

**WHITMAN COUNTY COMMISSIONERS MINUTES
JULY 17-30, 2023**

086962 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioner Chambers at the Whitman County Courthouse, 400 N Main St., Colfax, Washington on Monday, July 3, 2023 at 9:00 a.m. Michael Largent Chairman, Arthur D Swannack and Tom Handy (virtually), Commissioners and Corey Mitzimberg, Clerk of the Board attended.

9:00 AM – Call to Order-Workshop

Attendance:

- Remotely – Bailey Wiedmer, Chris Nelson, Craig Wines, Crystn Guenthner, Dean Cornelison, Sarah Hardy, Suni Wood, Jacy Leach, Keaton Wheeler, Kelli Campbell, Kristina Cooper, Sandy Jamison, Charina Schneider, Teresa Simpson and 208-310-2160
- In Person – Kelli Campbell, Judge Hart, Marlynn Markle, Bill Tensfeld, Janel Goebel, Jessica Jensema, Jill Whelchel, Brandy Dean

086963 1. The following items were discussed with no action taken:

- Medicaid Provider Disclosure Statement Information Requirements
- Small and Rural Court Grant/District and Superior Court
- Summer Adaptive Bicycle Program (07/27/2023)
- HR positions
- 2023 & 2024 CIP List
- Emergency Communications Fund
- Asotin County Commissioner meeting
- Port Interlocal Agreement-use of the .09 Economic Development funds

10:00 AM- Recessed

10:15 AM – Reconvened- Board Business

New/Old Business

086963 2. Pledge Allegiance was recited

3. There was no public comment

086964 4. Consent Agenda items approved.

- a. 086965 Treasures Wire Transfers & Check Report \$ 5,745.37
- 086965 Payroll Claims - #367795-367845 \$ 795,891.01
- b. 086966 July 3-16, 2023 Minutes
- c. 086967-086970 Personal Change Orders Approved

086971 5. Staff from the State Auditor’s Office introduced the SAO Entrance Conference for Single Federal and Financial Audits. Presenters included Alisha Shaw, Program Manager, Charina Schneider, Audit Lead and Matt Thompson.

A review of the type of audit being performed, the audit scope, levels of reporting and shared the Entrance Conference Handout. (See Appendix A)

086972 6. Commissioner Swannack motioned, Commissioner Handy seconded and it was carried to sign and submit the Medicaid Provider Disclosure Statement.

086973 6a. Commissioner Swannack motioned, Commissioner Handy seconded and it was carried to approve the County Provider Program Agreement with Boost Collaborative.

086974 7. Commissioner Swannack motioned, Commissioner Handy seconded and it was carried to approve and sign the DSHS and County Agreement on general Terms and Conditions-2383-48166.

086975 8. Commissioner Swannack motioned, Commissioner Handy seconded and it was carried to approve the DSHS/DDA County Program Agreement-2363-49263.

086976 9. Commissioner Swannack motioned, Commissioner Handy seconded and it was carried to re-appoint R. Dean Wigen to a 3 year term on the Emergency Communications Advisory Board.

086977 10. Commissioner Swannack motioned, Commissioner Handy seconded and it was carried to dissolve/remove the petty cash account established for Developmental Services and Parks & Recreation Department.

086978 11. Commissioner Swannack motioned, Commissioner Handy seconded and it was carried to increase the petty cash amounts for District Court in Colfax from \$50.00 to 125.00 and increase District Court in Pullman from \$50.00 to \$200.00.

086979 12. Commissioner Swannack motioned, Commissioner Handy seconded and it was carried to approve the Countywide Petty Cash update as presented.

086980 13. Commissioner Swannack motioned, Commissioner Handy seconded and it was carried to sign the interlocal agreement with the Town of Uniontown for court services.

086981 14. Commissioner Swannack motioned, Commissioner Handy seconded and it was carried to approve a resolution for the disbursement of the recording surcharge per SHB 5386.

086982 15. Commissioner Swannack motioned, Commissioner Handy seconded and it was carried to approve the 2024 CIP Ranking List as presented.

086983 15a. Commissioner Swannack motioned, Commissioner Handy seconded and it was carried to amend the 2023 Capital Improvement Project, amending;

- Public Service Building repairs increased to \$360,000.00 from \$170,000.00
- the Kamiak Butte Home installation increased to \$360,000.00 from \$200,000.00
- add the Jail Control and Camera System Upgrade in the amount of \$250,000.00
- move the IT generator replacement to #2 on the CIP list

086984 16. Commissioner Swannack motioned, Commissioner Handy seconded and it was carried to approve the Chairman to sign the .GOV Domain Registration authorizing authority for WhitmanCountyPW.gov to be delegated to the Whitman County Works municipality.

086985 17. Public Works Division Updates were provided by Public Works County Engineer, Dean Cornelison and Building Inspector, Ginny Rumiser.

- **Solid Waste & Recycling**
 - The Scale Project is moving forward on schedule.
- **Engineering:**
 - Roads continue to remain closed for the Almoda 3 projects, should reopen soon
- **Maintenance:**
 - Chip Sealing (3 towns) and Countywide sealcoating have been completed

- Countywide paint striping has started and should be completed later this week (07/14-21, 2023)
- Building:
 - The 2nd Quarter report was presented by Ginny Rumiser, Building Inspector.

Building Permits Issued:	51
Building Permits Pending:	4
Total Inspections:	109
Total Final Inspections:	36
Total Miles Driven:	3,424
Average Daily Miles:	57.07
Commercial Valuations:	1,507,922
Total Valuations:	\$ 4,305,817
Total Permit Fees:	\$ 30,354
Total Plan Review Fees:	<u>\$ 18,682</u>
Total Fees:	\$ 49,036

D086985A 18. Correspondence - None

086986 19. Pending List Reviewed

D086986A 20. Approved Documents Signed

11:00 AM – Recess

1:00 AM – Call to Order – Workshop-Commissioner to Commissioner

Attendance:

- In Person – Port Commissioners Karl Weber, Kristine Meyers and Tom Kammerzell, Community Outreach Director Jody Opheim, Broadband Director Calvin Johanson and Pete Baljo

D086986B 21. The following items were discussed with no action taken:

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| <ul style="list-style-type: none"> • Status of .09 Interlocal • Changes in law for fund reporting • Need for Colfax daycare facility • Broadband development • Use of .09 funds-strategic/solicited | <ul style="list-style-type: none"> • Listing on County Economic Development plan • Economic Informational Update meeting • Oaksdale revitalization plans |
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22. Board of Health meeting was held

THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioner's Chambers in the Whitman County Courthouse, Colfax, Washington on Monday, July 24, 2023 at 9:00 a.m. Commissioner Arthur D Swannack and Corey Mitzimberg, Clerk of the Board attended. Commissioner Handy was absent.

9:00 AM – Call to Order - Workshop

23. Consent Agenda items signed

086987	Treasures Wire Transfers & Check Report	\$ 769,639,21
086987	General Claims - numbered 366181 – 368265	\$3,611,801.82
086988-086991	Personal Change Orders Approved	

Attendance:

- In-Person – Mark Storey, and Jessica Jensema
- Remotely – Craig Wines, Chris Nelson, Chris Skidmore, Crystn Guenther, Katie Jensema, Keaton Wheeler, Sarah hardy, Suni Wood, Joshua Vincent, Citizen, 208.310.2160 and Livy Harnack-Whitman

086992 24. The following items were discussed with no action taken:

- 2024 Health Insurance Rates
- 2024 Liability Insurance Rates
- 1:00 PM Workshop cancelled
- VSP Group member retirement
- Almota Road Closure/Opening
- Scale Project update
- Hume Road future reconstruction
- Quarterly Budget Update
- Pre-Budget tools
- Landfill Lease
- Monday, July 31 BoCC meeting cancelled

9:45 AM - Adjourned