

**BOCC MINUTES-05-02-2022**

**085699 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in the Auditorium in the Whitman County Public Service Building, Colfax, Washington on **Monday, May 2, 2022 at 9:00 a.m.** Tom Handy Chairman, Arthur D Swannack (remotely) and Michael Largent (remotely) Commissioners, and Corey Mitzimberg, Deputy Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

**Remotely:** Bailey Wiedmer, Brandy Dean, Chris Nelson, Crystn Guenther, Dean Cornelison, Fletcher Aukerman, Jacy Leach, Jessica Jensema, Kelli Campbell, Lance Bishop, Sarah Hardy, Sandy Jamison, Sharron Cunningham, Mark Storey, Mary Collins and Zak Kennedy.

**085700 1.** The following items were discussed but no action was taken.

- .09 Downtown Colfax Extension
- Historic Preservation Grant
- Clerk of the Board/Admin. Svcs. Assistant
- BRATC .09 Awards
- Farm Land Protection/Palouse Land Trust
- Federal Grant Funds Policy

**9:30 a.m. - Recess.**

**10:15 a.m. - Reconvene/Board Business Continued/Flag Salute.**

**Present:** Brandon Kruger and Dean Cornelison.

**Remotely:** Bailey Wiedmer, Crystn Guenther, David Nails, Fletcher Aukerman, Jacy Leach, Jessica Jensema, Jeff Marshall, Kelli Campbell, Lance Bishop, Mark Storey, Sarah Hardy, Sharron Cunningham, Wraylee Flodin, Mary Collins and Olivia Harnack, WC Gazette.

**D085700A 2. Pledge of Allegiance.**

**Consent Agenda:**

**085701 3.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to accept the consent agenda as presented.

**085702 4.** Treasurer's Wire Transfers and Check Report in the amount of **\$1,920,405.26** and General Claims/Veterans' Relief warrants numbered 360578-360705 for **\$288,598.17** approved.

**085703 5.** April 18, 2022 minutes approved.

**085704-085705 6.** Personnel change orders approved.

**085706-085711 7.** Small Business Grant Contracts.

**085712 8.** Zak Kennedy, Lobbyist shared an update of upcoming legislation.

**085713 9.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve reappoint Chris Chapman and Ryan Scharnhorst to a 3-year term on the Emergency Communications Advisory Committee. .

**085714 10.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to appoint Brenden McNannay for a 3-year term on the emergency Communications Advisory Board.

**085715 11.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to accept and award the joint bid for Whitman County's 2022-2023 legal printing to the Whitman County Gazette(Free Press Publishing, Inc.) and Moscow-Pullman Daily News as presented.

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**085716** 12. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to award .09 Grants to the City of Colfax-Colfax, Golf Course project in the amount of \$79,000.00 and to the City of Tekoa in the amount of \$21,000.00 as recommended by the Blue Ribbon Advisory Task Committee(BRATC).

**085717** 13. The regular meeting was recessed and the hearing convened by the Chairman for a hearing regarding Whitman County Surplus.

Maintenance Operations Manager, Brandon Kruger shared the vehicles being sold are out of service or coming out of service. Most of the vehicles listed are from the Sheriff's department and aa few from the Emergency Management Department. The list has been published.

There being no further comments the hearing was adjourned and the regular meeting reconvened.

**085718** 14. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the resolution to dispose of Whitman County Surplus Property.

**085719** 15. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the letter of agreement for the 2022 retention incentive as presented.

**085720** 16. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to re-appoint John Snyder to the Whitman County Citizen's Commissioner on the Salary Commission.

**085721** 17. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to rescind the Emergency Declaration for the Malden Fire.

**085722** 18. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the Chair to sign a letter of support for Administrative Services and Community Action Center moving forward with the creation of a proposal of funding to the Department of Commerce for aid to stabilizing up to five Ukrainian refugee families.

**085723** 19. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve publishing the Notice of Sale of the Whitman County Surplus Property.

**085724** 20. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the resolution establishing the 2022 Sealcoat Project.

**085725** 21. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the resolution establishing the 2022 Gutchaulk Bridge Replacement Project.

**085726** 22. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the resolution establishing the 2022 Ingram Bridge Replacement Project.

**085727** 23. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the Chairman of the Board signing the Shoreline Maser Program (SMP) contract between Shea, Carr & Jewell, Inc. and Whitman County Planning Department.

**D085727A** 24. The resolution establishing a Whitman County Sole Source for the Whitman County Landfill's Scales was tabled, for document to be completed.

**DIVISION UPDATES:**

**D085727B** 25. The following division updates provided by Public Works staff.

**Solid Waste Division:**

D085727C 25A. Public Works Director, Mark Storey said the design team is hoping to go out to bid as soon as possible for the Scale Shack.

**Engineering Division:**

D085727D 25B. County Engineer Dean Cornelison said the Port of Wilma paving is complete, a coat of liquid asphalt and center lines will be painted this weekend.

D085727E 25C. A ribbon cutting is scheduled for May 2 at 11:00 a.m. for the Port of Wilma Road completion.

D085727F 25D. Per Mr. Cornelison the Doneen rock crushing started a week and half ago and should be complete in five to six weeks.

**Finance Division:**

D085727G 25E. Mr. Storey shared he is working on an update to the "Take Home Vehicle" policy and plans to have it available to be shared in the next two weeks for additional input from other departments and the Commissioners.

**Maintenance Division:**

D085727G 25F. Maintenance Operations Manager, Brandon Kruger said as weather allows graveling and grading is being done.

D085728 25G. Using the Small Works Roster, the 2022 Gutchaulk Arch (Squash) Pipe bid was awarded to TrueNorth Steel, 5405 Momont Road, Missoula, MT 59808 with a Basis of Award of \$30,264.75 (before tax). Other bids were received from Arrow Construction Supply. Inc. of Spokane, WA and Contech Engineered Solutions of Irving, TX.

085729 25H. Using the Small Works Roster, the 2022 Ingram Arch (Squash) Pipe bid was awarded to TrueNorth Steel, 5405 Momont Road, Missoula, MT 59808 with a Basis of Award of \$20,485.24 (before tax). Other bids were received from Arrow Construction Supply. Inc. of Spokane, WA and Contech Engineered Solutions of Irving, TX.

**CORRESPONDENCE:**

D085729 26. No correspondence was received.

085730 27. Commissioners' pending list reviewed.

D085730A 28. Approved documents signed.

11:30 a.m. - Recess.

1:30 p.m. - Reconvene/Workshop/Board Business Continued.

Remotely: Jessica Jensema, Jody Opheim and Tammy Howard, Ladow Court.

085731 29. Whitman County Hospital #2/LaDow Court. The following items were discussed but no action was taken.

- Garfield Medical Clinic Renovations
- LaDow Court/Garfield-Farmington EMS-PPE Supplies
- Staff Training
- LaDow Staff Incentive

2:00 p.m. - Recess.



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**D085731A THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in the Auditorium in the Whitman County Public Service Building, Colfax, Washington on **Monday, May 9, 2022 at 9:00 a.m.** Tom Handy Chairman, Arthur D Swannack (remotely) and Michael Largent (remotely) Commissioners, and Corey Mitzimberg, Deputy Clerk of the Board attended.

**9:00 a.m. - Reconvene/Board Business Continued.**

**D085731B 30.** Approved consent agenda items signed.

**085732 31.** Treasurers Wire Transfers and Check Report in the amount of **\$3,672,696.22**, General/Veteran's Relief/Payroll warrants numbered **360719 - 360805** for **\$200,423.06** approved.

**085733-085743 32.** Personnel change orders approved.

**085745-085746 32A.** Small Business Grant Contracts approved.

**9:05 a.m. - BOCC Workshop.**

**Remotely:** Bailey Wiedmer, Bill Tensfeld, Brandy Dean, Chris Skidmore, Crystn Guenther, Fletcher Aukerman, Jacy Leach, Jessica Jensema, Lance Bishop, Mark Storey, Sarah Hardy, Sharron Cunningham, Mary Collins and Olivia Harnack, Whitman County Gazette.

**085746 33.** The following items were discussed but no action was taken.

- Email-Railroad between Moscow and Colfax
- Veterans Service Officer Hiring Status
- Whitcom Building Rental
- Water 101 Meeting Summary
- Rock Slide/Snake River
- PBAC Director Offer Made
- Public Works Update
- Port of Whitman Update
- Courthouse Construction Update
- COVID-19 Update
- Health Department Construction Needs

**9:30 a.m.- Recess**

**10:00 a.m. - Reconvene/Board Business Continued/Workshop.**

**Present:** Mark Storey

**Remotely:** Alan Thomson, Fletcher Aukerman, Jessica Jensema, Jacy Leach, Lance Bishop, Sara Hardy, Mary Collins and Olivia Harnack, Whitman County Gazette.

**085747 34.** The following items were discussed but no action was taken.

- Comprehensive Plan

**11:15 a.m.- Recess**

**1:30 p.m. - Reconvene/Board Business Continued/Workshop.**

**Present:** Tom Kammerzell, Mark Storey, Lance Bishop, Jessica Jensema, Wraylee Flodin, Jeff Marshall, Josh Vincent

**Remotely:** Karl Webber, Kristine Meyer and Chris Nelson.

**085748-085749 34.** The following items were discussed but no action was taken.

- Whitman County/Port of Whitman Joint Meeting

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- IT Infrastructure; Multi-factor Authentication; Microsoft 365  
3:15 p.m. - Adjournment.

D085749A Commissioner Largent **moved** to adjourn the **May 2** and **May 9, 2022** meeting. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in the Auditorium of the Whitman County Public Service Building, Colfax, Washington, on **May 16, 2022**. The foregoing action made this **9th** day of **May 2022**.

ss/ ARTHUR D SWANNACK, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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Corey Mitzimberg  
Clerk of the Board

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Tom Handy, CHAIRMAN  
Board of County Commissioners