

Whitman County Commissioner Meeting Minutes

087501 **Monday, January 16, 2024** the Board of Whitman County Commissioners met in the Commissioner Chambers at the Whitman County Courthouse, 400 N Main St., Colfax, Washington at 9:00 a.m. Arthur D Swannack, Chairman, Tom Handy Commissioner and Corey Mitzimberg, Clerk of the Board attended. Commissioner Michael Largent was absent.

TUESDAY, JANUARY 16, 2024

9:00 AM – CONVENED

Attendance: In person, Mark Storey, Brian Wilson, Bill Tensfeld and Sandy Jamison. Vis Zoom, Crystn Guenthner, Dean Cornelison, Heather Clark, Jessica Jensema, Katie Jensema, Kelli Campbell, Kristina Cooper, Sarah Hardy and Suni Wood.

087502 1. The following items were discussed with no action taken:

- Malden funding shortage
- Food Packaging Recycling
- Property Tax Bill
- Port of Whitman meeting
- Bio-Solid Bill 6163
- Septic Treatment Systems
- Chipman Trail Partner Letter
- Kirkandahl Road Grant
- Port of Wilma Road
- Road Department Winter Hours Change
- Carbon House Bill 2201
- Upcoming Weather/Road concerns

9:30 AM - RECESSED

10:15 AM – RECONVENED BOARD BUSINESS

D087502 2. Flag Salute was recited.

D087502a 3. Public Comment, none.

D087502b 4. Consent Agenda for January 16 & 22, 2024 was approved.

- 087503 Treasure Wire Transfers & Check Report \$ 108.00
- 087503 Voucher Claims \$2,080,173.25
- 087504 January 2-16, 2024 Minutes were approved
- 087505 – 087509 Personal Change Orders were approved

NEW AND OLD BUSINESS

D087509 4a. Commissioner Handy moved, Commissioner Swannack seconded at it was carried to amend the agenda adding item 7a, a letter to the Department of Commerce in support of the Port of Whitman’s application for the Evergreen Manufacturing Growth Grant.

087510 – 087534 5. Commissioner Handy moved, Commissioner Swannack seconded and it was carried to approve the 2024 Signature Delegation forms for the following departments;

- Administrative Services
- Assessor’s Office
- Auditors Office
- Clerk’s Office
- Coroner
- County Commissioners
- Developmental Services
- District Court
- Emergency Management & Communications
- Fair Department
- Human Resources
- Information Technologies
- Juvenile Services
- Noxious Weed Department
- Parks Department
- Prosecutors Office
- Public Works Department

- Probation Department
- Sheriff's Office
- Treasurer's Office
- Public Health Department
- Superior Court
- WSU Extension

087535 6. Commissioner Handy moved, Commissioner Swannack seconded and it was carried to ratify the electronic signature of Commissioner Swannack on the Participation Agreement with the Association of Washington Cities Retrospective Rating Program.

087536 7. Commissioner Handy moved, Commissioner Swannack seconded and it was carried to sign the Washington State Military EMPG E24-300 Grant Signature Form and Approve the Whitman County Grant Application Data Form for EMPG E24-300.

087537-087538 7a. Commissioner Handy moved, Commissioner Largent seconded and it was carried to sign and send a letter of support for the Port of Whitman's application for the Evergreen Manufacturing Growth Grant to the Department of Commerce.

087539 8. Commissioner Handy moved, Commissioner Swannack seconded and it was carried to approve, sign and adopt the findings of the Parametrix Technical Memorandum and pursuing the acquisition of the right of way for the Pullman North Arterial.

087540 9. Commissioner Handy moved, Commissioner Swannack seconded and it was carried to approve and sign the commercial source aggregate contract with Motley-Motley, Inc.

084541 10. The commercial source aggregate contract with Palouse River Rock, LLC was not received therefore will be presented at a future meeting.

087542 11. Commissioner Handy moved, Commissioner Swannack seconded and it was carried to approve publishing a Notice to Call for Bids for the Gnaedinger Area Stockpile Site Crushing Project.

087543 12. Public Works Division updates were provided by Public Works Director, Mark Storey, Building Inspector, Ginny Rumiser and Operations Manager, Brian Wilson.

Operations Manager, Brian Wilson shared the 2023 fuel contract, for diesel and gasoline fuel deliveries, with Coleman Oil Company has been renewed with all terms and conditions from the original award. The 2023 Fuel Bid contract entered into March 6, 2023 was awarded as renewable on a year to year basis up to three years.

Building Inspector, Ginny Rumiser reviewed the Building Department 2023 year-end report.

Building Permits Issued: 222	Total Inspections: 405
Building Permits Pending: 12	Total Final Inspections: 116
Commercial Construction: 36	
Total Permit Fees: \$102,623.00	Total Miles Driven: 13,972 miles
Total Plan Review Fees: \$ 57,170.00	Average Daily Miles Driven: 57.57 miles
Total Fees: \$ 159,793.00	
Commercial Valuations: \$ 5,598,988.00	Lamont Valuation: \$ 34,033.00
Endicott Valuation: \$ 63,647.00	Malden Valuation: \$ 1,050,285.00
2023 Total Valuations \$14,395,033.00	

Also shared was the 2024 4th Quarter Activity

Building Permits Issued: 48	Total Inspections: 111
Building Permits Pending: 9	Total Final Inspections: 36
Commercial Construction: 9	
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Total Permit Fees: \$ 13,925.00	Total Miles Driven: 2,113 miles
Total Plan Review Fees: \$ 7,350.00	Average Daily Miles Driven: 41.43 miles
Total Fees: \$ 21,275.00	
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Commercial Valuations: \$ 255,806.00	Lamont Valuation: \$ 0.00
Endicott Valuation: \$ 4,000.00	Malden Valuation: \$ 0.00
Total Valuations \$ 1,773,107.00	

D087543 13. The following correspondence was received.

- 087544 2023 Hearing Examiners Annual Report from Kottkamp, Yedinak and Esworthy reporting in 2023, there were no land use applications sent for decision.
- 087545 Federal Aviation Administration sent notice of an aeronautical study project in Pomeroy.
- 087546 The Washington State Liquor and Cannabis Board sent a list of upcoming license expirations.

087547 14. The pending list was received with no updates.

Approved Documents were signed

087548 14a. Commissioner Handy moved, Commissioner Swannack seconded the motion and carried to go into executive session until 11:30 AM for matters related to Negotiations. Session ended at 11:15 AM

11:15 AM - RECESSED

1:00 PM – RECONVENED WORKSHOP

Attendance: Port Commissioners Karl Webber, Kristine Meyer, Tom Kammerzell, Port Executive Director, Kara Riebold, Public Works Director, Mark Storey, Public Works Operations Manager, Brian Wilson, 208-310-2060 and Mike Berney signed in at 2:25 PM.

087549 15. The following items were discussed with no action taken:

- .09 Funds for Housing/Land Purchase
- North Arterial presentation
- Port of Wilma Road Maintenance
- Malden Septic System

087550 16. Palouse River Counseling Executive Director Mike Berney shared Briefing to review the regular Executive Committee (Board) meeting of the Greater Columbia Behavioral Health Administrative Service Organization (GCBH-ASO) held on December 7. The January 4th meeting was cancelled.

No Executive session was held, there were no State updates and no in meeting public comments made in December.

1) GCBH – ASO Issue: Fiscal and Administrative Updates

- Warrants and vouchers were approved for the month of November.
- Additional funding will be released to the provider network over the next 2 months.

- Whitman County voted in favor of the motion to approve paying the warrants/vouchers. The vote was unanimous.
- 2) GCBH – ASO Issues: ASO Updates
- No compliance/complaint issues to report.
 - Brief reports were given for YARP (Youth Access and Resource Program) and CBRA (Community Behavioral Health Rental Assistance).
 - A public hearing was held for the draft preliminary budget for CY 2024, including the GCBH Funding Formula. There was no public comment.
 - The Board voted unanimously to pass the CY 2024 Budget, Funding Formula, Salary Schedule, and Employee Handbook.

11:15 AM - RECESSED TO MONDAY, JANUARY 22, 2024 AT 9:00 AM

JANUARY 22, 2024

9:00 AM – CONVENED

Attendance: Brandy Dean, Craig Wines, Crystn Guenthner, Heather Clark, Jacy Leach, Jessica Jensema, Sarah Hardy, Suni Wood, Teresa Simpson-Gazette, Bill Tensfeld, Brian Wilson, Dean Cornelison, Mark Storey and Sandy Jamison

087551 17. The following items were discussed with no action taken:

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| <ul style="list-style-type: none"> • Upcoming Transportation Budget • Carbon Tax • Election Internet Monitoring • Bill 5770-Property Tax Reform • Small Gas Engine Bill • Police Pursuit Initiative • SBCC Meeting update • Commissioner Handy-Appointed to Leg. Steering Committee for SBCC • Wildfire Codes • Upcoming CompuNet Meeting-Courts & Auditorium • Pullman Legislative Meeting • Steptoe Butte-Emergency Communications • Road Closures-Weight Restrictions • Kirkendahl & Sand Road-City of Moscow/Support letter Mayor Benjamin • Johnson Road – City of Pullman | <ul style="list-style-type: none"> • State and Federal Money for Whitman County – Structural Overlay vs Reconstruction • Wetland classification impacts with Hume Road and Pullman Airport Road projects • Hume Road Wetland Mitigation Report • Millers Quarry crushing beginning • Benefits of extended timeline for crushing contracts • Public Works winter schedule 6:30 am – 3:00 pm • CWPP (Community Wildfire Protection Plan) Contractor Interviews • HB1899- facilitating reconstruction of communities damaged or destroyed by wildfires • Hostile Architecture Bill • Daycare Licensing Bill • CEPA Bill • HB2307-Public Record Requests • Bill Recording Fee update |
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D087551 18. Approved Consent Agenda items were signed

087552 a. Approved Claims

087553-567 b. Approved Personnel Change Orders


11:30 AM – ADJOURNMENT.

D086552 Commissioner Handy moved to adjourn the January 16 and 22, 2024 meetings. Motion was seconded by Commissioner Swannack and carried.

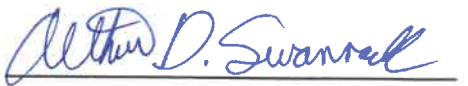
The Board will meet in regular session, in the Commissioner Chambers at the Whitman County Courthouse, 400 N Main St., Colfax, WA on January 29, 2024

The foregoing action made this 22nd day of January, 2024

ss/ Tom Handy, Commissioner



Corey Mitzimberg
Clerk of the Board



Arthur D Swannack, Chairman
Board of County Commissioners