

**WHITMAN COUNTY COMMISSIONERS MINUTES  
November 6, 2023**

087253 THE BOARD OF WHITMAN COUNTY COMMISSIONERS met in the Commissioner Chambers at the Whitman County Courthouse, 400 N Main St., Colfax, Washington on Monday, November 6, 2023 at 9:00 a.m. Michael Largent Chairman, Arthur D Swannack and Tom Handy, Commissioners and Corey Mitzimberg, Clerk of the Board attended.

**9:00 AM – Called to Order-Workshop**

Attendance:

Remotely – Crystn Guenthner, Ellary Holliday, Heather Clark, Jacy Leach, Katie Jensema, Keaton Wheeler, Kelli Campbell, Sandy Jamison, Sarah Hardy, Suni Wood, Chris Nelson, Wraylee Flodin and Citizen-208-310-2160

In Person - Bill Tensfeld, Brian Wilson, Brandy Dean, Craig Wines, Jessica Jensema Mark Storey and from the Conservation Districts, Jennifer Boie-Director, Bradley Johnson, Josh Larson, Casey Lowder

087254 1. The following items were discussed with no action taken:

- Conservation Districts Updates
- Solar Codes
- VSP Resignation
- State Building Code Council (SBCC) Hearings
- County Website updates
- Firewall Installation/VPN
- SRA Screening-Background Checks
- Employee Health Insurance 2024 update
- Employee Parking lot paving complete

**9:45 AM - Recessed**

**10:15 AM – Reconvened- Board Business**

Attendance:

Remotely – Jacy Leach, Chris Nelson, Kelli Campbell, Sarah Hardy, Suni Wood, Heather Clark, Alan Thomson, Katie Jensema,

In Person – Mark Storey, Dean Cornelison, Brian Wilson, Jessica Jensema , Amy McCoy, Brock Hill, Kari Hill and Mr. and Mrs. Keener

New/Old Business

D087254 2. Pledge Allegiance was recited

D087254a 3. There was no public comment

4. Consent Agenda items approved.

- 087255 Treasures Wire Transfers & Check Report \$ 162,346.53
- 087255 Voucher Claims - #369920-370014 \$ 335,360.25
- 087256 Payroll Claims \$ 597,565.38
- 087256 Payroll Claims \$ 579,360.26
- 087257 Veteran's Assistance \$ 1,714.00
- 087257 Veteran's Assistance \$ 360.00
- 087257 Veteran's Assistance \$ 931.61
- 087258 October 30, 2023 Minutes

- 087259-087260 Personal Change Orders Approved

- D087254a 5. Commissioner Swannack moved, Commissioner Handy seconded and it was carried to approve and sign the Inland Empire Trust Participation Agreements for 2024 Health Insurance;
- 087261 Correction Officers and Support Staff
  - 087262 Courthouse Bargaining Unit
  - 087263 Road Bargaining Unit
  - 087264 Solid Waste Bargaining Unit
- 087265 6. Commissioner Swannack moved, Commissioner Handy seconded and it was carried to approve and sign an agreement with Footprints Childcare for their 2024 ARPA Grant.
- 087266 7. Commissioner Swannack moved, Commissioner Handy seconded and it was carried to establish fund 117.140.001 for Vessel Registration Funds.
- 087267 8. Commissioner Swannack moved, Commissioner Handy seconded and it was carried to approve a request for proposals (RFP) and approve advertising for a Community Wildfire Protection Plan.
- 087268 9. Commissioner Swannack moved, Commissioner Handy seconded and it was carried to ratify Commissioner Largent's signature on the WCIF 2024 Group Master Application.
- 087269 10. Commissioner Swannack moved, Commissioner Handy seconded and it was carried to accept the notice of resignation from Joan Folwell for her position with the Whitman County Voluntary Stewardship (VSP) Watershed Group effective immediately and to thank her for her service.
- 087270 11. Commissioner Swannack moved, Commissioner Handy seconded and it was carried to award the bid for the Countywide Guardrail Project to Frank Gurney, Inc in the amount of \$821,334.70.
- 087271 12. Commissioner Swannack moved, Commissioner Handy seconded and it was carried to approve the 2024 Construction Program as presented.
- 087272 13. Commissioner Swannack moved, Commissioner Handy seconded and it was carried to approve the resolution establishing a county road project designated as the Sand Road Overlay to construct and Hot Mix Asphalt (HMA) Overlay and safety improvements.
- 087273 14. Commissioner Swannack moved, Commissioner Handy seconded and it was carried to table the resolution for vacation and abandonment for all of Old Barn Road No. 5230, Vaughn Road and Vaughn Bridge No. 5230-00.05 until March 4, 2024.
- 087274 15. Commissioner Swannack moved, Commissioner Handy seconded and it was carried to approve and sign the Union Center Quarry and Stockpile Lease Agreement with Keith Kincaid.
- 087275 16. Commissioner Swannack moved, Commissioner Handy seconded and it was carried to authorize the Public Works Department and the Human Resources Department work to establish a tuition payment/reimbursement program for professional driver training, pending negotiation for Whitman County employees.
- D087275a 17. Public Works Division Updates were provided by Public Works County Director Mark Storey, County Planner, Alan Thomson and Brian Wilson, Operations Manager.

- **Solid Waste & Recycling:**
  - The scale project is almost complete and a scale has been opened to the public. The new scale deck is being installed with an estimate completion the end of the month.
- **Maintenance:**
  - Winter Snow and Ice preparation is in process and will be completed by the first of the December.
- **Planning:**
  - Unofficial transmittal for the Riddco Zone Change, four parcels on Airport Road across from Life Flight on the north side of the highway, changing from heavy industrial limited to a light industrial zone will be submitted today.
  - Unofficial transmittal for code changes to the North/South Pullman Moscow Corridor district will also be submitted today.

**D087275b** 18. There was no correspondence received.

**087275A** 19. Pending List was reviewed

**D087275c** 20. Approved Documents Signed

**10:55 AM- Recessed**

THE BOARD OF WHITMAN COUNTY COMMISSIONERS reconvened in the Commissioner’s Chambers in the Whitman County Courthouse, Colfax, Washington on Monday, November 13, 2023 at 9:00 a.m., Michael Largent Chairman, Arthur D Swannack, Commissioner, Tom Handy, Commissioner and Corey Mitzimberg, Clerk of the Board attended.

**9:00 AM – Reconvened-Board Business and Workshop**

Attendance:

Remotely: Brandy Dean, Chris Skidmore, Chris Nelson Craig Wines, Crystn Guenther, Heather Clark, Jacy Leach, Keaton Wheeler, Kelli Campbell, Kristina Cooper, Matt Floyd, Sarah Hardy, Suni Wood, Teresa Simpson-Gazette

In Person: Mark Storey

Consent Agenda:

21. Approved Consent agenda items signed.

The following was approved.

- 087276 Treasures Wire Transfers & Check Report \$ 291,524.46
- 087277 Voucher Claims - #370027-370185 \$ 200,470.88
- 087278-087285 Personal Change Orders Approved

Workshop

**087286** 22. The following items were discussed with no action taken.

- Natural Gas outage Emergency
  - Gravel/Dirt roads impacted
- WSAC County Leaders Conference topics
- Facilities Department staffing
- Hopkins Building janitorial services
- Developmental Services meeting
- Public Works winter vehicle readiness
- Proposed North Pullman Arterial

**D087286** 22a. Commissioner Swannack moved, Commissioner Handy seconded and it was carried to amend the agenda moving the executive session from 11:00 AM to 9:50 AM.

**087287** 23. Commissioner Swannack moved, Commissioner Handy seconded the motion and carried to go into executive session until 10:50 AM for matters related to RCW 42.30.0110 (1)(b)(c), real Estate sale, Purchase or Lease.

**10:50 AM – Adjourned**

**D087287** Commissioner Swannack moved to adjourn the November 6-13, 2023 meeting. Motion seconded by Commissioner Handy and carried. The Board will meet in regular session, in the Commissioner’s Chambers of the Whitman County Commissioners Chambers, Colfax, Washington, on November 20, 2023.

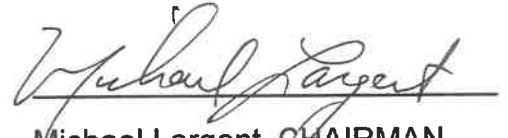
The foregoing action made this 13th day of November 2023.

ss/ ARTHUR D SWANNACK, COMMISSIONER

ss/ TOM HANDY, COMMISSIONER



Corey Mitzimberg  
Clerk of the Board



Michael Largent, CHAIRMAN  
Board of County Commissioners