REVENUE	115,000	113,318	(1,682)	-1.46%
COMMUNITY ACTION AGENCY SERVICES EXPENSES	115,000	113,318	(1,682)	-1.46%
COMMUNITY ACTION AGENCY PLANNING REVENUE	0	0	0	#DIV/0!
COMMUNITY ACTION AGENCY PLANNING EXPENSE.	0	0	0	#DIV/0!
COMMUNITY ACTION AGENCY HOUSING REVENUE	0	0	0	#DIV/0!
COMMUNITY ACTION AGENCY HOUSING EXPENSES	0	0	0	#DIV/0!
COMMUNITY ACTION AGENCY-LEAD	0	0	0	#DIV/0!
COMMUNITY ACTION AGENCY-LEAD EXPENSES	0	0	0	#DIV/0!
TOTAL WHITMAN COUNTY REVENUE	36,873,783	34,990,818	(1,882,965)	-5.11%
TOTAL WHITMAN COUNTY EXPENSES	36,873,783	34,990,818	(1,882,965)	-5.11%

10:40 a.m. - Board Business Continued.

063207 8. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign the 2005 WSU Memorandum of Agreement for extension agents.

063208 9. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to authorize \$200,000 for the 2005 .08 allocation.

063209 10. Commissioner Partch said the Board had to make some hard decisions with respect to balancing the commissioners' budget for 2005 and one of those decisions was the discontinuation of the county's lobbyist

contract. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it carried.

11. The following 2005 levy certifications were received:

063210 Town of Colton
063211 Town of Oakesdale
063212 Whitman County Library

063213 12. Bob Reynolds explained the need for an amendment to the Lodging Tax Advisory Committee is for the purpose of staggering terms between 1 and 3 years. Also, after the committee establishes their bylaws and meeting protocol, Mr. Reynolds will advise the commissioners of that information. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign an amendment to the Lodging Tax Advisory Committee resolution.

RESOLUTION NO. 063213

**REVISING THE LODGING TAX ADVISORY COMMITTEE
IN
WHITMAN COUNTY, WASHINGTON**

WHEREAS, the Whitman County Board of Commissioners, pursuant to R.C.W. 67.28.1817 created the Whitman County Lodging Tax Advisory Committee on October 11, 2004.

WHEREAS, said committee consists of five members appointed by the Board of County Commissioners for 3-year terms as follows:

Two members representative of businesses required to collect tax under the regulation, Tim Myers and Bob Reynolds; and,

Two members who are involved in activities authorized to be funded by revenue received under this regulation, Dan Hutton and Michelle Poesy; and,

One elected official from Whitman County, Bob Lothspeich; and,

WHEREAS, the Board deems it necessary to amend the terms of said members to stagger the expiration dates as follows:

Bob Reynolds 1-year term expiring 10/10/05
Tim Myers 2-year term expiring 10/10/06
Bob Lothspeich 3-year term expiring 10/10/07
Michelle Poesy 1-year term expiring 10/10/05
Dan Hutton 2-year term expiring 10/10/06

WHEREAS, upon conclusion of the initial appointment, all terms will be for 3-years.

BOCC MINUTES-11/20/04

NOW, THEREFORE, BE IT HEREBY RESOLVED that the revised term expiration dates for members of the Whitman County Lodging Tax Advisory Committee are hereby amended.

Approved this 20th day of December 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

063214 13. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign the 2005-2007 collective bargaining agreement with the Deputy Sheriff's Association.

063215 14. Kelli presented the policy on personal heat devices as requested by the Board. This policy deals with any device that creates an open flame or heat source other than those necessary for a contractor or the maintenance. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to adopt the Personal Heat Devices policy.

RESOLUTION NO. 063215

BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS

IN THE MATTER OF the action of the adoption for the Whitman County Policy **Personal Heat Devices**.

WHEREAS, this policy has been formatted and numbered to match the County's new policy structure,

WHEREAS, this action is necessary and in the best interest of Whitman County and its employees,

NOW, THEREFORE, IT IS HEREBY RESOLVED by this Board that the above is approved as the attached **POL-0412-HR PERSONAL HEAT DEVICES**.

Dated this 20TH day of December 2004 and effective as of January 1, 2005.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

ATTEST:

Greg Partch, Commissioner

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

Effective Date: 01/01/05	POLICY	Page: 1 of 1
Cancels:		Approved by: BOCC
See Also:		Res. #063215

POL-0412-HR PERSONAL HEAT DEVICES

This policy applies to all Whitman County employees and authorized agents.

1. Open Flame and Personal Heat Generating Devices are Prohibited.

The use of open flames and personal heat generating devices are prohibited on Whitman County property.

Open flame and heat generating devices include, but are not limited to:

- Candles
- Heaters without an automatic shut-off switch
- Smoking tobacco products inside County buildings
- Mug warmers
- Potpourri pots
- Hot plates
- Any other device with an open flame or that is consumed by burning

Personal heaters without an open flame, and with an automatic shut-off switch, may be used at the discretion of the Department Head/Elected Official. However, they must be unplugged when not in use and at the end of the workday.

2. Required Maintenance and/or Contracted Projects Must Take Appropriate Safeguards.

The use of open flames and heat generating devices may be used in the process of required maintenance and/or contracted projects. However, appropriate safety procedures and fireguards must be used.

3. Violators May Face Discipline Up to and Including Termination.

BOCC MINUTES-11/20/04

This policy was created for the safety of County employees, customers and property. Therefore, violators of this policy may be disciplined up to and including termination.

Employees observing a violation shall immediately report it to their Department Head/Elected Official or Human Resources.

063216 15. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign a statement of agreed priority for WRIA 34.

11:00 a.m. - Dane Dunford, Mark Storey, Mark Bordsen and Alan Thompson.

063217 16. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to publish the meeting days for the Citizen's Commission on Salaries for Elected Officials.

063218 17. A cover letter and associated documentation was received from the County Planner along with the Planning Commission's recommendation that the County Commissioners move forward with adoption of a publication for newcomers to Whitman County similar to "Pondering the Palouse" or "Code of the West".

063219 18. A copy of a letter addressed to Sheriff Brett Myers was received from Bob Lothspeich expressing appreciation to Chaplain, Ron McMurray for assisting with the Treasurer's December 10th foreclosure sale.

063220 19. Information pertaining to the 2005 assessments for timber counties was received from the Washington State Association of Counties.

063221 20. The City of Pullman forwarded information concerning a proposed preliminary plat known as Wawawai Subdivision.

063222 21. An email was received from Water Conservancy Board member Dretha Phillips resigning her position on the Board as of July 16, 2005.

063223 22. Notice was received from the Department of Revenue that they would be making their annual countywide appraisals of selected real property parcels in Whitman County in the near future.

063224 23. An executed copy of the Superior Court indigent defense contract was received.

Items #063225-063228 appears after item #063206.

11:05 a.m. - Dane Dunford, Public Works Director.

Present: Mark Storey, Mark Bordsen, Alan Thompson, Megan Doyle, Tammy Lewis and Evan Ellis.

Action Items:

BOCC MINUTES-11/20/04

063229 1. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to publish the notice of call for bids for a loader/snowplow be signed as presented.

063230 2. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** that the resolution to close the west end of Garrison Road be signed as presented.

RESOLUTION NO. 063230

BEFORE THE BOARD OF COUNTY COMMISSIONERS of Whitman County, Washington in the matter of Closure of a portion of the Garrison Road No. 9470 pursuant to RCW 36.75.040 & 050;

WHEREAS, the County Engineer has concluded that the west end of the Garrison Road, at the location where it connects with State Route S.R. 270, is deemed to be have an elevated risk for automobile accidents after the new lanes are added to S.R. 270 in 2006 and 2007,

AND, WHEREAS, the Board recognizes the benefit of eliminating the west access of Garrison Road to S.R. 270, and replacing the end of the road with a Cul-de-sac at the time of construction of the highway project,

IT IS HEREBY RESOLVED that Whitman County will eliminate the west Garrison Road access to S.R. 270, upon request of Washington State D.O.T., during or after construction of the new highway lanes.

Adopted this 20th day of December 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

Planning Division:

063231 3. The official Thorsten rezone from agricultural district to cluster residential district was received from the Planner. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to set the decision on amending the Whitman County Zoning Map for the proposed Thorsten rezone, changing 22.365 acres of land from the agricultural district to cluster residential district, to be held in this room at 11 a.m. on December 27th.

D063231A 4. Alan Thompson gave an update on anticipated cluster residential districts.

11:15 a.m. - Sherry Partch.

Non-Public Works Related:

063232 5. Mr. Storey presented and discussed the process used for selecting an architect to perform a space allocation study in the Courthouse specifically, but also the entire county campus in a general sense. This contract is a culmination of the selection and contract negotiation processes due to begin January 2005. The study will involve space use, mechanical and electrical consulting services. Commissioner Partch pointed out funding for this study was included in the 2002 bond project. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve the contract as presented with Beaman Architecture. The commissioners thanked Mr. Storey for his expertise with this process.

11:20 a.m. - Recess.

11:30 a.m. - Evon Jones and Tim Myers, CIP Co-Chairs.

Present: Tammy Lewis and Megan Doyle.

063233 The Co-Chairs distributed copies of the 2005 Capital Improvement Program projects ranked by the committee. Mr. Myers indicated one of the issues discussed at the ranking was the possibility of funds set aside each year specifically for CIP projects which would provide more incentive to departments to apply for funding. In addition, many CIP projects qualify for .08 funding. The Board rendered no decision at this time.

11:30 a.m. - Recess.

1:15 p.m. - Marlynn Markley, District Court Administrator.

063234 1. A resolution establishing a \$20 fee for failure to appear for jail commits was received from Ms. Markley. Much preparation work is involved in planning for a jail commit and many times the individual does not appear. This resolution is designed to make those individuals responsible.

063235 2. A second resolution was received from Ms. Markley assessing a \$20 fee for failure to appear for an initial probation appointment. This too is an inconvenience when the individual does not appear.

If approved, both resolutions would take effect 1/1/05.

Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to sign both resolutions.

RESOLUTION NO. 063234
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, December 20, 2004; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to establish a fee to be assessed against criminal defendants supervised by the Whitman County District Court Probation Department for failing to appear for scheduled jail commitments. This fee should be set at \$20.00 per each failure to appear; and,

WHEREAS, the Board of County Commissioners believe that a separate fund is the proper procedure to account for these revenues.

NOW, THEREFORE, IT IS HEREBY RESOLVED that a Failure to appear for Jail Commitment Fund numbered 001.000.000.359.90.02 be hereby created.

PASSED, APPROVED AND ADOPTED this 20th day of December 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

RESOLUTION NO. 063235
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, December 20, 2004; and,

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to establish a fee to be assessed against criminal defendants supervised by the Whitman County District Court Probation Department for failing to appear for scheduled intake appointments with the Probation Counselor. This fee should be set at \$20.00 per each failure to appear; and,

BOCC MINUTES-11/20/04

WHEREAS, the Board of County Commissioners believe that a separate fund is the proper procedure to account for these revenues.

NOW, THEREFORE, IT IS HEREBY RESOLVED that a Failure to appear for Probation Intake Appointment Fund numbered 001.000.000.359.90.03 be hereby created.

PASSED, APPROVED AND ADOPTED this 20th day of December 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Les Wigen, Chairman

Greg Partch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

G.R. Finch, Commissioner

1:30 p.m. - Mike Werner, Developmental Services Director.

063236 1. The Director explained the reason for the \$21,930 amendment to the existing Developmental Services contract #0363-36228(2) for the 2004-2005 biennium is to return the direct payment funds for the county day program effective 1/1/05. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve the \$21,930 amendment.

063237 2. Mr. Werner presented Family Support grant #0463-64574 for the 2004-05 biennium in the amount of \$6,700. This is discretionary money outside the day program. The grant is used for special family weekends, newsletters, website maintenance, Y-Kids First and the adult recreation program. Commissioner Partch **moved**, Commissioner Finch **seconded** the motion and it **carried** to approve the grant.

3. The Director summarized issues addressed with the 9th district legislators last week that included:

063238 Pathway to Employment for ages 21-62

063239 Reduction in transition funds

063240 Study comparing institutions vs. community living

D063240A Starting school services at birth thru 2 rather than waiting until 3-6.

D063240B 4. More than 100 people attended the Developmental Services Christmas party.

063241 5. A summary on the 2004 Giving Tree for Developmental Services received.

D063241A 6. Mr. Werner is working with Jim Weddell on an assessment of the county's group homes. There is a possibility CDBG funds may be available for updating the county's residential facilities.

D063241B 7. The commissioners also met with the legislators last week and addressed the OSPI and transition issues. Mr. Werner was asked to provide further information on both issues for the upcoming legislative session.

D063241C 8. Commissioner Partch asked for a tour of the various developmental services facilities in 2005.

2:00 p.m. - Board Business Continued.

063242 24. Commissioner Finch **moved**, Commissioner Partch **seconded** the motion and it **carried** to set the 2005 taxes for Whitman County.

RESOLUTION NO. 063242

In the Matter of Setting the 2005 Taxes for Whitman County

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met on Monday, December 6th and 13th, 2005, and held the budget hearing for the Budget for fiscal year 2005, for the County Current Expense Fund, Special Revenue Funds, annually appropriated Capital Projects Funds, Enterprise Funds, Debt Service Funds, and Internal Service Funds; and,

WHEREAS, any and all taxpayers appearing at the hearing to be heard for or against any part of the budget have been given the opportunity to be heard; and,

WHEREAS, there is a substantial need due to the elimination of Criminal Justice Funding from the State of Washington because of the passage of Initiative 695; and,

WHEREAS, Whitman County ranks 5th in the State of Washington with 1914 miles of County Roads with continued need of construction, maintenance and repair; and,

WHEREAS, even with the Current Expense Fund Budget revenue estimates, the expenditures are estimated to exceed the revenue in excess of \$243,000; and,

WHEREAS, the County Commissioners reduced the Current Expense Preliminary Fund Budget requests by approximately \$612,000; and,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Whitman County that with no increase in the regular property tax levy, increases are the result of new construction and improvements to property and any

BOCC MINUTES-11/20/04

increase in the value of state-assessed property, \$3,389,414 is hereby authorized for 2005; and,

BE IT FURTHER RESOLVED, by the Board of Commissioners of Whitman County that with no increase in the regular property tax levy, increases are the result of new construction and improvements to property and any increase in the value of state-assessed property, \$1,769,414 is hereby authorized for 2005 for the County Road Fund.

APPROVED AND ADOPTED this 20th day of December 2004.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Greg Partch, Chairman

G. R. Finch, Commissioner

ATTEST:

Maribeth Becker, CMC
Clerk of the Board

Les Wigen, Commissioner

D063242A THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in their Chambers in the Whitman County Courthouse, Colfax, Washington for **December 21, 2004** at **3:30 p.m.** Les Wigen, Chairman and Greg Partch, Commissioners and Maribeth Becker, CMC, Clerk of the Board attended.

3:00 a.m. - Reconvened/Board Business Continued/BOCC Workshop.

Present: Ron Rockness and Sharron Cunningham.

D063242B 25. Items discussed included the purchase of a Sheriff's vehicle in 2004 using abatement funds. No action taken.

4:00 p.m. - Adjournment.

D063242C Commissioner Partch **moved** to adjourn the **December 20 and 21, 2004** meeting. Motion **seconded** by Commissioner Wigen and **carried**. The Board will meet in regular session, in their Chambers', in the Whitman County Courthouse, Colfax, Washington, on **December 27, 2004**. The foregoing action made this **21st** day of **December 2004**.

ss/ G.R. FINCH, Commissioner
ss/ GREG PARTCH, Commissioner

MARIBETH BECKER, CMC

LES WIGEN, CHAIRMAN

BOCC MINUTES-11/20/04

Clerk of the Board

Board of County Commissioners