

BOCC MINUTES- 11/01/2021

084902 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Public Service Building Auditorium, Colfax, Washington on **Monday, November 1, 2021 at 10:00 a.m.** Arthur D Swannack, Chairman, Michael Largent (remotely) and Tom Handy (remotely) Commissioners, Maribeth Becker, CMC, Clerk of the Board (remotely) and Corey Mitzimberg, Deputy Clerk of the Board attended.

10:00 a.m. - Call to Order/Board Business/Flag Salute.

Present: Mark Storey

Remotely: Jessica Jensema, Lorena Lynch, Sharron Cunningham, Cynthia Hayward, Lance Bishop, Brandy Dean and Jacy Leach.

D084902A 1. Pledge of Allegiance.

Consent Agenda:

084903 2. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to accept the consent agenda as presented.

084904 3. Treasurer's Wire Transfers and Check Report in the amount of **\$645,133.68** and General Claims/Veterans' Relief warrants numbered 357567-357688 for **\$101,493.55** approved.

084905 4. October 18, 2021 minutes approved.

084906-084917 5. Personnel change orders approved.

084918 5A. Commissioner Largent moved and Commissioner Handy **seconded** the motion and **carried** to amend the agenda moving item #22 to 20A and removing the 2:00 p.m. recess.

084919 6. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to update the Commissioners meeting schedule.

084920 7. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** proclaiming "Everybody Reads" week November 1-5, 2021.

**Everybody Reads Week
Proclamation**

Whereas, Everybody Reads is a regional program that builds a shared reading experience around a single book each year to foster curiosity, spark discussion and celebrate a love of story and community engagement.

Whereas, since 2001, people using the Lewis-Clark Valley and Palouse libraries have read and discussed a wide variety of different books and welcomed the authors of those books into their communities for a shared reading experience.

Whereas, since inception Everybody Reads has grown to include public, school, and university libraries along with local businesses from across the region that have partnered to build community through reading, discussion and programs revolving around each year's book.

Whereas, this year's selection is "Midnight at the Bright Ideas Bookstore" by Matthew Sullivan and Whitman County libraries are provided with extra copies of this book. More information can be found at www.everybody-reads.org and www.whitcolib.org.

Whereas, the Whitman County Commissioners support COVID-19 safe activities like these that bring the community together in safe and meaningful ways.

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Now, therefore, be it resolved that the Whitman County Commissioners hereby proclaim November 1st - 5th 2021 as "Everybody Reads Week".

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Arthur D Swannack, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Corey Mitzimberg
Deputy Clerk of the Board

Tom Handy, Commissioner

Michael Largent, Commissioner

084921 8. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to establish a petty cash account for Superior Court.

RESOLUTION NO. 084921

OF

**THE BOARD OF WHITMAN COUNTY COMMISSIONERS FOR WHITMAN COUNTY
STATE OF WASHINGTON**

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, recognizes the need to establish a petty cash account within Superior Court; and,

WHEREAS, it is necessary to set the Superior Court petty cash account at \$100.00;

NOW, THEREFORE, BE IT HEREBY RESOLVED AND AUTHORIZED that Superior Court petty cash fund and account #001.0000.000.111.77.20 shall be established and maintained in the amount of \$100.00;

BE IT FURTHER RESOLVED that this fund is entrusted to Lorena Lynch, Court Administrator/Drug Court Coordinator, with the responsibility of overseeing and rectifying the petty cash amount.

Done this 1st day of November 2021.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

ATTEST:

Arthur D Swannack, Chairman

Maribeth Becker, CMC
Clerk of the Board
BY: Corey Mitzimberg
Deputy Clerk of the Board

Tom Handy, Commissioner

Michael Largent, Commissioner

084922 9. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to adopt the 2022 Holiday calendar.

084923 10. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to sign the Teamsters Letter of Agreement for Vision Service Plan Easy Option.

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084924 11. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and carried to **sign the** Teamsters Memorandum of Understanding for the County Health Insurance Contribution.

084925 12. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and carried to sign the resolution eliminating the Treasurer AFLAC Flexible Spending Fund 690.050.001.

RESOLUTION NO. 084925
OF
THE BOARD OF WHITMAN COUNTY COMMISSIONERS
FOR WHITMAN COUNTY, STATE OF WASHINGTON

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington, met in regular session on Monday, November 1st, 2021; and

WHEREAS, the Board of County Commissioners for Whitman County, State of Washington recognizes the need to eliminate the AFLAC Flexible Spending Fund #690.050.001 originally created on December 9, 2020 for the AFLAC program. The custodial assets will be transferred to Current Expense Fund 001.000.000 where the last discernable transfer in occurred in 2011.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of County Commissioners for Whitman County agree to eliminate the AFLAC Flexible Spending Fund #690.050.001 on November 1st, 2021, and move all assets to Current Expense 001.000.000.

PASSED, APPROVED AND ADOPTED 1st day of November 2021 and effective immediately.

BOARD OF COUNTY COMMISSIONERS
OF WHITMAN COUNTY, WASHINGTON

Arthur D Swannack, Chairman

ATTEST:

Michael Largent, Commissioner

Maribeth Becker, CMC
Clerk of the Board
Corey Mitzimberg
Deputy Clerk of the Board

Tom Handy, Commissioner

084926 13. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to sign the resolution for the 2022 COLA for employees.

084927 13A. The following Public Works related issues approved/updated:

084928 14. Commissioner Largent **moved** Commissioner Handy **seconded** the motion to publish notice for the dirt road closures hearing. Public Works Director, Mark Storey shared this is an annual process starting in November and ending March 15th each year. He also shared anyone driving, non-permitted, on closed dirt roads can be ticketed. If a road is damaged, the driver is responsible for restitution to restore the road to how it was. Motion **carried**.

084929 15. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to publish a **notice of hearing for the** Northwest Pipeline's Franchise.

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DIVISION UPDATES:

D084929A 16. The following division updates provided by Public Works staff.

Solid Waste Division:

D084929B 16A. Public Works Director, Mark Storey reported the Solid Waste site holiday closures will be December 24-25 and January 1, 2022.

D084929C 16B. Mr. Storey also requested an one hour workshop in early December to discuss a new cell at the landfill. A consultant will be available to attend and present.

D084929D 16C. The long haul contract has not been received yet, Mr. Storey commented if its not received soon, the contract will need to go out to bid.

Engineering Division:

D084929E 16D. Update on the Johnson Area Road was shared by Mr. Storey, he stated the paving, fog seal and shoulder gravel is complete and paint striping is waiting on dry roads to be completed.

D084929F 16E. Paving at the Port of Wilma is planned to start late in November. Per Mark Storey, repairs will start the week of November 8, 2021.

D084929G 16F. Mr. Storey shared work at the Gordon Quarry will start in December, a crusher has not been mobilized into the project yet.

Maintenance Division:

D084929H 16G. Fall work has begun with hopes to get ahead of schedule, with the recent rain, road grading has started.

D084929I 16H. Mr. Storey shared two upcoming action items, a Sheriffs surplus sale and the Public Work's department will go out to bid for fuel, which is rack price plus delivery price with the expectation fuel prices/bids to be higher. Chairman Swannack asked if the delivery price was a fixed or flexible price and Mr. Storey answered this is a fixed price. Commissioner Handy asked how long fuel contracts were with Mr. Storey responding they are usually one year, with option of extensions.

CORRESPONDENCE:

D084929J 17. The following correspondence was received:

084930 17A. A letter was received from the Office of Financial Management including a revised preliminary April 1, 2021 population estimate developed by the Office of Financial Management. This revision is due to the population estimates received on June 30, 2021 due to the 2020 Federal Census data availability. The figures provided is for administrative review and are subject to change.

084931 18. Commissioners' pending list reviewed, the Redistricting Team building has been completed and will be removed from the pending list.

D084931A 19. Approved documents signed.

12:00 p.m. - Recess.

1:00 p.m. - Reconvene/Board Business Continued.

Remotely: Sharron Cunningham, Jessica Jensema, Kelli Campbell, Sandy Jamison, Chris Skidmore and Brandy Dean.

084932 -D084934B 20.-22. The following items were discussed but no action was taken.

- Martin Hall Budget
- Whitcom Buildings
- Malden Septic Systems
- Covid-19 Case Update

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- Eastern WA Council of Governments Meeting
- Courthouse Relocation Signs

Remotely: Karl Webber, Kristine Meyer, Tom Kammerzell, Calvin Johanson, Sarah Highfield, Mark Storey, Dean Cornelison, Cynthia Hayward and Jacy Leach.

084934 23. The following items we discussed but no action was taken with the Port of Whitman Commissioners and staff.

- Essential/Critical Employee Policy for IT Department
- Port of Whitman Updates
- Employee Retention/Covid-19 Vaccine
- Port of Wilma Update
- Snowplowing
- State Broadband
- National FFA Leader-Cole Baerlocher
- Agenda item moved to item #20A.

3:00 p.m. - Recess.

D084934C THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Public Service Building Auditorium, Colfax, Washington on **Monday, November 8, 2021 at 9:00 a.m.** Arthur D Swannack, Chairman, Michael Largent (remotely) and Tom Handy (remotely) Commissioners, Maribeth Becker, CMC, Clerk of the Board (remotely) and Corey Mitzimberg, Deputy Clerk of the Board attended.

9:00 a.m. - Reconvene/Board Business Continued.

D084934D 24. Approved consent agenda items signed.

084935 25. Treasurers Wire Transfers and Check Report in the amount of **\$370,678.03**, and General/Veterans' Relief/Payroll warrants numbered **357689-357774** for **\$196,150.72** approved.

084936 26. Personnel change orders approved.

084937 27. Commissioner Largent **moved** Commissioner Handy **seconded** the motion and **carried** to amend the agenda to add items 28 and 29 to the workshop.

9:05 a.m. - BOCC Workshop.

Present: Debi Anderson, Judy Imler, Jil Mohr and Marlynn Markley.

Remotely: Jessica Jensema, Bill Tensfeld, Chris Nelson, Sharron Cunningham, Fletcher Aukerman, Bailey Wiedmer, Jacy Leach, Sandy Jamison, Lorena Lynch, Cynthia Hayward and Lance Bishop.

084938 - 084941 28.- 30. The following item was discussed but no action was taken.

- Mural discussion on the Public Service Building north wall for Colfax's 150th birthday by the Colfax Arts Council
- Mileage Reimbursement
- Whitcom Lease
- ARPA Funds for the Council on Aging

12:00 p.m. - Adjournment.

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D084941A Commissioner Largent **moved** to adjourn the **November 1** and **November 8, 2021** meeting. Motion **seconded** by Commissioner Handy and **carried**. The Board will meet in regular session, in the Public Service Building Auditorium, Colfax, Washington, on **November 15, 2021**. The foregoing action made this **8th** day of November **2021**.

ss/ TOM HANDY, COMMISSIONER
ss/ MICHAEL LARGENT, COMMISSIONER

MARIBETH BECKER, CMC
Clerk of the Board
By: Corey Mitzimberg
Deputy Clerk of the Board

ARTHUR D SWANNACK, CHAIRMAN
Board of County Commissioners