

086794 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioner Chambers at the Whitman County Courthouse, 400 N Main St., Colfax, Washington on Monday, May 1, 2023 at 9:00 a.m. Michael Largent Chairman, Arthur D Swannack and Tom Handy, Commissioners and Corey Mitzimberg, Clerk of the Board attended.

9:00 AM – Call to Order/Board Business/BoCC Workshop

Attendance:

Remotely: Bailey Wiedmer, Craig Wines, Crystn Guenthner, Joshua Vincent, Kelli Campbell, Kristina Cooper, Sandy Jamison, Sarah Hardy, Suni Wood, a Citizen, 208-310-2160 and Livy Harnack-Whitman County Gazette.

In Person: Jessica Jensema and Mark Storey

- 086795 1. The following items were discussed with no action taken.
- Opioid MOU
 - .09 Applications
 - Update to Legal Printing Advertising
 - Fair Board Re-Appointments
 - Public Works
 - Martin Hall Rates
 - DOT & N. Pullman Atrial

9:15 AM – Recessed

10:15 AM – Reconvened/Board Business

New/Old Business

D086795A 1A. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to amend the agenda adding item 1B, an Executive Session.

086795B 1B. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to

D086795C 2. Pledge of Allegiance was recited.

D086795D 3. There were no public comments.

Consent Agenda:

086796 4. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to accept the consent agenda as presented.

- 086797 4a. The following was approved.
- Treasurers Wire Transfers & Check report \$ 1,773,936.19
 - General Claims/Veterans’ Relief Warrants \$ 335,608.41
 - Numbered: 366610-366713

086798 4b. April 17, 2023 Minutes approved.

086799-802 4c. Personnel Change Orders approved.

D08802A 4d. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to amend the agenda adding item 6A, a Memo of Understanding between Greater Columbia Region Municipalities to establish an Opioid Abatement Council .

086803 5. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to readopt the March 27, 2023 meeting minutes with the corrections made to Items 17, 17a and 26b.

086804 6a. Commissioner Swannack moved, Commissioner Handy seconded and carried to approved the Chair to sign the Memo of Understanding between Greater Columbia Region Municipalities to establish an Opioid Abatement Council.

D086805 6. Removed from agenda.

086806 7. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to publish a Notice of Call for Bids for 2023-2024 Legal Printing.

086806A 8. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to make re-appoints for the Whitman County Palouse Empire Fair Board to Brad Cook, 4-H Leaders Council Representative and Charly Hennigar, District #3, Position 2 expiring December 31, 2025.

086807 9. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to appoint Jim Retzer to the Whitman County Salary Commission effective May 1, 2023, expiring December 31, 2026.

086808 10. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to award CompuNet, Inc. the quote for Courtroom Audio Visual Equipment in the Superior Court (Colfax, WA) in the amount of \$73,169.13.

086809 11. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to present an employment offer to Becky Buri for the position of Whitman County Veterans Service Officer.

086810 12. The regular meeting was recessed and the hearing convened by the Chairman for proposed Amendments to the Six Year Road Program.

County Engineer, Dean Cornelison shared the updates/amendments are needed due to lack of funding for the Guardrail Project. The grant was received however as the project proceeded, it was noticed there would not be enough funds resulting in a request for additional funding.

There being no further comments the hearing was adjourned and the regular meeting reconvened.

086811 13. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve the amendment to the Six Year Road Program.

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086812 14. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to present a Certificate of Good Practice to County Engineer, Dean Cornelison from the County Road Administration Board for 2022.

086813 15. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to pre-authorize Public Works to call for bids on the Guardrail Safety Improvement project when authorization is received from WSDOT.

086814 16. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to sign the County Road Administration Board's (CRAB) Project Agreement for the Construction Proposal NO. 2 for the Pullman Airport Road Project.

086815 17. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to sign the County Road Administration Board's (CRAB) project Agreement for Construction Proposal for Sand Road.

086816 18. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to sign the Almota 3 road project Contracts between M.A. DeAtley Construction and Whitman County Public Works.

086817 19. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to approve publishing a notice of public hearing for the Shoreline Master Program Periodic Update.

086818-819 20. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to sign the Access Easement for the LaCrosse shop property.

Public Works Division Updates

D086819 21. The following division updates were provided by Public Works County Director, Mark Storey, Engineer, Dean Cornelison, County Planner and Alan Thomson.

Solid Waste & Recycling

Installation of the temporary scale has been put in place, Jeff Marshall (Information Systems Project Engineer) moved all operations and all is in working order over the weekend. The phone system is not fully in place however should be this week. Reported by Mark Storey

Engineering

Almota Phase 3 project is hopeful to begin the week of May 15, 2023. Pending are the completion of contracts with DeAtley. Traffic control vs. road closures is still in the decision making process with DeAtley for this project. If there is a closure a notice will be published. Reported by Dean Cornelison

Planning

Talks are happening regarding a Bio-Diesel plant coming to the County from Ag-Tech and RND at the Druffel property along with a solar farm and business office. There have been no permit applications received at this time. Potentially the purchase would be for approximately 60 acres toward the back of the Druffel property. A public announcement will be made once all documents are in place. Reported by Alan Thompson and Mark Storey

D086819 22. Removed from agenda.

086820 23. Correspondence was received from the Washington State Liquor and Cannabis Board regarding upcoming license expirations.

086821 24. The Pending List was reviewed.

D086822-823 25. Approved documents were signed.

10:00 AM – Recessed

1:30 PM – Reconvene – Executive Session

Attendance:

In Person: Jessica Jensema (1:30 – 2:15 PM), Kelli Campbell (2:30 – 3:15 PM)

086824 26. The Board of County Commissioners reconvened for an Executive Session at 1:30 PM until 4:30 PM, meeting with employees at designated times as shown in attendance to discuss Spring Reviews, Performance of a Public Employee RCW 42.30.110 (1)(g).

3:15 PM – Recessed

3:30 PM – Reconvened/BoCC Workshop

Attendance:

In Person: Chris Skidmore

086825 27. The following item was discussed with no action taken.

- Health Department Staffing – Nurse Position

3:30 PM – Reconvene – Executive Session

Attendance:

In Person Corey Mitzimberg (3:45 – 4:30 PM)

086826 27a. The Board of County Commissioners reconvened for an Executive Session at 3:45 PM until 4:30 PM to discuss Spring Reviews, Performance of a Public Employee RCW 42.30.110 (1)(g).

2:00 PM – Recessed to Tuesday, May 2, 2023

Attendance:

In Person: Bill Tensfeld (9:00-10:00 AM), Chris Skidmore (10:15 -11:00 AM), Brandy Dean (11:15-12:00)

086827 28. The Board of County Commissioners reconvened for an Executive Session at 9:00 AM until 12:00 PM, meeting with employees at designated times as shown in attendance, to discuss Spring Reviews, Performance of a Public Employee RCW 42.30.110 (1)(g).

12:00 PM – Recessed to Monday, May 8, 2023

THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioner’s Chambers in the Whitman County Courthouse, Colfax, Washington on Monday, May 8, 2023 at 9:00 a.m. Michael Largent Chairman, Arthur D Swannack, Commissioner, Tom Handy, Commissioner and Corey Mitzimberg, Clerk of the Board attended

9:00 AM – Reconvened-Board Business and Workshop

Attendance:

Remotely: Brandy Dean, Chris Skidmore, Craig Wines, Jacy Leach, JCA, Jessica Jensema, Joshua Vincent, Katie Jensema, Kristina Cooper, Sarah Hardy, Suni Wood, Teresa, Citizen and 208-310-2160.

In Person: Bill Tensfeld, Kelli Campbell, Mark Storey, Sandy Jamison and Bobbi Jackson (WCIF)

Consent Agenda:

29. Consent Agenda items were approved.

086828

29a. The following was approved.

- Treasurers Wire Transfers & Check report \$ 386,660.68
- General Claims/Veterans’ Relief Warrants \$ 638,913.56
 - Numbered: 366724-366837

086829-840

29b. Personnel Change Orders approved.

Workshop

086841

30. The following items were discussed with no action taken.

- WCIF Presentation with Bobbi Jackson
- Kamiak Butte Ranger House
- Upcoming CIP List
- PSB Building Repairs
- Seasonal Fair Worker wage
- County Leases
- Meyers Lease
- .09 Award Eligibility
- Port of Whitman Meeting Frequency
- ADP Status with Port

10:00 AM – Recess

11:15 AM – Reconvene – Executive Session

Attendance:

In Person: Mark Storey

086842

31. The Board of County Commissioners reconvened for an Executive Session at 11:15 AM until 12:00 PM to discuss Spring Reviews, Performance of a Public Employee RCW 42.30.110 (1)(g).

12:00 PM – Recess

1:00 PM – Reconvene – Executive Session

Attendance:

In Person: Craig Wines

086843 32. The Board of County Commissioners reconvened for an Executive Session at 11:15 AM until 12:00 PM to discuss Spring Reviews, Performance of a Public Employee RCW 42.30.110 (1)(g).

12:00 PM – Adjournment.

D086843 Commissioner Swannack **moved** to adjourn the May 1 and May 8, 2023 meeting. Motion **seconded** by Commissioner Handy and **carried**. The Board will meet in regular session, in the Commissioner’s Chambers of the Whitman County commissioners Chambers, Colfax, Washington, on May 15, 2023. The foregoing action made this 8th day of May 2023.

ss/ ARTHUR D SWANNACK, COMMISSIONER
ss/ TOM HANDY, COMMISSIONER

Corey Mitzimberg
Clerk of the Board

MICHAEL LARGENT, CHAIRMAN
Board of County Commissioners