

**Whitman County Human Resources**  
400 N. Main Street • Colfax, WA 99111  
(509) 397-5242 • FAX (509) 397-6355 • [www.whitmancounty.org](http://www.whitmancounty.org)



## **JOB ANNOUNCEMENT**

**POSITION:** Summer Temporary-Landfill/Transfer Station

**DEPARTMENT:** Public Works, Solid Waste Division

**MONTHLY SALARY:** \$14.00 per hour

**UNION STATUS:** Non-Represented

**TO APPLY:** Whitman County Human Resources  
400 N. Main Street  
Colfax, WA 99111  
(509) 397-6205

**CLOSING DATE:** Open Until Filled

**LOCATION:** Landfill/Transfer Station

**SELECTION PROCESS:** Applicants must submit a Whitman County application form. The application will be reviewed and evaluated to determine applicants invited for an interview.

**TO QUALIFY:** See Human Resources for an illustrative example of duties and requirements.

In compliance with the Immigration Reform and Control Act of 1986, Whitman County will hire only United States citizens and aliens lawfully authorized to work in the United States. Documented evidence of identity and employment eligibility must be presented at time of hire.

WHITMAN COUNTY IS A SMOKE-FREE WORK PLACE  
EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER  
AMERICANS WITH DISABILITIES ACT  
Persons requiring accommodation should advise us of that need.

**WHITMAN COUNTY  
POSITION DESCRIPTION**

**Effective Date:** June 1, 2018  
**Position Title:** Temporary Work - Solid Waste  
**Job Family Classification #:** 999  
**Department Title:** Public Works  
**Department Code:** 400  
**Pay Grade:** \$14.00 per hour  
**FLSA Status:** Non-Exempt  
**Union Status:** Non-Represented  
**Reports to:** Solid Waste Operations Manager

**PURPOSE**

Assist solid waste employees at the Whitman County Transfer Station for 8-12 weeks.

**NATURE OF WORK**

This is responsible work assisting the transfer station staff in processing waste and recyclables for transport, manual labor and other duties. Work requires contact with the general public and the use of a variety of light equipment. Work will be performed at the Whitman County Transfer Station on Carothers Road.

**ESSENTIAL FUNCTIONS**

- Operate power tools and light duty vehicles (including manual transmission vehicles).
- Work outdoors in all types of weather conditions.
- Perform duties in a safe manner.
- Assist regular employees on the tipping room floor.
- Load and unload waste and recyclables.
- Interact with public.
- Preferred: Operate a front end loader performing extremely close to commercial and public vehicle traffic while loading waste onto conveyor.

**NON TECHNICAL ESSENTIAL FUNCTIONS**

Follow directions; work independently, cooperate with co-workers.

**SUPERVISION EXERCISED AND RECEIVED**

Supervision of others is not a responsibility of this class. Supervision is provided by the Solid Waste Operations Manager or other designated employee.

**SELECTION CRITERIA**

**Knowledge, Skills and Abilities**

Demonstrated ability to meet the criteria of essential functions and non technical essential functions.

**EXPERIENCE, EDUCATION AND TRAINING**

Possession of a valid driver's license with good driving record. Minimum age of 18.