

WHITMAN COUNTY  
*Department of Public Works*

Mailing Address:  
P.O. Box 430  
Colfax, WA 99111-0430

Administration/Engineering  
Road Maintenance  
Equipment Rental & Revolving  
Solid Waste Division  
Planning Division  
Building & Development

PHONE: (509) 397-6206  
Fax: (509) 397-6210

N. 310 Main  
2nd Floor Public Service Bldg.  
Colfax, WA 99111

June 13, 2019

Re: Request for Proposals (RFP) – Commercial Source Aggregate

TO WHOM IT MAY CONCERN:

**WHITMAN COUNTY, STATE OF WASHINGTON  
NOTICE TO PROFESSIONAL SERVICES FOR**

Public Works Request for Proposals (RFP) – Commercial Source Aggregate

Whitman County, Washington is seeking a qualified contractor to provide Whitman County with the opportunity to purchase aggregate.

Please submit proposals to: Mark Storey, Whitman County Engineer, P.O. Box 430, N 310 Main Street, Colfax, WA 99111 by **5:00 p.m. Pacific Standard Time, on Monday, July 8, 2019**. Neither late nor electronically submitted proposals will be accepted. The contact person will be Marc La Vanway (509) 397-6206.

Whitman County, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.

**WHITMAN COUNTY  
STATE OF WASHINGTON**

**COMMERCIAL SOURCES OF AGGREGATE  
PROPOSAL PROVISIONS**

**DESCRIPTION OF WORK**

The Contractor referred to as "Commercial Source", registered to do business in the state in which they are located, shall provide Whitman County with the opportunity to purchase aggregate. Aggregate shall be stored at the Commercial Source site but hauled to project or maintenance site locations by Whitman County forces.

**PROPOSALS PROCEDURES**

SEALED PROPOSALS will be received by Mark Storey, Whitman County Engineer, P.O. Box 430, N 310 Main, Colfax, WA 99111, until **5:00 p.m. Pacific Standard Time, on Monday, July 8, 2019.**

Proposals received after the date and hour stated above will not be accepted or considered and will be marked "LATE" and shall be returned to the Respondent(s) unopened.

EACH PROPOSAL shall be separately sealed in an envelope addressed to Mark Storey, Whitman County Engineer, P.O. Box 430, N 310 Main Street, Colfax, WA 99111 (No FAX accepted). Please provide the name of the applicant and proposal name (Commercial Sources of Aggregate), including time and date of opening, written plainly on the outside of the envelope.

Whitman County reserves the right to reject any or all proposals or to accept the proposal(s) in which, in its estimation, best serves the interest of Whitman County.

Multiple commercial sources may be selected. Selections will be made based on location, materials available and proposal unit prices.

**PAYMENT**

Upon invoice by the Commercial Source for materials received by Whitman County, payment will be made by County Warrant following acceptance by the Board of County Commissioners. Applicable sales tax shall be added to the invoice.

**DURATION**

The contract will be in effect (initial term) for the remainder of calendar year 2019 and all of calendar year 2020 and renewable, by mutual consent, for up to four (4) additional one-year periods (Calendar years) beginning January 1 of each subsequent year.

The contract shall renew automatically on a year-to-year basis unless canceled by either party. Lack of action by either party will be considered to constitute “mutual consent”. Notice of cancellation must be submitted to the other party in writing at least sixty (60) days in advance of the termination of the initial term or subsequent terms.

In no event shall the contract be renewed more than four (4) times after the initial term of the contract.

### **LOCATION(S) OF SOURCES**

Aggregate sources must be physically located in or within a 10-mile radius of Whitman County, and must hold current permitting for operations. Source locations must be made accessible to Whitman County forces. Please provide a vicinity map and hours of operation for each location.

### **AVAILABILITY**

Only aggregates that are available shall be listed on the proposal. If a product is not available, do not fill in a unit price.

### **QUANTITY**

No quantities are listed in the proposal. Whitman County’s actual usage is unknown and purchase of any specific type and/or quantity of aggregate is neither required nor guaranteed.

### **TYPE**

The proposal includes the following aggregates: Top Course, Base Course, 3/8” Chips, 1/4” Minus, and Shot Rock. If there are additional types of aggregate available at the source, other than those listed on the proposal, they may be entered as fill-ins on the proposal. If additional types of aggregates are listed on the proposal, the aggregate’s specifications shall be attached to the proposal.

Aggregates shall meet the requirements of Sections 9-03.4 and 9-03.9 of the *Standard Specifications for Road, Bridge and Municipal Construction*, 2018 edition, as issued by the Washington State Department of Transportation with the exception of the grading requirements, which are listed below. Any deviation from the Standard Specifications must be clearly indicated in the proposal. Commercial Source may be required to provide any available test results to verify materials meet specifications, such as gradation or material quality. Whitman County reserves the right to do any additional testing it deems necessary to verify whether the materials meet the specifications. The test results may be used as a basis for Whitman County to either purchase or reject the purchase of materials.

**Crushed Surfacing Top Course**

<u>Sieve Size</u>	<u>Percent Passing</u>
3/4" square	99-100
1/2" square	80-100
U.S. No. 4	46-66
U.S. No. 40	8-24
U.S. No. 200	10.0 max.
% Fracture	75 min.
S.E.	40 min.

**Crushed Surfacing Base Course**

<u>Sieve Size</u>	<u>Percent Passing</u>
1 1/4" square	99-100
1" square	80-100
5/8" square	50-80
U.S. No. 4	25-45
U.S. No. 8	3-18
U.S. No. 200	7.5 max.
% Fracture	75 min.
S.E.	40 min.

**1/4" Minus**

<u>Sieve Size</u>	<u>Percent Passing</u>
3/8" square	100
U.S. No. 10	0-25
U.S. No. 200	0-4.0 max.
% Fracture	75 min.

**3/8" Chips**

<u>Sieve Size</u>	<u>Percent Passing</u>
1/2" square	100
3/8" square	70-90
U.S. No. 4	0-5
U.S. No. 8	0-3
U.S. No. 200	0-0.8
% Fracture	90 min.

**Shot Rock**

<u>Sieve Size</u>	<u>Percent Retained</u>
Over 36"	0
36" - 12"	15
Under 12"	85

For each type of aggregate, each rock shall have no dimension larger than 150% of the last specified sieve size through which the aggregate passes.

**MEASUREMENT**

Aggregate shall be measured and paid for by the ton. Certified Self-Weighing/Recording Platform Scales shall be the only acceptable method of measurement. Any proposed deviation from this needs to be clearly indicated in the proposal.

**WHITMAN COUNTY  
STATE OF WASHINGTON**

**COMMERCIAL SOURCES OF AGGREGATE  
PROPOSAL**

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Applicant

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Source Physical Address(es)

To: Board of County Commissioners, Whitman County Courthouse, Colfax, WA 99111

Commissioners:

The undersigned hereby certify that they have read and thoroughly understand the *COMMERCIAL SOURCES OF AGGREGATE* contract provisions concerning the supply of materials.

The undersigned further understand the method by which payment will be made for said supply of materials, and hereby propose to provide the materials in accordance with the referenced specifications and contract provisions and the following schedule of rates:

**SCHEDULE OF AGGREGATES**

NOTE: All entries must be in legible figures (not words) and typed or entered in ink.

Only aggregates that are available shall be listed on the proposal. If a product is not available, do not fill in a unit bid price.

If there are additional types of aggregate available at the source, other than those listed on the proposal, they may be entered as fill-ins on the proposal. If additional types of aggregates are listed on the proposal, the aggregate's specifications shall be attached to the proposal.

ITEM NO.	DESCRIPTION	Loaded by County/Supplier	PRICE PER TON
1.	Supply Crushed Surfacing Top Course		
2.	Supply Crushed Surfacing Base Course		
3.	Supply 3/8" Chips		
4.	Supply 1/4" Minus		
5.	Supply Shot Rock		
6.	Supply _____ (fill in aggregate name and attach specifications)		
7.	Supply _____ (fill in aggregate name and attach specifications)		
8.	Supply _____ (fill in aggregate name and attach specifications)		
9.	Supply _____ (fill in aggregate name and attach specifications)		
10.	Supply _____ (fill in aggregate name and attach specifications)		

The applicant is hereby advised that by signature of this proposal he/she is deemed to have acknowledged all requirements and signed all certificates contained herein.

Signature of Authorized Official(s)

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Firm Name

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Address

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**NOTE:**

- (1) This proposal is not transferable and any alteration of the firm's name entered hereon without prior permission from the Whitman County Board of County Commissioners will be cause for considering the proposal irregular and subsequent rejection of the bid.
- (2) Should it be necessary to modify this proposal either in writing or by electronic means, please make reference to the following proposal number in your communication. \_\_\_\_\_