

086499 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioner Chambers at the Whitman County Courthouse, 400 N Main St., Colfax, Washington on Tuesday, January 17, 2023 at 9:00 a.m. Michael Largent Chairman and Tom Handy, Commissioners (Remotely) and Corey Mitzimberg, Clerk of the Board attended. Commissioner Arthur D Swannack was absent.

**9:00 AM – Call to Order/Board Business/BoCC Workshop**

Attendance:

Remotely: Bailey Wiedmer, Chris Nelson, Jessica Jensema, Joshua Vincent, Kelli Campbell, Mark Storey, Sarah Hardy, Suni Wood and Teresa Simpson(Whitman County Gazette)

In Person: Lance Bishop and Bill Tensfeld

086500-086501 1. The following items were discussed with no action taken.

- IT Staffing/Project
- Road Weight Restrictions
- ADA Transition Plan Consultant
- .09 Port Application
- AWP Transportation Committee Letter
- Sound System for Courtrooms & Chambers
- IT-Update Exchange Database

- Martin Hall/Grant County

9:40 AM – Recessed

10:15 AM – Reconvened/Board Business

Attendance:

Remotely: Bailey Wiedmer, Jessica Jensema, Suni Wood, Sarah Hardy, Theresa Simpson

In Person: Bill Tensfeld and Lance Bishop.

New/Old Business

D086501 2. Pledge of Allegiance was recited.

D086501 3. There were no public comments.

Consent Agenda:

0876502 4. Commissioner Handy moved, Commissioner Largent seconded the motion and carried to accept the consent agenda as presented.

The following was approved.

- Treasurers Wire Transfers & Check report \$ 41.53
- General Claims/Veterans' Relief Warrants \$949,193.08
  - o Numbered: 364858 - 365045

086503 4b. December 18-31, 2022 Minutes approved.

086504-07 4c. Personnel Change Orders approved.

086508 5. Commissioner Handy moved, Commissioner Largent seconded the motion and carried to approve Fountain Flying Service to over fly congested areas in the unincorporated areas of Whitman County during the 2023 growing season.

086509 6. Commissioner Handy moved, Commissioner Largent seconded the motion and carried to approve issuing the Probation Department two credit cards, each with a \$5000.00 credit limit.

086510 7. Commissioner Handy moved, Commissioner Largent seconded the motion and carried to sign the Memorandum of Understanding with Teamsters over the creation of and moving employees to the Probation Department as presented.

086511 8. Commissioner Handy moved, Commissioner Largent seconded the motion and carried to acknowledge the resignation from the Information Technology Department from Director Lance Bishop effective January 31, 2023.

086512 9. Commissioner Handy moved, Commissioner Largent seconded the motion and carried to appoint Craig Wines as the Interim Director of the Information Technology Department.

086513 10. Commissioner Handy moved, Commissioner Largent seconded the motion and carried to rescind Board Order 086385, acceptance of bid from Smith's Detection for courtroom security equipment.

086514 11. Commissioner Handy moved, Commissioner Largent seconded the motion and carried to approve the application from the Port of Whitman for .09, Public Facilities Funds, awarding \$250,000.00 for the Steptoe Diamond Fiber to Premises project.

086515 12. Commissioner Handy moved, Commissioner Largent seconded the motion and carried to authorize Mark Storey, Director of Public Works to negotiate with a qualified firm to help prepare an ADA Transition Plan and further authorize Mr. Storey to enter into a contract with the firm for the services.

086516 13. Commissioner Handy moved, Commissioner Largent seconded the motion and carried to authorize Whitman County Public Works to publish a Call for Bids notice for the Alмота 3 Road Project once authorization is received from the Department of Transportation.

086517 14. Commissioner Handy moved, Commissioner Largent seconded the motion and carried to approve the Chairman of the Board to sign the USDOT Title VI/Non-Discrimination Assurances document.

086518 15. Commissioner Handy moved, Commissioner Largent seconded the motion and carried to approve the Chairman of the Board to sign the USDOT Title VI Letter of Intent to comply with the WSDOT Title VI plan.

Public Works Division Updates

D086518 16. The following division updates provided by Public Works staff.

Maintenance:

Director Mark Storey said weight restrictions will stay in place based on the ever changing weather conditions this time of year. Permits may still be requested and will be reviewed.

He also shared Hooper Canyon Road is still open however has an exposed gas line. Work is being done with Trans-Canada to get it fixed.

Planning:

The Shoreline Plan is available on the Whitman County website ([www.whitmancounty.org](http://www.whitmancounty.org)) , with a hearing scheduled for February 15, 2023 with the Planning Commissioner set.

Building:

086519 Building Inspector, Ginny Rumiser shared the 2022 4<sup>th</sup> Quarter and Year End Activity Reports. Mr. Storey added during inspection heavy/busy times, hiring a part time inspector may be needed. He also took time to applaud Ginny’s hard work and dedication.

	4 <sup>th</sup> Quarter Activity	2022 Year End Report
Building Permits Issued	38	192
Building Permits Pending	8	22
Commercial Construction	7	41
Total Inspections	43	290
Total Final Inspections	20	87
<b>Total Miles Driven</b>		
Total Miles Driven	3,467.00	11,974.00
Average Daily Miles	53.34	51.00
<b>Commercial Valuation</b>		
Commercial Valuation	\$ 672,000.00	\$ 3,162,433.00
Endicott Valuation	\$ 56,000.00	\$ 197,679.00
Lamont Valuation	\$ 0.00	\$ 259,500.00
Malden Valuation	\$ 250,000.00	\$ 573,490.00
Total Valuations	\$2,473,548.00	\$13,815,039.00
<b>Total Permit Fees</b>		
Total Permit Fees	\$ 16,803.00	\$ 95,180.00
<b>Total Plan Review Fees</b>		
Total Plan Review Fees	\$ 9,418.00	\$ 51,147.00

D086519 17. No correspondence was received.

086520 18. The Pending List was reviewed.

D086520 19. Approved documents were signed.

10:45 AM – Recess

Attendance:

Remotely: Jessica Jensema and Mike Berney of Palouse River Counseling and Greater Columbia

086521 20. Mr. Berney reviewed the ASO's meetings from December 1, 2022 and January 5, 2023.

1. Briefing to review the regular Executive Committee (Board) meetings held on December 1, 2022, and January 5, 2023, of the Greater Columbia Behavioral Health Administrative Service Organization (GCBH-ASO).
2. GCBH - ASO Issue: Executive Session(s):
  - Background: An Executive Session was held at the December meeting to review the performance of 2 public employees.
3. GCBH – ASO Issue: Fiscal and Administrative Updates
  - Warrants and vouchers were approved for November and December
  - The ASO Financial Statements: Through December GCBH spending is on track with expectations.
  - The process of migrating information to the new virtual servers has begun and is progressing on schedule.
  - At the December Board meeting a public hearing on the GCBH-ASO CY 2023 Budget was held and then closed.
  - The Funding Policy, Salary schedule, and Employee Handbook were all reviewed by the Board
  - Outcome: Whitman County voted in favor of the motion to approve paying the warrants/vouchers, to approve the CY 2023 Budget, and the Funding Policy/Salary schedule/Employee Handbook. The votes were unanimous with one abstention on the budget.
4. GCBH – ASO Issues: State updates:
  - No compliance/complaint issues to report for either month.
  - A year in review and 2023 goals were presented by staff.
  - A decision package has been prepared by the Health Care Authority to address the increasing court costs related to involuntary treatment act work.
  - The new 988 Federal and State-wide behavioral health crisis number started July 16<sup>th</sup>.
    - Volunteers of America (VOA) are contracted to answer both 988 and GCBH crisis calls within the geographic area covered by Greater Columbia which includes Whitman County.
    - Palouse River Counseling switched to VOA on the December 1 target date for after-hours telephone answering services.
5. GCBH – ASO Issues: ASO Updates
  - In January the Board authorized the Chair to sign the Medicaid and Non-Medicaid contracts. Contracts are good through June of 2023.
  - Outcome: Whitman County voted in favor of allowing the Chair to sign the contracts. The vote was unanimous.
6. GCBH - ASO Issue: Public Comment
  - None
7. GCBH – ASO Issue: Other Business:
  - New GCBH Officers will be voted on in February

**2:00 PM** – Recessed until Monday, January 23, 2023 at 9:00 AM.

**THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in the Commissioner’s Chambers in the Whitman County Courthouse, Colfax, Washington on Monday, January 23, 2022 at 9:00 a.m. Michael Largent, Chairman, Arthur D Swannack, Commissioner, Tom Handy, Commissioner and Elinor Huber, filling in for Clerk of the Board attended. Corey Mitzimberg, Clerk of the Board was absent.

**9:00 AM – Reconvened-Board Business and Workshop**

Consent Agenda:

D086521 21. Approved Consent agenda items signed.

086522 21a. The following was approved.

- Treasurers Wire Transfers & Check report \$ 399,319.98
- Payroll Warrants \$ 783,923.43
  - Numbered: 364773-364781
- General Claims/Veterans’ Relief Warrants \$
  - Numbered: XXXXXX - XXXXXX

086523-50 21b. Personnel Change Orders approved.

Attendance:

Remotely: Bailey Wiedmer, Bill Tensfeld, Chris Nelson, Crystn Guenthner, Jessica Jensema, Sara Hardy, Sandy Jamison and Suni Wood.

In Person: Craig Wines, Erica Stricker, Jennifer Holt, Karl Webber and Lance Bishop.

Workshop

086551 22. The following items were discussed with no action taken.

- SWEDA update
- Staffing for IT
- Martin Hall
- Legislative Steering Committee
- Weight Restrictions
- Road permit status
- ADA Transition Plan

**10:00 PM – Recessed**

**10:30 PM – Reconvened/Board Business- Executive Session**

**Present:** Bailey Wiedmer, Kelly Campbell and Mark Storey

086552 23. Commissioner Swannack **moved** Commissioner Handy **seconded** the motion and **carried** to go into executive session until 11:30 a.m. for matters related to negotiations.

**11:30 AM – Adjournment.**

BoCC-12/19-31/2022 Meeting Minutes

D086552 Commissioner Swannack moved to adjourn the January 17th and 23<sup>rd</sup>, 2023 meetings. Motion seconded by Commissioner Handy and carried. The Board will meet in regular session, in the Commissioner's Chambers of the Whitman County commissioners Chambers, Colfax, Washington, on February 6, 2023. The foregoing action made this 23rd day of January 2023.

ss/ ARTHUR D SWANNACK, COMMISSIONER  
ss/ TOM HANDY, COMMISSIONER

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Corey Mitzimberg  
Clerk of the Board

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MICHAEL LARGENT, CHAIRMAN  
Board of County Commissioners

January 30, 2022 – No Commissioner meeting

- 086553 Approved Consent agenda items signed.
- General Claims/Veterans' Relief Warrants \$ 132,450.14
    - Numbered: 365090-365146
- 086554-64 Personnel Change Orders approved.