

**BOCC MINUTES- 07/18/2022**

**085946 THE BOARD OF WHITMAN COUNTY COMMISSIONERS** met in the Auditorium in the Whitman County Public Service Building, Colfax, Washington on **Monday, July 18, 2022** at **9:00 a.m.** Tom Handy Chairman, Arthur D Swannack (remotely) and Michael Largent, Commissioners and Corey Mitzimberg, Deputy Clerk of the Board attended.

**9:00 a.m. - Call to Order/Board Business/BOCC Workshop.**

**In Person:** Adam Turnidge

**Remotely:** Bailey Wiedmer, Chris Nelson, Chris Skidmore, David, Jacy Leach, Jessica Jensema, Joshua Vincent, Keaton Wheeler, Mark Storey, Sandy Jamison, Sarah Hardy and Olivia Harnack, WC Gazette.

**085947 1.** The following items were discussed but no action was taken.

- Whitcom Board
- Courthouse Remodel
- State Auditor's Office
- Colfax Support Letter/Grant
- City of Pullman Support Letter/Grant
- Energy and Enterprise Initiative meeting
- SWEDA Update

**10:00 a.m. - Recess.**

**10:15 a.m. - Reconvene/Board Business Continued/Flag Salute.**

**Remotely:** Jacy Leach, Jessica Jensema, Keaton Wheeler, Mark Storey, Sarah Hardy, Nicole Frazier and Olivia Harnack, WC Gazette.

**D085947A 2. Pledge of Allegiance.**

**D085947B 3. Public Comment**

- Commissioner Largent welcomed Nicole Frazier to the meeting.

**Consent Agenda:**

**D085947C 4.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to accept the consent agenda as presented.

**085948 5.** Treasurer's Wire Transfers and Check Report in the amount of **\$39,591.96** and General Claims/Veterans' Relief warrants numbered 361965-362059 for **\$457,351.80** approved.

**085949 6.** July 5, 2022 minutes approved.

**085950-085958 7.** Personnel change orders approved.

**085959 7A.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to amend the agenda adding item 7B., signing the Advanced Metering Infrastructure Grant for the City of Pullman.

**085960 7B.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve signing the Advanced Metering Infrastructure Grant for the City of Pullman.

**085961 8.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the updated Federal and State Grant policy as presented.

**085962 9.** Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve amending the 2022 Capital Improvement list as presented.

2022 CIP PROJECTS RANKED BY THE CIP COMMITTEE			
RANKING	DEPARTMENT	DESCRIPTION	EST COST
1	FM	CONCRETE REPAIR/REPLACE NORTH SIDE OF JAIL/CH	\$25,000.00
2	FM	COURTHOUSE ELEVATOR	\$1,555,854.00
3	FM	COURTHOUSE HVAC, ELECTRICAL, LIGHTING & ASBESTOS	\$4,635,259.00
4	FM	JAIL GENERATOR ADDITION-UPGRADE	\$479,312.00
5	FM	COURTHOUSE WINDOW AND DOOR REPLACEMENT	\$362,454.00
5A	FM	COURTHOUSE FRESH WATER SYSTEM REPLACEMENT	\$250,000.00
6	FM	PSB LIGHTING UPGRADE	\$113,475.00
7	FM	JAIL FAÇADE AND ROLL UP DOORS	\$1,098,012.00
8	FM	JAIL & PSB HVAC CONTROLS UPGRADE	\$292,666.00
9	FM	COURTHOUSE CABLE DROPS	\$266,018.00
9A	PARKS	PICKUP TRUCK	\$45,000.00
10	FAIR	BUNKER BATHROOM & DRAINFIELD REPLACEMENT	\$500,000.00
11	FM	TREASURER'S OFFICE REMODEL	\$86,500.00
12	DEV. SERVICE	HUMAN SERVICES BUILDING ADA ENTRANCE DOORS	\$25,000.00
13	FAIR	NEW STRUCTURE TO REPLACE HOME ART-DISP&MW RESTROOM	\$2,000,000.00
14	PARKS	HOME REPLACEMENT AT KAMIAK BUTTE	\$450,000.00
15	PARKS	WELL PUMPS FOR COUNTY PARKS WELL SYSTEMS	\$65,000.00
16	FAIR	JONES SCHOOLHOUSE RESIDE AND PAINT	\$30,000.00
17	FM	FACILITIES OFFICE SPACE REMODEL	\$85,000.00
18	DEV. SERVICE	HUMAN SERVICES BUILDING ROOF REPAIR OR REPLACE	\$150,000.00
19	FAIR	FAIR GROUNDS SEWAGE WATER TREATMENT PLANT	\$1,265,000.00
20	FAIR-EM-PARKS	FAIR OFFICE NEW CARPET	\$10,000.00
21	FAIR	NEW STRUCTURE TO REPLACE GUN CLUB & MOBILE HOME	\$500,000.00
22	HEALTH	NEW VEHICLE FOR ENVIRONMENTAL HEALTH	\$50,000.00
23	FM	PSB NE CORNER FLOOR/FOUNDATION REPAIR	\$200,000.00

**085963** 10. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve amending the 2023 Capital Improvement list as presented.

2023 CIP LIST OF POTENTIAL PROJECTS			
RANKING	DEPARTMENT	DESCRIPTION	EST COST
1	DEV. SERVICE	HUMAN SERVICES BUILDING ADA ENTRANCE DOORS	\$25,000.00
2	Fair	FAIRGROUNDS BUNKER BATHROOM AND DRAINFIELD REPLACEMENT	\$500,000.00
3	Parks	KAMIAK BUTTE HOME REPLACEMENT	\$450,000.00
4	Fair	NEW STRUCTURE TO REPLACE HOME ART-DISP&MW RESTROOM	\$2,000,000.00
5	DEV. SERVICE	HUMAN SERVICE BLDG. PARKING LOT AND SIDEWALK REPLACEMENT	\$200,000.00
6	DEV. SERVICE	HUMAN SERVICES BUILDING ROOF REPAIR OR REPLACE	\$150,000.00
7	Fair	FAIRGROUNDS UTILITY VEHICLE	\$25,000.00
8	Parks	WAWAWAI FOUR WHEELER	\$12,000.00
9	Parks	KLEMGARD PARK PICKUP	\$45,000.00
10	Fair	GUN CLUB AND MOBILE HOME REPLACEMENT	\$500,000.00
11	PARKS	WELL PUMPS FOR COUNTY PARKS WELL SYSTEMS	\$65,000.00

12	FAIR	JONES SCHOOLHOUSE RESIDE AND PAINT	\$30,000.00
13	FM	FACILITIES OFFICE SPACE REMODEL	\$85,000.00
14	FAIR	FAIR GROUNDS SEWAGE WATER TREATMENT PLANT	\$1,265,000.00
15	FAIR-EM-PARKS	FAIR OFFICE NEW CARPET	\$10,000.00
16	FM	PSB NE CORNER FLOOR/FOUNDATION REPAIR	\$200,000.00

**085964** 11. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve a credit card for Jordan Coreson, Emergency Management Public Radio Technician.

**085965** 12. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve publishing a notice seeking residents interested in being appointed to the Whitman County Board of Health in one of three non-elected positions.

**085966** 13. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve the resolution to request the American Indian Health Commissioner of Washington (AIHC) to provide a nominee for a non-elected position on the Whitman County Board of Health.

**RESOLUTION NO. 085966  
BEFORE THE BOARD OF WHITMAN COUNTY COMMISSIONERS**

**In the matter of seeking additional members for the Whitman County Board of Health.**

WHEREAS, it is recognized that the Washington State Legislature passed the Engrossed Second Substitute House Bill 1152 (E2SHB 1152) which changes the composition of the Whitman County Board of Health adding three non-elected members to the existing elected members; and,

WHEREAS, the Whitman County Board of Commissioners passed Ordinance No. 085864, reconstituting the Whitman County Board of Health effective July 1, 2022 and

WHEREAS, the Whitman County Board of Commissioners is required to request a tribal representative per the requirements of E2SHB 1152 from the American Indian Health Commission (AIHC) and

WHEREAS, such nominee who is both a non-elected official and meets requirements for non-elected membership under Whitman County code 2.08 will be appointed to the Whitman County Board of Health by the Whitman County Board of Commissioners,

NOW THEREFORE, IT IS HEREBY RESOLVED by the Whitman County Commissioners to request the American Indian Health Commission of Washington (AIHC) provide a nominee for a non-elected position on the Whitman County Board of Health.

Dated at Colfax, WA this 18th day of July, 2022 and effective as of this date.

BOARD OF COUNTY COMMISSIONERS  
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

\_\_\_\_\_  
Tom Handy, Chairman

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Corey Mitzimberg  
Clerk of the Board

\_\_\_\_\_  
Arthur D Swannack, Commissioner

\_\_\_\_\_  
Michael Largent, Commissioner

085967 14. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve sending a notice to the Whitman County Health Network of the Board of Health non-elected positions available.

085968 15. Commissioner Largent **moved** Commissioner Swannack **seconded** the motion and **carried** to approve and sign the 2023 Budget Goals and Priorities letter as presented.

**Public Works Division Updates:**

D085968A 16. The following awards and updates were shared by Public Works Director, Mark Storey.

085969 16A. Enterprise Sales, Inc. was awarded the bid for the 3 recycle drop-off containers for the amount of \$45,447.00, before tax.

085969A 16B. Cannon-Hill Industries was awarded the bid for the 2022 Yard and Wood Waste Grinding for the amount of \$34.00/ton, before tax.

085969B 16C. Mr. Storey said the maintenance division is continuing to work on chip sealing in towns.

085969C 16D. The easement for the County owned quarry on Elberton Road is being pursued by the requestor and will be brought before the Commissioners at a later date.

085969D 16E. Mr. Storey also shared the 2022 2<sup>nd</sup> quarter activity report from the Building department. He reported;

- Building permits issued: 35
- Building permits pending: 20
- Total inspections: 71
- Total Final Inspections: 17
- Total miles driven: 2,801
- Average daily miles: 43.77
- **Commercial Valuations: \$ 853,850.00**
- **Total Valuations: \$ 3,829,498.00**
- Total Permit Fees: \$ 24,799.00
- Total Plan Review Fees: \$ 12,869.00
- **Total Fees: \$ 37,695.00**

**CORRESPONDENCE:**

D085969E 17. No correspondence was received.

085970 18. Commissioners' pending list reviewed.

D085970A 19. Approved documents signed.

10:45 a.m. - Recess.

1:30 p.m. - Reconvene/Board Business Continued.

**Remotely:** Mike Berney of Palouse River Counseling and Greater Columbia Administrative Service Organization (ASO) and Nicole Frazier.

085971 20. Mr. Berney reviewed the ASO's meetings of June 2 and July 7, 2022.

1. GCBH - ASO Issue: Executive Session(s):
  - Background: No Executive Sessions were held.
2. GCBH - ASO Issue: Fiscal and Administrative Updates

- Warrants and vouchers for May were presented and approved. June warrants and vouchers are delayed due to fiscal year end requirements.
  - The ASO Financial Statements: It looks like GCBH will be able to release some additional funds into the service network. Will know better once the fiscal year closes.
  - GCBH computer servers have reached the end of their useful life. Staff are researching two options.
    - Four (Used to have 12) physical servers on site. This would have a lower initial cost. The demands on the ASO seem to be increasing again.
    - Virtual Servers have a higher initial cost and may require some additional staff training. It looks like this might be the wave of the future.
  - In June the Personnel Committee met and unanimously recommended the following:
    - Establishing a new job position for a Youth Navigator. This is required and fully funded by the State.
    - Re-classifying 3 positions to reflect additional responsibilities
  - Request to authorize the Chair to sign a long list of housekeeping (new fiscal year plus a few others) contracts. The Board decided to authorize signature with one vote for all the contracts. The minutes will reflect an abstention by Whitman County for one of the new contracts specific to Palouse River Counseling.
  - Outcome: Whitman County voted in favor of the motion to approve paying the warrants/vouchers, to authorize position changes recommended by the Personnel Committee, and to authorize the chair to sign the presented contracts. All votes were unanimous.
3. GCBH - ASO Issues: State updates:
- No compliance issues to report for either month.
  - The new 988 Federal and State-wide behavioral health crisis number is slated to start July 16<sup>th</sup>.
    - Authorized signature with Volunteers of America's call center. One of the 3 State approved centers in Washington. To start in September of 2022.
  - Outcome: Whitman County voted in favor of authorizing the new call center contract. The vote was unanimous.
4. GCBH - ASO Issues: ASO Updates
- The Board appointed 2 new members to the GCBH Behavioral Health Advisory Board (BHAB).
5. GCBH - ASO Issue: Public Comment
- One public comment in July regarding a conference on the workforce shortage in behavioral health. The conference is put on by the Greater Columbia Accountable Community of Health.
6. GCBH - ASO Issue: Other Business:
- None was presented either month.

**2:00 p.m. - Recess.**

**Tuesday, July 19, 2022**

**2:30 p.m. - Reconvene/Board Business Continued/Workshop.**

**Present:** Mark Storey, Karl Webber, Kristine Meyer, Tom Kammerzell, Port of Whitman Commissioners, Laura Donnell, Kara Riebold, Sarah Highfield, Debbie Snell and Richard French.

**Remotely:** Anthony Kuipers.

**085972**      **21.** The following items were discussed but no action was taken.

- WSU Angel Investors presentation
- SEWEDA Updates
- Port of Wilma Road transfer to Port of Whitman
- Fiber Development
- Charter Fiber Project
- Snake River Dams-Senator Patty Murray and Gov. Jay Inslee Study

3:30 p.m. - Recess.

D085972 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Auditorium in the Whitman County Public Service Building, Colfax, Washington on Monday, July 25, 2022 at 9:00 a.m. Tom Handy Chairman, Arthur D Swannack (remotely) and Michael Largent Commissioners, and Corey Mitzimberg, Deputy Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D085972A 22. Approved consent agenda items signed.

085973 23. Treasurers Wire Transfers and Check Report in the amount of \$404,241.69 and General/Veterans' Relief/Payroll warrants numbered 362087-362161 for \$210,945.17 approved.

D085973A 24. Personnel change orders, none.

085974 24A. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to amend the agenda adding item 24B., Assessor credit card increase request.

085975 24B. Commissioner Largent moved Commissioner Swannack seconded the motion and carried to approve a credit card increase to the Assessor, Wraylee Flodin.

9:05 a.m. - BOCC Workshop.

Remotely: Mark Storey, Human resources Department, Bill Tensfeld, Chris Skidmore, Sarah Hardy, Cynthia Hayward, Jacy Leach, Jessica Jensema, Crystn Guenthner, Noel Christiansen, Chris Nelson and Keaton Wheeler.

085976 25. The following items were discussed but no action was taken.

- Malden Recovery Status
- Malden Code Enforcement/Long term RVs
- SEWEDA Interviews
- Colfax 150 Celebration
- COVID-19 Update
- County Calendar/Other Committees
- McKinstry
- Whitcom IT Staff Resignation
- EM Tower Status
- Port of Whitman/Port of Wilma Road Letter

085977 26. Commissioner Handy shared the Energy & Enterprise Initiative presentation by Bob Inglis will be rescheduled. Mr. Inglis had flight delays/cancellations and was unable to attend today's meeting.

9:30 a.m. - Adjournment.

**D085977A** Commissioner Largent **moved** to adjourn the **July 18th** and **25th, 2022** meetings. Motion **seconded** by Commissioner Swannack and **carried**. The Board will meet in regular session, in the Auditorium of the Whitman County Auditorium, Colfax, Washington, on **August 1, 2022**. The foregoing action made this **25th** day of **July, 2022**.

ss/ ARTHUR D SWANNACK, COMMISSIONER  
ss/ MICHAEL LARGENT, COMMISSIONER

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Corey Mitzimberg  
Clerk of the Board

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TOM HANDY, CHAIRMAN  
Board of County Commissioners